



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees
Regular Meeting
6:00 p.m., Thursday, November 20, 2025
Williams Unified School District Board Room
260 11th Street, Williams, CA

AGENDA

- 1.0

CALL TO ORDER

TIME: ____ PM
- 2.0

ROLL CALL
- 3.0

PLEDGE OF ALLEGIANCE
- 4.0

APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: _____ Abstain _____ Absent _____

Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no
- 5.0

AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.
- 6.0

SPECIAL RECOGNITION

6.1 Williams Jr/Sr High School Students (7-9): 7 - Anthony Max Luna, 8 - Azaila Velazquez, 9 - Emma Gandara

6.2 Williams Jr/Sr High School Staff Members: Classified: Nadia Hina and Certificated: Cecilia Romero-Robles
- 7.0

COMMUNICATION / REPORTS

7.1 Board of Trustees Reports

7.2 Evelyn Guevara, Associated Student Body President and Board Representative

7.3 Sandra Ayón, Ed.D., District Superintendent and Secretary to the Board
- 8.0

PRESENTATIONS

8.1 (p. 9) Satchel Pulse

8.2 (p. 31) 3-Year Math Focused Site Plan for Williams Elementary and Williams Upper Elementary Schools
- 9.0

ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

9.1 **BOARD MINUTES** – Request to approve Board minutes

9.1.1 (p. 37) October 16, 2025 (Special)

9.1.2 (p. 39) October 16, 2025 (Regular)

9.2 (p. 47) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.

9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

9.3.1 (p. 53) General Ledger Report and Bank Reconciliation Report, Williams Elementary School Checking Account, September 2025.

9.3.2 (p. 55) General Ledger Report and Bank Reconciliation Report, Williams Upper Elementary School Checking Account, September 2025.

9.4 SERVICE AGREEMENTS / CONTRACTS

- 9.4.1 (p. 57) MacLeod Watts Engagement Letter for Other Postemployment Benefits (OPEB) Actuarial Valuation Services for school years 2025-26 and 2026-27.
- 9.4.2 (p. 59) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
- 9.4.3 (p. 65) McGraw Hill Proposal for Williams Elementary School for CA Wonders materials.
- 9.4.4 (p. 68) Agreement between the Colusa County Office of Education and Williams Unified School District for Local Education Agency Billing Option Program under the Department of Health Care Services through November 30, 2027.
- 9.4.5 (p. 69) Services Acceptance Memorandum of Understanding between the Parent Institute for Quality Education (PIQE) and Williams Jr/Sr High School for STEM program in-person classes for parents.
- 9.4.6 (p. 72) Memorandum of Understanding between the California Community Colleges Chancellor's Office and Williams Unified School District for K12 Strong Workforce Program Data Sharing.
- 9.4.7 (p. 81) Sierra Striping Inc & Sealcoating Estimate for Williams Unified School District for Parking Lot Striping at Williams Jr/Sr High School and Williams Upper Elementary School.
- 9.4.8 (p. 82) Sierra Striping Inc & Sealcoating Estimate for Williams Unified School District for Speed Bump Striping at Williams Elementary School.

9.5 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
9.5.1 (p. 83)	PO26-00635	Colusa County Office of Education (Workers Comp)	\$ 263,952.00
9.5.2 (p. 84)	BPO26-00024	Waxie Sanitary Supplies	\$ 49,650.00
9.5.3 (p. 85)	PO26-00145	Paul G Thompson dba Thompson Law Group	\$ 40,000.00

9.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Assistant Wrestling Coach	Filled	Mario Cruz Hernandez
Extra Duty	JV Boys Basketball Coach	Filled	Forrest Bateman
Extra Duty	Winter Cheer Advisor	Filled	Ashlin Covarrubias

9.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated Management	Upper Elementary Principal	Open	
Classified	Student Supervisor	Filled	Lucia Ordonez
Classified	Paraeducator	Filled	Alexia Andrade
Classified	ASES Paraeducator	Resignation	Jackelin Beltran
Classified	Health Aide Clerk	Resignation	Rocio Martinez
Classified	Student Supervisor	Resignation	Tania Ocampo
Classified	Health Aide Clerk	Open	
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Academic Technician	Open	
Classified	Student Supervisor	Leave of Absence Request 12/12/25-1/26/26	Maira Martinez

9.8 APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)

- 9.8.1 (p. 86) Revised E (1) 6146.1 Graduation Requirements
- 9.8.2 (p. 88) E 6158 (4) Independent Study-Short Term Independent Study Packet

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.0 ACTION ITEMS – OLD BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 92) Consideration and possible action concerning the approval of the Tentative Agreement between the California School Employees Association and its Williams Chapter 556 and the Williams Unified School District Regarding the 2025-2026 School Year Reopeners.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.2 (p. 112) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between Williams Unified School District and California School Employees Association Chapter #556.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

11.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

11.1 (p. 116) Consideration and possible action concerning the approval of the compensation amendment for Sandra Ayón, Ed.D. Superintendent.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

11.2 (p. 129) Consideration and possible action concerning the approval of the revised Williams Jr/Sr High School 2025-2026 School Plan for Student Achievement (SPSA).

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

11.3 (p. 205) Consideration and possible action concerning the approval of **Resolution # 12-112025: Resolution of the Board of Education of the Williams Unified School District Ordering Transition of Athletics-Related Financial Activities from the Associated Student Body to a District Accounting System and County Treasury Bank Account.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

11.4 (p. 207) Consideration and possible action concerning the approval of the out-of-state travel for Shelby Adams to the California Association of Directors of Activities Camp CADA Conference, March 4-6, 2026, in Reno, NV.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.0 INFORMATIONAL ITEMS

12.1 (p. 213) Annual Williams Settlement Agreement Compliance Report - Colusa County Superintendent of Schools

13.0 FUTURE MEETING DATES

- 13.1 December 11, 2025 (Regular)
- 13.2 January 15, 2026 (Regular)
- 13.3 February 19, 2026 (Special) – Board Self-Evaluation
- 13.4 February 19, 2026 (Regular)
- 13.5 March 12, 2026 (Regular)

14.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 14.1 Board Reorganization
- 14.2 First Interim Certification

15.0 ADJOURNMENT TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, December 11, 2025 AT 6:00 PM.