

CAC SPECIAL EDUCATION REP TRAINING



CAC'S MISSION

To foster positive connections and awareness of special education among students, parents and CUSD and to provide guidance in special education so all students become successful life-long learners.



WHO ARE WE?

Collaborative Partnership

CAC is a collaborative partnership of parents, educators, and community members. We provide:

- Parent education opportunities
- Give families an opportunity to directly communicate with district administrators and other parents

PTA Connection with Special Ed Reps

CAC would like to have a Special Education Rep for every school site who can attend the CAC meetings and report back to the site's PTA.

- The Special Ed Reps also help connect parents of other students with special needs and works to bridge the gap between the general education, and special education community.

CAC SPECIAL ED REP DUTIES

Attend monthly Special Education CAC meetings at the district office or watch on YouTube

- Meetings are held from 9:30am to 11:30am in the months of September through April.
- You will report back at your school's PTA meeting with regard to programs and assistance provided by the district.
- Volunteerism commitment ranges; expect to include 3 to 4 hours of time during meeting months for essential CAC Special Ed Rep duties.

ADDITIONAL CAC SPECIAL ED REP DUTIES

Hold a Monthly Meeting with Principal or AP

Spread Awareness of SPED issues

Invite parents to join CAC meetings

- CAC Special Ed Reps may also consider hosting and/or collaborating with another parent volunteer to host an Ability Awareness Event.

TOOLS: CAC COMMUNICATIONS

Website:

<https://www.capousd.org/subsites/Education--Support-Services/Special-Education/Community-Advisory-Committee-CAC/index.html>

The screenshot shows the website for the Special Ed Community Advisory Committee (CAC) of the Capistrano Unified School District. The header includes the district logo and navigation links for Home, Portal, CapNet, Our Schools, Search, Translate, Quicklinks, and Contact Us. The main content area is titled "Special Ed Community Advisory Committee (CAC)" and includes a "WHAT IS THE CAC?" section, a "The purpose of the CAC is:" section, a "QUICK LINKS:" section, a "CONTACT CAC:" section, and "AGENDAS & MINUTES" for 2024-25 CAC MEETING DATES and AGENDAS. A sidebar on the right lists various Special Education services and programs.

Email:

capocac@gmail.com

Facebook:

www.facebook.com/CapoCAC

The screenshot shows the Facebook page for the Capistrano Unified School District Special Education Community Advisory Committee (CAC). The page features a green header with the text "Special Education Community Advisory Committee CUSD". Below the header is the CAC logo and the page name "Capo CAC @CapoCAC - Community". The page includes a "Send Email" button and a "Like" button. The main content area shows a post from June 5 at 11:51 AM, which includes a link to an article from New Mobility Magazine and a photo of a woman smiling.

YouTube:

[@capocac2975](https://www.youtube.com/c/capocac2975)

TOOLS: THE CAC INTRODUCTION LETTER

Welcome

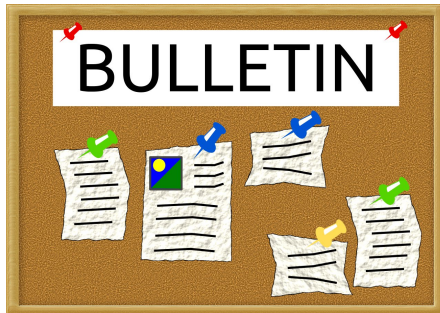
The Introduction Letter is a great way to get the word out about CAC and welcome new members:

- May be included in registration packets
- Stock it at the office
- Provide the letter to case carriers to share with parents at IEP and 504 meetings

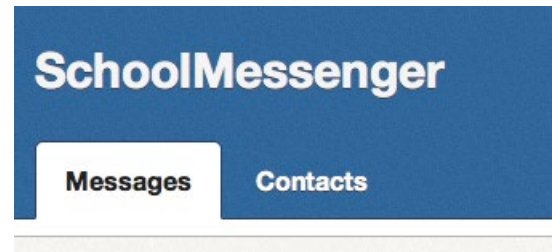


ADDITIONAL IDEAS TO GET THE WORD OUT

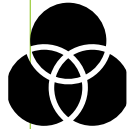
CAC or PTA Bulletin Board



School Messenger Announcements



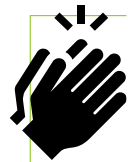
GUIDELINES FOR CAC SPECIAL ED REP SUCCESS



