

**LAS LOMITAS ELEMENTARY SCHOOL DISTRICT**

**BUDGET ADVISORY COMMITTEE MEETING**

**District Office Conference Room**

**1011 Altschul Avenue, Menlo Park**

**LLESD Budget Advisory Committee**

**May 12, 2025**

**2 - 4 pm**

***Agenda***

Open Meeting/Roll Call

Review and approve 3/31 meeting minutes 5 minutes

**For Discussion: BAC Role, Mandate, Process & Norms** 30 minutes  
Current Status (M. Brown - 5 minutes)  
Superintendent Perspective (E. Burmeister - 5 minutes)  
Committee Discussion (20 minutes)

Goal: Understand and get alignment on Board & Superintendent vision, expectations, and mandate for the Committee.

**For Discussion: 2025 / 2026 Budget Preview** 30 minutes  
M. Chan / E. Burmeister

Goal: Preview the 25/26 budget with the committee

**For Action: Finance Follow-up & Taskings** 30 minutes  
D. Levin & W. Thwaite

Goal: Finance leads identify key areas for further research, develop a list of questions of finance details needed, set a timeline for follow-up

**For Action:**            **BAC Meeting Frequency**  
                                 M. Brown

10 minutes

Goal: Review and approve a timeline for frequency of meetings for summer and fall

Adjourn Meeting