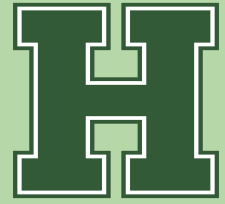


**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
September 15, 2026
Public Session: 7:00 pm**



Board of Education Members

Bianca Cuniglio (<i>Pres.</i>)	Erin Minero (<i>Vice Pres.</i>)	Sanjay Bhakta
Larry Brandolph	Melissa Carlton	Shelby Maccar
Laura MacLachlan	Leah Miller	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Leah Miller Erin Minero Jennifer Weres	<u>Human Resources</u> Erin Minero (Chair) Melissa Carlton Shelby Maccar Jennifer Weres	<u>Finance/Facilities/Technology</u> Shelby Maccar (Chair) Bianca Cuniglio Sanjay Bhakta Laura MacLachlan
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 6, 2026.
- B. Mailed written notice to the Burlington County Times on December 17, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 6, 2026.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Ms. Cuniglio	X		
Ms. Minero	X		
Mr. Bhakta	X		
Mr. Brandolph	X		
Dr. Carlton	X		
Ms. Maccar	X		
Ms. MacLachlan	X		
Ms. Miller	X		
Ms. Weres	X		

☒ Quorum ☐ No Quorum

☒ Mr. Joseph R. Corn, Superintendent

☒ Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	TBD

7. RECOGNITION/PRESENTATION

- None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. Maccar	X	

☒ Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Mr. Bhakta	X	

☒ Motion Carries

☐ Motion Fails

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1	8-16-26	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero	X		x			
Mr. Bhakta			x			
Mr. Brandolph			x			
Dr. Carlton			x			
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Miller			x			
Ms. Weres		X	x			

X Motion Carries

□ Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent**A. Reporting Items:****B. Motion to approve the following reports upon the recommendation of the Superintendent:**

Item	Report	Att.
1	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2	Code of Conduct	SR-2
3	Enrollment Report	SR-3
4	Nurse's Report	SR-4
5	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Item	Superintendent's Action Items	Att.
	None at this time.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero			x			
Mr. Bhakta			x			
Mr. Brandolph		X	x			
Dr. Carlton			x			
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Miller	X		x			
Ms. Weres			x			

X Motion Carries

□ Motion Fails

11. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report:

Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

<i>Item</i>	<i>Number</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>1st</i>	<i>Abolish</i>	<i>Final</i>	<i>Att.</i>
1	P 1552	Sexual Harassment - Staff (M)	X					X	SS-1
2	R 1552	Sexual Harassment - Staff (M)		X				X	SS-1
3	P 2535	Library Material (M)	X					X	SS-1
4	R 2535	Library Material (M)		X				X	SS-1
5	P 0162.01	Legal Notices (M)	X					X	SS-1
6	P 2365	Approve the Acceptable Use of Generative Artificial Intelligence	X					X	SS-1
7	P 7513	Recreational Use of Playgrounds	X		X				SS-1
8	R 7440	School District Security	X		X				SS-1
9	P 7440	School District Security	X		X				SS-1
10	P 8710	Property Insurance	X		X				SS-1

<i>Item</i>	<i>Student Services Action Items</i>
11	Approve the creation of a new Battle of the Books Club.

****Ratify & Affirm***

Roll Call on Action Items #1-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero	X		x			
Mr. Bhakta			x			
Mr. Brandolph			x			
Dr. Carlton		X	x			
Ms. Maccar			x		#7-9	
Ms. MacLachlan			x			
Ms. Miller			x			
Ms. Weres			x			

X Motion Carries

□ Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report:

Erin Minero, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Faculty

Item	Description
*1	Approve paying Kimberly Hughes for her unused sick days upon retirement in accordance with her contract.
*2	Approve paying Patricia Gwynne for her unused sick days upon retirement in accordance with her contract.
3	Rescind the offer of employment to Jordan Gamgort, Part-time Paraprofessional for the 2026-27 school year.
4	Rescind the offer of employment to Michele Mathews, Part-time Paraprofessional for the 2026-27 school year.
*5	Approve any/all staff members to ride the preschool bus as an aide for the 2026-27 school year.

Professional Development

Item	Attendee	Program	Location	Date(s)	Hour(s)	Cost	Cost to District
6	Allison Tate	College Readiness, INformation Literacy, New Standards	TCNJ	10/16/26	4	\$131.42	\$131.42
7	Rachel Stapleton	Kickstart to Literacy	CCESC	9/23/26	3	\$125.00	\$125.00
8	Julia Janis	Kickstart to Literacy	CCESC	9/23/26	3	\$125.00	\$125.00
9	Madison Caden	Kickstart to Literacy	CCESC	9/23/26	3	\$125.00	\$125.00
10	Karina McNulty	Kickstart to Literacy	CCESC	9/23/26	3	\$125.00	\$125.00
11	Katie Hoffman	Using AI to Increase Math Learning	Virtual	10/23/26	6.5	\$295.00	\$295.00
12	Katie Hoffman	Building Thinking Classrooms Across the Curr. in Math	BCSSSD	3/11/27	6	\$0.00	\$0.00
13	Katie Hoffman	Teaching Every Learner	BCSSSD	10/27/26	6	\$0.00	\$0.00
14	Danielle Haversang	Teaching Every Learner	BCSSSD	10/27/26	6	\$0.00	\$0.00
15	Colleen Fasso	Registered Behavior Technician (RBT) v2.1	Virtual	Self paced	40	\$299.55	\$299.55
16	Cyndi Hess	Helping Students w/Asthma, Allergies & Anaphylaxis	Virtual	12/16/26	6.5	\$295.00	\$295.00
17	Katie Hoffman	Building Thinking Classrooms	Eastampton School	10/9/26	6	\$0.00	\$0.00