Be mindful that you are assisting families with various special needs



Resist filtering from just your own lens



Focus on solutions and progress



Build rapport



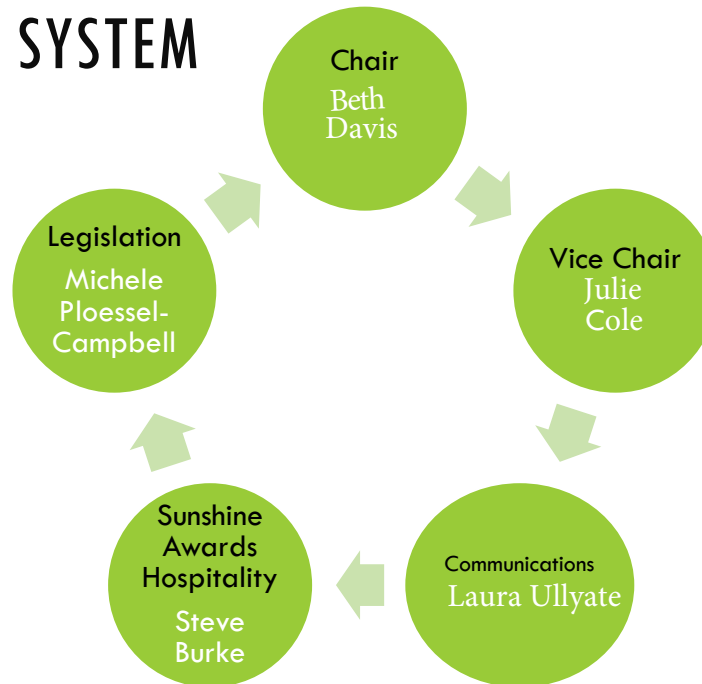
Consistency leads to trust

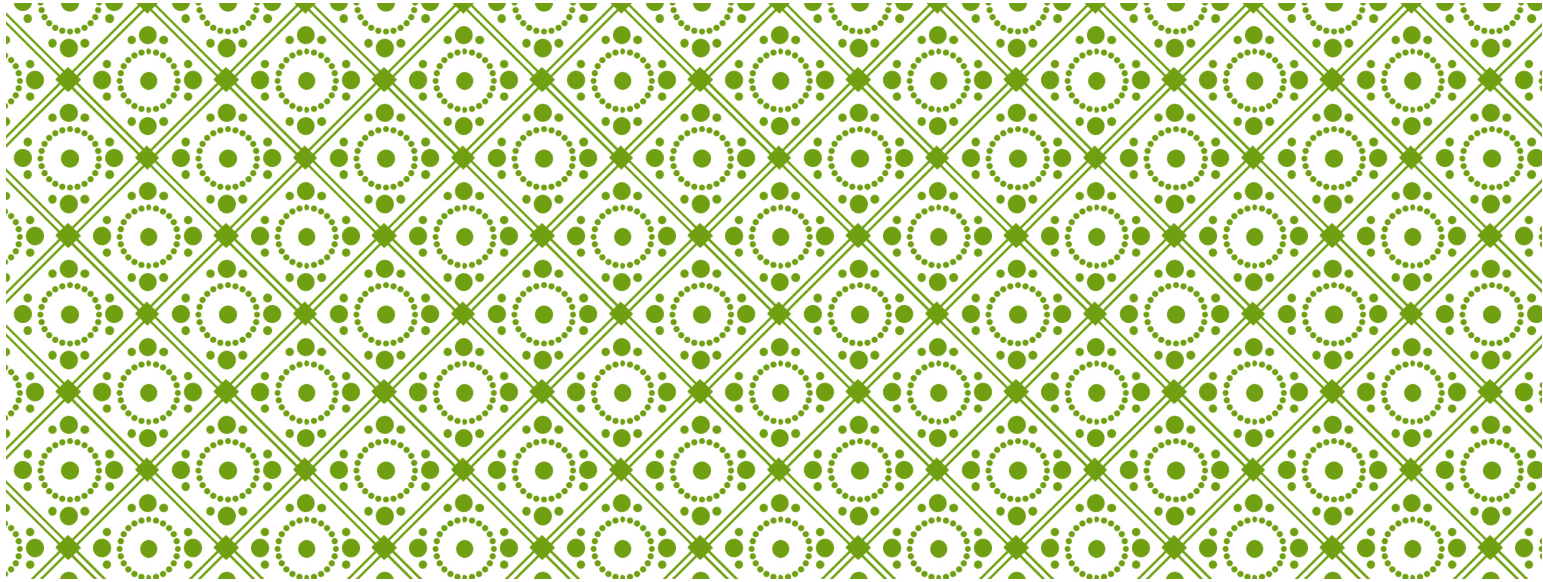


Celebrate the wins

YOUR CAC SUPPORT SYSTEM

- If families have questions that you are unable to answer, please email capocac@gmail.com for assistance.





THANK YOU!

Together, we are making a
positive impact.