



Board of Trustees

Andrea Hoheisel
Luke Wilson
Mike Bridges
Ron Zufall
Joe Ayer

Superintendent

Owen Crosby, Ed.D.

**Shasta Union High School District
Board of Trustees Regular Meeting**

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
August 11, 2026
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond.

Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Owen Crosby at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION

- 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
- 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential/Contracted.

5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements

6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

7. RECOGNITION OF STAFF AND/OR STUDENTS

8. PRESENTATIONS

8.1 District Department Chair Reports: Agriculture - Tim Arnett, Math - Kari Goldenson, English - Robbin Jack

9. APPROVAL OF AGENDA

10. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

10.1 Administration

A. Approve minutes for the June 9, 2026 regular Board meeting

10.2 Business Services

A. Ratify Commercial Warrants and Payroll Distributions for June and July 2026

B. Adopt resolution allowing Temporary Interfund Transfers

C. Adopt resolution allowing Interfund Transfers

D. Adopt resolution allowing Budget Transfers

E. Accept Quarterly Report of Investments

F. Approve Request to Declare Property as Surplus (Foothill High School - Dremel and MakerBot Method)

G. Approve CTA Counselors Schedule B and ESP Salary Schedules

10.3 Instructional Services

A. Approve courses for Shasta Adult School for 2026-27

B. Approve funding applications for the 2026-27 Agricultural Incentive Grants for FHS and the District Farm

C. Approve updated registry of International Student Exchange Placement Organizations

D. Approve 2026-27 Consolidated Application for Funding Categorical Aid Programs

E. Review 2025-26 District Department Chair Reports

F. Approve a request to declare property as surplus (IT – computers and peripherals)

10.4 Human Resources

A. Approve Human Resources Action Report

B. Accept the Quarterly Report on the Williams Uniform Complaints for April 1–June 30, 2026

C. Approve Technology Support Manager (formerly Senior Programmer C&I Integration) job description

D. Approve Chief Information Officer job description

E. Approve Director of Bond Projects job description

F. Approve Director of Fiscal Services job description

G. Approve Director of Categorical Programs & Career Technical Education job description

11. REPORTS

11.1 Employee Associations

- A. Shasta Secondary Education Association – Andrea Cota, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – Steve Hudson, President

11.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson
- C. Shasta High School – Heath Bunton
- D. Foothill High School – Kevin Greene

11.3 Superintendent

11.4 Board Members

12. BUSINESS

12.1 Administration

- A. The Board will establish a date for the fall Board Study Session (*Discussion*)
- B. The Board will discuss the results of the 2025-26 Board Self-Evaluation (*Discussion*)
- C. Approve minutes for the June 17, 2026 regular Board meeting (*Action*)
- D. Approve minutes from the July 20, 2026 special Board meeting (*Action*)
- E. Excuse Trustee Hoheisel's absence from the June 17, 2026 regular Board meeting (*Action*)
- F. Excuse Trustee Hoheisel's absence from the July 20, 2026 special Board meeting (*Action*)
- G. Excuse Trustee Wilson's absence from the July 20, 2026 special Board meeting (*Action*)

12.2 Business Services

- A. 45 Day State Budget Update (*Information*)
- B. Approve resolution making findings on energy savings and determining other matters in connection with an energy services agreement (*Action*)
- C. Approve Amended Architectural Services agreement with Nichols, Melburg & Rossetto, Architects for Investigation & Findings Phase for SUHSD Multi-campus Field Repair & Lights (*Action*)
- D. Approve agreement with Fuel Oil Systems for the Transportation Yard Building Design (*Action*)
- E. Approve the proposals with Mid Pacific Engineer Inc. for special inspection services for the Transportation Yard Project (*Action*)
- F. Approve Contract for DSA Inspector of Record for Shasta High School portable moves (*Action*)
- G. Approve Certificated Management, Classified Management and Supervisory Salary Schedules (*Action*)

12.3 Instructional Services

- A. Approve Proposition 28 Arts and Music in Schools Funding Annual Report (*Action*)
- B. Report on the 2025-2026 Advanced Placement test scores (*Information*)

12.4 Human Resources

- A. Approve Management Human Resources Action Report (*Action*)

13. ADVANCE PLANNING

13.1 Next Meeting Date: September 8, 2026

13.2 Suggested Future Agenda Items

14. ADJOURNMENT

- 14.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from June 9, 2026 Regular Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room
2200 Eureka Way
Redding, CA 96001**

**June 9, 2026
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Hoheisel in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Andrea Hoheisel, Luke Wilson, Mike Bridges, Ron Zufall and Joe Ayer were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential; 3) Public Employee Performance Evaluation (G.C. 54957). Title: Superintendent; 4) Consider Recommendation from Administration regarding a student expulsion (File No. 26-01); and 5) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:30 p.m. The Board had no action to report out from closed session. Student Board Members Heaven Torrez, Aiden Johnson and Ava Wilson were present for open session. Trustee Hoheisel led the pledge of allegiance, and Trustee Zufall recited the mission and vision statements.

- RES. 26-096 That the Board approve the agenda, as presented. (Motion Zufall, second Ayer, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-097 That the Board approve the consent agenda, as presented. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-098 That the Board approve the resolutions in conjunction with the Governing Board Member Election on November 3, 2026 (On December 11, 2026, the terms of the following Board Members will expire: Andrea Hoheisel, Mike Bridges, Luke Wilson), as follows: Resolution Ordering Governing Board Member Election, Resolution Establishing Procedure in Case of Tie Vote at Governing Board Election, and Resolution Regarding Cost of Candidate Statements. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-099 That the Board approve the SUHSD Board Recognized Athletics and Organizational Clubs. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-100 That the Board conducts the annual review of the District's Intradistrict Open Enrollment Policy, BP 5116.1. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-101 That the Board approves the District Organizational Chart for 2026-27. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-102 That the Board approves the Governance Calendar and Board Action Calendar for 2026-27. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)

- RES. 26-103 That the Board approves the resolution authorizing the Superintendent and designees the power to contract and the authority to purchase supplies, materials, apparatus, and equipment. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-104 That the Board approves the minutes for the May 12, 2026 regular Board meeting. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-105 That the Board ratify commercial warrants in the amount of \$3,652,806.89 and payroll distributions in the amount of \$4,407,939.46 for the period of 5/01/2026 – 5/31/2026. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-106 That the Board approve a request to declare property as surplus (Transportation – 3 Regen Panel). (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-107 That the Board approve the School Plans for Student Achievement. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-108 That the Board approve a request to declare property as surplus (IT – computers and peripherals). (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-109 That the Board approve the Shasta County Special Education Local Plan Area (SELPA) Local Education Agency (LEA) Assurances. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-110 That the Board approve a textbook adoption, as follows: *Ways of the World* for the AP World History Since 1200 C.E. Course. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-111 That the Board approve the Human Resources Action Report. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-112 That the Board approve the recommendation from administration regarding a student expulsion (File No. 26-01). (Motion Bridges, second Ayer. Ayes: Hoheisel, Wilson, Bridges, Zufall, Ayer. Noes: None. Abstain: None. Carried 5-0.)
- RES. 26-113 That the Board approve the amendment to the annual schedule of regular meetings to reflect June 17, 2026 as a regular Board meeting with a start time of 12:15 p.m. in the Board Room. (Motion Bridges, second Ayer, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-114 That the Board appoint Student Board Members Aurora Gill and Alyssa Moore for a one-year term effective July 1, 2026. (Motion Zufall, second Ayer, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-115 That the Board approve the submission of a CSBA Golden Bell awards program application for SUHSD Career Technical Education. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-116 That the Board conduct biennial review of the SUHSD Conflict of Interest Code and waive the second reading and approve the related Resolution (Exhibit 9270). (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-117 That the Board waive the second reading approve the Board Policies and Administrative Regulations, as provided by CSBA and amended by the Board and recommended by Administration with the exception of Board Policy 5141.4 Child Abuse Prevention And Reporting. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-118 That the Board approve the resolution designating certain general funds as committed fund balance. (Motion Zufall, second Ayer, carried 5-0. Student Board Member Wilson: Aye)

- RES. 26-119 That the Board approve the resolution for use of EPA funds for 2026-27. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-120 That the Board approve the agreement for architectural services from Semingson Architecture & Engineering for the Foothill High School and Shasta High School portable relocation. (Motion Bridges, second Wilson, abstain Ayer, carried 4-0. Student Board Member Wilson: Aye)
- RES. 26-121 That the Board approve the proposals with Pace Engineering for Special Inspection Services for the Enterprise High School Culinary Building Project. (Motion Zufall, second Ayer, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-122 That the Board approve the bid for Enterprise High School Culinary Building Project. (Motion Ayer, second Zufall, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-123 That the Board approve the bid for Nutrition Services Mountain View Co-op food purchasing agreement. (Motion Ayer, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-124 That the Board approve the Local Control and Accountability Plan (LCAP) Federal Addendum. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-125 That the Board approve the LCAP Local Measures as follows: (1) Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities; (2) Implementation of State Academic Standards; (3) Parent Engagement; (4) School Climate; and (5) Access to a Broad Course of Study. (Motion Zufall, second Wilson, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-126 That the Board approve the AI Guidelines. (Motion Ayer, second Bridges, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-127 That the Board approve the Declaration of Need for Qualified Educators for the 2026-2027 school year. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Wilson: Aye)
- RES. 26-128 That the meeting adjourn. (Motion Ayer, second Bridges, carried 5-0. Student Board Member Wilson: Aye)

PUBLIC COMMENT:

English Teacher Andrea Cota highlighted the fifth annual poetry book collaboration between students in English and art class. Students collaborated by pairing poetry with original artwork and reflections. A total of 56 students participated, and copies of the book were provided to the Board.

Mike Shapiro shared his appreciation for the support provided by Foothill High School (FHS) to his granddaughter Ava House, stating that staff were extremely accommodating during difficult circumstances last year. He praised the educational services provided and read a letter expressing his gratitude.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and FHS Principal Kevin Greene recognized Teacher Jennifer Anthis and Senior Ava House.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

Andrea Cota announced that on May 15, Trustee Ayer was honored with a CTA WHO Award for community contributions, and ELA Teacher Dr. Robbin Jack was recognized as an Outstanding Educator. She shared that finals and graduations were very successful. Ms. Cota also noted that unions are taking positions on AI guidelines and emphasized the importance of continuing discussions regarding screen time and critical thinking. She wished everyone a great summer.

Rhonda Minch reported that the tentative agreement was ratified by their members. She acknowledged that negotiations had a difficult start but appreciated the collaborative effort to move forward. Ms. Minch thanked District and site leaders for their support and communication throughout the year and commended Dr. Owen Crosby on a successful first year, acknowledging his responsiveness and willingness to listen.

CSEA President Steve Hudson was not present.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins thanked the Executive Cabinet and Board for attending graduation ceremonies. He reported that the new Shasta Collegiate Academy (SCA) online curriculum was successful this year and noted strong enrollment for next year. Mr. Calkins also shared that Pioneer Continuation High School (PHS) received a Model School Gold Medal for positive behavioral interventions and supports and reported that there are ongoing collaborations with Shasta College on significant changes to the Gateway to College program to better serve students.

Enterprise High School: Ryan Johnson provided a handout on financial aid, scholarships and universities students will be attending. He highlighted significant gains in CAASPP testing, increased participation in AP and honors courses, growing student supports for the English Language Learner Program and improvements in campus culture through restorative justice practices.

Shasta High School: Heath Bunton thanked the Board for attending graduation and shared that it was the 30th graduation ceremony he has attended at Shasta High School (SHS). He reported that there were 56 honor graduates who maintained GPAs above 4.0. Mr. Bunton highlighted improvements in CAASPP performance, noting decreases in the percentage of students scoring at the lowest achievement level in math, English, and science, while acknowledging there is still room for growth. He also provided an update on plans to relocate portables to FHS and the farm.

Foothill High School: Kevin Greene thanked the Board and Executive Cabinet for attending graduation and commended CTE Fire Tech Teacher Bob Price on his retirement and final graduation ceremony. He thanked Special Educator Director Cecile LaMar for a successful special education graduation ceremony. Mr. Greene stated there were a total of 65 honor graduates and expressed appreciation to Angela Rowe and the counseling staff on their hard work. Mr. Greene closed by wishing everyone a great summer.

REPORT FROM SUPERINTENDENT:

Dr. Owen Crosby congratulated Administrators and the Board of Trustees on a strong end to the school year and recognized the many achievements of staff and students. He thanked Mr. Bunton and SHS staff for a successful WASC accreditation process, valid through June 30, 2029. He also expressed appreciation for the service of Student Board Members to the District and community.

TRUSTEE COMMENTS AND LIAISON REPORTS:

SHS Student Board Member Aiden Johnson shared reflections as a Student Board Member, noting a senior prank where FHS CTE Medical students brought younger siblings to school. He expressed gratitude for teachers and the overall high school experience. He also shared appreciation for serving on the Board and seeing connections across schools, enjoyed Sober Grad, and announced his commitment to California State University Monterey Bay to pursue a bachelor's degree in psychology.

Enterprise High School (EHS) Student Board Member Heaven Torrez reflected on graduation, Sober Grad, and camping in the parking lot for the senior prank, noting the impact of serving on the Board and expressing gratitude for the opportunity. She shared her goal of being more intentional moving forward and her aspiration to become a teacher, beginning as a history major at Shasta College before transferring to California State University, Chico to pursue a social science credential. She thanked the Board and emphasized the importance of creating more opportunities for students from different school sites to connect.

FHS Student Board Member Ava Wilson reflected on the May 29 senior breakfast and scholarship awards ceremony, noting strong support from parents and staff. She highlighted the band's performance at Palo Cedro Park and shared pride in her cousin being named Freshman of the Year. She mentioned a senior prank involving students toilet-papering the school and shared that graduation was a positive experience. Trustee Wilson thanked the Board for the past year and shared plans to attend Shasta College to complete general education while deciding on a major.

Trustee Ron Zufall reported that he attended the All-Star Breakfast honoring 5th, 8th, and 12th grade students, noting that his son served as the keynote speaker. He stated that each graduation ceremony was great, especially

PHS's. Trustee Zufall encouraged the Board to attend the CSBA Annual Education Conference, and he shared his appreciation for staff while encouraging continued improvement and growth for the District.

Trustee Joe Ayer shared appreciation for graduation ceremonies, noting the meaningful culmination of work for both staff and students. He highlighted the special education graduation and acknowledged the compassion seen through his personal experience from FHS staff. Trustee Ayer commended Owen Crosby on his first year. He reflected on the importance of using education to contribute positively to the world and expressed gratitude for the service of the Student Board Members.

Trustee Mike Bridges stated that he met with David Flores at FHS regarding a possible solution to expand the wrestling room. He attended eight graduation ceremonies and expressed appreciation for the District's high-achieving students. Trustee Bridges commended teachers and Principals for their strong work.

Trustee Luke Wilson shared appreciation for the med tech and fire tech programs and noted that graduation ceremonies were impressive and meaningful. He reported that he enjoyed PHS's graduation ceremony and helped at FHS's Sober Grad. Trustee Wilson commended the Student Board Members for their service.

Trustee Andrea Hoheisel expressed gratitude for graduation season and appreciated how each school and program has its own unique celebration. She stated that she is thankful for the fire academy program and shared that she is looking forward to summer.

DISCUSSION:

Student Board Members: Dr. Owen Crosby recommended the Board appoint EHS student Alyssa Moore and FHS student Aurora Gill to serve as Student Board Members for the 2026-2027 school year. He noted that part of the policy amendments tonight include updates to the Student Board Member Board Policy in order to allow the District flexibility to fill a position in the event there are no applicants.

CSBA Golden Bell: Dr. Owen Crosby noted that the CSBA Golden Bell application requires Board support as part of the submission process. The District plans to submit an application for the Career Technical Education program.

Conflict of Interest Code: Dr. Owen Crosby stated that Exhibit 9270 has been amended with the addition of the Business Services Manager and the removal of the Assistant Principals since they are no longer required to be listed. He recommended the Board waive the second reading and approve Exhibit 9270 as presented.

CSBA Policies: As the CSBA policy liaison, Trustee Andrea Hoheisel reviewed the CSBA policies. She stated that due to a scheduling conflict she was unable to address her questions in advance with the Executive Cabinet. Trustee Hoheisel raised concerns regarding Board Policy 5141.4 Child Abuse Prevention and Reporting stating that the policy mandates the District to put The Trevor Project suicide hotline phone number on the back of student ID cards. She requested further review of this policy and recommended a second reading at the next Board meeting.

Trustee Hoheisel and Mr. Perez agreed to amend Regulation 5142 Safety. The section on *Playground Safety* will be struck since it does not apply. Mr. Perez explained that the ERICS program has some playground equipment therefore some language on playgrounds should remain in the policy. Certain sections will be updated to use "campus" instead of "playground areas" and "passing periods" instead of "recess". Trustee Hoheisel and Mr. Perez agreed to amend Exhibit 5145.6 E(1) Parent/Guardian Notifications to strike language pertaining to childcare, preschool, and kindergarten since they do not apply.

Trustee Andrea Hoheisel recommended the Board waive second reading and approve the policies with the above mentioned amendments except for Policy 5141.4 Child Abuse Prevention And Reporting.

PUBLIC HEARING – Proposed Negotiations CSEA: At 8:00 p.m., Trustee Hoheisel declared the meeting open to Public Hearing to provide interested parties an opportunity to speak on the initial proposal for negotiation between the District and California School Employees Association (CSEA) Chapter #181 for 2026-2027. There were no comments, and the public hearing was declared closed.

PUBLIC HEARING – 2026-2027 Budget: At 8:00 p.m., Trustee Hoheisel declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the 2026-2027 proposed budget. There were no comments, and the public hearing was declared closed.

David Flores presented the 2026–2027 budget, including updates to budget assumptions, multi-year projections, and a comparison of the budget with and without the negotiated cost increases. Mr. Flores reported that the Cost-of-Living Adjustment (COLA) of 2.87% was augmented by an additional Local Control Funding Formula (LCFF) investment of 1.44% resulting in a total COLA of 4.31%.

Trustee Andrea Hoheisel inquired if funding is based on projected enrollment or actual enrollment. Mr. Flores clarified that the budget is based on average daily attendance (ADA) and that LCFF revenues are calculated based on ADA rather than enrollment. He further explained how funded ADA is applied in the LCFF calculation.

Trustee Joe Ayer commended staff for the work completed on the budget presentation.

Committed Fund Balance: David Flores explained that due to anticipated increases in the State's contribution to reserves, districts are subject to a cap on total reserves of 10%. As the District currently maintains reserves above this threshold, any excess must be formally designated as committed fund balance. He explained that auditors will review this designation as part of the annual audit process.

PUBLIC HEARING – EPA Funds: At 8:22 p.m., Trustee Hoheisel declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the EPA Funds. There were no comments, and the public hearing was declared closed.

David Flores stated that this is an annual item that requires the Board to approve the EPA funds. The District is required to spend these dollars with specific provisions.

Portable Relocation: David Flores stated that the portable relocation project will move five portables from SHS. Three portables will be relocated to FHS, one portable will be relocated to the Farm, and one portable will be relocated on SHS's campus. He explained that architectural services are required for the project because portable classrooms are considered student housing facilities and must comply with applicable state requirements.

EHS Culinary Building Project: David Flores reported that the EHS Culinary Building Project was advertised for bids and received two responses. Administration recommended awarding the contract to the lowest responsive bidder, American Modular Systems (AMS). He noted that the District has previously worked successfully with AMS on classroom projects at EHS and SHS. Mr. Flores stated that the contract is for the design phase of the project. Once the design work is completed, the construction portion of the project will be separately advertised and bid.

Food Purchasing Agreement: David Flores recommended the Board ratify the award of contracts through the Mountain View Food Purchasing Cooperative for the period of July 1, 2026 through June 30, 2027, to the vendors listed. The Mountain View Food Purchasing Cooperative is a multi-district purchasing consortium that coordinates food service procurement to achieve cost savings and efficiency. Tawny Cowell, Director of Nutrition Services, will serve as the District's coordinator for implementation and participation.

Local Control and Accountability Plan (LCAP) Federal Addendum: Leo Perez stated that the District is required to approve the LCAP Federal Addendum to receive certain Title funds.

LCAP Local Measures: Leo Perez stated that the LCAP Local Measures are as follows: (1) Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities; (2) Implementation of State Academic Standards; (3) Parent Engagement; (4) School Climate; and (5) Access to a Broad Course of Study. The 2025-26 Local Performance Indicator Self-Reflection Report has been provided to the Board under separate cover and is available on the District website for review.

PUBLIC HEARING Proposed LCAP: At 8:30 p.m., Trustee Hoheisel declared the meeting open to Public Hearing to allow interested parties an opportunity to speak on the 2026-2027 LCAP. There were no public comments and the hearing was closed.

Leo Perez stated that the 2026-2027 LCAP includes projected revenues, budgeted expenditures, community partner engagement, goals, actions and metrics. He reported that the District presented the LCAP Infographic to the Parent Advisory Committee and discussed the LCAP with site council, DELAC, Student Advisory Committee and Native American liaisons. In addition, the District also conducted various surveys. Overall, Mr. Perez stated that the District was very successful in engaging its partners for the LCAP. The LCAP is posted on the website and that comments or questions can be submitted to his office. Mr. Perez stated that any written comments received from the public on the LCAP document will receive a written response. Any changes made to the LCAP based on feedback from the Shasta County Office of Education will be brought back for Board approval. The 2026-27 LCAP will be brought before the Board for approval at the June 17, 2026 Board meeting.

Student Discipline: Leo Perez reviewed student discipline data, noting that the top infraction categories included disruption and defiance, electronic device violations, and attendance-related issues. The six most common discipline categories were reviewed, and Mr. Perez noted that the data did not reveal any major areas of concern. He explained that the most common suspension category involved causing, attempting to cause, or threatening physical injury, accounting for 98 incidents. Mr. Perez emphasized the importance of restorative justice practices in addressing student behavior and supporting positive outcomes.

AI Guidelines: Leo Perez shared that the District has been working throughout the spring on the development of districtwide Artificial Intelligence (AI) guidelines. The work involved a coalition of representatives from across the District, as well as surveys of staff, students, and parents. Mr. Perez noted that AI continues to be a challenging and rapidly evolving area for both staff and students. The guidelines focus on a human-centered approach and emphasize transparency and accountability. The final guidelines will be posted on the District website.

Trustee Ayer asked whether the District currently has AI tools available for teachers. Mr. Perez responded that AI tools are available provided they meet District data safety requirements. Trustee Ayer commented that AI will likely be an important workforce skill in the future and expressed support for the District remaining proactive in this area. Mr. Perez stated that the guidelines are intended to be a living document and will be revised as technology and needs evolve. Mr. Perez stated that an AI Committee is in place and future meeting dates are being planned.

Trustee Andrea Hoheisel expressed concern regarding the potential future costs associated with AI implementation and encouraged the District to remain cautious and fiscally responsible. Mr. Perez acknowledged the concern and stated that those discussions are already taking place.

Declaration of Need for Qualified Educators: Jason Rubin stated that the California Commission on Teacher Credentialing requires the District to have the Declaration of Need for Qualified Educators approved in order to apply for emergency permits and credential waivers when necessary.

ADVANCE PLANNING:

Next Meeting Dates: June 17, 2026 and August 11, 2026

Suggested Future Agenda Items: Trustee Hoheisel asked the Board to email herself or Superintendent Owen Crosby if they have suggested agenda items.

ADJOURNMENT:

The meeting adjourned at 8:52 p.m. Ayer Bridges

Mike Bridges, Clerk
Board of Trustees

Owen Crosby, Executive Secretary
Board of Trustees

Bd. Min. 6-09-26//

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 06/01/26 - 06/30/26

Subfund Totals - Accounts Payable		
01	General Fund	1,998,797.03
02	Farm Fund	0.00
05	Student Body Fund	0.00
07	Shasta Charter Academy	220,071.95
08	University Preparatory	365,382.54
11	Adult Education Fund	1,533.49
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	144,976.59
14	Deferred Maintenance Fund	0.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	121,001.51
25	Capital Facilities Fund	0.00
35	County School Facilities	4,750.80
40	Special Reserve Capital Project	0.00
76	Warrant Passthrough	0.00
Total		\$2,856,513.91
Total Accounts Payable		2,856,513.91
Total Payroll		<u>5,615,118.60</u>
GRAND TOTAL		\$8,471,632.51

Payroll Warrants	
Salary	5,315,535.75
Supplemental	291,672.33
Manual Payroll	7,910.52
Voids	<u>0.00</u>
Total	\$5,615,118.60

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date _____

Signed: _____

Date
August 11, 2026 _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 7/01/26 - 7/31/26

Subfund Totals - Accounts Payable		
01	General Fund	3,183,406.89
02	Farm Fund	0.00
05	Student Body Fund	2,117.22
07	Shasta Charter Academy	22,667.75
08	University Preparatory	95,519.94
11	Adult Education Fund	854.37
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	17,439.55
14	Deferred Maintenance Fund	7,544.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	500.00
21	Capital Building Bond Fund	113,085.12
25	Capital Facilities Fund	0.00
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00
Total		\$3,443,134.84
Total Accounts Payable		3,443,134.84
Total Payroll		<u>1,324,278.04</u>
GRAND TOTAL		\$4,767,412.88

Payroll Warrants	
Salary	1,073,450.59
Supplemental	250,827.45
Manual Payroll	0.00
Voids	<u>0.00</u>
Total	\$1,324,278.04

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date _____

Signed: _____

Date
August 11, 2026 _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2026-27 Temporary Interfund Transfer of Funds

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Education Code 42603 allows governing boards to direct moneys held in a fund or account to be temporarily transferred to another fund or account of the district. There are a few limitations:

- The funds shall be repaid in the same year, or the following year if the borrowing takes place within 120 days of the fiscal year end
- No more than 75% of money held in any fund during the current fiscal year may be transferred
 - Borrowing fund must earn enough income during the current fiscal year to repay the amount transferred

Many districts routinely adopt this kind of resolution in order to ensure that temporary cash borrowing is available throughout the fiscal year.

