



# Long Valley Charter School

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## Transitional Kindergarten Enrollment

Approved by: Board of Directors:	Adopted: 1/21/26	Policy Number: 3008
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Long Valley Charter School (LVCS) is a nonprofit public benefit corporation that operates two individual charter schools: Long Valley School and Thompson Peak Charter School. This policy applies to both schools equally and the schools are collectively referred to as "Charter School."

### ***Regular Admission***

Students who turn 4 years of age by September 1<sup>st</sup> are permitted to enroll in Transitional Kindergarten.

### ***Early Admission***

Long Valley Charter School (LVCS) recognizes that early admission to Transitional Kindergarten may be appropriate for a limited number of students based on individual readiness. A student may be considered for early admission to Transitional Kindergarten if all of the following conditions are met:

1. The student is 3 years of age at the time of enrollment and will turn 4 years of age by October 15<sup>th</sup>.
2. The student demonstrates academic, social-emotional, and behavioral readiness appropriate for participation in a TK program.
3. Space is available within the TK program without negatively impacting the instructional program or services provided to age-eligible students.

### ***Early Admission Procedures***

When early admission is considered, the following process will be used:

1. Review of Capacity  
On or about September 1<sup>st</sup> of each year, the Principal, Transitional Kindergarten Teacher, and Executive Director/Superintendent will review TK enrollment and program composition to determine whether space may be available for early admission students.
2. Parent/Guardian Request and Notification  
Parents/guardians requesting early admission will be provided information regarding the advantages and potential challenges of early entry into Transitional Kindergarten.
3. Readiness Evaluation  
The Executive Director/Superintendent will establish a process to evaluate the student's readiness, which may include:
  - o Teacher input or screening tools
  - o Observation or developmental information
  - o Parent/guardian input
4. Admission Determination  
The Executive Director/Superintendent determines whether early admission is in the best interest of the child and the school program.

Early admissions granted will be reported to the Governing Board at the next regular meeting.

Early admission decisions are made on an individual basis and do not create a precedent or entitlement for future admissions.

***Two-Year Program***

Students who complete the transitional kindergarten program shall be eligible to continue to kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed parental permission form for kindergarten attendance.

A child who is kindergarten eligible may enroll in TK. The parent/guardian must sign the Kindergarten Continuance Form to have the child continue in kindergarten for one additional year at the time of enrollment in TK.

A student shall not attend more than two years in a combination of transitional kindergarten and kindergarten.

***Average Daily Attendance Claims (ADA)***

Average Daily Attendance (ADA) for Transitional Kindergarten students will be claimed in accordance with applicable state law based on the student's age and date of enrollment.