



Smythe Arts and Science Charter School

English Learner Advisory Committee Agenda/Minutes

Agenda/Actas del Comité Asesor para Estudiantes de Inglés

Date & Time (*Fecha & Hora*) 10/22/2025 8:30 AM

Location (*Ubicación*) Smythe Northgate Rm 7

Zoom Link (*Enlace de Zoom*) na

ELAC Attendance *Asistencia al ELAC*

Officers / Funcionarios	Present / Absent <i>Presente/ Ausente</i>
ELAC Member: <i>Miembro ELAC:</i> tba	
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<i>*Parents that are employees of the school may not serve as a parent member of the ELAC.</i> <i>* Los padres que sean empleados de la escuela no pueden ser miembros del ELAC.</i>	
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>	Present / Absent <i>Presente/ Ausente</i>
Principal: <i>Directora(a):</i> Ken Dandurand	Yes (Si)
Vice Principal: <i>Sub Director/a:</i> Laura Bowles	Yes (Si)
Academic Intervention Specialist, Bilingual: Ana Vasquez <i>Especialista en Intervención Académica, Bilingüe:</i>	Yes (Si)
Family Community Liaison: Lancey Thao <i>Enlace Comunitario Familiar:</i>	Yes (Si)
Bilingual Para: <i>Asistente Bilingüe:</i> na	No
Other Staff: <i>Otro Personal:</i>	
Other Staff: <i>Otro Personal:</i>	
Other Staff: <i>Otro Personal:</i>	
Other Staff: <i>Otro Personal:</i>	

Parents, Guardians, Community Members <i>Padres, Tutores, Miembros de la Comunidad</i>

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 8:30 AM Total Members in Attendance: 20 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Definition of LTEL, reclassification criteria and procedures, explanation of summit k12, how summit k12 benefits our ELs, how parents can access and benefit from summit k12, review election process and vote, and school wide needs assessment.
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> 1  Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona:</i> Laura Second <i>Se secundó:</i> Ana In favor <i>A favor :</i> 13 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) > Review election process / vote	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Composition & Elections, eligible voters, ELAC election procedures, officers, nominations, ELAC ballot/election
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) > Define LTEL > Reclassification criteria & procedures	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Characteristics of LTELs: Their Backgrounds, What LTELs commonly experience in grades 7-8 and 9-12
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) > Explain Summit K12 > How Summit benefits our EL especially LTELs > How parents can access and benefit from Summit	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Personalized Learning Plans (PLP), tested on 4 domains: reading, writing, listening, and speaking, 4 TREKS, students practice for 6-8 weeks Connect to Literacy/Family Access, 4 family licenses/4 people in the family may practice on same programs, teachers can track students' progress, parents track own progress

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) > School Wide Needs Assessment	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Parent Survey/Needs Assessment, school culture, home school communication, parent/community involvement, standards and assessment, and curriculum, programs and services
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

DELAC Reporting <i>Informes DLAC</i> na	DLAC Representative <i>Representante DELAC</i>	Summary of Reporting (<i>Resumen de Informes</i>) N/A
Other Presentation: (Topics requested by ELAC members) <i>Otra Presentación:</i> <i>(temas solicitados por miembros del ELAC)</i> na	Principal Director/a	Summary of Presentation (<i>Resumen de Presentación</i>) N/A
Other Committee Reports (if needed): SSC, PTA, LCAP, Etc. <i>Otros Informes del Comité (si es necesario): SSC, PTA, LCAP, Etc.</i> na	SSC, PTA or Other Representatives <i>SSC, PTA u Otros Representantes</i>	Summary of Reporting (<i>Resumen de Informes</i>) N/A

Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Secretary <i>Secretario/a</i>	Summary of Comments (Resumen de Comentarios) N/A
Announcements: <i>Anuncios:</i>	Principal <i>Director/a</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> EL Resources: ESL Classes and Willow Way Tutoring
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: Hora: 9:30 AM

Next meeting date: <i>Fecha de próxima reunión:</i>	12/10/2025	8:30 AM
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