Any temporary borrowing will be reported to the Board along with an estimated payback timeline.

REFERENCES:

Education Code Section 42603

Shasta Union High School District

RESOLUTION # _____

**RESOLUTION TO ESTABLISH TEMPORARY INTERFUND TRANSFERS OF
SPECIAL OR RESTRICTED FUND MONEYS**

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code 42603; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Shasta Union High School District, in accordance with the provisions of Education Code section 42603 adopts the following authorization for fiscal year 2026-2027 to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or his designee:

PASSED AND ADOPTED by the Governing Board on August 11, 2026,
by the following:

AYES:

NOES:

ABSENT:

ABSTAINED:

Superintendent and Secretary
To the Board

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2026-27 Interfund Transfer of Funds

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The financial relationship between the District and the District-sponsored charter schools requires the monthly transfer of funds among the entities. Examples include the pass-through of In-Lieu property taxes and the special education funds from the local SELPA received in the General Fund on behalf of the charter schools. Additionally, inter-fund transfers are required among the District's funds as a result of internal audits or recording end-of-the-year transactions. Other non-routine inter-fund transfers will continue to be brought to the Board for approval.

Any temporary borrowing will be reported to the Board along with an estimated payback timeline.

REFERENCES:

Education Code Section 42600

SHASTA UNION HIGH SCHOOL DISTRICT

RESOLUTION # _____

AUTHORIZATION FOR 2026/2027 INTERFUND TRANSFERS

WHEREAS, the Shasta Union High School District will need to transfer money between Funds;

WHEREAS, the Shasta Union High School District has the need to transfer revenues and expenditures between funds;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Shasta Union High School District authorizes the Associate Superintendent of Business Services or Superintendent to make such transfers as may be needed to facilitate accounting activities as allowed in Education Code 42600.

PASSED AND ADOPTED THIS by the Board of Trustees of the Shasta Union High School District, Shasta County, State of California, this 11th day of August 2026 following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Superintendent and
Secretary to the Board

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2026-27 Budget Transfers Between Object Codes

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Education Code 42600 requires budget transfers between major object codes categories be approved by the Board.

The District's Escape financial system does not allow an account to be spent beyond the established budget. The financial system allows program managers to transfer their budgets to meet revised spending plans. Also, new grants and other revenue and expenditure information are received that requires establishing or revising budgets on a timely basis.

To wait for a board meeting to approve budget transfers to pay vendors or otherwise conduct business is cumbersome and results in late payments to vendors and hinders program budget management.

The attached Resolution allows the Chief Business Official to process budget revisions in a timely manner and to report those revisions to the Board for ratification throughout the fiscal year.

REFERENCES:
Education Code Section 42600

SHASTA UNION HIGH SCHOOL DISTRICT

Resolution No. _____

**Authorization to Transfer Budgeted Funds between Object Codes
by the Associate Superintendent of Business Services**

WHEREAS, the Shasta Union High School District has adopted its 2026-27 final budget, and,

WHEREAS, more accurate information becomes known throughout the school year, and,

WHEREAS, revisions are necessary in the district budget to more accurately present budgetary plans, and,

WHEREAS, Education Code 42600 requires budget transfers between major object categories be approved by the Board of Trustees, and,

WHEREAS, the Board of Trustees recognize the importance of accurate and timely budget reporting.

NOW, THEREFORE, BE IT RESOLVED that the Shasta Union High School District Board of Trustees authorizes the Associate Superintendent of Business Services to prepare all budget revisions for all revenues, expenditures, and reserves as deemed necessary in the course of responsible fiscal management.

BE IT FURTHER RESOLVED that all such revisions will be ratified by the Board of Trustees.

PASSED AND ADOPTED this 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Superintendent and
Secretary to the Board

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Quarterly Investment Report

PREPARER: David Flores
Associate Superintendent of Business

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Although school districts are no longer required to prepare a quarterly investment report and present it to the governing board, current district policy calls for the report as it is a good business practice. The attached report comes from the Shasta County Pooled Investments for the period ending June 30, 2026.

REFERENCES:
Government Code Section 53646

PURCHASE DATE	SECURITY TYPE	PAR AMOUNT	COST AMOUNT	% OF TOTAL	DISC	PREM	ACCRUED INTEREST	MATURITY	CUSIP	MOODY'S RATING	INT/DISC RATE	YIELD	BROKER	DAYS TO MAT	DAYS* COST	MARKET VALUE	UNREALIZED GAIN/LOSS	AVERAGE MATURITY	US BANK VS. TREAS
	Local Agency Investment Fund (max 75,000)	70,000,000.00	70,000,000.00	7.73%				7/1/2026		not rated	3.92	3.92	LAIF	1	70,000,000.00	70,379,128.87	N/A	0.00	
	Sweep									not rated			Bank of America	(46203)	0.00		N/A	0.00	
	LIR Treasury Fund - Mutual Fund (5.00%max)	39,500,000.00	39,500,000.00	4.36%				7/1/2026		not rated	3.52	3.52	UBS	1	39,500,000.00	39,577,615.56	N/A	0.00	
11/18/22	US Treasury Note	5,500,000.00	4,852,031.25		(647,968.75)		0.00	4,852,031.25	07/31/26	91282CCP4	NA/Aaa	0.63	UBS	31	150,412,968.75	5,486,085.00	634,053.75	0.00	
12/28/22	US Treasury Note	10,000,000.00	9,139,062.50		(860,937.50)		0.00	9,139,062.50	08/15/26	9128282A7	NA/Aaa	1.50	4.07	46	420,396,875.00	9,970,300.00	831,237.50	0.00	
04/10/23	US Treasury Note	10,000,000.00	9,344,531.25		(655,468.75)		0.00	9,344,531.25	09/30/26	912828YG9	NA/Aaa	1.63	UBS	92	859,696,875.00	9,945,700.00	601,168.75	0.01	
12/05/24	US Treasury Note	10,000,000.00	9,981,250.00		(18,750.00)		0.00	9,981,250.00	01/15/27	91282CJT9	NA/NA	4.00	4.09	199	1,986,268,750.00	10,000,800.00	19,550.00	0.02	
12/09/24	US Treasury Note	10,000,000.00	9,471,484.40		(528,515.60)		0.00	9,471,484.40	01/31/27	912828Z78	NA/NA	1.50	4.10	215	2,036,369,146.00	9,856,300.00	384,815.60	0.02	
03/29/23	US Treasury Note	10,000,000.00	9,462,500.00		(537,500.00)		0.00	9,462,500.00	02/15/27	912828V98	NA/Aaa	2.25	3.75	230	2,176,375,000.00	9,892,200.00	429,700.00	0.02	
08/25/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	05/15/27	91282CKR1	NA/NA	4.50	3.74	319	3,190,000,000.00	10,033,400.00	33,400.00	0.03	-125,000.00
06/30/23	US Treasury Note	10,000,000.00	9,408,593.75		(591,406.25)		0.00	9,408,593.75	05/31/27	91282CET4	NA/NA	2.63	4.28	335	3,151,878,906.25	9,867,700.00	459,106.25	0.03	
12/09/22	US Treasury Note	10,000,000.00	9,778,125.00		(221,875.00)		0.00	9,778,125.00	06/30/27	91282CEW7	NA/Aaa	3.25	3.78	365	3,569,015,625.00	9,916,100.00	137,975.00	0.04	
10/31/23	US Treasury Note	10,000,000.00	9,290,625.00		(709,375.00)		0.00	9,290,625.00	07/31/27	91282CFB2	NA/Aaa	2.75	4.84	396	3,679,087,500.00	9,853,500.00	562,875.00	0.04	
04/06/26	US Treasury Note	10,000,000.00	10,044,795.58		(7,000.00)		51,795.58	10,044,795.58	08/15/27	91282CLG4	NA/Aa1	3.75	3.80	411	4,128,410,983.38	9,957,000.00	(87,795.58)	0.04	51,795.58
01/03/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	09/30/27	91282CFM8	NA/Aaa	4.13	3.96	457	4,570,000,000.00	9,997,300.00	(2,700.00)	0.05	-71,875.00
05/03/23	US Treasury Note	10,000,000.00	8,854,687.50		(1,145,312.50)		0.00	8,854,687.50	01/31/28	91282CBJ9	NA/Aaa	0.75	3.38	580	5,135,718,750.00	9,480,100.00	625,412.50	0.05	
05/05/23	US Treasury Note	10,000,000.00	9,715,072.80		(284,927.20)		0.00	9,715,072.80	02/15/28	9128283W8	NA/Aaa	2.75	3.40	595	5,780,468,316.00	9,778,900.00	63,827.20	0.06	
10/06/23	US Treasury Note	10,000,000.00	8,619,921.88		(1,380,078.12)		0.00	8,619,921.88	03/31/28	91282CBS9	NA/Aaa	1.25	4.72	640	5,516,750,003.20	9,512,500.00	892,578.12	0.06	
12/08/23	US Treasury Note	10,000,000.00	9,441,406.25		(558,593.75)		0.00	9,441,406.25	05/15/28	9128284N7	NA/Aaa	2.88	4.27	685	6,467,363,281.25	9,769,100.00	327,693.75	0.07	
04/19/24	US Treasury Note	10,000,000.00	8,715,625.00		(1,284,375.00)		0.00	8,715,625.00	05/31/28	91282CCE9	NA/Aaa	1.25	4.72	701	6,109,653,125.00	9,468,800.00	753,175.00	0.06	
10/31/25	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	06/15/28	91282CNH0	NA/Aa1	3.88	3.52	716	7,160,000,000.00	9,945,300.00	(54,700.00)	0.07	-171,975.00
12/12/25	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	06/15/28	91282CNH0	NA/Aa1	3.78	3.52	716	7,160,000,000.00	9,945,300.00	(54,700.00)	0.07	
10/11/23	US Treasury Note	10,000,000.00	8,598,437.50		(1,401,562.50)		0.00	8,598,437.50	06/30/28	91282CCH2	NA/Aaa	1.25	4.59	731	6,285,457,812.50	9,446,900.00	848,462.50	0.06	
12/06/23	US Treasury Note	10,000,000.00	9,460,937.50		(539,062.50)		0.00	9,460,937.50	08/15/28	9128284V9	NA/Aaa	2.88	4.15	777	7,351,148,437.50	9,739,800.00	278,862.50	0.08	
12/05/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	10/31/28	91282CJF9	NA/Aaa	4.88	4.11	854	8,540,000,000.00	10,153,900.00	153,900.00	0.09	-336,328.13
12/13/23	US Treasury Note	10,000,000.00	9,525,000.00		(475,000.00)		0.00	9,525,000.00	11/15/28	9128285M8	NA/NA	3.13	4.25	869	8,277,225,000.00	9,766,400.00	241,400.00	0.08	
04/24/24	US Treasury Note	10,000,000.00	8,764,062.50		(1,235,937.50)		0.00	8,764,062.50	01/31/29	91282CDW8	NA/NA	1.75	4.67	946	8,290,803,125.00	9,411,300.00	647,237.50	0.08	
01/31/25	US Treasury Note	10,000,000.00	9,400,781.30		(599,218.70)		0.00	9,400,781.30	05/31/29	91282CES6	NA/NA	2.75	4.28	1066	10,021,232,865.80	9,616,000.00	215,218.70	0.10	
10/28/24	US Treasury Note	10,000,000.00	9,400,000.00		(600,000.00)		0.00	9,400,000.00	07/31/29	91282CFC0	NA/NA	2.63	4.02	1127	10,593,800,000.00	9,557,800.00	157,800.00	0.11	
06/30/25	US Treasury Note	10,000,000.00	9,998,437.50		(1,562.50)		0.00	9,998,437.50	06/30/30	91282CHJ3	NA/NA	3.75	3.76	1461	14,607,717,187.50	9,837,500.00	(160,937.50)	0.15	
02/25/26	US Treasury Note	10,000,000.00	10,205,749.31			178,125.00	27,624.31	10,205,749.31	01/31/31	91282CJX0	NA/Aa1	4.00	3.60	1676	17,104,835,843.56	9,913,300.00	(292,449.31)	0.17	27,624.31
03/23/26	US Treasury Note	10,000,000.00	10,690,953.04			637,500.00	53,453.04	10,690,953.04	02/15/31	91281OFP8	NA/Aa1	5.38	3.93	1691	18,078,401,590.64	10,498,100.00	(192,853.04)	0.18	53,453.04
*****	Total Treasury Bill (50% limit)	285,500,000.00	272,164,070.81	30.06%								4.04				280,617,385.00	8,453,314.19		
*****	Total Negotiable Cert of Deposit (20% limit)			0.00%															
*****	Total Medium Term Notes (20% limit/ 3% ea)	0.00	0.00	0.00%													0.00		
12/02/25	Credit Agricole CP	10,000,000.00	9,745,155.56		(254,844.44)		0.00	9,745,155.56	08/03/26	22533UH30	A-1/P-1	3.76	3.85	34	331,335,289.04	9,965,400.00	220,244.44	0.01	
01/13/26	MUFG Bank CP	10,000,000.00	9,756,000.00		(244,000.00)		0.00	9,756,000.00	09/10/26	62479MJA2	A-1/P-1	3.66	3.75	72	702,432,000.00	9,923,700.00	167,700.00	0.02	
03/02/26	Credit Agricole CP	10,000,000.00	9,778,386.11		(221,613.89)		0.00	9,778,386.11	10/09/26	22533UK93	A-1/P-1	3.61	3.69	101	987,616,997.11	9,890,800.00	112,413.89	0.04	
03/13/26	Natixis CP	10,000,000.00	9,778,272.22		(221,727.78)		0.00	9,778,272.22	10/13/26	63873KKD8	A-1/P-1	3.73	3.81	105	1,026,718,583.10	9,886,500.00	108,227.78	0.04	
03/27/26	MUFG Bank CP	10,000,000.00	9,768,658.33		(231,341.67)		0.00	9,768,658.33	10/26/26	62479MKS1	A-1/P-1	3.91	4.00	118	1,152,701,682.94	9,872,300.00	103,641.67	0.04	
04/07/26	Natixis CP	10,000,000.00	9,770,433.33		(229,566.67)		0.00	9,770,433.33	11/06/26	63873KL62	A-1/P-1	3.88	3.97	129	1,260,385,899.57	9,858,100.00	87,666.67	0.04	
04/29/26	MUFG Bank CP	10,000,000.00	9,717,111.11		(282,888.89)		0.00	9,717,111.11	01/22/27	62479MNN9	A-1/P-1	3.80	3.91	206	2,001,724,888.66	9,765,400.00	48,288.89	0.07	
06/01/26	Natixis NY CP	10,000,000.00	9,736,625.00		(263,375.00)		0.00	9,736,625.00	02/01/27	63873KP19	A-1/P-1	3.87	3.87	216	2,103,111,000.00	9,752,200.00	15,575.00	0.07	
*****	Total Comm Paper (20% limit)	80,000,000.00	78,050,641.66	8.62%								3.86				78,914,400.00	863,758.34		
08/24/23	Federal Farm Credit	5,000,000.00	4,947,750.00		(52,250.00)		0.00	4,947,750.00	07/06/26	3133EPPE9	AA+/Aaa	4.38	4.77	6	29,686,500.00	5,000,350.00	52,600.00	0.00	
04/09/24	Federal Farm Credit (Callable)	10,000,000.00	9,210,000.00		(790,000.00)		0.00	9,210,000.00	07/13/26	3133EMQ62	AA+/Aaa	0.99	4.71	13	119,730,000.00	9,986,400.00	776,400.00	0.00	
12/14/21	Federal Farm Credit (Callable)	10,000,000.00	10,000,000.00				0.00	10,000,000.00	12/14/26	3133ENHC7	AA+/Aaa	1.60	1.60	167	1,670,000,000.00	9,893,100.00	(106,900.00)	0.02	
10/08/24	Federal Farm Credit	10,000,000.00	9,915,000.00		(85,000.00)		0.00	9,915,000.00	01/07/27	3133ERWR8	AA+/Aaa	3.50	3.90	191	1,893,765,000.00	9,967,400.00	52,400.00	0.03	
01/11/22	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				0.00	5,000,000.00	01/11/27	3133ENKG4	NA/NA	1.47	1.47	195	975,000,000.00	4,933,450.00	(66,550.00)	0.01	
01/28/26	Federal Farm Credit	10,000,000.00	10,000,000.00				0.00	10,000,000.00	01/28/27	3133EWBA7	NA/Aa1	3.50	3.50	212	2,120,000,000.00	9,964,900.00	(35,100.00)	0.03	
03/31/23	Federal Farm Credit	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	03/29/27	3133EPEE1	AA+/Aaa	4.00	3.97	272	2,720,000,000.00	9,988,200.00	(11,800.00)	0.04	-10,959.00
06/25/25	Federal Farm Credit	10,000,000.00	9,995,000.00		(5,000.00)		0.00	9,995,000.00	06/25/27	3133ETMV6	AA+/Aa1	3.75	3.78	360	3,598,200,000.00	9,969,300.00	(25,700.00)	0.05	
10/28/25	Federal Farm Credit	10,000,000.00	10,000,000.00				0.00	10,000,000.00	01/03/28	3133ETA98	Aa1/AA+	3.50	3.50	552	5,520,000,000.00	9,914,500.00	(85,500.00)	0.08	
01/26/26	Federal Farm Credit	10,000,000.00	9,967,850.00		(43,400.00)		11,250.00	9,967,850.00	01/14/28	3133ET7L5	AA+/Aa1	3.38	3.61	563	5,611,899,550.00	9			

PURCHASE DATE	SECURITY TYPE	PAR AMOUNT	COST AMOUNT	% OF TOTAL	DISC	PREM	ACCRUED INTEREST	MATURITY	CUSIP	MOODY'S RATING	INT/DISC RATE	YIELD	BROKER	DAYS TO MAT	DAYS* ^{COST}	MARKET VALUE	UNREALIZED GAIN/LOSS	AVERAGE MATURITY	US BANK VS. TREAS	
	Local Agency Investment Fund (max 75,000)	70,000,000.00	70,000,000.00	7.73%				7/1/2026		not rated	3.92	3.92	LAIF	1	70,000,000.00	70,379,128.87	N/A	0.00		
	Sweep									not rated			Bank of America	(46203)	0.00		N/A	0.00		
	LIR Treasury Fund - Mutual Fund (5.00%max)	39,500,000.00	39,500,000.00	4.36%				7/1/2026		not rated	3.52	3.52	UBS	1	39,500,000.00	39,577,615.56	N/A	0.00		
08/30/21	Federal Home Loan Bank	10,000,000.00	10,000,000.00					08/26/26	313OANVS6	NA/NA	1.00	1.00	UBS	57	570,000,000.00	9,955,900.00	(44,100.00)	0.01		
12/26/25	Federal Home Loan Bank	10,000,000.00	9,735,866.67		(264,133.33)			9,735,866.67	10/05/26	313385J49	NA/NA	3.36	3.48	UBS	97	944,379,066.99	9,900,000.00	164,133.33	0.02	
01/06/23	Federal Home Loan Bank	10,000,000.00	10,000,000.00					10,000,000.00	06/07/27	313OAUH64	NA/NA	3.98	3.98	UBS	342	3,420,000,000.00	9,990,700.00	(9,300.00)	0.09	
04/16/24	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	07/14/28	3130B0XD6	NA/NA	5.05	5.05	UBS	745	7,450,000,000.00	10,004,200.00	4,200.00	0.19	
03/05/26	Federal Home Loan Bank	10,000,000.00	10,096,494.44			96,494.44	0.00	10,096,494.44	03/09/29	3130AUW75	AA+/Aa1	3.88	3.52	Wells Fargo	983	9,924,854,034.52	9,919,100.00	(177,394.44)	0.25	-4,305.56
07/29/25	Federal Home Loan Bank	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	06/08/29	3130B1BC0	AA+/Aa1	4.63	3.90	UBS	1074	10,740,000,000.00	10,120,100.00	120,100.00	0.27	-256,700.00
10/03/25	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	05/03/30	3130O7YX6	NA/NA	3.75	3.75	US Banc	1403	14,030,000,000.00	9,878,400.00	(121,600.00)	0.35	
10/20/25	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	06/20/30	3130B8AT9	NA/NA	3.60	3.60	UBS	1451	14,510,000,000.00	9,808,400.00	(191,600.00)	0.37	
04/01/26	Federal Home Loan Bank	10,000,000.00	10,099,579.17			80,100.00	19,479.17	10,099,579.17	03/14/31	3130AVJY9	AA+/Aa1	4.13	3.95	Wells Fargo	1718	17,351,077,014.06	9,962,500.00	(137,079.17)	0.44	19,479.17
05/28/26	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	05/28/31	313OBAU62	NA/NA	4.50	4.50	UBS	1793	17,930,000,000.00	9,976,100.00	(23,900.00)	0.45	
*****	Total Federal Home Loans (25% limit)	110,000,000.00	109,931,940.28	12.14%								3.61				109,508,900.00	(423,040.28)			
11/01/22	Federal National Mtge Note	10,000,000.00	9,117,970.00		(882,030.00)		0.00	9,117,970.00	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.36	Wedbush	86	784,145,420.00	9,953,000.00	835,030.00	0.02	
06/30/23	Federal National Mtge Note	10,000,000.00	9,238,170.10		(761,829.90)		0.00	9,238,170.10	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.43	Alamo	86	794,482,628.60	9,953,000.00	714,829.90	0.02	
04/11/23	Federal National Mtge Note	10,000,000.00	8,823,100.00		(1,176,900.00)		0.00	8,823,100.00	10/08/27	3135G05Y5	AA+/Aaa	0.75	3.61	Wedbush	465	4,102,741,500.00	9,586,100.00	763,000.00	0.12	
11/04/25	Federal National Mtge Note (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	01/04/30	3136GC3U7	NA/NA	3.81	3.81	US Bancorp	1284	12,840,000,000.00	9,895,900.00	(104,100.00)	0.37	
12/09/25	Federal National Mtge Note (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	01/04/30	3136GCA54	NA/NA	3.75	3.75	UBS	1284	12,840,000,000.00	9,863,500.00	(136,500.00)	0.37	
09/03/25	Federal National Mtge Note	10,000,000.00	9,989,400.00		(10,600.00)			9,989,400.00	06/03/30	3136GAQG7	NA/NA	4.00	4.03	UBS	1434	14,324,799,600.00	9,949,400.00	(40,000.00)	0.41	
08/12/25	Federal National Mtge Note (Callable)	10,000,000.00	9,953,600.00		(46,400.00)			9,953,600.00	08/12/30	3136GAM22	NA/NA	4.05	4.15	UBS	1504	14,970,214,400.00	9,907,300.00	(46,300.00)	0.43	
05/18/26	Federal National Mtge Note (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	08/16/30	3136GDCD3	NA/NA	4.25	4.25	UBS	1508	15,080,000,000.00	9,982,100.00	(17,900.00)	0.43	
09/04/25	Federal National Mtge Note (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	09/04/30	3136GAQH5	NA/NA	3.92	3.92	MBS Securities	1527	15,270,000,000.00	9,877,100.00	(122,900.00)	0.44	
04/24/26	Federal National Mtge Note (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	09/24/30	3136GD6L2	NA/NA	4.09	4.09	UBS	1547	15,470,000,000.00	9,912,700.00	(87,300.00)	0.44	
*****	Total Federal National Mtge. (15% limit)	100,000,000.00	97,122,240.10	10.73%								4.04				98,880,100.00	1,757,859.90			
12/05/24	Federal Home Loan Mtge (Callable)	10,000,000.00	9,910,000.00		(90,000.00)			9,910,000.00	06/05/29	3134HAK77	NA/NA	4.15	4.37	UBS	1071	10,613,610,000.00	9,956,500.00	46,500.00	0.59	
03/04/25	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	09/11/29	3134HBCH2	NA/NA	4.22	4.22	UBS	1169	11,690,000,000.00	9,937,200.00	(62,800.00)	0.65	
06/27/25	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	06/27/30	3134HBWY3	NA/NA	4.00	4.00	UBS	1458	14,580,000,000.00	9,911,700.00	(88,300.00)	0.81	
09/26/25	Federal Home Loan Mtge (Callable)	10,000,000.00	9,933,100.00		(66,900.00)			9,933,100.00	07/09/30	3134HBT35	NA/NA	3.63	3.77	UBS	1470	14,601,657,000.00	9,871,400.00	(61,700.00)	0.81	
04/02/26	Federal Home Loan Mtge (Callable)	10,000,000.00	9,945,000.00		(55,000.00)			9,945,000.00	04/02/31	3134HCE88	Aa1/AA+	4.25	4.37	UBS	1737	17,274,465,000.00	9,917,900.00	(27,100.00)	0.96	
*****	Total Fed HM LN Mtge. Corp Disc Note (15%)	50,000,000.00	49,788,100.00	5.50%								4.15				49,594,700.00	(193,400.00)			
TOTAL		925,000,000.00	905,325,389.56	100.00%	(20,865,675.04)	992,219.44	198,845.16									916,055,929.43			-778,297.53	
Cost of Investments		905,325,389.56	796,603,687.09	US BANK																
Cash in Treasury		58,573.61	70,000,000.00	LAIF						TOTAL DAYS* ^{COST}					588,482,532,897.94					
Cash in US Bank		110,747.03		SWEEP						TOTAL COST AMOUNT					905,325,389.56					
Shasta Lake LAIF		315,641.63	39,500,000.00	LIR						WEIGHTED AVERAGE MATURITY				DAYS	650.02					
Active Deposits		8,010,859.41								WEIGHTED AVERAGE MATURITY				YEARS	1.81					
Adjustments																				
Balance in Treasury		913,821,211.24	906,103,687.09							11/7/25 LOAN TO CITY OF ANDERSON \$1,500,000.00										
										DUE & PAYABLE PLUS INTEREST JANUARY, 2026										

I certify that this report accurately reflects the County Treasurers investments, and is in conformance with the adopted County Investment Policy Statement.
Furthermore, I certify to the best of my knowledge, sufficient investment liquidity, and anticipated revenues are available to meet the County's budgeted expenditure requirements for the next six months.
PAR + DISC + PREM + ACC INT = COST

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Foothill High School has two 3D printers to surplus. These 3D printers are proving too expensive to use in the classroom and they are looking for cheaper alternatives. They are older technology but are in excellent condition.

