

# **SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**

699 Old Orchard Drive, Danville, CA 94526

## **STUDENT ATTENDANCE REVIEW BOARD MEETING MINUTES**

September 3, 2025

### **Call to Order**

The meeting was called to order at 12:08 PM.

### **Attendance/Pledge of Allegiance**

#### **Voting Members Present:**

Hong Nguyen - Director Equity & Student Services  
Sasha Lubkin - SARB Coordinator  
Christine Koehne- SpEd Liaison  
Lisa Gross - Parent Representative  
Melissa Sackett - Alt Ed Principal  
Niko Holmes - School Nurse

#### **Voting Members Absent:**

Chris Duerrmier - Discovery Clinical Director

#### **Non-Voting Members Present:**

Logan Bennett - SARB Secretary

### **Acceptance of Closed Session Agenda & Public Comment**

On a motion by Sasha Lubkin, seconded by Lisa Gross the closed session agenda was approved (6/0). There was no public comment.

### **Closed Session/Open Session**

The closed session was convened at 12:10 PM  
The closed session was adjourned at 12:27 PM.  
The Open session reconvened at 12:30 PM.

### **Attendance**

#### **Voting Members Present:**

Hong Nguyen - Director Equity & Student Services  
Sasha Lubkin - SARB Coordinator  
Christine Koehne- SpEd Liaison  
Lisa Gross - Parent Representative  
Melissa Sackett - Alt Ed Principal  
Niko Holmes - School Nurse

#### **Voting Members Absent:**

Chris Duerrmier - Discovery Clinical Director

#### **Non-Voting Members Present:**

Logan Bennett - SARB Secretary

Others Present: 7 attendees

### **Report of Action Taken in Closed Session**

Case #2425-033: Directives: Request parents to bring their student to school. Offer 8 therapy sessions through Discovery Counseling Center at no cost. Approved (6/0).

Case #2425-034: Directives: Request timely arrival to class. The District offers support such as credit recovery, post-secondary options, Job Corps resources, college and career readiness support at school. Due to credit deficiency, advised to complete the Del Amigo enrollment application. Additionally, student can take the California Proficiency Program. Approved (6/0)

Case #2324-002: Directives: Family to complete the Del Amigo transfer request/application form; site team is available to assist if needed. Approved (6/0)

Case #2425-005: Directives: Offer additional 8 therapy sessions through Discovery Counseling Center at no cost. Family signed approval for IEP assessment. Approved (6/0)

Case #2425-018: Directives: Director of Student Services and Educational Equity will follow up with the family. Approved (6/0)

**Meeting Adjourned**

The meeting was adjourned at 4:11 PM.