



**Bexar County Election Department  
Election Day Facility Statement**



Please submit the following information for the location(s) utilized during election day  
**Saturday, May 7, 2016**

*Please complete this form and return it even if no charges will be billed to Bexar County Elections Department.  
Please return no later than 45 days after the election date.*

PRECINCT # (S): 3150/3080  
NAME OF LOCATION: 801 Blossom Athletic Center  
LOCATION ADDRESS: 12002 Jones Maltsberger San Antonio, TX 78216

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_  
RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$746.89**  
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$430.62**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$746.89** + TOTAL CUSTODIAL FEE **\$430.62** = TOTAL FEE REQUESTED **\$1,177.51**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE:  DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

**TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:**

**CHECK PAYABLE TO:**

(name) North East Independent School District (NEISD)

Facility Reservations Office

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

**PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:**

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR

BEXAR COUNTY ELECTIONS DEPARTMENT

1103 S. FRIO STREET, SUITE 100

SAN ANTONIO, TEXAS 78207

FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

**PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207

TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: [robert.cantu@bexar.org](mailto:robert.cantu@bexar.org)

JACQUELYN F. CALLANEN

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PRECINCT # (S): 3161/3132

NAME OF LOCATION: Churchill High School

**\* REGIONAL SENDING SITE**

LOCATION ADDRESS: 12049 Blanco Road San Antonio, TX 78216

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$676.33**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

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NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$325.13**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$676.33** + TOTAL CUSTODIAL FEE **\$325.13** = TOTAL FEE REQUESTED **\$1,001.46**

☐ **CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS**

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 3084

NAME OF LOCATION: Madison High School

LOCATION ADDRESS: 5005 Stahl Road San Antonio, TX 78247

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$365.49**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$263.20**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$365.49** + TOTAL CUSTODIAL FEE **\$263.20** = TOTAL FEE REQUESTED **\$628.69**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

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PRECINCT # (S): 4047/4083/4175

NAME OF LOCATION: Krueger Middle School

**\* REGIONAL SENDING SITE**

LOCATION ADDRESS: 438 Lanark Drive San Antonio, TX 78218

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$463.99**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$341.00**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$463.99** + TOTAL CUSTODIAL FEE **\$341.00** = TOTAL FEE REQUESTED **\$804.99**

☐ **CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS**

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 3165

NAME OF LOCATION: Tejada Middle School

LOCATION ADDRESS: 2909 Evans Road San Antonio, TX 78259

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$147.25**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$367.67**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$147.25** + TOTAL CUSTODIAL FEE **\$367.67** = TOTAL FEE REQUESTED **\$514.92**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

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PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

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PRECINCT # (S): 4049/4154

NAME OF LOCATION: White Middle School

LOCATION ADDRESS: 7800 Midcrown San Antonio, TX 78218

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$131.57**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$276.25**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$131.57** + TOTAL CUSTODIAL FEE **\$276.25** = TOTAL FEE REQUESTED **\$407.82**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 3088/3072

NAME OF LOCATION: Bulverde Creek Elementary School

LOCATION ADDRESS: 3839 Canyon Parkway San Antonio, TX 78259

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$72.23**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

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NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$316.84**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$72.23** + TOTAL CUSTODIAL FEE **\$316.84** = TOTAL FEE REQUESTED **\$389.07**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

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PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

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PRECINCT # (S): 3137/3124/3144  
NAME OF LOCATION: Cibolo Green Elementary School  
LOCATION ADDRESS: 24315 Bulverde Green San Antonio, TX 78261

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$76.69**  
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NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$303.54**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$76.69** + TOTAL CUSTODIAL FEE **\$303.54** = TOTAL FEE REQUESTED **\$380.23**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE:  DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

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PRECINCT # (S): 2110/3111/3136/3166/3167  
NAME OF LOCATION: Colonial Hills Elementary School  
LOCATION ADDRESS: 2627 Kerrybrook Court San Antonio, TX 78230

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$74.64**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

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NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$211.56**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$74.64** + TOTAL CUSTODIAL FEE **\$211.56** = TOTAL FEE REQUESTED **\$286.20**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: Jesse Luna DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

**TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:**

**CHECK PAYABLE TO:**

(name) North East Independent School District (NEISD)

Facility Reservations Office

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

**PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:**

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR

BEXAR COUNTY ELECTIONS DEPARTMENT

1103 S. FRIO STREET, SUITE 100

SAN ANTONIO, TEXAS 78207

FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

**PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207

TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: [robert.cantu@bexar.org](mailto:robert.cantu@bexar.org)