The two 3D printers will be auctioned through Gov Deals.

**Request to Declare Property as Surplus****Location of Property:**Site: FHSDepartment: CTERoom No. 201Date: 7/1/26Requestor: Hodge

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
109508	1	Dremel Digilab 3D45				\$250	excellent
109821	1	Makerbot Method X				\$750	excellent

Condition Key:*Excellent** – in working order**Good** – needs minor repairs**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.**Unusable** – to be discarded as junkReason(s) for declaring surplus: not used; new 3D print technology;
too expensive to use*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.**Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.*

Please contact 16514 or 16540 for further information or questions.

Site Administrative Approval Signature**Disposition**☐ Make available for reassignment

Assign to: _____

☒ Surplus☐ Junk_____
Chief Business Official_____
DateDistribution: Original - Business Office
Copies: M&O, Originating Site

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Salary Schedule Corrections to the Counselors Schedule B,
CTA 210 Days Salary Schedule and the ESP Schedule

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
The counselors salary schedule did not include the 4.73% increase for the 2026-27 school year and it was calculating on the previous 199 day base schedule rather than the 194 day base schedule. These errors have been corrected.

The ESP cover page for step 5, range 24 and 29 had the incorrect value, this has been corrected.

SALARY SCHEDULE B COUNSELORS 210 ASSIGNMENT

	Column A	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate*
1	65,888	73,208	74,490	77,279	78,561	81,324	82,606	84,380
2		76,772	78,054	80,842	82,124	84,893	86,175	87,949
3		80,334	81,616	84,402	85,684	88,457	89,739	91,513
4		83,913	85,195	87,973	89,255	92,028	93,310	95,084
5		87,476	88,758	91,535	92,817	95,591	96,873	98,647
6		91,037	92,319	95,104	96,386	99,156	100,438	102,212
7		94,604	95,886	98,670	99,952	102,727	104,009	105,783
8		98,171	99,453	102,233	103,515	106,291	107,573	109,347
9		101,739	103,021	105,793	107,075	109,860	111,142	112,916
10		105,305	106,587	109,362	110,644	113,425	114,707	116,481
11		108,869	110,151	112,933	114,215	116,983	118,265	120,039
12						120,552	121,834	123,608
13						121,444	122,726	124,500
14						122,336	123,618	125,392
15						123,228	124,510	126,284
16						124,127	125,409	127,183
17						125,018	126,300	128,074
18						125,916	127,198	128,972
19						126,806	128,088	129,862
20						127,704	128,986	130,760
21						128,596	129,878	131,652
22						129,494	130,776	132,550
23						130,385	131,667	133,441
24						131,282	132,564	134,338
25						132,176	133,458	135,232
26						133,074	134,356	136,130
27						133,966	135,248	137,022
28						134,864	136,146	137,920
29						135,781	137,063	138,837
30						136,704	137,986	139,760
31						137,620	138,902	140,676
32						138,544	139,826	141,600
33						140,379	141,661	143,435
34						142,239	143,521	145,295

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)

\$6,000

RETIREMENT STIPEND (Flat Rate)

\$7,500

*TWO OR MORE MASTER'S DEGREES WILL RECEIVE PAY BASED ON THE DOCTORATE COLUMN

~ 2.08% EFFECTIVE 7/1/22

~ 6.17% EFFECTIVE 7/1/23

~ 0.80% EFFECTIVE 7/1/24

~ 2.75% EFFECTIVE 7/1/25

~ 4.73% EFFECTIVE 7/1/26

**SHASTA UNION HIGH SCHOOL DISTRICT
ESP/SSEA HOURLY SALARY CLASSIFICATIONS**

7/1/26

Appendix A

RANGE	CLASSIFICATION	STEP 1	STEP 5
20	ACCOUNT CLERK I	19.36	23.54
22	INSTRUCTIONAL PARA SPECIAL ED (RSP/SDC) TITLE I INDIAN ED	20.35	24.74
24	AT RISK PARAPROFESSIONAL ATTENDANCE TECHNICIAN DISTRICT RECEPTIONIST SDCI PARAPROFESSIONAL BILINGUAL INSTRUCTIONAL PARA INSTRUCTIONAL PARA - DIGITAL HS LIBRARY MEDIA TECHNICIAN SOA II - SCHOOL OFFICE ASST II TRANSPORTATION SECRETARY PROJECT ASSISTANT	21.38	25.98
25	ADULT ED SECRETARY CAL SAFE PROGRAM FACILITATOR HEALTH CLERK SCHOOL SUPPORT SECRETARY SEVERELY HANDICAP (SH/BEHAVIOR) PARAPROFESSIONALS ASB CLERK CAREER EDUCATION TECHNICIAN MAINT & OPERATIONS SECRETARY	21.91	26.64
26	ACCOUNT CLERK II	22.46	27.28
29	ALTERNATIVE ED SECRETARY I ACCOUNT CLERK III REGISTRAR SCHOOL SECRETARY CONTINUATION SPECIAL EDUCATION DATA ANALYST SPECIAL EDUCATION SECRETARY	24.19	29.40
30	ALTERNATIVE ED SECRETARY II EDUCATIONAL SIGN LANG INTERPRETER PROGRAM ASSISTANT SPECIALIZED HEALTH CARE ASST TECHNOLOGY SUPPORT ASST I	24.79	30.13
31	PAYROLL TECHNICIAN	25.42	30.90
33	ACCOUNTING TECHNICIAN TECHNOLOGY SUPPORT ASSISTANT II	26.70	32.45
35	COMPUTER SUPPORT TECHNICIAN THEATER TECHNICIAN	28.06	34.11
38	ACCOUNTANT COMPUTER SUPPORT TECHNICIAN II INDIAN ED. PROGRAM SPECIALIST PROGRAMMER I SYSTEMS ANALYST I	30.21	36.71

AA Stipend \$356 **BA Stipend** \$650 **MA Stipend** \$900

~2.08% EFFECTIVE 7/1/22

~6.17% EFFECTIVE 7/1/23

~0.80% EFFECTIVE 7/1/24

~2.50% EFFECTIVE 7/1/25

~3.73% EFFECTIVE 7/1/26

PENDING BOARD APPROVED ON 08/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Courses for Shasta Adult School for 2026-27

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Each year the Adult Education program must request approval for the courses it will be offering. This list has been submitted to the California Department of Education Adult Education Office. As a condition of compliance, the Board of Trustees must take action to approve the list of courses for 2026-27.

California Department of Education

Date: July 21, 2026

To: Kaye Ford
Administrative Assistant
Shasta Union High School District
Shasta Adult Education

CDS:45 - 70136

From: Adult Education Office
Cory Rayala
crayala@cde.ca.gov
916-322-2175
Adult Education Office, California Department of Education
Education Programs Consultant

Subject: Course Approval for 2026-27

Your request for approval of the following 17 courses have been received, recorded, and approved for the 2026-27 school year.

Number	Name	Course Outline Year	Study Date
2403	Algebra 1	2025	
2803	Art History	2025	
2603	Biology	2025	
2450	Computer Literacy	2025	
2401	Consumer Mathematics	2025	
2618	Earth Science	2025	
2701	Economics	2025	
2131	English 10	2025	
2132	English 11	2025	
2133	English 12	2025	
2130	English 9	2025	
2400	General Mathematics	2025	
9972	Government	2025	
2500	Physical Education	2025	
9969	Test Preparation	2025	
2709	United States History	2025	
2711	World History: Survey	2025	

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

[ED 51056; 52504; 52506; 5CCR 10508 (b)]

Adult Education Handbook for California (2023)

Career Technical Education: Before establishing a career technical education training program, each member of a local adult education consortium, or the consortium as a whole, shall conduct a job market study of the labor market area in which it proposes to establish the career technical education training program or rely upon the most recent job market study of the labor market area conducted by the local workforce development board. The study shall use local labor market information and consider a supply analysis of existing career technical education training programs for adults maintained by high schools, community colleges, and other postsecondary educational institutions in the geographic area to ensure that the anticipated employment demand for adults enrolled in the proposed training program justifies the establishment of the proposed courses of instruction (EC 84906(a)(3)(A)).

After completing the job market study and before establishing the career technical education training program, the governing body of a member of a local adult education consortium, or the consortium as a whole, as applicable, shall determine if the job market study justifies the proposed career technical education program (EC 84906(a)(3)(B)).

Refer to the Job Market Study in 84906(a) for more information. Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2026-27 Agricultural CTE Incentive Grants for Foothill High School and the District Farm

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Each year the District applies for funding of the state Agricultural Vocational Education Incentive Grants. This year the grant amount requests are \$22,715.00 for Foothill High School and \$16,025.00 for the Shasta District Farm. The funds will be used for instructional materials, conferences, field trips, equipment, and FFA officer training in the Agricultural programs.

**Application for Funding
Agricultural Career Technical Education
Incentive Grant Program Year 2026–2027**

(for use by High School and Combined Middle and High School Programs)

Project Duration: July 1, 2026, to June 30, 2027

School Site: Foothill High School

District: Shasta Union High School District

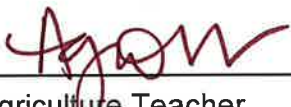
Certification:

I hereby certify that the school district named above will abide by and follow all applicable state and federal laws and regulations; that to the best of my knowledge, the information contained in this application is correct and complete; and that the school district acknowledges and certifies the district's intent to abide by and follow the below certifications and assurances:

- a. General Assurances and Certifications 2026-27 web page at
<https://www.cde.ca.gov/fq/fo/fm/generalassurances2026-27.asp>
- b. The school district certifies to the Superintendent of Public Instruction that the grant funds received and the matching funds contributed by the district shall be used solely for the purpose of purchasing or leasing equipment for use in agricultural career technical education programs. [Education Code 52461(b)]
- c. The school district certifies and assures that the ACTEIG grant funds will be used to supplement, not supplant, the school district's ongoing expenditures for the Agricultural Career Technical Education Program.

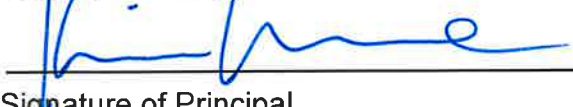
Signature of Superintendent or Designee

Allison Gross



Signature of Agriculture Teacher
Responsible for Program

Title of Designee



Signature of Principal

Agriculture Teacher Contact Cell Number: 530-710-1664 (work cell)

School District Board Approval Date: August 11, 2026

Name of Agriculture Teachers for 2025–26:

Derek Barnes

Allison Gross

Valley Ramsour

Alex Anderson

Part A - Base Funding

To qualify for the Agriculture Career Technical Education Incentive Grant, an applicant must meet all the following criteria or provide a Variance Request approved by the Regional Supervisor for each criterion not met. All evidence must be submitted with the original application.



1. Properly Credentialed Teachers:

Log on to the California Commission on Teacher Credentialing at <https://www.ctc.ca.gov/> and provide a printout of credentials or a copy of current credentials. (2026 - Required for teachers who were hired during the 2025-26 school year.) *NO new hires*



2. Professional Development:

Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities. Each teacher (with 50% of their teaching assignment in agriculture) must have participated in **six** state-approved professional development activities during the 2025-26 school year. (2026 - Required) *attached.*



3. Course Sequence:

Provide evidence of at least **one** two-year agriculture course pathway. (2026 - Nothing required unless the pathway has changed since last year.) *no changes*



4. Alternative Credits:

Submit description of at least **one** two-year agriculture course pathway. (2026 - Only required for NEW pathways that were taught in 2025-26 or if changes have been made to your existing pathways.) *no changes*



5. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):

Provide a copy of each course syllabus identifying the grading policy for FFA and SAE. (2026 - Only required for **NEW** courses that were taught in 2025-26 or if changes have been made to your department policies.) *no changes*



6. Future Farmers of America (FFA) Constitution & By-Laws:

Provide a copy of the current FFA Chapter Constitution & Bylaws with the language relating to the election of officers highlighted. (2026 - Nothing required unless there were changes in 2025-26.) *no changes*



7. Future Farmers of America (FFA) Meetings:

Use meeting manager in AET or provide minutes for a minimum of six chapter meetings held during the 2025-26 school year. (2026 - Required) *attached.*



8. Graduate Exit Survey:

Have completed graduate exit surveys submitted in AET. (2026- Required for all 2026 graduates) *attached.*

9. Agriculture Advisory Committee:



Provide a roster of the 2025-26 committee members with their roles and contact information. (Note: Ag teachers and administrators are ex officio/non-voting members of the Advisory Committee.) (2026 – Required) *attached.*



Provide minutes for **two** local Agriculture Advisory Committee meetings. (Note: District- wide CTE, Academy, and/or ROP committees will not be accepted.) (2026 - Required) *attached.*

Roster & minutes templates are available here:

https://calaged.org/resources/program_management

PART A – Base Funding (Continued)

Qualified Program (\$6,000) to each site \$ 6,000

Number of Agriculture Teachers (with at least 50% of their teaching assignment in agriculture) in 2025-26? 4

Teacher-based funding (Number of teachers x \$500) \$ 2,000

Number of Students as identified on the 2025-26 FFA Membership roster? 381

Student-based funding (Number of students x \$15) \$ 5,715

Class size funding only applies to Agriculture Teachers with at least 50% of their teaching assignment in agriculture.

Class size funding A (number of teachers meeting level A in all classes – 28 in classroom/22 in shop classes) 0

Class size A funding (Number of teachers meeting level A class size x \$2,000) \$ 0

Class size funding B (number of teachers meeting level B in all classes – 31 in classroom/25 in shop classes) 1

Class size B funding (Number of teachers meeting level B class size x \$1,000) \$ 1,000

SAE Period - funding will only be granted if the period is provided in addition to the regular preparatory period provided to all teachers; no students can be assigned to this period

Number of teachers receiving SAE period(s) in 2025-26 0

SAE Period funding (Number of teachers receiving SAE periods x \$2,000) \$ 0

Extended Contract - funding will only be granted if the extended contract provided is at least \$2,000 per teacher

Number of teachers receiving Extended Contract in 2025-26 4

Extended Contract funding (Number of teachers receiving Extended Contracts x \$2,000) \$ 8,000

Total Part A – Base Funding: **\$ 22,715**

PART B – Excellence in Ag Education Funds

Applicants may qualify for up to \$ 10,000 of additional funding based on their ability to meet the Professional Development requirement and the Agricultural Advisory Committee meeting requirement listed at the beginning of this section. If a program does not meet these two requirements, they are not eligible to apply for Part B funding.

There are three sections where an applicant may qualify for additional funding in Part B: 1) Classroom; 2) Leadership Development (FFA); and 3) Supervised Agricultural Experience (SAE). A program must meet all criteria listed in that specific section to be eligible to receive additional funding for that section. If any of the criteria listed in a section is not met in the section, the applicant is not eligible for funding in that section. Verification of meeting criteria will be taken from entries in the AET as well as other documentation provided by the applicant. The AET report will be developed based on data as of June 30th. This report will be used to complete Part B and will be included as part of the application. Other documentation must be submitted at the time the original application is submitted to the Regional Supervisor.

Professional Development – Each teacher (with at least 50 percent of their teaching assignment in agriculture during 2025-26) must have participated in **eight** state-approved professional development activities.

- This will be verified by reviewing the documentation provided for Part A – Base Funding (#2). No additional evidence is required.

Agriculture Advisory Committee: Provide the minutes for a **third** local Agriculture Advisory Committee meeting held during the 2025-26 school year.

- *Note: District-wide CTE, Academy, and/or ROP committees will not be accepted*
- Roster & minutes templates are available here:
https://calaged.org/resources/program_management

CLASSROOM	Minimum Percentage	Program Percentage
Freshman Retention - Percentage of freshman cohort that completed three years of Agriculture education enrollment.	30%	
Graduation/4-year Completer - Percentage of graduates who were enrolled in agriculture education courses all four years of high school.	30%	
Student Certifications - Percentage of students who complete approved Industry Validated Certifications.	20%	

If the applicant meets or exceeds the minimum percentage in the above required area, then they are eligible for an additional \$3,333.

\$ 0

LEADERSHIP DEVELOPMENT (FFA)	Minimum Percentage	Program Percentage
FFA Activities: Chapter - Percentage of different members who participated in at least two local FFA activities.	70%	
FFA Activities: Above Chapter - Percentage of members who participated in at least one FFA activity above the chapter level.	30%	
Community Service - Percentage of different members who participated in at least one community service activity.	30%	

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,333.

\$ 0

Supervised Agricultural Experience (SAE)	Minimum Percentage	Program Percentage
SAE Assessments - Number of students with SAE Supervision Assessments.	40%	
Active SAE - Percent of 7th/8th/9th grade and first-year students with an active (>10hrs) SAE	60%	
Active SAE - Percent of 10th/11th/12th grade continuing students with an active (>50hrs) SAE	50%	
SAE Awards: Percent of students with engagement in SAE Awards (Discovery Degree, Proficiencies, AgriscienceFair)	20%	

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,334.

\$ 0

Part B - Excellence in Ag Education Funding

\$ 0

Part A – Base Funding:

\$ 22,715

Part B – Excellence in Ag Education Funding:

\$ 0

Grand Total Funding:

\$ 22,715

**Budget Report
Agricultural Career Technical Education
Incentive Grant**

July 1, 2026 – June 30, 2027

School Site: Foothill High School

District: Allison Gross

Budget Category 4000: Books and Supplies

Item	Budget (Column A)	Budget Match (Column B)
Books and Supplies	\$ 11,000.00	\$ 11,000.00
Total 4000	\$ 11,000.00	\$ 11,000.00

Budget Category 5000: Services and Operating Expenses, Travel, Conferences, Rentals, etc.*

*Each Line Item in Object Code 5000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Fuel & Travel Events	\$ 5,215.00	\$ 5,215.00
Total 5000	\$ 5,215.00	\$ 5,215.00

Budget Category 6000: Capital Outlay*

*Each Line Item in Object Code 6000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Classroom & Farm Equipment	\$ 6,500.00	\$ 6,500.00
Total 6000	\$ 6,500.00	\$ 6,500.00

Grand Totals: \$ 22,715.00 \$ 22,715.00

**Application for Funding
Agricultural Career Technical Education
Incentive Grant Program Year 2026–2027**

(for use by High School and Combined Middle and High School Programs)

Project Duration: July 1, 2026, to June 30, 2027

School Site: Shasta District Farm

District: Shasta Union High School District

Certification:

I hereby certify that the school district named above will abide by and follow all applicable state and federal laws and regulations; that to the best of my knowledge, the information contained in this application is correct and complete; and that the school district acknowledges and certifies the district's intent to abide by and follow the below certifications and assurances:

- a. General Assurances and Certifications 2026-27 web page at
<https://www.cde.ca.gov/fg/fo/fm/generalassurances2026-27.asp>
- b. The school district certifies to the Superintendent of Public Instruction that the grant funds received and the matching funds contributed by the district shall be used solely for the purpose of purchasing or leasing equipment for use in agricultural career technical education programs. [Education Code 52461(b)]
- c. The school district certifies and assures that the ACTEIG grant funds will be used to supplement, not supplant, the school district's ongoing expenditures for the Agricultural Career Technical Education Program.



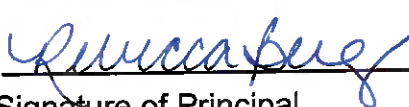
Signature of Superintendent or Designee

Associate Superintendent

Title of Designee



Signature of Agriculture Teacher
Responsible for Program



Signature of Principal

Agriculture Teacher Contact Cell Number: 530-410-3873

School District Board Approval Date: August 11, 2026

Name of Agriculture Teachers for 2025–26:

Tim Arnett

Amanda Gilbert

Bailey Alexander

Part A - Base Funding

To qualify for the Agriculture Career Technical Education Incentive Grant, an applicant must meet all the following criteria or provide a Variance Request approved by the Regional Supervisor for each criterion not met. All evidence must be submitted with the original application.



1. Properly Credentialed Teachers:

Log on to the California Commission on Teacher Credentialing at <https://www.ctc.ca.gov/> and provide a printout of credentials or a copy of current credentials. (2026 - Required for teachers who were hired during the 2025-26 school year.)



2. Professional Development:

Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities. Each teacher (with 50% of their teaching assignment in agriculture) must have participated in **six** state-approved professional development activities during the 2025-26 school year. (2026 - Required)



3. Course Sequence:

Provide evidence of at least **one** two-year agriculture course pathway. (2026 - Nothing required unless the pathway has changed since last year.)



4. Alternative Credits:

Submit description of at least **one** two-year agriculture course pathway. (2026 - Only required for **NEW** pathways that were taught in 2025-26 or if changes have been made to your existing pathways.)



5. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):

Provide a copy of each course syllabus identifying the grading policy for FFA and SAE. (2026 - Only required for **NEW** courses that were taught in 2025-26 or if changes have been made to your department policies.)



6. Future Farmers of America (FFA) Constitution & By-Laws:

Provide a copy of the current FFA Chapter Constitution & Bylaws with the language relating to the election of officers highlighted. (2026 - Nothing required unless there were changes in 2025-26.)



7. Future Farmers of America (FFA) Meetings:

Use meeting manager in AET or provide minutes for a minimum of six chapter meetings held during the 2025-26 school year. (2026 - Required)



8. Graduate Exit Survey:

Have completed graduate exit surveys submitted in AET. (2026- Required for all 2026 graduates)



9. Agriculture Advisory Committee:

Provide a roster of the 2025-26 committee members with their roles and contact information. (Note: Ag teachers and administrators are ex officio/non-voting members of the Advisory Committee.) (2026 – Required)



Provide minutes for **two** local Agriculture Advisory Committee meetings. (Note: District- wide CTE, Academy, and/or ROP committees will not be accepted.) (2026 - Required)

Roster & minutes templates are available here:

https://calaged.org/resources/program_management

PART A – Base Funding (Continued)

Qualified Program (\$6,000) to each site		<u>\$ 6,000</u>
Number of Agriculture Teachers (with at least 50% of their teaching assignment in agriculture) in 2025-26?	<u>2</u>	
Teacher-based funding (Number of teachers x \$500)		<u>\$ 1,000</u>
Number of Students as identified on the 2025-26 FFA Membership roster?	<u>135</u>	
Student-based funding (Number of students x \$15)		<u>\$ 2,025</u>
<i>Class size funding only applies to Agriculture Teachers with at least 50% of their teaching assignment in agriculture.</i>		
Class size funding A (number of teachers meeting level A in all classes – 28 in classroom/22 in shop classes)	<u>1</u>	
Class size A funding (Number of teachers meeting level A class size x \$2,000)		<u>\$ 2,000</u>
Class size funding B (number of teachers meeting level B in all classes – 31 in classroom/25 in shop classes)	<u>1</u>	
Class size B funding (Number of teachers meeting level B class size x \$1,000)		<u>\$ 1,000</u>
<i>SAE Period - funding will only be granted if the period is provided in addition to the regular preparatory period provided to all teachers; no students can be assigned to this period</i>		
Number of teachers receiving SAE period(s) in 2025-26	<u> </u>	
SAE Period funding (Number of teachers receiving SAE periods x \$2,000)		<u>\$ 0</u>
<i>Extended Contract - funding will only be granted if the extended contract provided is at least \$2,000 per teacher</i>		
Number of teachers receiving Extended Contract in 2025-26	<u>2</u>	
Extended Contract funding (Number of teachers receiving Extended Contracts x \$2,000)		<u>\$ 4,000</u>
Total Part A – Base Funding:		<u>\$ 16,025</u>

PART B – Excellence in Ag Education Funds

Applicants may qualify for up to \$ 10,000 of additional funding based on their ability to meet the Professional Development requirement and the Agricultural Advisory Committee meeting requirement listed at the beginning of this section. If a program does not meet these two requirements, they are not eligible to apply for Part B funding.

