

September 16, 2025
Montevideo Elementary School
School Site Council Meeting
Location: [Virtual](#)
2:45--3:45 pm

Time	Item
2:45	Welcome, Introductions
2:50	What is School Site Council
3:10	Who We Are Review of Goals 24/25; 25/26
3:25	Questions/comments: Teachers and parents
3:35	Public Input
3:45	Adjourn

School Site Council Meeting Minutes
September 16, 2025

Attendees: Tiffany Uhri Chu, Kathleen Martins, Kirsten Navarro, Eileen Rosenberg, Alyson Harr, Prashant Chandrasekhar, Neha Saoji, Joy Gath

Welcome and Introductions

School Site Council Presentation- presentation from the district office

What is School Site Council

- Required for schools receiving state/federal funds
- Made up of Parents/Teachers/Classified Staff/Administration
- Term for office - 2 years
- No membership qualifications
- Ballot through parent community

Responsibilities

- Update School goals annually - measurable and verifiable by state and local data
- Ensure the legal compliance of school goals
- Measure effectiveness of strategies and expenditures
- Maintain documentation for 3 years.

District Office Provides

- Assessment data
- Information on standards and curriculum
- Staffing, purchasing and accounting services

Regulations

- Meetings must be open to public
- Notice 72 hours in advance
- Action limited and based on posted agenda only
- Questions or information need not be posted on the agenda.
- Minutes must be posted publicly
- Violations require items to be reconsidered at the next meeting after public input.

Bylaws

- Terms of office for members and officers
- Responsibilities of the SSC
- A policy of non-discrimination
- **Committee to review bylaws: Kathleen Martins, Tiffany Uhri Chu, Prashant Chandrasekhar**

Record Keeping

- Elections
- Agendas and meeting minutes
- Evidence of advisory group input
- Prior school site plans

Committees - May appoint committee members to

- Gather and analyze data and information
- Propose strategies for improving learning
- Update bylaws
- Advise the SSC on needs of student groups
- Review and update site goals and comprehensive school safety plan

How can we best reach parents?

- Send out via Catapult Connect - Site Council Meeting Minutes
- Attach to teacher emails - link to minutes and to join meetings
- Room parent group chat: Whats app.

[Site Council Slide Show](#)

Review of Goals from 24/25 and 23/24

24-25 Goals

- Increase student achievement in math by 3%
- Increase Student engagement in STEM activities. Introduce Maker Space Room
- Increase EL student achievement by 5% in ELA - focus reading/phonics and comprehension (DIBELS and CAASPP)

23-24 Goals

- Increase student achievement in ELA 5% (DIBELS and CAASPP)
- Increase student achievement in math 3% (same as 24-25)

Questions/Comments:

- According to the [California Education Code, section 65000\(c\)\(1\)](#), the school site council must be made up of 10 members as follows:

- Principal or their designee - 1
- School classified personnel (elected by classified staff) - 1
- Classroom teachers (selected by certificated staff) - 3
- Parents of current students (based on election by current parents) - 5
- There is a question as to whether PTA and Ed Fund Presidents (current site council members) are considered members elected by current parents.
- **Action Item: Elect 2 more parents to serve on school site council to ensure alignment with ed code.**
- Need to see a copy of the SPSA - **Action Item: Kathleen Martins to get SPSA it to everyone before the next meeting.**
- School Safety Plan
 - When was it last updated? Answer: Updated every year
 - The district is focusing on one major aspect this year, reunification.
 - Action Item: Place School Safety Plan on next month's agenda.
- Would like to see more information on the Ed Fund and how fundraising connects to the money being spent by the school.
 - **Committee to work with Ed Fund: Kathleen Martins & Prashant Chandrasekhar**
- Makerspace
 - Can we use volunteers - Yes
 - The biggest issue is space. The room is used for multiple things.
- What is the impact of the loss of Lexia English and using Boost instead?
 - It is a little too soon to tell. Should know more by the end of this year, beginning of next year.
 - Plan to look at Lexia for last year.
- Budget impact - definitely feeling delays in responsiveness as there are fewer people doing the same amount of work.
- Can we collect data on attendance? - Montevideo has one of the lowest attendance rates in the district.
 - Joy can pull data for the next meeting if needed - tabled.
- Rumor was heard about a weapon on campus? No, this is a rumor, principal and office not aware of anything.

Meeting Adjourned: 3:45 pm

Next Meeting: Tuesday, October, 21st