JACQUELYN F. CALLANEN

DATE



**Bexar County Election Department  
Election Day Facility Statement**



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PRECINCT # (S): 2064/2062  
NAME OF LOCATION: Dellview Elementary School  
LOCATION ADDRESS: 7235 Dewhurst Road San Antonio, TX 78213

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_  
RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$47.66**  
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$245.53**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$47.66** + TOTAL CUSTODIAL FEE **\$245.53** = TOTAL FEE REQUESTED **\$293.19**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE:  DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

**TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:**

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Facility Reservations Office

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

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PRECINCT # (S): 4045/4135

NAME OF LOCATION: East Terrell Hills Elementary School

LOCATION ADDRESS: 4415 Bloomdale San Antonio, TX 78218

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$291.47**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$279.03**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$291.47** + TOTAL CUSTODIAL FEE **\$279.03** = TOTAL FEE REQUESTED **\$570.50**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 3044/3078/3130  
NAME OF LOCATION: Huebner Elementary School  
LOCATION ADDRESS: 16311 Huebner Road San Antonio, TX 78248

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_  
RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$90.02**  
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$300.96**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$90.02** + TOTAL CUSTODIAL FEE **\$300.96** = TOTAL FEE REQUESTED **\$390.98**

☐ **CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS**

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE:  DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

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PRECINCT # (S): 3068/3066

NAME OF LOCATION: Larkspur Elementary School

LOCATION ADDRESS: 1802 Larkspur San Antonio, TX 78213

**OCCUPANCY:** PLEASE CHECK, IF APPLICABLE

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**UTILITY FEE:** PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$82.83**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES:** PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$226.46**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$82.83** + TOTAL CUSTODIAL FEE **\$226.46** = TOTAL FEE REQUESTED **\$309.29**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: [robert.cantu@bexar.org](mailto:robert.cantu@bexar.org)

JACQUELYN F. CALLANEN

DATE



**Bexar County Election Department  
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PRECINCT # (S): 3110  
NAME OF LOCATION: Longs Creek Elementary School  
LOCATION ADDRESS: 15806 O'Connor Road San Antonio, TX 78247

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
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**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_  
RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$86.70**  
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$272.97**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$86.70** + TOTAL CUSTODIAL FEE **\$272.97** = TOTAL FEE REQUESTED **\$359.67**

☐ **CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS**

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE:  DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

**TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:**

**CHECK PAYABLE TO:**

(name) North East Independent School District (NEISD)  
Facility Reservations Office  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

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JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR  
BEXAR COUNTY ELECTIONS DEPARTMENT  
1103 S. FRIO STREET, SUITE 100  
SAN ANTONIO, TEXAS 78207  
FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

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ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207  
TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: [robert.cantu@bexar.org](mailto:robert.cantu@bexar.org)

JACQUELYN F. CALLANEN

DATE





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Election Day Facility Statement**



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PRECINCT # (S): 4060/4061

NAME OF LOCATION: Montgomery Elementary School

LOCATION ADDRESS: 7047 Montgomery Drive Road San Antonio, TX 78239

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$284.81**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$291.55**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$284.81** + TOTAL CUSTODIAL FEE **\$291.55** = TOTAL FEE REQUESTED **\$576.36**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 3086/3077

NAME OF LOCATION: Oak Meadow Elementary School

LOCATION ADDRESS: 2800 Hunter's Green San Antonio, TX 78231

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$308.95**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$238.30**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$308.95** + TOTAL CUSTODIAL FEE **\$238.30** = TOTAL FEE REQUESTED **\$547.25**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 3108/3157  
NAME OF LOCATION: Redland Oaks Elementary School  
LOCATION ADDRESS: 16650 Redland Road San Antonio, TX 78247

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$55.53**  
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$292.94**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$55.53** + TOTAL CUSTODIAL FEE **\$292.94** = TOTAL FEE REQUESTED **\$348.47**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE:  DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

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TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207

TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: [robert.cantu@bexar.org](mailto:robert.cantu@bexar.org)

JACQUELYN F. CALLANEN

DATE



**Bexar County Election Department  
Election Day Facility Statement**



Please submit the following information for the location(s) utilized during election day  
**Saturday, May 7, 2016**

*Please complete this form and return it even if no charges will be billed to Bexar County Elections Department.  
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PRECINCT # (S): 3007