There are three sections where an applicant may qualify for additional funding in Part B: 1) Classroom; 2) Leadership Development (FFA); and 3) Supervised Agricultural Experience (SAE). A program must meet all criteria listed in that specific section to be eligible to receive additional funding for that section. If any of the criteria listed in a section is not met in the section, the applicant is not eligible for funding in that section. Verification of meeting criteria will be taken from entries in the AET as well as other documentation provided by the applicant. The AET report will be developed based on data as of June 30th. This report will be used to complete Part B and will be included as part of the application. Other documentation must be submitted at the time the original application is submitted to the Regional Supervisor.

Professional Development – Each teacher (with at least 50 percent of their teaching assignment in agriculture during 2025-26) must have participated in **eight** state-approved professional development activities.

- This will be verified by reviewing the documentation provided for Part A – Base Funding (#2). No additional evidence is required.

Agriculture Advisory Committee: Provide the minutes for a **third** local Agriculture Advisory Committee meeting held during the 2025-26 school year.

- *Note: District-wide CTE, Academy, and/or ROP committees will not be accepted*
- Roster & minutes templates are available here:
https://calaged.org/resources/program_management

CLASSROOM	Minimum Percentage	Program Percentage
Freshman Retention - Percentage of freshman cohort that completed three years of Agriculture education enrollment.	30%	25
Graduation/4-year Completer - Percentage of graduates who were enrolled in agriculture education courses all four years of high school.	30%	47
Student Certifications - Percentage of students who complete approved Industry Validated Certifications.	20%	38

If the applicant meets or exceeds the minimum percentage in the above required area, then they are eligible for an additional \$3,333.

\$ 0

LEADERSHIP DEVELOPMENT (FFA)	Minimum Percentage	Program Percentage
FFA Activities: Chapter - Percentage of different members who participated in at least two local FFA activities.	70%	60
FFA Activities: Above Chapter - Percentage of members who participated in at least one FFA activity above the chapter level.	30%	21
Community Service - Percentage of different members who participated in at least one community service activity.	30%	30

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,333.

\$ 0

Supervised Agricultural Experience (SAE)	Minimum Percentage	Program Percentage
SAE Assessments - Number of students with SAE Supervision Assessments.	40%	59
Active SAE - Percent of 7th/8th/9th grade and first-year students with an active (>10hrs) SAE	60%	59
Active SAE - Percent of 10th/11th/12th grade continuing students with an active (>50hrs) SAE	50%	39
SAE Awards: Percent of students with engagement in SAE Awards (Discovery Degree, Proficiencies, AgriscienceFair)	20%	4

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,334.

\$ 0

Part B - Excellence in Ag Education Funding

\$ 0

Part A – Base Funding:

\$ 16,025

Part B – Excellence in Ag Education Funding:

\$ 0

Grand Total Funding:

\$ 16,025

**Budget Report
Agricultural Career Technical Education
Incentive Grant**

July 1, 2026 – June 30, 2027

School Site: Shasta District Farm

District: Shasta Union High School District

Budget Category 4000: Books and Supplies

Item	Budget (Column A)	Budget Match (Column B)
Books and Supplies	\$ 7,000.00	\$ 7,000.00
Total 4000	\$ 7,000.00	\$ 7,000.00

**Budget Category 5000: Services and Operating Expenses, Travel, Conferences,
Rentals, etc.***

*Each Line Item in Object Code 5000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Conferences	\$ 3,000.00	\$ 3,000.00
Total 5000	\$ 3,000.00	\$ 3,000.00

Budget Category 6000: Capital Outlay*

*Each Line Item in Object Code 6000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Farm Supplies	\$ 6,025.00	\$ 6,025.00
Total 6000	\$ 6,025.00	\$ 6,025.00

Grand Totals: \$ 16,025.00 \$ 16,025.00

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Registry of International Student Exchange Placement Organizations

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
The Office of the Attorney General, State of California Department of Justice maintains a list of approved international student exchange visitor placement organizations. Attached is the updated list as of May 13, 2026.



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ROB BONTA

Attorney General

Registry of International Student Exchange Visitor Placement Organizations (ISEVPO)

Updated: May 13, 2026

Alphabetical list of organizations:

ABC Education Group, LLC

Academic Foundation for International Cultural Exchange (AFICE)

AFS-USA, Inc.

Alice LLC

American Councils for International Education: ACTR/ACCELS

American Cultural Exchange Service

American Home Life International, Inc.

American Institute for Foreign Study Foundation, Inc.

American Secondary Schools for International Studies & Teachers, Inc. dba ASSIST

Amerigo Education, LLC

Apex International Education Partners, LLC

ARISE USA, Inc.

Aspect Foundation
Aspect Foundation, Incorporated
ASSE International, Inc.
Ayusa International
Betion USA, Inc.
Borderless Friends Forever Foundation
California Foreign Connect LLC
Cambridge Institute of International Education - California, dba
Cambridge Network
CETUSA
Council On International Education and Exchange, Inc. (CIEE)
Cultural Academic Student Exchange, Inc.
Cultural Homestay International
Diamond Bar Sister City Inc.
Edu-Inno, Inc.
Educational Resource Development Trust
Educational Travel & Culture, Inc.
Educatius, Inc.
EF Educational Foundation for Foreign Study dba EF High School
Exchange Year
ExchangeMate USA LLC.
F.L.A.G. Inc.
F1 Student International Services, Inc.
Face The World Foundation
First International Student Connections LLC
First Light Global
Forte International Exchange Association
Foundation for Academic Cultural Exchange
Greenheart International dba Greenheart Exchange

Heritage Student Foundation, Inc.

iGoGo International Inc.

International Academic Cultural Exchange, Inc.

International Cultural Exchange Services, Inc.

International Fellowship Inc.

International Student Exchange, Inc.

IPERC Academy

Ivy International Group, Co.

Nacel Open Door, Inc.

NorthWest Student Exchange

NW Services, Inc.

O.C.E.A.N. (Organization for Cultural Exchange Among Nations)

Pan Atlantic Foundation

Private School Exchange (PSE), LLC

Program of Academic Exchange, P.A.X.

PSP Education Inc.

SCANEX Rotary Youth Exchange (The Southern California /
Nevada Rotary International Youth Exchange)

Shimamura LLC dba EduAbroad

Sino-American Education Center

SLB Consulting Corporation, dba Exchange Service International

STS Foundation

Summa Global Education dba AnB Education

Terra Lingua

Twinn Palms, Inc.

UCEUS Corp.

United Studies, Inc.

Western States Student Exchange, Inc. (WESSEX)

World Heritage International Student Exchange Programs, Inc.

World Link, Inc. dba World Exchange Group

Youth For Understanding USA, Inc.

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SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Consolidated Application for Funding Categorical Aid Programs

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
The Consolidated Application for Funding Categorical Aid Programs is submitted annually to the California Department of Education. This application identifies the state and federal programs in which our district will participate for the 2026-27 school year. These programs include: Title I, Title IIA, Title III and Title IV. The District receives approximately \$1.4 million from federal and state categorical program funds each year.

2026–27 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca26assurancestoc.asp>.

CDE Program Contact:
Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Leopoldo Perez
Authorized Representative's Signature	
Authorized Representative's Title	Associate Superintendent
Authorized Representative's Signature Date	06/11/2026

2026–27 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:
Carrie Lopes, Title I Policy, Program, and Support Office, CLopes@cde.ca.gov, 916-319-0126

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Leopoldo Perez
Authorized Representative's Title	Associate Superintendent
Authorized Representative's Signature Date	06/11/2026
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

2026–27 LCAP Federal Addendum Certification**CDE Program Contact:**Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233**Initial Application**

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	06/09/2026
Direct Funded Charter Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Leopoldo Perez
Authorized Representative's Title	Associate Superintendent

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2026–27 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
---	-----

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

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2026–27 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Annie Park, Language Policy and Leadership Office, APark@cde.ca.gov, 916-319-9620
Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$135.70
Estimated English learner student count	96
Estimated English learner student program allocation	\$13,027

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Student Program Consortium Details web page located at <https://www.cde.ca.gov/sp/ml/elconsortium.asp>.

Budget

Professional development activities	\$1,000
Program and other authorized activities	\$10,000
English Proficiency and Academic Achievement	\$527
Parent, family, and community engagement	\$1,500
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total budget	\$13,027

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2026–27 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education (CDE) oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:
Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the CDE web site at <https://www.cde.ca.gov/fg/ac/sa/>.

2026–27 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: District Department Chair End-of-Year Reports

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The District has provided copies of the District Department Chair end-of-year reports. These reports summarize each department's activities and accomplishment of District goals during the 2025-26 school year.

REFERENCES:

Copies of the District Department Chair End-of-Year Reports will be sent to Board Members under separate cover. Copies can be made available to the public by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
IT has multiple old parts with no foreseeable uses and/or value to the District.



Request to Declare Property as Surplus

Location of Property:

Site: DO
Department: IT
Room No. 400

Date: 6/1/26

Requestor: Josh Blanchard

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
		See attached Sheet					

***Condition Key:**

Excellent – in working order

Good – needs minor repairs

Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.

Poor – no longer serviceable; repairs would exceed 50% of replacement cost.

Unusable – to be discarded as junk

Reason(s) for declaring surplus: Old broken parts with no foreseeable uses in the district.

Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.

Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.

Please contact 16514 or 16540 for further information or questions.

Site Administrative Approval Signature

Disposition

☐ Make available for reassignment

☐ Surplus

☒ Junk

Assign to: _____

Associate Superintendent, IS

Date

Make	Model	SN #	Tag	Tag#2	VEA TAG
Sony	KD-70X690E TV	4090761	108959		
ELMO	TT-02rx	591097	105120		
Bretford	Charge Station	d9c00275	100834		
QinVision	IQeye 752 Camera	00501a026c81	106163		
HP	CLJ M553	cnbch9n0j2	107890		
Acer	TravelMate P2510-G2-M	NXVGVAA002832015F37200	109140		
Microsoft	Surface 6	44567292553	IT-251077		
Apple	iPad Air	DMPQ9KHBFK11	107875		



Request to Declare Property as Surplus

Location of Property:

Site: DO
Department: IT
Room No. 400

Date: 8/3/26

Requestor: Josh Blanchard

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
		See attached Sheet					

***Condition Key:**

Excellent – in working order

Good – needs minor repairs

Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.

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*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.
Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.
Please contact 16514 or 16540 for further information or questions.*

Site Administrative Approval Signature

Disposition

☐ Make available for reassignment

Assign to: _____

☐ Surplus

☒ Junk



Associate Superintendent, IS

8/3/26

Date

Make	Model	SN #	Tag	Tag#2	VEA TAG
HP	Elitebook 840 G3	5cg6522632	108515		
Apple	ipad	GCGV7U58HLFD	108624		
MakerBot	Replicator	R50040093	109018		
MakerBot	PABH65	R5A008740	109368		
MakerBot	Replicator	R50040100	109017		
MakerBot	Replicator	R50040094	109019		
Panasonic	TC-42PX24 (TV)	LA01020126	101637		
Apple	iPad Air	DMPMV3C2FK12	107250		
Samsung	UN75NU7100F	07CV3CBK302139Y	108749		
HP	zbook 15u	5cg8341xds	108963		
Microsoft	Surface	49925682953	108899		
Microsoft	Surface	57924102253	IT-251244		
Microsoft	Surface	0f00pn823263bf	IT-252644		
HP	Elitebook 840 g3	5CG6492ND2	108494		
InFocus	LP340b	7GW12100118	11087	1364	

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

Shasta Union High School District HUMAN RESOURCES ACTION REPORT

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
<u>Classified</u>		
<u>New Hire</u>		
Anderson, Dave	At-Risk Para, Para 6.0 hours / 10 months	August 10, 2026
Husten, Alicia	At-Risk Para, Para 6.0 hours / 10 months	August 10, 2026
Seaman, Kassey	SDCI Para, EHS 6.5 hours / 10 months	August 10, 2026
Kenerson, Lindsay	SH/Behavior Para, EHS 6.5 hours / 10 months	August 10, 2026
Brown, Misty	SOA II, SHS 7.0 hours / 10 months	August 10, 2026
Petrey, Jennifer	Systems Analyst, Tech 8 hours / 12 months	July 22, 2026
Carlton, Jeanie	Accounting Tech, DO 8 hours / 12 months	July 20, 2026
Elliott, Kaylene	HR Analyst, DO 8 hours / 238 days	August 3, 2026
Vasquez, Michelle	LVN, EHS 7.0 hours / 211 days	August 10, 2026
Ponce -Diaz, Isaiah	Computer Support Tech, DO 8.0 hours / 12 months	August 3, 2026
Zelaya Vasquez, Vilma	Custodian, SHS 8.0 / 12 months	August 5, 2026

Hours/Location/Position Change

Green, Lamar	Custodian, FHS 8 hours / 12 months	July 1, 2026
Rogers, Peter	Custodian, SLC 8 hours / 12 months	July 1, 2026
Mares, Eugene	Custodian, EHS 8 hours / 12 months	July 1, 2026
Johnson, Shawn	Custodian, SHS 8 hours / 12 months	July 1, 2026
Pirritano, Keven	Custodian, EHS 8 hours / 12 months	July 1, 2026
Wright, Jeremy	Custodian, EHS 8 hours / 12 months	July 1, 2026
Billeci, Jared	Custodian, SLC 8 hours / 12 months	July 1, 2026
Irwin, Danielle	At-Risk Para, PHS 7 hours / 10 months	August 10, 2026
Yuan, Xia	Food Nutrition Specialist, SHS 5.5 hours, 10 months	August 10, 2026
Haynes, Camerin	SH/Behavior Para, EHS 6.5 hours / 10 months	August 10, 2026

Resignation/Retirement/Prob Release

Johnson, Deb	Custodian, SLC 8 hours / 12 months	Dec. 31, 2026
Geron, Jesse	Senior Programmer, Tech 8 hours / 12 months	July 14, 2026
Bullen, Kristene	Program Assistant, DO 8 hours / 238 days	July 31, 2026

Rincon, Keith	Bilingual Para, EHS 7.0 / 10 months	June 30, 2026
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Mattson, Alexandra	SDCI Para, SHS 6.5 hours / 10 months	June 30, 2026
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Certificated

New Hire – Temporary Contract

Buck, Garrett	PE 5/5, FHS	August 10, 2026
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Epperson, Mellissa	Science 5/5, SHS	August 10, 2026
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Guzman, Emil	Matth 5/5, SHS	August 10, 2026
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Mathiesen, Blake	Social Science 5/5, FHS	August 10, 2026
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Roberts, Anthony	CTE Fire Technology 5/5 FHS	August 10, 2026
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New Hire – Probationary Contract

Adams, Amanda	Psychologist 5/5, EHS	August 10, 2026
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Beskeen, Justin	Social Science 5/5, FHS	August 10, 2026
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Diggle, Leah	RSP 5/5, SHS	August 10, 2026
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Floerke, Natasha	Math 5/5, FHS	August 10, 2026
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Pasero, Jason	English 5/5, FHS	August 10, 2026
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Young, Brindi	Science 5/5, FHS	August 10, 2026
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Young, Heather	English 5/5, EHS	August 10, 2026
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Returning Temps

Downing, Trevor	CTE Med 4/5, SHS	August 10, 2026
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Gilmette, Eddie	CTE AOJ 5/5, EHS	August 10, 2026
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Goetz, Cameron	Counselor 5/5, FHS	August 1, 2026
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Hibbs, Abrianna	SDC 5/5, SLC	August 10, 2026
Lowry, Whitney	CTE Med 3/5, FHS	August 10, 2026
Mangrich, Tim	SDCI 5/5, EHS	August 10, 2026
Reid, Carson	Social Science 5/5, EHS	August 10, 2026
Tweedy, Craig	CTE Med 1 & Ath. Training 4/5 EHS	August 10, 2026
<u>Split Assignment</u>		
Fitzjarrell, Cory	PE 5/5, FHS & SHS	August 10, 2026
Baxter, Anne	RTI Coordinator 3/5 SHS Teacher 2/5 SHS	August 10, 2026
McClung, Stephanie	RTI Coordinator 3/5, EHS Teacher 2/5, EHS	August 10, 2026
Theodore, Rylee	Administrative Intern 2/5 District RTI Coordinator 3/5 FHS	August 1, 2026
<u>Unpaid Leave of Absence</u>		
Totaro, Angie	0.2 FTE Counselor, FHS	August 1, 2026 – June 30, 2027
<u>Position Change/Promotion</u>		
Costa, Nathan	Instructional Coach 5/5, SHS	August 1, 2026
Ely, Alison	Administrative Intern 5/5. SHS	August 1, 2026
Good, Brandon	Administrative Intern 5/5, FHS	August 1, 2026
Williams, Anthony	Administrative Intern 5/5, EHS	August 1, 2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Quarterly Report - Williams Uniform Complaints

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
No Williams Uniform Complaints have been filed between April 1, 2026 and June 30, 2026.

Academic School Year 2025 - 2026
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: _____

Form Completed By: _____ Title: _____

Quarterly Report Submission Date: October 2025 April 2026
(Please check one) January 2026 July 2026

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignments			
Facilities Conditions			
TOTALS			

Print Name of District Superintendent

Signature of District Superintendent

Date

Submit by the 15th of the month to: Barbara Erlei at berlei@shastacoe.org

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Technology Support Manager Job Description

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Administration recommends approving the Technology Support Manager job description to better meet the needs of the District.

Shasta Union High School District

Technology Support Manager

Definition:

Under the general direction of the Chief Information Officer (CIO), the Technology Support Manager plans, organizes, and directs the operations of the Technology Support team. This position is responsible for providing high-level technical leadership and administrative oversight for all end-user support services, including the maintenance and deployment of computer related hardware, peripherals, and software applications. The Manager ensures efficient service delivery for the District and contract-supported LEA sites, overseeing staff performance, resource allocation, and technical standard compliance. Provides direct supervision and evaluation for the Technology Support Supervisor, Technology Support Technicians (I & II), and the Auditorium Technician.

Essential Job Functions

- Plans, directs, and coordinates the schedules and daily activities of the Technology Support staff to ensure timely and effective resolution of hardware and software issues across the District and contract-supported LEA sites.
- Oversees the District's help desk operations and ticketing system and related integrations, establishing service level agreements (SLAs) and monitoring metrics to improve processes, responsiveness, resolution, and user satisfaction.
- Manages the deployment, maintenance, and lifecycle replacement of all computers, peripherals, software applications, and classroom technology.
- Co-develops and implements best practices (ITIL) for ITSM / ITOM and standard operating procedures (SOPs).
- Provides technical guidance and/or administrative support for staff and escalated support issues.
- Coordinates the recruitment, selection, and orientation of new Technology Support staff.
- Reviews and approves timesheets, mileage claims, and leave requests for direct reports.
- Ensures compliance with District policies, data security protocols, and licensing agreements.
- Coordinates training for staff and end-users on new technologies, security best practices, and software updates.
- Assists the CIO in budget development by forecasting technology needs and evaluating vendor products and services.
- Prepares reports and documentation regarding ITSM / ITOM performance, asset inventory status, and project progress.
- Collaborate with the Infrastructure and Enterprise & Education Systems teams for planning, implementing, and coordinating tasks and resources for projects.
- Maintains current knowledge of emerging technologies and industry trends to recommend improvements for the Technology department and the District.
- Coordinates and executes staff performance evaluations.

- Adheres to and promotes the Technology department and District mission, vision, and values.
- Participates as a member of the Technology department management team to provide leadership, strategic planning, IT governance, business continuity, and other related management areas.
- Performs other related duties as assigned.

Required Skills/Abilities:

Knowledge of:

- Computer hardware, peripherals, networking, operating systems (Windows, Apple, and Chrome), and general office and educational software applications.
- IT Service Management (ITSM) best practices, ITIL frameworks, project management, and SOP's.
- Ticketing systems, workflow automation, and performance metrics (SLA's).
- Deployment, maintenance, auditing, and retirement of hardware, software, and classroom technologies.
- Principles of hiring, supervising, training, and evaluating technical staff.
- Education data privacy laws (FERPA, CIPA), software licensing compliance, and basic security protocols.
- Public sector budgeting basics, vendor evaluation, and business continuity planning.
- Infrastructure and enterprise and education systems to facilitate team collaboration.

Ability to:

- Lead, motivate, and evaluate a diverse technical team across multiple locations.
- Collaborate with other teams to share resources and achieve common goals.
- Analyze complex technical problems and trends and implement effective, scalable solutions.
- Communicate technical information clearly to non-technical staff and stakeholders.
- Manage multiple projects simultaneously while meeting strict deadlines.
- Foster positive working relationships with District staff, contract-supported LEA's, and external vendors.
- Work independently with minimal supervision and exercise sound professional judgment.

Education and Experience:

Eight (8) years of increasingly responsible experience in information technology support, including at least three (3) years in a supervisory / management capacity. Experience in an educational environment is highly preferred.

A bachelor's degree in information or educational technology, business administration or a closely related field, or an equivalent combination of education and experience that demonstrates the ability to perform the position's duties.

License and Certificates

- Possession of a valid California driver's license.
- Relevant industry certifications (e.g., CompTIA A+, Network+, ITIL, or Microsoft/Google certifications) are highly desirable.

Physical Requirements:

- Prolonged periods of sitting at a desk and working on a computer.
- Must be able to lift 15 pounds at times.
- Must maintain valid Ca. driver license

Pending Board Approval 8/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Chief Information Officer Job Description

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Administration recommends approving the Chief Information Official job description to better meet the needs of the District.

SHASTA UNION HIGH SCHOOL DISTRICT

CHIEF INFORMATION / TECHNOLOGY OFFICER (CIO/CTO)

Reports To:	Associate Superintendent	Classification:	Classified Management
Salary Range:	Management Classified Salary Schedule	Work Year:	12 Months (260 Days)

JOB DEFINITION

The Chief Information / Technology Officer (CIO / CTO) reports to the Associate Superintendent and is primarily responsible for the strategic leadership, governance, planning, implementation, security, and operation of all organizational technology services. Serves as a member of the Cabinet and participates in leadership, organizational planning, budget development, risk management, and strategic decision-making. The CIO / CTO provides vision and direction for technology initiatives, cybersecurity, infrastructure, enterprise systems, data governance, instructional and operational technology, and emerging technologies. The CIO / CTO leads and manages Technology Department personnel and serves as the primary technology advisor to the leadership team and the contract-supported LEA's.

ESSENTIAL JOB FUNCTIONS

- Provides leadership, direction, and oversight for all technology operations, services, systems, and personnel.
- Leads the provision of technology services to the District and contract-supported LEA's; manages service agreements and maintains executive-level relationships with LEA superintendents and IT staff.
- Develops and implements the organization's technology strategy, master plan, and long-range roadmap.
- Serves as the organizational lead for cybersecurity strategy, incident response coordination, risk mitigation, and security compliance activities. Leads cybersecurity governance, risk management, security awareness, and incident response initiatives.
- Oversees network, infrastructure, cloud, telecommunications, enterprise systems, and data center operations.
- Directs the evaluation, selection, implementation, support, and lifecycle management of technology solutions.
- Collaborates with executive leadership to align technology initiatives with organizational goals and priorities.
- Develops, communicates, and maintains technology policies, standards, procedures, and governance practices.
- Directs technology budgeting, forecasting, procurement, contract administration, and resource allocation, including E-Rate funding, grants, and external service revenue.
- Directs the attendance reporting function, ensuring compliance with state reporting requirements and accurate data submission (CALPADS).
- Manages auditorium scheduling, contracts, maintenance, and operations for District and community use.
- Manages technology vendors, consultants, service providers, and strategic partnerships.
- Oversees enterprise data systems, reporting, privacy, governance, and compliance requirements.
- Establishes technology architecture standards and integration strategies.
- Leads business continuity, disaster recovery, and operational resilience planning efforts.
- Directs technology project management, prioritization, scheduling, and portfolio oversight.
- Evaluates and governs emerging technologies, including artificial intelligence and automation solutions.
- Ensures compliance with applicable laws, regulations, policies, contracts, and technology standards.
- Develops and maintains performance metrics, service standards, and continuous improvement practices.
- Promotes staff development, succession planning, training, and organizational capacity building.
- Facilitates communication and collaboration among departments, stakeholders, and technology personnel.
- Represents the organization in technology-related matters with governmental agencies, professional organizations, vendors, and community stakeholders.
- Prepares agenda items, reports, presentations, and recommendations related to technology initiatives, contracts, budgets, and strategic planning to the Executive Cabinet and Board.
- Performs data subject access requests for Executive Cabinet related to staff or California Public Records Act inquiries.

