

The Regional School District 13 Board of Education met in special session on Wednesday, April 22, 2026 at 6:00 p.m. in the library Coginchaug Regional High School.

Board of Education Members Present: Mrs. Petrella, Mr. Simmons, Mr. Moore, Mr. Roraback, Dr. Darcy, and Mr. Konstantino (attended virtually).

Board of Education Members Absent: Mrs. Cowan, Mr. Stone, Mr. DeIVecchio, and Mrs. Caramanello

Administration Present: Dr. Leggett, Superintendent of Schools and Mrs. Neubig, Director of Finance

Mr. Moore called the meeting to order at 6:00 P.M.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Public Comment

There was no public comment.

4. Approval of Minutes

A. Board of Education Meeting & Public Hearing - April 1, 2026

Dr. Darcy made a motion, seconded by Mrs. Petrella, to approve the April 1, 2026 Board of Education Meeting and Public Hearing Minutes.

All in favor of accepting the approval of the April 1, 2026 Board of Education Meeting and Public Hearing Minutes: Mrs. Petrella, Mr. Simmons, Mr. Moore, Mr. Roraback, Dr. Darcy, and Mr. Konstantino. Motion passed.

Approval of Agenda

Dr. Darcy made a motion, seconded by Mrs. Petrella, to approve the amended agenda, eliminating items 5 B and 6, as presented.

All in favor of approving the amended agenda as presented: Mrs. Petrella, Mr. Simmons, Mr. Moore, Mr. Roraback, Dr. Darcy, and Mr. Konstantino. Motion passed.

New Business

A. Memorial Renovation/Expansion

1. Review and Vote to Approve Phase III Bid Awards

Dr. Leggett explained that the board's role was to authorize the Memorial phase 3 construction contracts previously reviewed and recommended for award by the RSD13 Building Committee and noted that, for

transparency, a detailed table listing each bid package number, contractor, and award amount would be attached to the meeting minutes.

Dr. Darcy made a motion, seconded by Mrs. Petrella, to accept the bid packages and authorize O&G to enter into contracts as recommended by the RSD13 Building Committee as per the following table.

After a motion and second were made, Dr. Darcy asked that the bids be read aloud before voting, saying they wanted to hear the details before casting her vote. Mrs. Neubig read each contract individually.

Bid Package	Scope	Contractor	Contract Amount
3.03	Concrete	W.J. Mountford	\$1,733,000
3.05	Structural Steel & Miscellaneous Metals	United Steel Inc.	\$3,206,000
3.08	Aluminum Entrances, Windows & Storefronts	Accurate Door and Window	\$2,641,000
3.09d	Drywall	GDS Contracting Corporation	\$4,674,250
3.10a	General Trades	Scope Construction Company	\$1,747,700
3.21	Fire Protection	H.H.S. Mechanical Contractors, Inc.	\$946,000
3.22 / 3.23	Plumbing & HVAC	Ferguson Mechanical Company, Inc.	\$16,917,000
3.26 / 3.28	Electrical & Fire Alarm	J.E. Shea Electric Inc.	\$7,156,000
3.31	Site Work	LaRosa Earth Group	\$8,100,000

Mrs. Petrella made a motion, seconded by Dr. Darcy, to accept the amended proposal of the bid packages reviewed by and recommended for contract award by the RSD 13 Building Committee (note:

the amendment indicates the included description table listing each bid package, contractor, description, and amount).

All in favor of accepting the amended detailed bid packages reviewed by and recommended for contract award by the RSD 13 Building Committee as presented: Mrs. Petrella, Mr. Simmons, Mr. Moore, Mr. Roraback, Dr. Darcy, and Mr. Konstantino. Motion passed.

2. Review and Vote to Approve Construction Oversight Subcommittee

Dr. Leggett summarized the newly approved governance framework for managing construction decisions and streamlining project oversight. The building committee will establish a Construction Oversight Committee and define clear financial thresholds to guide decision-making authority and maintain project efficiency.

Decisions with a financial impact of under \$10,000.00, provided they do not materially affect the school's function or design, may be approved by the Superintendent, Director of Finance, or Director of Facilities. Decisions under \$40,000.00 may be approved by two designated members of the Construction Oversight Committee. Decisions between \$40,000.00 and \$249,999.00, or any changes that materially affect function or design, require approval from three committee members after review and input from the design team. Any decision exceeding \$250,000.00, or with significant functional or design impact, must be approved at a full building committee meeting.

The oversight committee will include selected building committee members, ex-officio members (including the superintendent and board chair), as well as representatives from the owner's project manager (OPM) and design team. It was also noted that, under this structure, certain mid-level financial decisions (between \$10,000.00 and \$40,000.00 or up to \$249,999.00 depending on classification) could be approved without direct involvement of the full Board of Education, as long as they remain within the established delegation rules and oversight framework.

Dr. Darcy expressed hesitation about the idea that certain financial decisions could be made without direct Board of Education involvement. In response, Dr. Leggett clarified that the key safeguard in the framework is the requirement that decisions must not materially or substantially impact the function or design of the school in order to be handled at lower approval levels. Mrs. Neubig also emphasized that these delegated decisions are intended primarily for time-sensitive change orders or unforeseen field conditions, where delays could negatively affect construction progress. It was also reinforced that none of these decisions would be made without significant input and consideration, and that they would still be subject to review, documentation, and oversight within the established approval structure.

Dr. Darcy made a motion, seconded by Mrs. Petrella, to approve the Construction Oversight Committee guidelines as presented.

All in favor of approving the Construction Oversight Committee guidelines as presented: Mrs. Petrella, Mr. Simmons, Mr. Moore, Mr. Roraback, Dr. Darcy, and Mr. Konstantino. Motion passed.

Mr. Moore iterated that items 5 B and 6 are moved to the next Board of Education meeting in May, with a $\frac{2}{3}$ vote of approval for the special agenda. Mr. Moore noted that the Board Meeting would adjourn so the Building Committee could reconvene from its recess.

Public Comment

There was no public comment.

Adjournment

Dr. Darcy made a motion, seconded by Mrs. Petrella, to adjourn the meeting.

All in favor of adjourning the meeting: Mrs. Petrella, Mr. Simmons, Mr. Moore, Mr. Roraback, Dr. Darcy, and Mr. Konstantino. Motion passed and the meeting adjourned.

Respectfully submitted by Meghan Shortell-Fratantonio