



Orland Unified School District

903 South Street

Orland, CA. 95963

Minutes of the Regular Session Governing Board Meeting

Thursday, December 18, 2025

1. CALL TO ORDER, ROLL CALL:

1.1 President Ovard called the meeting to order at 4:30pm

1.2 Roll Call - Present: Brummet, Coughlin, DeLeon, Monck, Ovard

1.3 Identify Closed Session Topics of Discussion

1.4 Public Comment Regarding CLOSED SESSION Agenda Items.

1.5 Adjourn to Closed Session - Meeting was adjourned to closed session at 4:30pm

2. CLOSED SESSION:

2.1 STUDENT DISCIPLINE OR OTHER CONFIDENTIAL STUDENT MATTERS (Ed Code Sections 35146;48900;48912(b);49060 & 20 U.S.C. Section 1232g) Review Requests for re-admission for one (1) Student & Review Recommendation for Stipulated Expulsion for one (1) student

2.2 CONFERENCE WITH LABOR NEGOTIATORS (Victor Perry and Jennifer Boone) with OTA, CSEA Orland Chapter 456 and Unrepresented pursuant to Government Code 54957.6

2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT pursuant to Government Code 54957

3. RECONVENE IN OPEN SESSION:

3.1 Reconvene Open Session - President Ovard called the regular meeting to order at 6:00pm

3.2 Pledge of Allegiance - Led by Michelle Lohse

3.3 Announce Any and All Actions Taken in Closed Session - No Action

3.4 Adopt Agenda

Motion by: DeLeon / Brummet - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

3.5 Requests to have any agenda items heard at a specific time: No request made.

3.6 Declarations of Conflict of Interest from any Governing Board Member(s) Abstaining from Discussion and Voting on any Particular Agenda Item(s): No declarations made.

4. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF THE ORLAND UNIFIED SCHOOL DISTRICT (ED 35143; DP9100):

4.1 Election of Board President (EC 35022; DP 9121) - Trustee Brummet made a motion to nominate Trustee Monck as Board President. Trustee DeLeon second the motion. Trustee Monck accepted the nomination.

Motion by: Brummet / DeLeon - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
Ovard	x			
DeLeon	x			
Monck	x			

4.2 Election of Board Clerk (EC 4005; DP 9123) -

Trustee Brummet made a motion to nominate Trustee DeLeon as Board Clerk. No second - motion failed.

President Monck nominated Trustee Coughlin as Board Clerk. Trustee Coughlin accepted the nomination. Trustee Ovard second the motion. Motion passed

Motion by: Monck / Ovard - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
Ovard	x			
DeLeon	x			
Monck	x			

4.3 Appoint the Superintendent as Secretary of the Board - Victor Perry

Motion by: Brummet / Coughlin - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
Ovard	x			
DeLeon	x			
Monck	x			

4.4 Establish Board Meeting Calendar, Location and Time (DP 9320)

Motion by: Coughlin / Ovard - motion passed with 1 change (02/12/2026 meeting moved to 02/11/2026 at 6:00PM)

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
Ovard	x			
DeLeon	x			
Monck	x			

5. PUBLIC COMMENT PERIOD:

5.1 Public Comment Regarding any Item NOT on the OPEN SESSION Agenda: No comments.

6. RECOGNITIONS AND REPORTS:

6.1 Student of the Month Recognition: Ubaldo Pintor-Dominguez recognized by Mill Street Elementary School Principal, Tyler Rutledge and Dual Immersion teacher Tara Payano. Ubaldo was praised for being a conscientious and responsible student.

6.2 Principal's Report: Mr. Rutledge shared his principal's report with the Board. Recent events and site data was highlighted.

6.3 School Representative Report: Jessica Richardson gave an update on Orland High School sports, clubs, and school activities.

6.4 Classified Representative Report: Kelly Stofle shared the CSEA report to the board.

6.5 Certificated Representative Reports: Mark Barnhart, OTA co-president discussed the end of the trimester and semester.

6.6 Superintendent's Report: Victor Perry acknowledged Jim Scribner, recently retired Fairview Elementary principal for an outstanding career as an educator and administrator. An award was presented and it was announced that Mr. Scribner has been named as ACSA Administrator of the Year and will be recognized formally in February.

Victor Perry invited Sam Hess, Director of Educational Services to the podium and they jointly presented the recently released California School Dashboard data. Overall academic performance, academic engagement and conditions and climate were reviewed. The many areas of increases were celebrated and the areas for continued focus to improve were reviewed.