- Adheres to and promotes the Technology department and District mission, vision, and values.
- Performs other related duties and responsibilities as assigned.

QUALIFICATIONS

Knowledge of:

- Technology leadership, governance, and strategic planning
- Cybersecurity frameworks, risk management, and security best practices
- Enterprise data systems (SIS, ERP), infrastructure, networking, cloud computing, and telecommunications
- Project and portfolio management methodologies (PMI)
- Data governance, privacy, and compliance requirements
- Budget development, procurement, and contract administration
- Technology service and operations management and customer service principles (ITIL, COBIT)
- Current and emerging technologies including artificial intelligence
- Organizational leadership, supervision, and employee development
- Applicable laws, regulations, and industry standards (FERPA, CIPA, COPPA)
- Current knowledge of industry trends, technologies, best practices, and regulatory requirements applicable to areas of responsibility

Ability to:

- Develop and communicate long-term strategic technology plans
- Lead, supervise, coach, and develop technical and non-technical staff in multi-disciplinary teams across multiple sites
- Manage complex budgets, projects, and operational priorities
- Negotiate and manage complex multi-agency service contracts
- Analyze information and develop sound recommendations
- Communicate effectively with leadership and other stakeholders
- Build collaborative relationships across the District and contract-supported LEA's
- Exercise sound judgment and independent decision-making
- Maintain discretion in confidential matters according to data privacy and compliance requirements
- Present information clearly in oral and written form
- Manage multiple initiatives while meeting timelines and objectives
- Lead organizational technology transformation efforts

EXPERIENCE AND EDUCATION

Twelve (12) years of increasingly responsible experience in information technology, including at least five (5) years in a senior management capacity. Experience in an educational environment is highly preferred. Experience in a managed service provider environment is also a plus.

A bachelor's or higher degree in information or educational technology, business administration or a closely related field, or an equivalent combination of education and experience that demonstrates the ability to perform the position's duties.

LICENSE AND CERTIFICATES

- Possession of a valid California driver's license.
- Relevant industry certifications (e.g., ITIL, PMP, and Microsoft / Cisco / Google certifications) are highly desirable.

PHYSICAL REQUIREMENTS & WORKING ENVIRONMENT

- Persons performing service in this position classification will exert 40 to 50 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects.
- May occasionally lift and stack heavy objects not to exceed 65 lbs.
- This type of work involves reaching/handling, sitting, walking or standing.
- Can travel in District and/or personal motor vehicle.
- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.
- Hearing and speaking to exchange information in person and on the telephone. communicate in oral and written form. with persons with varied cultural and educational backgrounds

Pending Board Approval 8/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Director of Bond Projects Job Description

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Administration recommends approving the Director of Bond Projects job description to better meet the needs of the District.

SHASTA UNION HIGH SCHOOL DISTRICT

DIRECTOR OF BOND PROJECTS

DEFINITION

Under the general direction of the Associate Superintendent of Business Services (or designee), plans, coordinates, manages, and monitors assigned bond-funded capital improvement, modernization, and new construction projects from planning through closeout. The Director of Bond Projects serves as the District's project representative and coordinates the work of architects, engineers, inspectors, consultants, contractors, and public agencies to ensure projects are completed safely, on schedule, within budget, and in compliance with applicable federal, state, and local laws.

This is a professional management position responsible for day-to-day administration of multiple construction projects but does not include responsibility for overall district facilities operations or maintenance programs.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Project Planning and Administration

Plan, organize, coordinate, and manage multiple bond-funded construction, modernization, deferred maintenance, and capital improvement projects.

Participate in project planning, feasibility studies, programming, budgeting, scheduling, and scope development.

Coordinate project design activities with architects, engineers, consultants, District staff, and regulatory agencies.

Develop project schedules, milestones, and construction phasing plans that minimize disruption to instructional programs.

Review plans and specifications for constructability, operational efficiency, maintainability, and code compliance.

Coordinate pre-design, design review, pre-bid, pre-construction, progress, and closeout meetings.

Construction Management

Monitor all phases of construction from bid award through project completion.

Conduct regular construction site inspections to monitor quality, safety, schedule, and contract compliance.

Coordinate activities among contractors, inspectors, testing laboratories, utility companies, and District personnel.

Monitor contractor performance and recommend corrective actions when necessary.

Review contractor schedules and monitor project progress against established milestones.

Coordinate project punch lists, commissioning activities, warranty issues, and project closeout documentation.

Contract Administration

Assist with preparation of bid packages, requests for proposals, and construction contracts.

Participate in bid openings, evaluations, contractor interviews, and contract recommendations.

Review and process:

- Progress payment requests

- Change orders

- Requests for Information (RFIs)

- Submittals

- Requests for substitution

- Claims documentation

Budget and Financial Management

Monitor project budgets, expenditures, contingency balances, and cash flow.

Review cost estimates and recommend budget adjustments.

Track project commitments and expenditures to ensure fiscal accountability.

Regulatory Compliance

Ensure compliance with applicable laws and regulations including:

- Department of the State Architect (DSA)

California Environmental Quality Act (CEQA)

California Building Standards Code (Title 24)

Office of Public School Construction (OPSC)

State Allocation Board (SAB)

Division of the State Architect requirements

Public Contract Code

DIR Prevailing Wage requirements

OSHA safety regulations

Americans with Disabilities Act (ADA)

Environmental and hazardous materials regulations

Communication and Stakeholder Coordination

Serve as the primary District contact for assigned projects.

Coordinate communication among District leadership, school administrators, consultants, contractors, and regulatory agencies.

Provide project updates to District leadership and the Citizens' Bond Oversight Committee.

Respond to project-related questions from staff, community members, and public agencies.

Records and Reporting

Assist with state reporting requirements, audits, and bond compliance documentation.

Other Duties

Coordinate temporary facilities and occupant relocations as necessary.

Assist with emergency construction issues.

Recommend improvements to project management practices and procedures.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of

Principles and practices of construction and project management.

School construction methods and materials.

Public works contracting and procurement.

California Public Contract Code.

DSA approval processes.

CEQA requirements.

OPSC funding procedures.

Construction scheduling techniques.

Construction contract administration.

Change order management.

Building systems and infrastructure.

Safety regulations and construction site practices.

Project management software (Procore, e-Builder, Primavera P6, MS Project, or equivalent).

Microsoft Office Suite.

Ability to

Successfully manage multiple complex construction projects simultaneously.

Interpret architectural drawings, engineering plans, and technical specifications.

Analyze construction schedules and project budgets.

Resolve project conflicts using sound professional judgment.

Communicate effectively with technical and non-technical audiences.

Build positive relationships with contractors, consultants, school administrators, and regulatory agencies.

Prepare clear reports, presentations, and correspondence.

Work independently with minimal supervision.

Exercise sound fiscal and contractual judgment.

Meet deadlines while managing competing priorities.

EDUCATION AND EXPERIENCE

Any combination equivalent to:

Education

Bachelor's degree from an accredited college or university in:

- Construction Management
- Architecture
- Civil Engineering
- Engineering
- Project Management
- Facilities Management
- Or a closely related field.

A combination of education and progressively responsible experience may be considered.

Experience

Five (5) years of progressively responsible experience managing commercial, public works, or educational construction projects.

Preferred:

- K-12 school construction experience
 - Bond program management
 - DSA project management
 - OPSC-funded projects
 - Public agency construction experience
-

LICENSES AND CERTIFICATIONS

Required:

- Valid California Driver License
 - Insurable driving record
-

PHYSICAL REQUIREMENTS

Work is performed in both office and active construction environments requiring:

- Frequent walking, standing, climbing stairs, ladders, and uneven terrain.
- Occasional bending, kneeling, crouching, and reaching.
- Ability to lift up to 25 pounds.
- Frequent travel between District facilities.
- Exposure to construction noise, dust, weather conditions, and moving equipment while using appropriate personal protective equipment.

Pending Board Approval 8/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Director of Fiscal Services Job Description

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Administration recommends approving the Director of Fiscal Services job description to better meet the needs of the District.

Director of Fiscal Services

Position Summary

Under the direction of the Associate Superintendent of Business Services, responsible for efficient monitoring of the district's financial activities, fiscal reporting, budget development, year-end close, accurate and timely completion of budget reports required by the State including Adopted Budget, Interim Reports, and Unaudited Actuals, coordination of the District's independent audit, and oversight of accounting, purchasing, and payroll. Provides supervision of budgets, internal controls and processes for the Shasta Union High School District, district school sites, charter schools and external districts receiving fiscal services.

This position supports student learning and outcomes and District effectiveness by ensuring fiscal accountability and providing data needed to make informed decisions to maintain fiscal solvency for the district.

Essential Duties and Responsibilities

- Supervise all fiscal operations including budgeting, accounting, payroll, accounts payable, accounts receivable, purchasing, cash management, investments, and financial reporting.
- Develop and administer the District's annual operating budget.
- Monitor revenues, expenditures, cash flow, reserves, and fund balances to ensure fiscal stability.
- Recommend fiscal strategies that maximize resources while maintaining long-term financial solvency.
- Advise executive leadership on financial implications of operational, educational, and strategic initiatives.
- Lead the annual budget development process in collaboration with district departments and school sites.
- Monitor Local Control Funding Formula (LCFF), categorical programs, grants, and restricted resources.
- Analyze financial trends and provide recommendations for improving operational efficiency and cost effectiveness.
- Oversee general ledger accounting and year-end closing activities.
- Ensure timely and accurate preparation of all financial statements and required state and federal reports.
- Maintain accounting systems that comply with GAAP, GASB, CSAM, and SACS requirements.
- Ensure proper accounting for capital assets, debt obligations, leases, grants, and restricted programs.
- Maintain strong internal accounting controls and fiscal procedures.
- Develop and maintain comprehensive internal control systems that safeguard District assets.

- Coordinate all internal and external audits and oversee implementation of audit recommendations.
- Ensure compliance with applicable federal, state, county, and local fiscal requirements.
- Monitor compliance with grant requirements, restricted funding regulations, and fiscal accountability standards.
- Recommend revisions to financial policies and administrative procedures.
- Provide fiscal guidance and technical assistance to district administrators, principals, and department managers.
- Develop procedures and provide training related to budget development, financial reporting, purchasing, payroll, and internal controls.
- Represent the District with county offices of education, the California Department of Education, auditors, and other governmental agencies.
- Plan, organize, supervise, and evaluate assigned fiscal personnel.
- Foster a collaborative, service-oriented, and accountable work environment.
- Establish departmental goals, performance expectations, and professional development plans.
- Participate as a member of the District leadership team in strategic planning and organizational initiatives.
- Provide fiscal oversight and technical assistance to charter schools and external school districts in accordance with California Education Code, AB 1200, AB 2756, and other applicable statutes.
- Monitor the financial condition of charter schools and external school districts: identify fiscal risks and recommend corrective actions to ensure long-term fiscal stability.
- Develop collaborative relationships with external district superintendents, governing boards, and charter school administrators to support sound financial management and compliance.
- Perform related duties as assigned consistent with the responsibilities of the position.

Qualifications

Knowledge of:

- California Education Code and school finance regulations
- California School Accounting Manual (CSAM)
- Standardized Account Code Structure (SACS)
- GAAP and GASB standards
- Local Control Funding Formula (LCFF)
- Financial management software and enterprise accounting systems
- Applicable federal and state grant requirements

Ability to:

- Provide strategic fiscal leadership for a complex educational organization
- Analyze complex financial information and develop practical recommendations
- Build collaborative relationships across departments and agencies
- Supervise, mentor, and evaluate professional staff
- Prepare clear financial reports and Board presentations
- Communicate effectively both orally and in writing
- Manage multiple priorities while meeting critical deadlines
- Exercise sound judgment, discretion, and confidentiality

Education and Experience

Education

Bachelor's degree from an accredited college or university in:

- Accounting
- Business Administration
- Finance
- Public Administration
- Or a closely related field

Master's degree preferred.

Experience

Five years of progressively responsible experience in governmental or California public school finance, including budgeting, accounting, financial reporting, and fiscal management.

Three years of supervisory or management experience are preferred.

Experience in a California school district, county office of education, or charter school is highly desirable.

Licenses and Certifications

CPA, CBO Certification, or equivalent professional credential is desirable.

Physical Requirements

Office environment with extended periods of sitting, computer use, meetings, and occasional travel to district sites and county/state meetings.

Pending Board Approval 8/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Director of Categorical Programs & Career Technical
Education Job Description

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Administration recommends approving the Director of Categorical Programs & Career
Technical Education job description to better meet the needs of the District.

SHASTA UNION HIGH SCHOOL DISTRICT

DIRECTOR OF CATEGORICAL PROGRAMS & CAREER TECHNICAL EDUCATION

JOB SUMMARY

Under the direction of the Associate Superintendent of Instructional Services, the employee assumes responsibility for the administration of categorically-funded programs and coordinates career and technical education programs. Other essential job-related duties will also be assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Persons assigned to this job classification may only perform certificated functions to the extent allowed in Education Code 44065.

1. Provides schools and District leadership with support, guidance, advice, and counsel on the fiscal and regulatory requirements regarding categorically-funded positions, including: Title I, (EIA) Economic Impact Aid - LEP, and Advanced Placement, Supplemental Educational Services (SES), Homeless and Foster Youth, Parental Involvement Programs, SB1882 (school site plans), School Improvement Program (SIP), Foreign Exchange Program and Tenth-Grade Conferencing, Carl D. Perkins Grant, and other programs such as Career and Technical Education, CTEIG, Strong Workforce Grant (SWF), College and Career Access Pathways (CCAP), California College Guidance Initiative (CCGI), and relevant future grants, Dual Enrollment, Counseling and partnership programs with local community colleges and post-secondary institutions.
2. Support with oversight of the Federal Program Monitoring Program.
3. Prepares recommendations and provides leadership in the development of Districtwide programs and strategies to attain racial, ethnic, and socioeconomic integration, gender equity, and improved human relations among students.
4. Assists sites in the development and preparation of applications for competitive and entitlement grants in support of District goals and objectives.
5. Supervises and evaluates classified/ certificated staff.
6. Administrative oversight duties as assigned.
7. Completes special assignments and reports as requested by the Associate Superintendent, Instructional Services.
8. Conducts, and or coordinates, group meetings and special presentations related to the District's categorical programs.
9. Performs other related certificated management tasks, as assigned.

QUALIFICATIONS GUIDE

Education and Experience

Administrative Credential

Knowledge, Skills and Abilities

Knowledge of:

- Program Regulations & CTE: Rules, regulations, procedures, and state/federal standards governing categorical and Career Technical Education (CTE) programs in a California high school setting.
- Administrative Management: Principles and practices of effective program management, staff supervision, and team leadership.
- Grant Management: Principles of grant writing, proposal development, and grant administration.
- District Vision: Core goals, policies, and strategic educational objectives of the District.

Skills & Abilities:

- Strategic Leadership: Ability to plan, organize, direct, and assume full operational oversight of District categorical and CTE programs.
- Communication & Facilitation: Proficient in clear, concise oral and written communication; skilled at chairing meetings, facilitating discussions, and building consensus across diverse stakeholder groups.
- Critical Thinking & Problem-Solving: Adept at executive decision-making, conflict resolution, and mediating complex workplace or program issues.
- Research & Reporting: Skilled in interpreting technical materials, analyzing program data, and formulating clear reports and policy recommendations for executive leadership.
- Relationship Building: Demonstrated ability to establish and maintain collaborative, cooperative working relationships with staff, administrators, and community members.

Physical Requirements

Hearing and speaking to exchange information.

Seeing to view a computer monitor.

Dexterity of hands and fingers to operate a computer keyboard.

Bending at the waist, kneeling or crouching.

Reaching overhead, above the shoulders and horizontally

Persons performing service in this position classification will exert 10 to 20 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects.

May occasionally lift and stack heavy objects not to exceed 25 lbs.

Pending Board Approval 8/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Fall Board Study Session

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION:

- ☐ Action
- ☒ Discussion
- ☐ Information

BACKGROUND:
Each year at this time, the Board establishes a date for the fall Board Study Session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Board Self-Evaluation for 2025-26

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION:

- ☐ Action
- ☒ Discussion
- ☐ Information

BACKGROUND:

The Board was asked to complete the online evaluation individually and will discuss the overall results.

REFERENCES:

The evaluation has been sent to the Board under separate cover. Copies can be made available to the public by contacting the District Office at 530-241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from June 17, 2026 Regular Board Meeting and July 20, 2026 Special Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION:

- ☒ Action
- ☐ Discussion
- ☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**June 17, 2026
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 12:16 p.m. by Trustee Wilson in the Shasta Union High School District Board Room. Trustee Wilson led the pledge of allegiance.

ROLL CALL: Trustees Luke Wilson, Mike Bridges, Ron Zufall and Joe Ayer were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

RES. 26-129 That the Board approve the agenda, as presented. (Motion Ayer, second Bridges, carried 4-0)

RES. 26-130 That the Board approve the proposed negotiations and compensation agreement between the District and the Shasta Secondary Education Association (SSEA) for 2026-27, and the related AB 1200 Public Disclosure. (Motion Zufall, second Bridges, carried 4-0)

RES. 26-131 That the Board approve the proposed negotiations and compensation agreement between the District and the Educational Support professionals Association (ESP) for 2026-27, and the related AB 1200 Public Disclosure. (Motion Bridges, second Zufall, carried 4-0)

RES. 26-132 That the Board approve the proposed negotiations and compensation agreement between the District and Confidential, Management, Supervisory and Contracted, and the related AB 1200 Public Disclosures. (Motion Bridges, second Zufall, carried 4-0)

RES. 26-133 That the Board approve/ratify the employment agreement with Associate Superintendent of Human Resources. (Motion Bridges, second Ayer, carried 4-0. Ayes: Wilson, Bridges, Zufall, Ayer. Noes: None. Abstain: None)

RES. 26-134 That the Board approve/ratify the employment agreement with Associate Superintendent of Instructional Services. (Motion Ayer, second Bridges, carried 4-0. Ayes: Wilson, Bridges, Zufall, Ayer. Noes: None. Abstain: None)

RES. 26-135 That the Board approve/ratify the employment agreement with Associate Superintendent of Business Services. (Motion Zufall, second Bridges, carried 4-0. Ayes: Wilson, Bridges, Zufall, Ayer. Noes: None. Abstain: None)

RES. 26-136 That the Board approve/ratify the employment agreement with Superintendent. (Motion Bridges, second Zufall, carried 4-0. Ayes: Wilson, Bridges, Zufall, Ayer. Noes: None. Abstain: None)

RES. 26-137 That the Board approve the salary schedules for SSEA, ESP, Confidential, Management, Supervisory and Contracted. (Motion Ayer, second Bridges, carried 4-0)

RES. 26-138 That the Board conduct the second reading and approve Board Policy 5141.4: Child Abuse Prevention and Reporting. (Motion Bridges, second Ayer, carried 4-0)

RES. 26-139 That the Board adopt the 2026-27 Budget. (Motion Zufall, second Bridges, carried 4-0)

RES. 26-140 That the Board approve the resolutions in conjunction with Proposition 2 - Kindergarten Through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024, as follows: 1. Resolution acknowledging the five-year Facilities Master Plan certifications required under one or more SAB-administered Program(s) of

the Office of Public School Construction (OPSC) Instructional Services; 2. Resolution acknowledging the five-year Facilities Master Plan certifications required under the Career Technical Education Facilities Program (CTEFP) of the OPSC; and 3. Resolution authorizing the Superintendent and Associate Superintendent of Business Services to execute required OPSC documents. (Motion Zufall, second Ayer, carried 4-0)

- RES. 26-141 That the Board approve the 2026-2027 Local Control and Accountability Plan (LCAP). (Motion Bridges, second Ayer, carried 4-0)
- RES. 26-142 That the Board approve the consent agenda. (Motion Ayer, second Bridges, carried 4-0)
- RES. 26-143 That the Board approve the 2028-2029 calendar for school, ESP, and PHS. (Motion Ayer, second Bridges, carried 4-0)
- RES. 26-144 That the Board approve the resolution revising the observance of Lincoln Day to February 20, 2029 for the 2028-2029 school year. (Motion Ayer, second Bridges, carried 4-0)
- RES. 26-145 That the Board approve the Shasta Charter Academy Memorandum of Understanding for July 1, 2026 – June 30, 2027. (Motion Ayer, second Bridges, carried 4-0)
- RES. 26-146 That the Board approve a request to declare property as surplus (IT Department - Paper Cutter). (Motion Ayer, second Bridges, carried 4-0)
- RES. 26-147 That the Board approve a new job description for Systems Analyst I. (Motion Ayer, second Bridges, carried 4-0)
- RES. 26-148 That the Board review the District's Uniform Complaint Policy and Non-Discrimination Policy. (Motion Ayer, second Bridges, carried 4-0)
- RES. 26-149 That the meeting adjourn. (Motion Ayer, second Bridges, carried 4-0)

PUBLIC COMMENT:

There were no comments.

DISCUSSION:

David Flores stated that the "off schedule" one-time payment needs updating in the board notes and AB 1200's for all proposed negotiation agreements. He provided the correct Board notes to the Board and made them available to the public with the following increases to one-time money: SSEA \$2,700 to \$3,200, ESP \$2,200 to \$2,450, Classified/Confidential/Supervisory Management \$1,700 to \$2,450, Certificated Management \$2,700 to \$3,200, and Contract Management \$1,700 to \$3,200.

PUBLIC HEARING – Proposed Negotiations SSEA: At 12:18p.m., Trustee Wilson declared the meeting open to Public Hearing to provide interested parties an opportunity to speak on the proposed negotiations and compensation agreement between the District and SSEA for 2026-27.

PUBLIC HEARING – Proposed Negotiations ESP: At 12:19 p.m., Trustee Wilson declared the meeting open to Public Hearing to provide interested parties an opportunity to speak on the proposed negotiations and compensation agreement between the District and ESP for 2026-27.

PUBLIC HEARING – Proposed Negotiations Confidential, Management, Supervisory and Contracted: At 12:21 p.m., Trustee Wilson declared the meeting open to Public Hearing to provide interested parties an opportunity to speak on the proposed negotiations and compensation agreement between the District and the Confidential, Management, Supervisory and Contracted for 2026-27.

Employment Agreements: Trustee Wilson stated that the employment contracts for the Associate Superintendent of Human Resources, Associate Superintendent of Instructional Services, Associate Superintendent of Business Services and Superintendent are on the agenda for approval under Agenda Items 6.1 G, H, I, and J. The term of each contract is from July 1, 2026 to June 30, 2029. The compensation proposed to be awarded is as follows:

Associate Superintendent of Human Resources - Base Salary \$237,601; Associate Superintendent of Instructional Services - Base Salary \$237,601 and Degree Stipend \$1,282; Associate Superintendent of Business Services - Base Salary \$244,729 and Degree Stipend \$1,282; and Superintendent - Base Salary \$296,648 and Degree Stipend \$3,056. These positions also receive a Health & Wellness benefit of \$18,634.15 and an "off schedule" one-time payment of \$3,200.

Salary Schedules: David Flores stated that the salary schedules have been updated to reflect the salary increases from negotiations. Trustee Wilson stated that Agenda Item 6.1K includes the salary schedules for the Cabinet Members. The compensation proposed to be awarded effective July 1, 2026 for the Cabinet Members is as follows: Director of Maintenance and Operations, Director of Nutrition Services and Director of Transportation - Base Salary \$142,675; Director of Technology - Base Salary \$144,072; and Business Services Manager - Base Salary \$152,737.20 and Degree Stipend \$1,282. These positions also receive a Health & Wellness benefit of \$18,634.15 and an "off schedule" one-time payment of \$2,450. Director of Student Programs - Base Salary \$142,794 and Degree Stipend \$1,282 and Director of Special Education - Base Salary \$146,815 and Degree Stipend \$1,282. These positions also receive a Health & Wellness benefit of \$18,634.15 and an "off schedule" one-time payment of \$3,200.

Board Policy 5141.4: Child Abuse Prevention and Reporting: The Board conducted the first reading of Board Policy 5141.4: Child Abuse Prevention and Reporting at the June 9 Board Meeting and Trustee Hoheisel had requested the policy be brought back for further discussion.

Trustee Bridges shared information from his research regarding youth mental health data, including concerns related to bullying, access to mental health services, and suicide risk among adolescents and LGBTQ+ youth. He explained how the online forums work and what the requirements are for social media accounts, noting that the policy only requires the hotline.

Trustee Ayer raised questions regarding the effectiveness and accessibility of the 988-crisis line and concerns about ensuring equitable support for all student populations and whether multiple support resources may create confusion for students. Trustee Zufall expressed concerns regarding parent feedback. Superintendent Crosby stated that he conferred with legal counsel, and they stated that the hotline information on student identification cards is mandated by statute, and failure to comply could create legal liability. General consensus of the Board was to approve the policy since it is mandated.

