

HOW TO BECOME A LIBRARY VOLUNTEER AT GREEN VALLEY!!

Do you want to help in our school library? Do you love to help students? Do you love books? Do you love keeping things in precise order? If you answered yes to any of these questions, then you're the person that's perfect to volunteer in our school library! Our students need assistance with finding library books on the shelves, they need help on the iPads when they are searching the library catalog, they might need suggestions from you to help narrow down exactly what they are looking for! These are just some of the roles in which a volunteer in the library will help. Another main function of a library volunteer is where the-- do you love precise order comes in play (question I asked above)—shelving the books that are returned from the students and staff. The library is a place of precise order, that's how we find our books we want to check out. If things aren't in order, it makes finding anything very difficult! If you love order, this is a great way to put that love of order into practice! There's often many books to be shelved (a main function of a library volunteer) and one that is so vital! Library volunteers also assist during our two book fairs during the school year (fall and spring).

REQUIREMENTS: What are the requirements to volunteer in our school library? Please attend one of the following **Mandatory Library training sessions** listed below. Make sure all your district/school volunteer paperwork are all taken care, and attend the Mandatory Library training session (just one) and you'll be able to volunteer in our school library!

COMMITMENT: Volunteer in the library for a 30 minute shift at least twice a month (minimum) depending on how many volunteers signup in your classroom. You'll also need to sign up for a book fair shift at each of the book fairs during the school year (twice a year). The commitment for being a library volunteer will begin the beginning of September (not including your Mandatory Library training session) and ends the first week of June 2026.

LIBRARY CLASSROOM VOLUNTEER NUMBERS: It is best to have three to four library volunteers per classroom. This can be very helpful-- then you can have 2 people volunteer each library visit and those volunteers can alternate each week, or if someone who signed up to volunteer can't help weekly, but one of the other volunteers can help weekly. Usually the younger grades (TK-2nd) need this many library volunteers, the older grades (3rd-5th) could function okay with 2-3 library volunteers per classroom because I would only need one per library time for the older grades.

WHO HAS TO ATTEND THE MANDATORY LIBRARY TRAINING: Anyone that wants to volunteer in the library that did not actively (**at least 30 minutes twice a month**) volunteer in the library during the 2025-2026 school year. The mandatory library training will take place in the school library.

WHO DOES NOT HAVE TO ATTEND THE MANDATORY LIBRARY TRAINING? Any library volunteer that actively helped in the library (30 minutes or more twice a month) during the 2025-2026 school year).

TRAINING SESSIONS THAT ARE BEING OFFERED: Thank you for considering the possibility of volunteering in our school library! Please choose one session from below. I hope to see you there!

Date	Starts/Ends	Dates continued	Starts/Ends
Monday, 8/17/26	8:45AM to 10:00AM	Thurs, 8/20/26 cont.	10:15AM-11:30AM
	10:15AM to 11:30AM		11:45AM-1:00PM
	11:45AM to 1:00PM		1:15PM-2:30PM
	1:15PM to 2:30PM	Monday, 8/24/26	10:00AM to 11:15AM
Tuesday, 8/18/26	8:45AM to 10:00AM		11:30AM to 12:45PM
	10:15AM to 11:30AM		1:00PM to 2:15PM
	11:45AM to 1:00PM		2:30PM-3:45PM
	1:15PM to 2:30PM	Tuesday, 8/25/26	SAME AS 8/18/26
Wednesday, 8/19/26	9:00AM to 10:15AM	Wednesday, 8/26/26	SAME AS 8/19/26
	10:30AM to 11:45AM	Thursday, 8/27/26	SAME AS 8/20/26
	12:00PM to 1:15PM		
Thursday, 8/20/26	8:45AM to 10:00AM		