NAME OF LOCATION: Roan Forest Elementary School

LOCATION ADDRESS: 22710 Roan Park San Antonio, TX 78259

**OCCUPANCY:** PLEASE CHECK, IF APPLICABLE

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**UTILITY FEE:** PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$64.60**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES:** PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$328.05**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$64.60** + TOTAL CUSTODIAL FEE **\$328.05** = TOTAL FEE REQUESTED **\$392.65**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

**TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:**

**CHECK PAYABLE TO:**

(name) North East Independent School District (NEISD)

Facility Reservations Office

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

**PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:**

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR

BEXAR COUNTY ELECTIONS DEPARTMENT

1103 S. FRIO STREET, SUITE 100

SAN ANTONIO, TEXAS 78207

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PRECINCT # (S): 4052/4131/4134/4206

NAME OF LOCATION: Royal Ridge Elementary School

LOCATION ADDRESS: 5933 Royal Ridge San Antonio, TX 78239

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$64.52**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$286.34**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$64.52** + TOTAL CUSTODIAL FEE **\$286.34** = TOTAL FEE REQUESTED **\$350.86**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 3100

NAME OF LOCATION: Steubing Ranch Elementary School

LOCATION ADDRESS: 5100 Knoll Creek San Antonio, TX 78247

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$82.29**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$293.09**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$82.29** + TOTAL CUSTODIAL FEE **\$293.09** = TOTAL FEE REQUESTED **\$375.38**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

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PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

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PRECINCT # (S): 3090/3122/3153  
NAME OF LOCATION: Thousand Oaks Elementary School  
LOCATION ADDRESS: 16080 Henderson Pass San Antonio, TX 78232

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$62.93**  
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$208.72**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$62.93** + TOTAL CUSTODIAL FEE **\$208.72** = TOTAL FEE REQUESTED **\$271.65**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE:  DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

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JACQUELYN F. CALLANEN

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PRECINCT # (S): 2073/2080/2100/2107

NAME OF LOCATION: West Avenue Elementary School

LOCATION ADDRESS: 3915 West Avenue San Antonio, TX 78213

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$44.58**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$358.82**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$44.58** + TOTAL CUSTODIAL FEE **\$358.82** = TOTAL FEE REQUESTED **\$403.40**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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SAN ANTONIO, TEXAS 78207

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JACQUELYN F. CALLANEN

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PRECINCT # (S): 3040

NAME OF LOCATION: Wetmore Elementary School

LOCATION ADDRESS: 3250 Thousand Oaks San Antonio, TX 78247

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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**UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.**

TOTAL UTILITY BILL \$ \_\_\_\_\_ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ \_\_\_\_\_

RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$74.39**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$315.43**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$74.39** + TOTAL CUSTODIAL FEE **\$315.43** = TOTAL FEE REQUESTED **\$389.82**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

TELEPHONE: 210.407.0409

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PRECINCT # (S): 4044/4007/4035/4091/4112/4120/4125/4139  
NAME OF LOCATION: Wilshire Elementary School  
LOCATION ADDRESS: 6523 Cascade San Antonio, TX 78218

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$211.00**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_

DATE(S) WORKED: **Saturday, May 7, 2016**

TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$331.96**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$211.00** + TOTAL CUSTODIAL FEE **\$331.96** = TOTAL FEE REQUESTED **\$542.96**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

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PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: \_\_\_\_\_

DATE: Wednesday, July 6, 2016

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PRECINCT # (S): 4050/4051/4107/4192/4195  
NAME OF LOCATION: Windcrest Elementary School  
LOCATION ADDRESS: 465 Faircrest San Antonio, TX 78239

**OCCUPANCY: PLEASE CHECK, IF APPLICABLE**

- ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.  
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RATE PER HOUR \_\_\_\_\_ x Nbr of HOURS \_\_\_\_\_ x % BLDG USED \_\_\_\_\_ = TOTAL UTILITY FEE **\$244.71**

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

**CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.**

NAME OF EMPLOYEE(S): \_\_\_\_\_  
DATE(S) WORKED: **Saturday, May 7, 2016**  
TOTAL HOURS WORKED \_\_\_\_\_ X RATE PER HOUR \$ \_\_\_\_\_ = TOTAL CUSTODIAL FEE **\$304.06**

**TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:**

TOTAL UTILITY FEE **\$244.71** + TOTAL CUSTODIAL FEE **\$304.06** = TOTAL FEE REQUESTED **\$548.77**

☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

**AUTHORIZATION**

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: [Signature] DATE: Wednesday, July 6, 2016 TELEPHONE: 210.407.0409

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