2026-27 Budget: David Flores reported that there are no changes from June 9 meeting budget presentation and that the additional one-time will be updated.

Proposition 2 Resolutions: David Flores recommended that the Board approve the resolutions related to Proposition 2. The resolutions are required as part of the CTE grants that were previously approved for agricultural classrooms at FHS and the District Farm. The District will update the current 5-Year Facilities Master Plan and bring it back for Board approval at a future Board meeting.

LCAP: Leo Perez stated that he did not receive any feedback on the LCAP and that there have been no changes.

Pioneer Continuation High School (PHS) Implementation Plan: Leo Perez reported that the District receives Community Schools funding for PHS through the Shasta County Office of Education. This item serves as an informational update to the Board regarding the receipt of funds and required implementation planning associated with the grant.

CLOSED SESSION:

The Board adjourned to closed session at 12:47p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

ADJOURNMENT:

The Board reconvened in open session at 12:55p.m. and did not have anything to report out from closed session.
The meeting adjourned at 12:55 p.m.

Mike Bridges, Clerk
Board of Trustees

Bd. Min. 6-17-26//

Owen Crosby, Executive Secretary
Board of Trustees



**SHASTA UNION HIGH SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
Large Conference Room
2200 Eureka Way
Redding, CA 96001**

**July 20, 2026
UNADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 12:04 p.m. by Trustee Bridges in the Shasta Union High School District Board Room. Trustee Bridges led the pledge of allegiance.

ROLL CALL: Trustees Mike Bridges, Ron Zufall and Joe Ayer were present. Also present: Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

RES. 26-150 That the Board approve the agenda, as presented. (Motion Ayer, second Zufall, carried 3-0)

RES. 26-151 That the Board approve the lowest responsive bidder for the Transportation Yard Building Design and Manufacture, as follows: True North Constructors, Inc. (Motion Ayer, second Zufall, carried 3-0)

RES. 26-152 That the meeting adjourn. (Motion Ayer, second Zufall, carried 3-0)

PUBLIC COMMENT:

There were no comments.

DISCUSSION:

Transportation Project: David Flores presented the bid results for the Transportation Yard Building Design and Manufacture project. Bids were opened on July 7, and two bids were received from Northern California companies. True North Constructors submitted the lowest responsive bid and Mr. Flores recommended approval. He noted the District's positive experience working with True North Constructors on the Shasta High School wood and metal shop project.

ADJOURNMENT:

The meeting adjourned at 12:06 p.m.

Mike Bridges, Clerk
Board of Trustees

Owen Crosby, Executive Secretary
Board of Trustees

Bd. Min. 7-20-26//

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Trustee Absences at the June 17, 2026 Regular Board Meeting and July 20, 2026 Special Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Board Bylaws and Ed. Code allow the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

REFERENCES:
Board Bylaw 9250/Ed. Code 35120c

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 45 Day Budget Update

PREPARER: David Flores
Associate Superintendent of Business

RECOMMENDATION: ☐ Action
☐ Discussion
☒ Information

BACKGROUND:

Education Code Section 42127(h) calls for the public review of any revisions to revenue or expenditures that a local education agency (LEA) makes within 45 days of the enactment of the State Budget. Governor Newsom signed the 2026-27 Budget Act, Assembly Bill 109, on June 29, 2026. The 45th calendar day falls on Thursday, August 13, 2026, which is the deadline to make public any local budget revisions for revenues and expenditures to reflect the budget Act.

Of significance for the Shasta Union High School District is the Student Support and Professional Development Discretionary Block Grant, which is currently estimated at \$930 per ADA. This totals \$3,634,440 in additional funding not calculated in the original June budget.

Secondly is the additional investment in special education which increases the base rate to \$1,340 per ADA. Based on the SELPA's most current resource allocation report, the would add \$1,317,967 in additional special education funding.

REFERENCES:

EC 42127(h)

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Recommendation to Utilize Government Code 4217.12 for District-Wide Chiller Replacement Project

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

District staff recommends utilizing Government Code Section 4217.12 for the District-Wide HVAC Chiller Replacement Project at the Shasta Learning Center, Shasta High School, Enterprise High School, and Foothill High School.

The existing chiller units at each of these facilities are more than twenty years old. Due to their age, the equipment has become increasingly unreliable, no longer consistently meets the cooling demands of the campuses, and requires frequent and costly repairs. In addition, outdated technology is significantly less energy efficient than modern systems.

The proposed replacement chillers will provide improved reliability, increased cooling capacity, and substantially greater energy efficiency. As a result, the District anticipates reducing both long-term maintenance expenses and utility costs while improving the performance and longevity of the HVAC systems.

To evaluate the project, American Chiller Services (ACS) retained Wildan Energy Solutions to conduct a comprehensive energy efficiency analysis. The study determined that the projected energy savings generated by the replacement equipment satisfy the requirements of Government Code Section 4217.12, which authorizes public agencies to procure energy conservation projects without utilizing the traditional competitive bidding process when the anticipated energy savings meet the statutory criteria.

For more than ten years, ACS has provided maintenance and repair services for the District's primary chiller systems. Through this long-standing relationship, ACS has developed extensive knowledge of the District's existing equipment, operating conditions, and facility-specific needs. ACS has prepared replacement proposals for each campus,

and those proposed systems served as the basis for Wildan's energy analysis and savings calculations.

Fiscal Impact

The project is expected to reduce ongoing utility and maintenance costs through improved energy efficiency and decreased repair needs. Project costs and projected energy savings are documented in the Wildan Energy Solutions analysis and the ACS proposal.

Recommendation

District staff recommends that the Board of Trustees:

- Determine that the District-Wide Chiller Replacement Project qualifies under the provisions of Government Code Section 4217.12.
- Authorize the District to contract directly with American Chiller Services (ACS) for the replacement of chiller units at the Shasta Learning Center, Shasta High School, Enterprise High School, and Foothill High School.
- Authorize the Superintendent or designee to execute all necessary agreements and related documents to complete the project.

REFERENCES:

The Energy Savings & Life Cycle Cost Analysis prepared by Willdan Energy Solutions for American Chiller Services was provided to the Board under separate cover. Copies can be obtained by contacting the District Office at 530-241-3261.

**BEFORE THE GOVERNING BOARD
OF THE SHASTA UNION HIGH SCHOOL DISTRICT
SHASTA COUNTY, CALIFORNIA**

RESOLUTION NO. ----

**RESOLUTION MAKING FINDINGS ON ENERGY SAVINGS
AND DETERMINING OTHER MATTERS IN CONNECTION WITH
AN ENERGY SERVICES AGREEMENT**

WHEREAS, it is the policy of the State of California and the intent of the State Legislature to promote all feasible means of energy conservation and all feasible uses of alternative energy supply sources; and

WHEREAS, Shasta Union High School District (“District”) desires to reduce the steadily rising costs of meeting the energy needs at its facilities; and

WHEREAS, Wildan Energy Solutions (“Energy Advisor”), has provided the District with analysis showing the benefits of implementing certain energy conservation measures in the District (“Analysis”), which is attached hereto as Exhibit A and made part hereof by this reference; and

WHEREAS, the District proposes to enter into an energy services agreement and related contract documents (“Energy Services Agreement”) with American Chiller Service, Inc. (“Contractor”), pursuant to which Contractor will design, construct, and install on District property certain energy saving improvements consisting of [seven proposed chiller and central plant renewal projects], which will result in greater energy efficiency and cost savings for the District sites on which such facilities are located on (“Project”); and

WHEREAS, the sites where such energy saving improvements will be located are:

Shasta Learning Center
Shasta High School
Enterprise High School
Foothill High School; and

WHEREAS, the Analysis includes data showing that the anticipated cost to the District for the electrical energy provided by the Project will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of those purchases; and

WHEREAS, the Board proposes to enter into the Energy Services Agreement substantially in the form presented at this meeting, subject to such changes, insertions or omissions as the Superintendent reasonably deems necessary following the Board’s adoption of this Resolution; and

WHEREAS, pursuant to Government Code section 4217.12, this Board has held a public hearing, public notice of which was given at least two weeks in advance, to receive public comment; and

WHEREAS, the District’s proposed approval of the Energy Services Agreement is a “Project” for purposes of the California Environmental Quality Act (“CEQA”); and

WHEREAS, the Guidelines for CEQA, California Code of Regulations Title 14, Chapter 13 (“State CEQA Guidelines”), exempt certain projects from further CEQA evaluation, including the following: projects consisting of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing use (“Class 1 Exemption”; Cal. Code Regs., tit. 14, § 15301); and projects consisting of minor additions to existing schools (“Class 14 Exemption”; Cal. Code Regs., tit. 14, § 15314)], and the Project is categorically exempt under one or more of such exemptions; and

WHEREAS, the Project does not involve any of the following and so are eligible for a categorical exemption as described above under CEQA Guidelines section 15300.2:

- (a) the cumulative impact of successive projects of the same type in the same place, which over time are significant;
- (b) an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances;
- (c) a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway;
- (d) a hazardous waste site which is included on any list compiled pursuant to Section 65962.5 of the Government Code; and
- (e) a project which may cause a substantial adverse change in the significance of a historical resource; and

* * * * *

NOW, THEREFORE, based upon the above-referenced recitals, the Board hereby finds, determines and orders as follows:

1. The terms of the Energy Services Agreement in the form presented at this meeting are in the best interests of the District.
2. In accordance with Government Code section 4217.12, and based on data provided by the Analysis, the Board finds that the anticipated cost to the District for electrical energy provided by the Project under the Energy Services Agreement will be less than the

anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of those purchases.

3. The Board hereby approves the Energy Services Agreement, in accordance with Government Code section 4217.12.

4. The District's Superintendent or designee is hereby authorized and directed to negotiate any further changes, insertions and omissions to the Energy Services Agreement as he reasonably deems necessary, and thereafter to execute and deliver the Energy Services Agreement following the Board's adoption of this Resolution. The District's Superintendent or designee is further authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and said agreements.

5. The Project is hereby found to be exempt from the requirements of CEQA pursuant to the Class 1 Exemption; Cal. Code Regs., tit. 14, § 15301 and Class 14 Exemption Cal. Code Regs., tit. 14, § 15314 Exemptions, as described above.

6. District staff are hereby authorized and directed to file and process a Notice of CEQA Exemption for the Project in accordance with CEQA and the CEQA Guidelines, and the findings set forth in this Resolution.

The foregoing Resolution was adopted at a meeting of the Governing Board of the _____ School District on _____, 20__, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President, Board of Education
_____ School District

CERTIFIED TO BE A TRUE
AND CORRECT COPY:

Clerk, Board of Education
_____ School District

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SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Nichols, Melburg & Rossetto, Architect Services Contract
Amendments for Multi Campus Field Repair & Lighting
Replacement

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The investigation and findings phase of this project has been completed. With this information, Nichols, Melburg & Rossetto (NMR) has submitted a proposal for the following services regarding the multi-campus field repair, lighting and lighting replacement project. They are as follows:

- Design development
- Construction documents
- Bidding or negotiation phase
- Construction observation
- Electrical engineering services
- Structural engineering services
- Landscape design services

The architectural fee for these services is \$298,000, with a reimbursable allowance of \$5,000.

AGREEMENT FOR ARCHITECTURAL SERVICES

PROJECT NAME: SUHSD Multi-Campus Field Repair & Lighting Replacement

PROJECT NO.: 25-2158, 2159, 2160, 2162

DATE: 7.17.2026

AGREEMENT is hereby made between Nichols, Melburg & Rossetto, Architects, 300 Knollcrest Drive, Redding, CA 96002, hereinafter referred to as ARCHITECT and the following firm or individual, hereinafter referred to as CLIENT. This Agreement is subject to the provisions listed on page 2-3 and any attachments.

CLIENT INFORMATION: Shasta Union High School District
2200 Eureka Way, Redding CA 96001

SERVICES PROVIDED: The ARCHITECT will provide only the following services marked:

- | | |
|--|---|
| ☐ Schematic design | ☐ Mechanical engineering services |
| ☒ Design development | ☒ Electrical engineering services |
| ☒ Construction documents | ☒ Structural engineering services |
| ☒ Bidding or negotiation phase | ☐ Survey/topographic mapping |
| ☒ Construction observation | ☐ Civil engineering Services |
| ☐ Energy calculations | ☒ Landscape design services |

SERVICES EXCLUDED: The following services are specifically excluded from the scope of services and are available for an additional cost, which shall be negotiated separately.

- | | |
|--|---|
| ☒ Schematic design | ☒ Mechanical engineering services |
| ☐ Design development | ☐ Electrical engineering services |
| ☐ Construction documents | ☐ Structural engineering services |
| ☐ Bidding or negotiation phase | ☒ Survey/topographic mapping |
| ☐ Construction observation | ☒ Civil engineering Services |
| ☒ Energy calculations | ☐ Landscape design services |
| ☒ Soils investigations and other geotechnical services | |

BASIS OF COMPENSATION:

- | | |
|--|---|
| ☒ Fixed Fee of \$ <u>298,000.</u> | ☐ Hourly Rates and Charges per attached schedule with a not to exceed amount of \$ _____, plus reimbursable expenses per attached schedule |
| ☒ Reimbursable allowance \$ <u>5,000.</u> | |
| ☐ _____% of Construction Cost | |
| ☒ Billed monthly based on accumulated charges | |
| ☐ Billed at completion of services rendered | |
| ☐ Billed monthly according to total percentage complete | |
| ☐ Billed monthly according to percentage complete in each phase | |

For additional services provided outside of the scope of this Agreement, services shall be billed on an hourly basis in accordance with the attached schedule or by separate written Agreement.

The CLIENT agrees to pay ARCHITECT within thirty days after the date of billing. Payments due the ARCHITECT and unpaid under this Agreement shall bear interest on the unpaid balance at a rate of 1.5% per month which is an annual percentage rate of 18%. ARCHITECT may, at his discretion, stop work until payment is received.

This Agreement may be terminated by either party upon fifteen days written notice. Should this occur, ARCHITECT shall be compensated for all services performed to termination date, together with reimbursable expenses due.

Signed: Wesley G. King
Wesley G. King, Architect
License No. C-29216

Accepted: _____ Date: _____

SERVICES DEFINED:

1. **SCHEMATIC DESIGN AND DESIGN DEVELOPMENT:** The ARCHITECT shall review with the CLIENT alternative approaches to design and construction of the Project. Based on the mutually accepted design program and project budget requirements, the ARCHITECT shall prepare, for approval by the CLIENT, Design Documents consisting of drawings and other documents appropriate for the Project.
2. **CONSTRUCTION DOCUMENTS:** Based on the approved Design Documents, the ARCHITECT shall prepare Construction Documents consisting of Drawings and Specifications setting forth, in detail, the requirements for the construction of the Project. The ARCHITECT shall assist the CLIENT in connection with the CLIENT's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.
3. **BIDDING OR NEGOTIATION PHASE:** The ARCHITECT shall assist the CLIENT in obtaining bids or negotiated proposals in awarding contracts for construction.
4. **CONSTRUCTION PHASE:** The ARCHITECT shall be a representative of the CLIENT during the Construction Phase. Instructions to the Contractor shall be forwarded through the ARCHITECT. The ARCHITECT shall visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work and to determine in general if the Work is proceeding in accordance with the Contract Documents. However, the ARCHITECT shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of such on-site observations, the ARCHITECT shall keep the CLIENT informed of the progress and quality of the Work, and shall endeavor to guard the CLIENT against defects and deficiencies in the Work of the Contractor. The ARCHITECT shall not have control of or be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, for the acts or omissions of the Contractor, Subcontractors or any other persons performing any of the Work, or for the failure of any of them to carry out the Work in accordance with the Contract Documents. The ARCHITECT shall review the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for general conformance with the design concept of the Work and with the information given in the Contract Documents. Such action shall be taken with reasonable promptness so as to cause no delay.

CONSTRUCTION COST: It is recognized that neither the ARCHITECT nor the CLIENT has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the ARCHITECT cannot and does not represent that bids or negotiated prices will not vary from any opinions of cost or evaluation prepared by the ARCHITECT.

OWNERSHIP AND USE OF DOCUMENTS: Drawings and Specifications, as instruments of service, are and shall remain the property of the ARCHITECT whether the Project for which they are made is executed or not. The Drawings and Specifications shall not be used by the CLIENT on other projects, for additions to the Project, or for completion of this Project by others except by written agreement and with appropriate compensation to the ARCHITECT.

MISCELLANEOUS PROVISIONS: Notwithstanding any other provisions in this Agreement to the contrary, nothing herein contained shall be construed as:

1. Constituting a guarantee, warranty or assurance, either express or implied, that the Architectural Services will yield or accomplish a perfect outcome for the Project; or
2. Obliging the Consulting Architect to exercise professional skill or judgment greater than that which can reasonably be expected from other architect under like circumstances; or
3. An assumption by the Consulting Architect of the liability of any other party.
4. The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA. The Client understands that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Architect therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project. The Architect, however, cannot and does not warrant or guarantee that the Client's Project will comply with all interpretations of ADA requirements and/or requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.

5. In the event of any litigation or other dispute resolution arising from or related to this agreement or the services provided under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees, and all other related expenses in such litigation.
6. If any one or more of the terms, provisions, or conditions of this Agreement are declared invalid, unenforceable, or void by a court of competent jurisdiction, none of the remaining terms, provisions, or conditions shall be affected and shall be valid and enforceable."
7. This Agreement shall be governed by the laws of the State of California, except it will be conclusively presumed that both parties had an equal part in the drafting of this Agreement.

LIMITATION OF LIABILITY: The CLIENT agrees to limit the ARCHITECT's liability to the CLIENT and to all construction contractor and subcontractors on the Project, due to the ARCHITECT's breach of contract, negligent acts, errors, or omissions, such that the total aggregate liability of the ARCHITECT to all those named shall not exceed \$100,000, or the amount of the ARCHITECT's fee, whichever is greater. The CLIENT further agrees to require of the Contractor a similar limitation of liability of the ARCHITECT and of the CLIENT to the Contractor and Subcontractors due to the ARCHITECT's negligent acts, errors or omissions. It is understood and agreed that the ARCHITECT has no constructive use of CLIENT's site; has no control or authority over the means, methods, and sequences of construction; and therefore has no ongoing responsibility whatsoever for construction site safety, a responsibility that has been wholly vested in the general contractor. Notwithstanding the above, ARCHITECT has a duty to preserve and protect public health, safety, and welfare. Accordingly, it is ARCHITECT's professional responsibility to take what ARCHITECT believes are prudent measures should ARCHITECT encounter situations that ARCHITECT believes create a danger to public health, safety, or welfare. OWNER understands this situation and agrees to defend ARCHITECT and hold ARCHITECT harmless from claims arising from ARCHITECT's exercise of professional responsibility in this regard.



HOURLY RATE & REIMBURSABLE RATE SCHEDULE
(EFFECTIVE JANUARY 1, 2025 – JANUARY 1, 2026)

ARCHITECTURAL SERVICES

HOURLY RATES

Principal Architect	\$290/hour
Associate Principal Architect	\$265/hour
Senior Associate Architect	\$230/hour
Associate Architect	\$215/hour
Senior Project Architect	\$200/hour
Architect, CASp	\$195/hour
Project Architect / Manager	\$185/hour
Architect	\$180/hour
Project Technician III	\$160/hour
Project Technician II	\$150/hour
Project Technician I	\$140/hour
Medical Equipment Planner	\$140/hour
Architectural Intern	\$110/hour
Technical Assistant	\$100/hour
Administrative	\$80/hour

INTERIOR DESIGN SERVICES

Interior Design Director	\$205/hour
Senior Interior Designer	\$180/hour
Interior Designer	\$160/hour
Junior Interior Designer	\$130/hour
Interior Design Intern	\$110/hour

STRUCTURAL ENGINEERING SERVICES

Principal Structural Engineer	\$290/hour
Associate Principal Structural Engineer	\$265/hour
Senior Associate Structural Engineer	\$230/hour
Associate Structural Engineer	\$215/hour
Structural Engineer	\$200/hour
Senior Project Engineer	\$195/hour
Project Engineer	\$180/hour
Structural Technician	\$160/hour
Structural Intern	\$110/hour

Consultants	Direct Cost + 10%
Reimbursable Expenses	Direct Cost + 10%
<i>Prints, Copies, Shipping, Plotting, Renderings, Travel Expenses, Project Website, Agency Fees, etc.</i>	
Mileage	per IRS Standard Rate

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Design Services for the Fueling Station and Equipment for the Transportation Yard Project

PREPARER: David Flores,
Associate Superintendent of Business

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Fuel Oil Systems has submitted a quote for design only work of the Transportation Yard Project fueling equipment and relocation of the fueling station. As part of the Transportation Yard Project, the fueling station will be relocated in conjunction with the tear down and building of the new Bus Barn. This will require the rerouting of fuel lines and the design of the new fueling station.

Fuel Oil Systems has submitted a quote for the design only portion of this work in the amount of \$55,627.



July 7, 2026

Shasta Union High School District
Shasta Union High School District
2200 Eureka Way, Suite B
Redding, CA 96001

David Flores
Associate Superintendent of Business Services

Dflores@suhsd.net

Stephen Denney
Director of Maintenance & Operations

Sdenney@suhsd.net

Sara Pruet
Administrative Assistant

Spruett@suhsd.net

CC:

Brian Brown

Brian@modus-ds.com

Vijay

Vijay@modus-ds.com

Sean Huang

Sean@modus-ds.com

RE: Shasta MOT project, Design only

Here is our quote for this work.

Premises for this quote:

1. It is acceptable to shut down the station for duration of construction.
2. Dispensers are still fit for service.
3. Bulk tank still fit for service.
4. New Canopy
5. Relocate dispensers but new under dispenser containment is required.
6. New fuel piping for the relocated dispensers.

17500 Murphy Parkway, Lathrop CA 95330
(925) 556 5424 Phone
www.fueloilsystems.net



Scope Inclusions:

- Design trench for new fuel piping and conduit – includes trench routing, pipe bed and backfill.
- Select and specify new fuel pipe. Specify testing of piping.
- Select and apply under dispenser containment sumps (UDC). Design piping and conduit penetrations and leak detection.
- Design new conduit and wire for power and hook signal for dispensers.
- Provide wiring design for relocated card reader.
- Design new monitoring console for leak detectors.
- Provide design for new concrete dispenser island.
- Provide design for new canopy posts/footers.
- Provide design for new canopy, including lighting and rain water leaders.
- Select and specify paint and paint colors for canopy.
- Specify relocation of CCTV on to new canopy.
- Design bollards.
- Specify abatement and/or removal and disposal procedures for existing piping.

Exclusions/Clarifications:

Permit fee. Permit fees are billed at cost plus 15 percent.

We exclude any work at the existing bulk tank.

Select or design any new pumps or dispensers.

Design new storm drains – we will tie new rainwater leaders to existing storm drain.

BIM

Construction administration.

PRICE: \$55,627.

17500 Murphy Parkway, Lathrop CA 95330
(925) 556 5424 Phone
www.fueloilsystems.net

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Geotechnical Engineering Report for the Bus Barn Yard Project

PREPARER: David Flores,
Associate Superintendent of Business

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Mid Pacific Engineering has submitted a proposal to provide a geotechnical engineering report for the Bus Barn Yard Project. The purpose of this work is to explore the existing site, soil and groundwater conditions, and to provide geotechnical engineering conclusions and recommendations for the design and construction of the proposed site improvements.

The fees to complete the geotechnical engineering report is \$12,700.



REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

Shasta Union High School District
Mr. David Flores
2200 Eureka Way
Redding, California 96001

July 31, 2026

Geotechnical Engineering Services Proposal

SHASTA HIGH SCHOOL MOT – BUS BARN YARD AND STAFF LOUNGE

2650 8th Street
Redding, California
MPE Proposal No. 26-0634

As requested, Mid Pacific Engineering, Inc. is pleased to submit this proposal to prepare a *Geotechnical Engineering Report* for the proposed Shasta High School MOT – Bus Barn Yard project to be located within the northwestern portion of the Shasta High School campus in Redding, California. To assist in the preparation of this proposal, we have reviewed the project *Site Plan* (prepared by MODUS Design Studio, undated), viewed recent and available historic aerial images of the site through Google Earth, reviewed available geologic maps, and discussed the project with Mr. Brian Brown, Senior Project Manager, of MODUS Design Studio.

PROJECT DESCRIPTION

Review of the *Site Plan* indicates the project will include construction of a new, single-story, approximately 5,684 square foot, bus barn building, as well as a single-story, approximately 1,036 square foot training and staff lounge building with an attached outdoor lounge area. It is anticipated that the proposed structures will be supported by a conventional foundation with an interior concrete slab-on-grade floor. Floor and structural loads are anticipated to be relatively light to moderate. Associated development is anticipated to include exterior concrete flatwork, asphalt concrete paved parking areas and access ways, and underground utilities. It is our understanding this project is not subject to review by the Division of the State Architect (DSA) or the California Geologic Survey (CGS).