***Ratify and Affirm**

Lateral Salary Guide Movement Revision

Item	Staff Member	Current Step	New Step	Effective Date
*18	Sierra D'Intino	2026-27 BA+12-2 \$55,783	2026-27 MA-2 \$58,581	9/1/26

***Ratify & Affirm**

Mentoring

<i>Item</i>	<i>Mentor's Name</i>	<i>Staff Member</i>	<i>Subject Area</i>	<i>School Year</i>
19	Danielle Adams	Madison Caden	Preschool Teacher	2026-27

***Ratify & Affirm**

New Hire(s)/Position Change

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy/Position Change</i>	<i>Date</i>
20	Patricia Conner	Part-Time Paraprofessional	.66	Step 4 Per the CBA	Vacancy	9/3/26
21	Deja Jones	Part-Time Paraprofessional	.66	Step 2 Per the CBA	Vacancy	9/3/26
22	Jane McAvoy	Part-Time Paraprofessional	.66	Step 3 Per the CBA	Vacancy	9/3/26
23	Erika Raditz	Part-Time Paraprofessional	.36	Step 7 Per the CBA	Vacancy	9/4/26
24	Paige Forvour	Part-Time Paraprofessional	.66	Step 9 Per the CBA	Vacancy	9/3/26
*25	Erica Lamar	Part-Time Paraprofessional	.66	Step 2 Per the CBA	Vacancy	9/15/26
*26	Donna Skeenes	Part-Time Paraprofessional	.66	Step 2 Per the CBA	Vacancy	9/14/26
27	Gavin Laird	Substitute Custodian		\$15.92 per hr	Replacement	9/16/26

***Ratify & Affirm**

**Extra-Curricular 2026-27
(Approval of Club Pending Participation)**

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
*28	Danielle Haversang	Battle of the Books Club	Per CBA	9/1/26

<i>Item</i>	<i>Human Resources Action Items</i>
	None at this time.

****Ratify and Affirm**

Roll Call on Action Items #1-28:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero	X		x			
Mr. Bhakta			x			
Mr. Brandolph			x			
Dr. Carlton			x			
Ms. Maccar			x		#26	
Ms. MacLachlan			x			
Ms. Miller			x			
Ms. Weres		X	x			

X Motion Carries

□ Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Shelby Maccar, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1	Board Secretary's Report for August 2026	FI-1
2	Treasurer's Report for August 2026	FI-2
3	Appropriation Adjustment Journal for August 2026	FI-3
4	Payment of bills for the month of September 2026**	FI-4
5	EFT Activity Report for August 2026	FI-5
6	Student Activity Account for August 2026	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of June 30, 2026, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of December 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Use of Facilities 2026-2027 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
8	PTO Talent Show Practices	Cafeteria	Ms. Alderman
9	Rancocas Travel Girls Basketball	Gym	Ms. Lee
10	Hainesport Township Fall Festival	Parking Lot	Ms. Casey

All approval of use of facilities is contingent upon district receipt of proper documentation, including proof of insurance & availability of area with respect to previously approved request.

****Ratify and Affirm***

<i>Item</i>	<i>Finance/Facilities/Technology Action Items</i>
11	Approve the parent contract for transportation of two McKinney Vento students in the amount of \$9,000 for the 2026-2027 school year.
12	Approve tuition contracts for two (2) regular education students (McKinney Vento) from Willingboro School District to attend Hainesport School District based on the McKinney-Vento Homeless Assistance Act at an annual tuition rate of \$17,340.00 per student for the 2026-2027 school year, effective September 1, 2026 through June 30, 2027.
13	Approve tuition contracts for one (1) regular education students (McKinney Vento) from Willingboro School District to attend Hainesport School District based on the McKinney-Vento Homeless Assistance Act at an annual tuition rate of \$17,198.00 per student for the 2026-2027 school year, effective September 1, 2026 through June 30, 2027.

14	Accept the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials as approved by the NJ Dept of Law & Public Safety and the NJ Dept of Education	FI-14
15	Approve the submission of the FOCUS Grant in the amount of \$1,584.00	

****Ratify and Affirm**

Out of District Placement (ESY)

Item	Student	Placement	Tuition	Term	Att.
16	13599	BCSSSD	\$5,047.00	7/7/2026 - 8/1/2027	
17	12903	BCSSSD	\$5,047.00	7/7/2026 - 8/1/2027	
18	13658	BCSSSD	\$5,047.00	7/7/2026 - 8/1/2027	
19	12968	BCSSSD	\$5,047.00	7/7/2026 - 8/1/2027	
20	13527	BCSSSD	\$5,047.00	7/7/2026 - 8/1/2027	

Roll Call on Action Items #1-20:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero			x			
Mr. Bhakta			x			
Mr. Brandolph			x			
Dr. Carlton			x			
Ms. Maccar	X		x			
Ms. MacLachlan		X	x			
Ms. Miller			x			
Ms. Weres			x			

X Motion Carries

□ Motion Fails

14. EXECUTIVE SESSION:

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

□ Motion Carries

□ Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975; further, it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

15. RETURN TO OPEN SESSION:

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

The president reconvened the meeting at _____ p.m.

16. PUBLIC PARTICIPATION:

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. Weres	X	

X Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Maccar	Mr. Brandolph	X	

X Motion Carries

☐ Motion Fails

17. OLD BUSINESS:

18. NEW BUSINESS: President Cuniglio welcomed back all teaching staff and wished everyone luck on a successful 2026-2027 school year.

19. INFORMATION & FUTURE PLANNING ITEMS:

20. DATES TO REMEMBER:

21. ADJOURNMENT:

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. Weres	X	

X Motion Carries

☐ Motion Fails

Time of adjournment: **7.25 pm**