6.7 CBO Report: Jennifer Boone shared a letter received from the district construction partner, CORE requesting public recognition of MOT Director, Mark Smith. Mark Smith's knowledge and dedication has been essential to the success of the district facility projects.

7. FACILITIES:

7.1 Facilities Update: Superintendent Perry deferred to items later on the agenda.

8. CONSENT ITEMS: All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Agenda.

8.1 Governing Board Minutes – November 20, 2025

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.2 Vendor Warrants as submitted and classified and certificated salaries

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.3 Donation - Fairview

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			

Ovard	x			
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8.4 Out of State Travel Request - OHS Cheer

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.5 Overnight Trip Requests - Orland High School

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.6 Approve Certificated Teacher Job Description

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.7 Second Reading and Adoption of New & Revised Board Policies and Administrative Regulations

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.8 Personnel Assignment Report

Motion by: Ovard / Coughlin - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

9. DISCUSSION/ACTION ITEMS:**9.1 STUDENT DISCIPLINE OR OTHER CONFIDENTIAL STUDENT MATTERS (Ed Code Sections 35146;48900;48912(b);49060 & 20 U.S.C. Section 1232g) Review Requests for re-admission for one (1) Student - expulsion case #03-23/24**

Readmission approved.

Motion by: Brummet / Ovard - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

9.2 EXPULSION (Ed Code 48900) (Ed Code 48915) - one (1) student, case #02-25/26

THE STIPULATED EXPULSION WILL BE FOR THE REMAINDER OF THE FALL 2025 AND THE SPRING 2026. THE STUDENT'S EDUCATIONAL PLACEMENT WILL BE THE REACH PROGRAM AND THEY MAY APPLY TO RETURN TO OUSD UPON SUCCESSFULLY MEETING ALL TERMS OF THE STIPULATED EXPULSION IN THE FALL OF 2026.

Motion by: Ovard / DeLeon - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

9.3 Approval of 2025-2026 First Interim Budget Report

Ms. Boone presented the 2025-2026 First Interim Budget Report as of October 31, 2025 and recommended approval.

Motion by: Ovard / Brummet - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

9.4 Approve Resolution #06-25/26 2025/2026 Budget Transfer Resolution

Motion by: Brummet / Ovard - roll call vote. Motion passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

9.5 Approval of Milestone 3 for the Progressive Design-Build Services for the TK Buildings at Mill Street and ELOP Buildings (Mill Street, Fairview, CK Price)

Superintendent Perry explained the need for additional support space for the ELOP program at Fairview Elementary. He explained that the current Progressive Design build contract in place allows for project additions. He requested Board approval of Milestone 3 in the amount of \$1,575,685 to add a 1,440 square foot building adjacent to the first ELOP building at Fairview Elementary.

Motion by: Ovard / Brummet - Motion Passed

Trustee	Aye	No	Abstain	Absent
Brummet	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

10. INFORMATION:

10.1 First Reading - New & Revised Board Policies and Administrative Regulations

10.2 Executed Contracts – as submitted

10.3 Calendars – as submitted

11. WRITTEN REPORTS:

11.1 Principal Reports – as submitted

11.2 Student Enrollment Report - as submitted

12. PLANNING

12.1 Upcoming Board Meetings:	Thursday, January 15, 2026 – 6:00 pm Wednesday, February 11, 2026 – 6:00 pm
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Special Meetings will be scheduled as necessary.

13. BOARD OF TRUSTEES REPORT:

13.1 Board Reports

Trustee Brummet: Thanked Tucker Mesker Memorial Foundation for their donation.

Trustee Coughlin: No report.

Trustee DeLeon: Attended OHS soccer game. Community Health Workers available at Orlando City Library.

President Monck: Wished everyone a Merry Christmas.

Trustee Ovard: Thanked Mark Smith for maintaining the district facilities in excellent condition.

14. ADJOURNMENT OF OPEN SESSION:

14.1 Meeting Adjourned at: 7:26PM

Motion by: Brummet / Ovard - Motion Passed

Motion by: Brummett, Ovard - Motion Passed				
Trustee	Aye	No	Abstain	Absent
Brummett	x			
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

Respectfully,

Victor Perry, Secretary to the Board

01/15/26

~~Dustin Coughlin, Board Clerk~~

01/15/26