SITE DESCRIPTION

Based on our site visit and review of the *Site Plan* and Google Earth images, the proposed project will be located within the northwestern portion of the Shasta High School campus. Review of the *Digital Geologic Map of the Redding 1°X2° Degree Quadrangle, Shasta, Tehama,*

6310 STATE HIGHWAY 273, ANDERSON, CALIFORNIA 96007
840 EMBARCADERO DRIVE, SUITE 20, WEST SACRAMENTO, CALIFORNIA 95605
8910 EAST VICTOR ROAD, LODI, CALIFORNIA 95240

Humboldt, and Trinity Counties, California indicates the site is underlain by the Pliocene-aged Riverbank Formation consisting of weathered reddish gravel, sand, and silt.

SCOPE OF SERVICES

The purposes of our work would be to explore the existing site, soil and groundwater conditions, and to provide Geotechnical Engineering conclusions and recommendations for the design and construction of the proposed improvements. To accomplish these purposes, we propose to drill and sample up to two (2) test borings across within the area of the bus barn at the project site. The borings will be drilled to the maximum depth of 20 feet bgs. We will also excavate two (2) to three (3) test pits within the area of the staff lounge. The test pits will be excavated to the maximum depth of 10 feet bgs, or bucket refusal, whichever is shallower.

Prior to our investigations, Underground Service Alert (USA) would be contacted to identify existing underground utility lines within the proposed areas of subsurface exploration. We request that we be provided with all information regarding underground utilities that currently exist. We request that someone with personal knowledge of the site utilities mark locations of all known utilities. We will take precautions not to disturb underground utilities that are clearly marked in the field or brought to our attention; however, we cannot be responsible for damage to unmarked underground utilities or those that are not known to us.

Prior to the investigation we will obtain a drilling permit as required by the Shasta County Environmental Health. After completion of drilling operations, we will seal borings drilled with neat cement as required by the Shasta County Environmental Health ordinance.

Bulk and undisturbed soil samples obtained from the field exploration would be taken to our laboratory for additional classification and testing to determine the engineering properties of the on-site soils, including in-place moisture and dry density, shear strength, soils corrosion potential, resistance value, and expansion index.

Upon completion of our field investigation, laboratory testing and engineering analyses, we would prepare a formal report for the proposed site development presenting:

1. Vicinity Map;
2. Site Plan showing approximate test boring and test pit locations;
3. Logs of Soil Borings and Test Pits;
4. Laboratory test results;
5. Findings regarding site, soil and groundwater conditions;
6. Conclusions regarding:
 - a. 2025 California Building Code seismic design parameters

- b. Bearing capacity and foundation support
 - c. Excavation conditions
 - d. Effect of groundwater on development
 - e. Expansive soil conditions
 - f. Preliminary soil corrosion potential
 - g. Soil suitability for use in fill construction
 - h. Pavement subgrade qualities
7. Recommendations regarding:
- a. Site clearing
 - b. Site preparation and fill placement
 - c. Utility trench backfill
 - d. Building foundation design
 - e. Interior floor slab support
 - f. Exterior flatwork construction
 - g. Pavement thickness for various traffic indices
 - h. Site drainage; and
8. Guide earthwork specifications.

Our report would include comments regarding liquefaction potential at the site based on existing soil and groundwater data; however, a full liquefaction analysis is beyond the scope of our work and not included in this proposal. The site is not located within a State designated liquefaction zone.

SCHEDULE AND FEES

We can prepare the report for the proposed project as described above for a lump sum fee of \$12,700. We anticipate we could begin the field exploration within one to two weeks of receiving authorization to proceed, weather permitting, and provided a drill rig/backhoe is available, utilities are clearly marked and the boring/test pit locations are accessible. We have assumed our field work can be completed during normal business hours (no weekend, holiday or overtime hours). If our investigation cannot be performed on a weekday, costs would increase. Laboratory testing would require approximately one to two weeks to complete, depending on the type and number of required tests. Following completion of the laboratory testing, verbal design information could be provided. The final report would require approximately two to three additional weeks to complete following completion of laboratory testing.

Please note our work scope does not include environmental site assessment, evaluation or testing of the project site. In addition, these fees do not include costs related to review of project plans and specifications, nor the costs associated with testing and observation services required during construction. A fee estimate for those services should be provided at a later date after more information is known about the plans and construction schedule.

AGREEMENT

If this proposal is acceptable, please indicate so by signing the authorization block below and returning a copy of this letter as our formal authorization to proceed.

Please contact me if you have any questions regarding our proposed scope of work or fee estimate.

Mid Pacific Engineering, Inc.



Colton J. Toney, EIT
Staff Engineer



Troy W. Kamisky
Senior Engineer
RPE No. 68350

Attachments: General Conditions for Geotechnical Services

I, the undersigned, agree to the terms and conditions as stated in the above proposal and the attached *General Conditions for Geotechnical Services*.

Signature

Title

Name

Date

GENERAL CONDITIONS FOR GEOTECHNICAL SERVICES

WARRANTY OF AUTHORIZATION - The person signing the attached authorization, or accepting the attached proposal, warrants he has authority as, or on behalf of, the Client or Owner for whom or for whose benefit Mid Pacific Engineering, Inc. (hereinafter referred to as "Consultant") would render service. If such a person does not have such authority, he agrees that he is personally liable for all breaches of the Agreement and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.

LIMITATION OF LIABILITY - The Client agrees to limit the Consultant's liability to the client and all construction contractors and subcontractors on the project arising from the Consultant's services pursuant to this agreement, such that the total aggregate liability of the Consultant to all those named shall not exceed \$50,000 or the Consultant's total fee for the services rendered on this project, whichever is greater. The Client further agrees to require of the contractor and his subcontractors an identical limitation of the Consultant's liability for damages suffered by the contractor or the subcontractor arising from the Consultant's professional acts, errors, or omissions. Neither the contractor nor any of his subcontractor's assume any liability for damages to others which may arise on account of the Consultant's professional acts, errors or omissions.

STANDARD OF CARE - Service performed by the Consultant under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made.

Client recognizes that subsurface conditions may vary from those encountered at the location where borings, surveys, or explorations are made by the Consultant and that the data interpretations and recommendations of the Consultant are based solely on the information available to him. The Consultant will be responsible for those data, interpretations, and recommendations, but shall not be responsible for the interpretation by others of the information developed.

INSURANCE - The Consultant represents and warrants that it and its agents, staff and consultants employed by it are protected by Workers' Compensation insurance and that the Consultant has such coverage under public liability and property damage insurance policies which the Consultant deems to be adequate. Certificates for all such policies of insurance may be provided to the Client upon request in writing. Within the limits and conditions of such insurance, the Consultant agrees to indemnify and save the client harmless from and against any loss, damage or liability to the extent arising from any negligent acts by the Consultant, its agents, staff, and consultants employed by it. The Consultant shall not be responsible for any loss, damage, or liability beyond the amounts, limits, and conditions of such insurance. The Consultant shall not be responsible for any loss, damage, or liability arising from any acts by the Client, its agents, staff, and other consultants employed by it.

RIGHT OF ENTRY - The Client will provide for right of entry for the Consultant and all necessary equipment, in order to complete the work. While the Consultant will take all reasonable precautions to minimize any damage to the property, it is understood by Client that in the normal course of work some damage may occur, the correction of which is not a part of this agreement.

UTILITIES - In the performance of his work the Consultant will take reasonable precautions to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold the Consultant harmless for any damages to subterranean structures or utilities which are not called to the Consultant's attention and correctly shown on the plans furnished.

SAMPLES - The Consultant will dispose of all soil and rock samples following completion of laboratory testing. Further storage or transfer of samples can be made upon written request and at Client's expense.

OWNERSHIP OF DOCUMENTS - All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the Consultant, as instruments of service, shall remain the property of the Consultant. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatever.

TERMINATION - This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Consultant shall be paid for services performed to the termination notice date plus reasonable termination expenses.

ASSIGNS - Neither the Client nor the Consultant may delegate, assign, sublet or transfer his duties or interest in the Agreement without written consent of the other party.

PAYMENT - The Consultant will submit monthly invoices to the Client and a final bill upon completion of services. Unless specified otherwise in the Agreement, payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past due accounts.

If fees are not paid in full for the labor, services, equipment or materials furnished or to be furnished, a mechanic's lien may be placed against the property. Such action may lead to the loss of all or part of Client's property being so improved.

MEDIATION - All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof, shall be submitted to non-binding mediation under the auspices of a mediation service experienced in the handling of construction disputes prior to initiation of any lawsuit or other litigation unless the parties mutually agree otherwise. The cost of said Mediation shall be split equally between the parties. This agreement to mediate shall be specifically enforceable under the prevailing law of the jurisdiction in which this agreement was signed.

DISPUTES - In the event that a dispute should arise relating to the performance of the services to be provided under this agreement or for nonpayment of fees, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time, court costs, attorneys' fees, and other claim-related expenses.

Last Revised 5/9/11

Client Initials: _____

MPE Acceptance: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: District DSA Inspector of Record Contract

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Requesting approval to engage Jeremy Iwen as the DSA Inspector of Record for the relocation of five portables between Shasta High School, Foothill High School, and the District Farm facility located on East Side Road. We are required to have an inspector of record for any project requiring DSA oversight. Mr. Iwen comes highly recommended for this project by the architect of record, Semingson Architecture & Engineering, Inc.

The fee for inspector services is \$5,000.

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is dated this 15th day of _____ 2026, in the Town of Redding, State of California, by and between IWEN INSPECTIONS, a California limited liability company, hereinafter referred to as ("Inspection Company") and the SHASTA UNIFIED SCHOOL DISTRICT, a political subdivision of the State of California, hereinafter referred to as ("District").

WHEREAS, Inspection Company is engaged in supplying certain services, more particularly described herein, and desires to provide such services, and District desires to engage the services of Inspection Company as set forth herein.

Now, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, stipulated and agreed, the parties agree as follows:

1. **Scope of Professional Services.** The Inspection Company shall perform all Division of the State Architect ("DSA" or "Division") on-site inspection services for the following project:

Shasta High School Portable Classroom Project.

Shasta High School

2200 Eureka Way

Redding, Ca 96002

DSA APP# 02-124330

for the compensation set forth in **Appendix A** ("Compensation") attached hereto and made a part of this Agreement. Inspection Company shall perform faithfully and diligently for District the services described in Section 3 of this Agreement and any services requested by District pursuant to a written change order. Services described in Section 3 of this Agreement and services pursuant to a written change order shall be collectively referred to herein as the "Services".

2. **Term.** This Agreement shall become effective upon its execution by Inspection Company and by District. All Services whenever performed shall be deemed performed under this Agreement, and all compensation paid to Inspection Company on account of the Services performed shall be deemed as payments of the Compensation unless otherwise agreed pursuant to the terms of a written change order.

3. **Standard of Performance.** The Inspection Company shall perform specific Services in accordance with Title 24, Part I, Sections 4-333 and 4-332 of the California Code of Regulations. Inspection Company certifies that it carries a Class 1 DSA rating which is current and in full standing, and which shall remain in force throughout the project schedule. Inspection Company agrees to discharge duties of an inspector as specified in the California Code of Education Sections 17309 and 17311, and in Section 4-342 et. al, Part I and Part II of Title 24 of the California Code

of Regulations, Building Standards Administrative Code. These duties include, but are not limited to:

3.1 **Continuous On-Site Inspection:** Inspection Company must have actual personal knowledge obtained by personal and continuous on-site observation of the work of construction in all stages of its progress. Inspection Company shall observe that the requirements of the approved plans and specifications are being completely executed for each site. Continuous on-site inspection means complete inspection of every part of the work for each site. Work, such as concrete work or masonry work which can be inspected only as it is placed, will require the constant presence of Inspection Company. Other types of work which can be completely inspected after the work is installed may be carried on while Inspection Company is not present.

Inspection Company may provide inspection services on other projects, to other clients, concurrently with the services provided hereunder, provided however, that in no case shall Inspection Company assume any duties which will prevent Inspection Company from giving continuous inspection as indicated herein. The Division may require verification from Inspection Company during all phases of the work.

3.2 **Relations with Architect and District.** Inspection Company shall work under the general direction of the architect, District, or the district's designated agent, and the Division. All inconsistencies or errors in the plans and specifications of which Inspection Company becomes aware shall be reported promptly to the architect and District, or the district's designated agent, for interpretation and instructions.

3.3 **Job File.** Inspection Company shall maintain approved, DSA-stamped, construction documents in an organized, readily accessible manner. Inspection Company shall also maintain any other construction documents or directives received from the district. Inspection Company shall always have and maintain on the job, all codes and documents referred to in the plans and specifications.

3.4 **DSA Inspection Card:** The Inspection Company will implement the Inspection Card process for construction oversight at each campus per DSA procedure PR 13-01.

Ten (10) days prior to the start of construction, the following documents must be processed/submitted:

- a. DSA 102-IC: Construction Start Notice/Inspection Card request.
- b. DSA 151: Project Inspector Notifications.
- c. DSA 156: Commencement/Completion of Work Notification.

While the project is under construction, the Inspection Company will ensure that the DSA 152 Project Inspection Card is kept current with the project and is processed by the Special Inspectors, Testing Labs, etc. One card and set of forms/submittals will be completed for each project site/application #.

3.5 **Inspector's Semi-Monthly Reports:** Inspection Company shall keep the architect, District, and the appropriate area Division thoroughly informed as to the progress of the work by making semi-monthly reports for each site in writing. These reports will be prepared in accordance with the Division's Guideline for Inspector's Semi-Monthly Report and shall state the name of the building, the school, and the school district, and give the file and application number. The reports shall also include a list of official visitors to the project and whom they represent, a brief statement of the work done, instructions received from the architect during the period covered by the report and pertinent information regarding any unusual conditions or questions that may have arisen at the job.

The semi-monthly report shall include problems or non-complying conditions which have occurred on the project and how they were resolved or brought into compliance. Failure to comply with these requirements in a timely manner (i.e. seven days after a reporting period) will be cause for the Division to withdraw approval of Inspection Company.

3.6 **Notification to Division of State Architect and District.** Inspection Company shall notify the Division and District:

- a. When work is started on the project.
- b. At least forty-eight (48) hours in advance of the time foundation excavations and trenches will be complete, ready for footing forms; and
- b. When work is suspended for a period of more than two weeks.

3.7 **Construction Procedure Records.** Inspection Company shall keep a record of certain phases of construction procedure. These records shall be kept on the job until the completion of the work, and thereafter made a part of the permanent school records.

3.8 **Deviations.** The Inspection Company shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his or her attention. Copies of such notice shall be forwarded immediately to the architect, District, and the Division.

3.9 **Verified Progress Reports.** Inspection Company shall make and submit to the architect and District verified progress reports on form DSA-6, showing that of Inspection Company's own personal knowledge that the work during the period covered by the report has been performed, and in every material, respect is in compliance with the duly approved plans and specifications.

Verified reports shall be made by Inspection Company upon completion of the school building, the suspension of work for a period of more than one month, when Inspection Company's services in connection with a project are terminated for any reason, and at any time, a special verified report is required by the Division or District.

3.10 **Daily Log.** Inspection Company shall keep a daily log for each site. Inspection Company shall document weather conditions, staff on-site for each trade, visitors, major deliveries

made to the site, comments about work progress and work performed, quality or concerns, problems or questions that may have arisen, and any other data pertinent to the project.

3.11 **Building Materials**. Review materials as they are delivered to the site (on a daily or weekly basis) to ensure concurrence with the plans, specifications, and approved submittals, or shop drawings, prior to the contractor's scheduled installation. The Inspection Company will issue written notifications to the project team when materials differ from the plans, specifications, or approved submittals.

3.12 **Schedule Review**: Review and track the contractor's critical path method (CPM) construction schedule. Then, make a monthly report to the district and architect about any deviations, including, but not limited to, manpower & discrepancies. Provide the District with an opinion about the effect of such short-term changes or deviations on the overall project schedule.

3.13 **As-Built Drawing Reviews**. Observe the Contractor's documentation of as built information on a clean record set of contract documents. The Inspection Company will double check actual measurements and conditions in the field to ensure the accuracy of the Contractor's information. The Inspection Company will be responsible for making sure all field information is transferred to the record set of as-built documents on no more than a monthly basis.

The Inspection Company will report to the architect and District if the Contractor is not complying with this requirement. Additionally, the Inspection Company will not approve the contractor's application for payment for any periods in which the asbuilt documents are not up to date. At the end of the project, the Inspection Company will conduct a detailed review of the Contractor's final as-built documents and will sign each page to certify that they are a complete and accurate representation of the project as constructed.

3.14 **Testing and Deputy Inspection Coordination**. Coordinate the services of the outside agencies providing testing and special or deputy inspection services. This shall include advance notification or scheduling of upcoming needs to help assure availability to accommodate scheduled construction activities. Specific testing and inspection requests shall be coordinated with the Contractor to help ensure that the work is ready to test or inspect when the request is made.

The Inspection Company will initial or sign all deputy inspector or testing lab tickets to certify that the hours listed, and services provided are correct. The review should also identify any services that should be back charged to the Contractor due to failed or incomplete work. Review comments will be timely relayed to the district and architect.

The Inspection Company will coordinate submittal of all verified reports for this work to keep the project inspection card current. This includes DSA Forms 291, 292, and 293.

3.15 **Quality Control**. Conduct inspection of the work not only for compliance with the plans, specifications and applicable codes, but also for quality control. The Inspection Company will notify the Contractor of work that does not meet this standard and will treat it in the same manner as any other non-compliant work, if it is not immediately corrected upon notification.

3.16 **Punch list.** The Inspection Company's services will include preparation of a written punch list at the completion of the project that will identify work which still requires completion or correction, including quality control or cosmetic issues. This punch list will be turned over to the district or architect for incorporation into punch lists prepared by others, and into other project closeout paperwork. The Inspection Company will conduct follow-up walk throughs when requested by the Owner to verify completion of items.

4. **Independent Consultant.** Inspection Company will perform Services as an independent contractor and not as an employee of the district. Inspection Company shall be under the control of the district as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

5. **Representatives for Both Parties.** Both parties shall designate a representative, authorized to act on the parties' behalf with respect to this Agreement. The parties or such authorized representatives shall render required decisions promptly, to avoid unreasonable delay in the progress of Inspection Company's services. The parties may delegate all or some of the representatives' role and function to some other representative.

6. ~~**District's Indemnity.** District shall indemnify, protect, defend (with attorneys' reasonably acceptable to Inspection Company) and hold Inspection Company free and harmless from and against any claims or assertions thereof encountered in connection with this contract or the prosecution of work under it, provided however, District does not hereby agree to defend, indemnify, protect or hold Inspection Company harmless from Inspection Company's negligence or intentional misconduct.~~

7. **Inspection Company's Indemnity.** Inspection Company shall indemnify, protect, defend (with attorneys reasonably acceptable to District) and hold District free and harmless from and against any claims or assertions thereof arising out of or in connection with any act, omission, breach or default by Inspection Company under this Agreement.

8. **Insurance.**

(a) During the term of this Agreement, Inspection Company, at its sole cost and expense, shall procure and maintain, the following minimum insurance coverages:

(i) Commercial general liability insurance ("CGL") with a limit of not less than One Million Dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage;

(ii) Commercial auto liability insurance ("CAL") covering all vehicles owned, non-owned or hired by Inspection Company with a combined single limit of not less than One Million Dollars (\$1,000,000) for bodily injury and property damage for each accident;

(b) All insurance policies required under this Section 8 shall be issued by insurance companies authorized and licensed to do business in all states where Services are being performed

or where District is located. The insurance companies must have an investment grade rating for claims paying ability assigned by a credit rating agency and an A.M. Best rating of B+ or better.

(c) Upon the request of District, Inspection Company will submit to District, for each insurance policy required under this Section 8, a certificate of insurance on a standard ACORD form with the respective required endorsements.

(d) See APPENDIX B attached, for the District insurance language to also be used for this project.

9. **Notices.** District and Inspection Company shall provide notices to the other in the form of a writing, sent by certified mail return receipt requested, or by overnight courier or delivery service with signature required, as follows:

SHASTA UNIFIED SCHOOL DISTRICT	IWEN INSPECTIONS
Attn: David Flores	Attn: Jeremy E. Iwen
2200 Eureka Way	16880 C rd.
Redding, Ca 96002	Cottonwood, Ca 96022

or to such other place as either party may similarly in writing designate to the other. Notices shall be effective three business days after mailing by certified mail or upon receipt if delivered by overnight courier or delivery service.

10. **Attorney Fees.** If either party becomes involved in arbitration or litigation arising from this contract or the performance of it, the court or tribunal in such arbitration or litigation or in a separate suit shall award reasonable costs and expenses of arbitration and litigation, including expert witness fees and attorney fees, to the prevailing party or parties.

11. **Mediation.** If a dispute arises out of or relates to this Agreement, or the breach thereof, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation before resorting to arbitration, litigation, or some other dispute resolution procedure.

12. **Integration.** This contract constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed under this contract exist between the parties. This contract can be modified only by an agreement in writing signed by both parties.

13. **Governing Law.** This contract shall be construed in accordance with, and governed by, the laws of the State of California.

14. **Force Majeure.** In the event that performance of this Agreement, or any obligation hereunder, is materially hindered, restricted, delayed, or interfered with by reason of fire, flood, earthquake or other acts of God, strike, lockout, civil strife, or other event or condition that occurs without the fault or negligence of the Party affected thereby and is beyond the reasonable control

of such Party, the affected Party, upon giving prompt notice (in person or by telephone, and followed, as soon as practical, by notice in writing) to the other Party, shall be excused from performance to the extent of such hindrance, restriction, delay, or interference and during the period so affected, and the other Party shall likewise be excused from performing any obligation that is conditioned upon a performance by the affected Party that has been so excused; provided however, that the affected Party shall use diligent efforts to avoid or remove such cause of non-performance and both Parties shall proceed whenever such cause is removed or ceases.

15. **Assignment.** Inspection Company shall not assign this Agreement, in whole or in part (including, but not limited to, any transfer by merger, sale of assets or operation by law), or delegate any of its obligations hereunder to any third party without the prior express written consent of Company. Any attempted or purported assignment or delegation contrary to this provision shall be deemed null and void. Inspection Company's use of a subcontractor in connection with any Services shall not release Inspection Company from any of its obligations hereunder.

16. **Severability.** If any term or provision of this Agreement or the application thereof to any circumstance shall be invalid or unenforceable, the remainder of this Agreement or the application thereof to any circumstance other than that to which it is invalid or unenforceable shall not be affected thereby.

17. **Counterparts.** This Agreement may be executed in one or more counterparts, all of which shall be considered one and the same instrument.

18. **Termination Without Cause.** This Agreement may be terminated by the District, effective on the ninetieth (90th) day after written notice is personally served or mailed and delivered by United States mail, postage prepaid by District, addressed to Inspection Company at its address set forth herein (the "Termination Date"). In the event of such termination, the District shall pay Inspection Company for Services fully and properly performed up to the Termination Date.

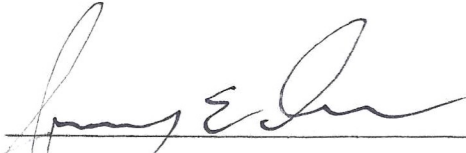
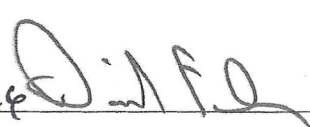
19. **Termination for Cause.** The District shall have the right to terminate this Agreement with Inspection Company at any time during the term of this Agreement immediately by written notice to the Inspection Company where such termination is for cause for any of the following reasons: (a) Inspection Company's dishonesty, fraud, or misrepresentation which affects the District or (b) Inspection Company's material breach of obligations as set forth in this Agreement.

SIGNATURES ON THE FOLLOWING PAGE

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day first mentioned above.

IWEN INSPECTIONS
a California Limited Liability Company

SHASTA UNIFIED SCHOOL DISTRICT
a political subdivision of the State of California

	
7/29/26	7/29/26
Jeremy E. Iwen	David Flores
DSA Class 1 Certification # 6571	Shasta Unified School District

APPENDIX A

IWEN INSPECTIONS

PROPOSAL

July 15, 2026

Shasta Unified School District
2200 Eureka Way
Redding, CA 96002

RE: Shasta High School Portable Classroom Project.
2500 Eureka Way
Redding, CA 96002
DSA APP# 02-124330

ATTN: Mr. Denney,

Iwen Inspections is pleased to present this proposal for inspection services for the above-stated project.

Inspection Fees are as follows:

Includes all hours expended, Transportation, On-site inspections, DSA reporting, associated correspondence, Special Inspections/ Lab of Record scheduling and DSA closeout.

NOTE: Proposal is based on a start date on or around August 2026.

FEE- \$5,000.00

Thank you for the opportunity to fulfil your inspections' needs.

Thank you,

Jeremy E. Iwen
iweninspections@gmail.com
530-917-0028
DSA Class 1 Certificate #6571

FEE: \$ 5,000.00 PER ATTACHED PROPOSAL DATED JULY 15, 2026

TERMS: To be billed monthly based on percentage of completion of the project per General Contractors AIA G702 Application and Certificate for Payment.

APPENDIX B

District provided insurance information and policies.

Consultant, at its expense, shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, or employees. The **Shasta Union High School District** shall hereafter be referred to as **District**.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. **Commercial General Liability** on an occurrence form. Liability deductible or Self-Insured Retention not to exceed \$5,000. Claims Made coverage will not be accepted. Coverage shall be at least as broad as ISO form CG0001.
2. **Automobile Liability** including owned, non-owned, and hired automobiles. If insured by a Personal Auto Policy, it must include a Business Use Endorsement. Auto Liability can be waived by **District** if **Consultant** will not use an automobile for any phase of the work performed by this Contract.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of \$1,000,000 per Accident for Bodily Injury or Disease. Workers' Compensation can be waived by **District** if no employees and **Consultant** qualifies as an independent contractor.
4. **Professional Liability / Errors & Omissions Liability / Malpractice / Educators Legal Liability** insurance appropriate to the **Consultant's** profession. Claims Made Coverage form is acceptable, however retroactive date must be before the date of the Contract and insurance maintained for at least three (3) years after completion of contract of work. Architects' and Engineers' coverage is to be endorsed to include contractual liability.
5. **Sexual Abuse and Molestation Coverage** however **District** may waive this requirement if the **Consultant** work/services does not include any contact with students.
6. **Cyber Liability** coverage shall include, but not be limited to, protection against data breaches, network security liability, privacy liability, and media liability arising from the Contractor's operations related to the performance of this agreement. Cyber Liability coverage can be waived by the District if no storage of Personally Identifiable Information (PPI) by consultant.

Minimum Limits of Insurance

Consultant shall maintain limits no less than:

General Liability:	\$2,000,000	General Aggregate
	\$2,000,000	Products/Completed Operations Aggregate
	\$1,000,000	Personal & Advertising Injury
	\$1,000,000	Each Occurrence
Automobile Liability:	\$1,000,000	Per Accident for Bodily Injury & Property Damage
Workers' Compensation:	Statutory	As required by the State of California
Employer's Liability	\$1,000,000	Per Accident for Bodily Injury or Disease
<i>(Can be waived if not employees and Consultant qualifies as an independent contractor)</i>		
Professional Liability, E&O or Educators Legal Liability	\$1,000,000	Per Occurrence

Any insurance proceeds available to **Consultant** that are broader than or in excess of the specified minimum insurance coverage and/or limits shall be available to the **District** as an additional insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in the Contract or Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the Named Insured, whichever is greater.

Other Insurance Provisions

The general liability and auto liability insurance policies are to contain, or be endorsed to contain, the following provisions:

1. **Additional Insured:** To the fullest extent permitted by law, the **District**, its elected or appointed officials, employees, agents and volunteers are to be covered as insureds with respect to: liability arising out of work or operations performed by or on behalf of the **Consultant**; or automobiles owned, leased, hired or borrowed by the **Consultant**.
2. **Primary Insurance:** For any claims related to this project, the **Consultant's** insurance coverage shall be primary insurance with respect to the **District**, its elected or appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the **District**, its elected or appointed officials, employees, agents and volunteers shall be excess of the **Consultant's** insurance and shall not be required to contribute with it.
3. **Waiver of Subrogation:** **Consultant** hereby grants to **District** a waiver of any right to subrogation which any insurer of said **Consultant** may acquire against the **District** by virtue of the payment of any loss under such insurance. **Consultant** agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the **District** has received a waiver of subrogation endorsement from the insurer.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A- VII, unless otherwise acceptable by **District** and admitted to do business in the state of California, or accepted by the Surplus Lines Association to do business in California. If **Consultant** is a Public Entity, coverage maintained in whole or in part in the form of participation by the **Consultant** in a joint powers authority or other program providing pooled property and liability coverage is acceptable.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the **District**. At the option of the **District**, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the **District**, its officers, officials, employees and volunteers; or the **Consultant** shall provide a financial guarantee satisfactory to the **District** guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

Notice of Cancellation

Each Insurance policy required above shall state that coverage shall not be canceled, except with notice to the **District**.

Indemnity

Consultant agrees to defend, indemnify, and hold harmless the **District** and its elected or appointed officials, agents, employees and volunteers from any and all liability or loss arising in any way out of the

Consultant's negligence in the performance of this Contract, including but not limited to any claim due to injury and/or damage sustained by the **Consultant** and or the **Consultant's** employees or agents.

Subcontractors

Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein.

Special Risks or Circumstances

District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

Proof of Insurance

Consultant shall furnish the **District** with certificates and endorsements affecting coverage required by the agreement/contract. The endorsements are to be signed by the person authorized by that Insurer to bind coverage on its behalf. All endorsements are to be received and approved by the **District** before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The **District** reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

Mail all certificates and endorsements to:

Shasta Union High School District
2200 Eureka Way, Ste B
Redding, CA 96001

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Salary Schedule Changes to the Certificated and Classified Management Schedules and the Supervisory Salary Schedule

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The following salary schedule changes have been made to reflect newly approved positions, effective July 1, 2026;

Supervisory Salary Schedule

- Addition of Technology Support Manager to range 6

Classified Management Schedule

- Addition of Director of Fiscal Services and a Director of Bond Projects to range 3

Certificated Management Schedule

- Addition of Director of Categorical and Career Technical Education (CTE) to range 4

SHASTA UNION HIGH SCHOOL DISTRICT
SUPERVISORY (HOURLY) SALARY SCHEDULE
EFFECTIVE 7/1/26

RANGE	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 8	STEP 10	STEP 12	STEP 14	STEP 16	STEP 18	STEP 20	STEP 22	STEP 24
1	ADMIN SECRETARY	\$26.08	\$27.38	\$28.73	\$30.20	\$31.73	\$33.31	\$34.14	\$34.99	\$35.86	\$36.75	\$37.67	\$38.62	\$39.58	\$40.57	\$41.59
2	DISTRICT APP SYSTEM SUPV SUPV OF PAYROLL & BENEFITS SNR. TECH SUPP SUPV	\$37.37	\$39.21	\$41.17	\$43.22	\$45.38	\$47.68	\$48.88	\$50.10	\$51.36	\$52.64	\$53.96	\$55.31	\$56.69	\$58.11	\$59.56
3	INFO TECH SUPV	\$50.79	\$53.31	\$55.99	\$58.79	\$61.73	\$64.84	\$66.46	\$68.12	\$69.82	\$71.56	\$73.35	\$75.18	\$77.06	\$78.99	\$80.96
4	CENTRAL KITCH SUPV	\$28.55	\$30.00	\$31.51	\$33.05	\$34.71	\$36.44	\$37.35	\$38.29	\$39.24	\$40.23	\$41.23	\$42.26	\$43.32	\$44.40	\$45.51
5	SUPV OF TRANSP SUPV OF M & O SENIOR PROGRAMMER OF C&I INTEGRATION	\$39.41	\$41.35	\$43.43	\$45.58	\$47.88	\$50.28	\$51.53	\$52.82	\$54.14	\$55.49	\$56.88	\$58.30	\$59.76	\$61.25	\$62.79
6	SENIOR NETWORK SYSTEMS ENGINEER EXTERNAL ACCOUNTING & BUDGETING SUPERVISOR TECHNOLOGY SUPPORT MGR	\$44.57	\$46.82	\$49.17	\$51.60	\$54.19	\$56.93	\$58.35	\$59.81	\$61.30	\$62.84	\$64.41	\$66.01	\$67.66	\$69.35	\$71.09
8	CUSTODIAL OPERATIONS SUPV	\$33.73	\$35.43	\$37.23	\$39.09	\$41.00	\$43.07	\$44.15	\$45.25	\$46.38	\$47.54	\$48.73	\$49.95	\$51.19	\$52.47	\$53.77
9	BUSINESS SERVICES MGR	\$53.22	\$55.88	\$58.67	\$61.61	\$64.69	\$67.92	\$69.62	\$71.37	\$73.15	\$74.98	\$76.85	\$78.77	\$80.74	\$82.77	\$84.83
10	MENTAL HEALTH COORDINATOR	\$64.12	\$67.27	\$70.66	\$74.15	\$77.88	\$81.80	\$83.84	\$85.94	\$88.09	\$90.29	\$92.55	\$94.86	\$97.24	\$99.66	\$102.15
*POSITIONS CURRENTLY UNFILLED/INACTIVE																
6	ACCOUNTING & BUDGET SUPV	\$44.57	\$46.82	\$49.17	\$51.60	\$54.19	\$56.93	\$58.35	\$59.81	\$61.30	\$62.84	\$64.41	\$66.01	\$67.66	\$69.35	\$71.09
7	*PROJECT COORD.	\$28.55	\$30.00	\$31.51	\$33.05	\$34.71	\$36.44	\$37.35	\$38.29	\$39.24	\$40.23	\$41.23	\$42.26	\$43.32	\$44.40	\$45.51
8	*SCHL MAINT SUPV	\$33.73	\$35.43	\$37.23	\$39.09	\$41.00	\$43.07	\$44.15	\$45.25	\$46.38	\$47.54	\$48.73	\$49.95	\$51.19	\$52.47	\$53.77

A.A. STIPEND \$ 356
B.A./B.S. STIPEND \$ 650
MASTERS STIPEND \$ 1,282

**RETIREMENT STIPEND: FOR ELIGIBLE EMPLOYEES 10% OF THE EMPLOYEE'S CURRENT ANNUAL SALARY OR A STIPEND OF \$4,351 WHICHEVER IS GREATER AT THE TIME OF NOTICE. NOTICE MUST BE GIVEN TO THE DISTRICT AT LEAST 3 MONTHS PRIOR TO EFFECTIVE DATE OF RETIREMENT.

Note #1
Technology Support Manager position added to range 6 at 8/11/2026 board mtg.

~2.08% EFFECTIVE 7/1/22
~6.17% EFFECTIVE 7/1/23
~0.80% EFFECTIVE 7/1/24
~2.50% EFFECTIVE 7/1/25
~3.73% EFFECTIVE 7/1/26

PENDING BOARD APPROVAL ON 08/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT
CLASSIFIED MANAGEMENT SALARY SCHEDULE
EFFECTIVE 7/1/26

Classified Mgmt based on 12 months
261 Days

RANGE	POSITION	Months	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 7	STEP 9	STEP 11	STEP 13	STEP 15
2	DIR OF NUTRITION SVCS	12	Annual	120,729	124,350	128,081	131,924	135,881	142,675	149,809	157,300	165,165	173,423
	DIR OF MAINT & OPERATIONS	12	Hourly	57.82	59.55	61.34	63.18	65.08	68.33	71.75	75.34	79.10	83.06
	DIR OF TRANSPORTATION	12											
3	DIR OF INFORMATION TECH	12	Annual	128,667	131,912	135,924	139,941	144,072	151,276	158,840	166,782	175,121	183,877
	DIR OF FISCAL SERVICES	12	Hourly	61.62	63.18	65.10	67.02	69.00	72.45	76.07	79.88	83.87	88.06
	DIR OF BOND PROJECTS	12											

NOTE #1
Retirement stipend for eligible employees of 10% of the employee's current annual salary or a stipend of \$4,351 whichever is greater at the time of notice. Notice must be given to the District at least 3 months prior to effective date of retirement.

Masters Degree
Annually \$1,282
Monthly \$106.83

NOTE #2
Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022.

NOTE #3
Effective 9/10/2024, Director of Maintenance & Operations moved to range 2, retro active to 7/1/2024

NOTE #4
Professional growth requirement for salary increases removed as of July 1, 2025.

NOTE #5
Director of Fiscal Services & Bond Projects added to range 3, Director of Finance removed from range 3, board approved on 8/11/2026.

~2.08% EFFECTIVE 7/1/22
~6.17% EFFECTIVE 7/1/23
~0.80% EFFECTIVE 7/1/24
~2.50% EFFECTIVE 7/1/25
~3.73% EFFECTIVE 7/1/26

PENDING BOARD APPROVAL ON 08/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT
CERTIFICATED MANAGEMENT SALARY SCHEDULE
EFFECTIVE 7/1/26

Certificated Mgmt based on 210, or 219 days

RANGE	POSITION	Days	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 7	STEP 9	STEP 11	STEP 13	STEP 15
1	ASST. PRINCIPAL	210		120,319	123,862	127,517	131,281	135,154	141,911	149,008	156,457	164,281	172,494
	ASST. PRINCIPAL-SPECIAL PROJECTS	210	With Masters	121,601	125,144	128,799	132,563	136,436	143,193	150,290	157,739	165,563	173,776
2	ASST. PRINCIPAL-ALT ED	210		109,811	113,047	116,381	119,816	123,351	129,519	135,995	142,794	149,935	157,431
	DIRECTOR OF STUDENT PROGRAMS		With Masters	111,093	114,329	117,663	121,098	124,633	130,801	137,277	144,076	151,217	158,713
3	DIR OF CATEGORICAL PROGRAMS	219		125,476	129,172	132,982	136,908	140,947	147,994	155,393	163,163	171,322	179,887
			With Masters	126,758	130,454	134,264	138,190	142,229	149,276	156,675	164,445	172,604	181,169
4	ALT ED PRINCIPAL	219		130,680	134,536	138,510	142,602	146,815	154,155	161,863	169,956	178,454	187,377
	DIRECTOR OF SPECIAL ED. DIRECTOR OF CATEGORICAL & CAREER TECHNICAL ED. (CTE)		With Masters	131,962	135,818	139,792	143,884	148,097	155,437	163,145	171,238	179,736	188,659
5	PRINCIPAL	219		143,183	147,412	151,773	156,257	160,879	168,923	177,370	186,238	195,550	205,327
	PRINCIPAL/EDUCATION SERVICES		With Masters	144,465	148,694	153,055	157,539	162,161	170,205	178,652	187,520	196,832	206,609

NOTE # 1
\$7,500 Retirement Stipend

NOTE # 2
Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022

NOTE #3
Professional growth requirement for salary increases removed as of July 1, 2025.

NOTE #4
Director of Categorical and Career Technical Education (CTE) added to range 4 at 8/11/2026 board mtg.

~2.08% EFFECTIVE 7/1/22
~6.17% EFFECTIVE 7/1/23
~0.80% EFFECTIVE 7/1/24
~2.75% EFFECTIVE 7/1/25
~4.73% EFFECTIVE 7/1/26

PENDING BOARD APPROVAL ON 08/11/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Proposition 28: Arts and Music in Schools Funding Annual Report

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

On November 8, 2022, California voters approved Proposition 28: The Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act. The measure required the state to establish a new, ongoing program supporting arts instruction in schools beginning in 2023–24. For the 2025-26 school year, the Shasta Union High School District received a preliminary Proposition 28 allocation of \$708,990. To receive the funding, the report must be Board approved and submitted to the California Department of Education. Administration recommends approval.

Proposition 28: Arts and Music in Schools Funding

Annual Report

Fiscal Year 2025-26

Name: Shasta Union High

CDS Code: 4570136-0000000

Allocation Year: 2025-26, 2024-25, 2023-24

1. Narrative Description of the Proposition 28 Arts Education Program(s) Funded

For the 2025–26 school year, the Shasta Union High School District received \$708,990 in Proposition 28 Arts and Music in Schools funding. CDE allocated the funds to school sites as follows: Enterprise High School, \$206,079; Foothill High School, \$241,051; Pioneer High School, \$40,596; Shasta Collegiate Academy, \$12,388; and Shasta High School, \$208,876.

During the fiscal year, the district and its school sites made substantial progress in expending remaining prior-year funds, including the Year 1 allocation from 2022–23. The district received a waiver allowing the remaining Year 1 funds, which otherwise would have been subject to the 80% staffing requirement, to be used for other allowable arts education expenditures. In total, the district expended \$626,193.81 during 2025–26, with a significant portion supporting the required spend-down of earlier allocations.

Each school site used its School Site Council to gather community input regarding the expenditure of Proposition 28 funds. Sites also sought input from staff, students, and visual and performing arts departments to identify priorities and determine how the funds could most effectively support student needs.

Proposition 28 funds expanded arts and music opportunities beyond the programs and resources already supported through the district's general fund. Staffing expenditures supported 0.6 FTE, representing three teachers who were each assigned and compensated for an additional sixth-period assignment using Proposition 28 funds. Funds also supported contracted music and voice instructors who provided specialized instruction and additional assistance to students participating in district programs.

The district made substantial investments in instructional materials, supplies, and equipment across the visual and performing arts. Purchases included band uniforms, costumes, sound equipment, and other materials and equipment essential to music, drama, and arts instruction. More than 1,750 students were served through Proposition 28-supported programs and activities during the year. These expenditures strengthened existing programs, expanded access to specialized instruction, and enhanced opportunities for students to participate in high-quality arts and music education.

2. Number of full-time equivalent teachers (certificated)	0.6
3. Number of full-time equivalent personnel (classified).	0
4. Number of full-time equivalent teaching aides.	0
5. Number of students served.	1750
6. Number of school sites providing arts education.	5
Date of Approval by Governing Board/Body	8/11/2026
Annual Report Data URL	TBD
Completed By	Leopoldo Perez
Title	Associate Superintendent
Email	lperez@suhsd.net
Telephone	530-241-3261

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Advanced Placement (AP) Test Scores

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☐ Action
☐ Discussion
☒ Information

BACKGROUND:
The Associate Superintendent of Instructional Services will report on the participation and pass rates of the AP Exam administered last school year in the spring of 2026.

SUHSD AP Test Scores
2026

Exam	Enterprise					Foothill					Shasta					District				
	# Passed of # Tested =					# Passed of # Tested =					# Passed of # Tested =					# Passed of # Tested =				
2-D art	0	of	0	=		1	of	1	=	100.00%	3	of	3	=	100.00%	4	of	4	=	100.00%
Biology	9	of	10	=	90.00%	18	of	20	=	90.00%	9	of	12	=	75.00%	36	of	42	=	85.71%
Calculus AB	16	of	18	=	88.89%	17	of	24	=	70.83%	13	of	15	=	86.67%	46	of	57	=	80.70%
Calculus BC	0	of	0	=		2	of	5	=	40.00%	0	of	0	=		2	of	5	=	40.00%
Chemistry	7	of	9	=	77.78%	0	of	0	=		0	of	0	=		7	of	9	=	77.78%
Chinese Language and Culture	1	of	1	=	100.00%	0	of	0	=		0	of	0	=		1	of	1	=	100.00%
Comp Sci Principles	5	of	7	=	71.43%	8	of	9	=	88.89%	0	of	0	=		13	of	16	=	81.25%
Drawing	1	of	1	=	100.00%	0	of	0	=		0	of	0	=		1	of	1	=	100.00%
English Language and Composition	38	of	46	=	82.61%	26	of	28	=	92.86%	26	of	39	=	66.67%	90	of	113	=	79.65%
English Literature and Composition	22	of	44	=	50.00%	12	of	13	=	92.31%	47	of	63	=	74.60%	81	of	120	=	67.50%
Environmental Science	0	of	0	=		0	of	0	=		5	of	5	=	100.00%	5	of	5	=	100.00%
European History	14	of	43	=	32.56%	32	of	58	=	55.17%	40	of	55	=	72.73%	86	of	156	=	55.13%
French Language and Culture	0	of	0	=		1	of	1	=	100.00%	0	of	0	=		1	of	1	=	100.00%
Human Geography	17	of	22	=	77.27%	33	of	66	=	50.00%	39	of	49	=	79.59%	89	of	137	=	64.96%
Italian Language and Culture	1	of	1	=	100.00%	0	of	0	=		0	of	0	=		1	of	1	=	100.00%
Japanese Language and Culture	0	of	0	=		1	of	1	=	100.00%	0	of	0	=		1	of	1	=	100.00%
Macroeconomics	0	of	0	=		2	of	2	=	100.00%	46	of	66	=	69.70%	48	of	68	=	70.59%
Microeconomics	12	of	17	=	70.59%	8	of	16	=	50.00%	0	of	0	=		20	of	33	=	60.61%
Physics 1	12	of	13	=	92.31%	28	of	33	=	84.85%	12	of	16	=	75.00%	52	of	62	=	83.87%
Physics C: Mech	0	of	0	=		4	of	7	=	57.14%	2	of	2	=	100.00%	6	of	9	=	66.67%
Pre Calculus	55	of	55	=	100.00%	31	of	31	=	100.00%	39	of	42	=	92.86%	125	of	128	=	97.66%
Psychology	14	of	33	=	42.42%	6	of	9	=	66.67%	33	of	45	=	73.33%	53	of	87	=	60.92%
Spanish Language and Culture	9	of	10	=	90.00%	3	of	4	=	75.00%	2	of	5	=	40.00%	14	of	19	=	73.68%
Statistics	8	of	11	=	72.73%	4	of	12	=	33.33%	6	of	9	=	66.67%	18	of	32	=	56.25%
United States Government and Politics	16	of	18	=	88.89%	19	of	22	=	86.36%	61	of	68	=	89.71%	96	of	108	=	88.89%
United States History	17	of	20	=	85.00%	20	of	22	=	90.91%	31	of	39	=	79.49%	68	of	81	=	83.95%
Total	274	of	379	=	72.30%	276	of	384	=	71.88%	414	of	533	=	77.67%	964	of	1296	=	74.38%

SUHSD
AP Trends 2018-2026

Exam	Enterprise	Foothill	Shasta Collegiate Academy	Shasta	District
	# Passed of # Tested =	# Passed of # Tested =	# Passed of # Tested =	# Passed of # Tested =	# Passed of # Tested =

SUHSD AP Test Results: Trends for the past 9 years					
2017 - 2018	116/ 266 = 44%	134/ 255 = 53%		434/ 561 = 77%	684/ 1082 = 63.2%
2018 - 2019	121/ 263 = 46%	106/ 207 = 51%		423/ 581 = 73%	650/ 1051 = 61.8%
2019 - 2020	72/ 161 = 45%	126/ 222 = 57%		354/ 557 = 64%	552/ 940 = 58.7%
2020 - 2021	72/ 156 = 46.2%%	141/ 227 = 62.1%	5/ 12 = 41.7%	307/ 452 = 67.9%	525/ 847 = 62.2%
2021 - 2022	55/119 = 46.2%	178/ 302 = 58.9%	1/1 = 100%	263/ 378 = 69.6%	496/ 799 = 62.1 %
2022 - 2023	82/151 = 58.2%	180/ 344 = 52.3%	0/0 = 0%	273/ 418 = 65.3%	527/ 907 = 58.1 %
2023 - 2024	169/265= 63.8%	268/372= 72%	0/0= 0%	363/468= 77.6%	800/1105 = 72.4%
2024 - 2025	203/299 = 67.9%	313/ 441= 71%	0/0 = 0%	385/ 475 = 81%	901/ 1215 = 74.2%
2025 - 2026	274/ 379 = 72.3%	276/ 384 = 71.9%	0/0 = 0%	414/ 533 = 77.7%	964/ 1296 = 74.4%

SUHSD AP Test Taking Rates (test taken/ possible tests)					
2017 - 2018	266/ 440 = 60.5%	255/ 427 = 59.7%		561/ 730 = 76.8%	1082/ 1597 = 67.8%
2018 - 2019	263/ 453 = 58.1%	207/ 433 = 47.8%		581/ 740 = 78.5 %	1051/ 1626 = 64.6%
2019 - 2020	161/ 307 = 52.4%	222/ 382 = 58.1%		557/ 769 = 72.4%	940/ 1461 = 64.3%
2020 - 2021	156/ 265 = 58.9%	227/ 408 = 55.6%	12/12= 100%	452/ 602 = 75%	847/ 1287 = 65.8%
2021 - 2022	119/ 237 = 50.2%	302/ 474 = 63.7%	1/1 = 100%	378/ 505 = 74.9%	799/ 1211 = 66%
2022 - 2023	151/ 182 = 83%	344/ 595 = 57.8%	0%	418/ 557 = 75%%	907/ 1334 = 68%
2023 - 2024	265/ 333 = 79.6%	372/ 558 = 66.7%	0%	468/ 593 = 78.9%	1105/ 1484 = 74.5%
2024 - 2025	299/ 359 = 83.3%	441/ 589 = 74.9%	0%	475/ 622 = 76.4%	1215/ 1570 = 77.4%
2025 - 2026	379/ 410 = 92.4%	384/ 637 = 60.3%	0%	533/ 737 = 72.3%	1296/ 1784 = 72.6%

SUHSD End of Year Enrollment (includes concurrent enrollments)					
2017 - 2018	1138	1322	92	1458	
2018 - 2019	1129	1345	79	1484	
2019 - 2020	1075	1359	75	1330	
2020 - 2021	1001	1245	133	1223	
2021 - 2022	1050	1287	138	1253	
2022 - 2023	1062	1325	96	1199	
2023 - 2024	1086	1330	NA	1182	
2024 - 2025	1072	1412	NA	1171	
2025 - 2026	1042	1513	NA	1176	

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Management Human Resources Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District
MANAGEMENT HUMAN RESOURCES ACTION REPORT**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
<u>Position Change/Promotion</u> Berg, Rebecca	Director of Categorical Programs & Career Technical Education	August 1, 2026
Denney, Stephen	Director of Bond Projects	August 1, 2026
Bickley, Jennifer	Director of Fiscal Services	August 1, 2026