

## PERSONNEL COMMISSION

Minutes for December 15, 2025

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on December 15, 2025. The following were present:

<u>Commission Members:</u>	Gloria Bevers, Chairperson
By Phone	Scott Jones, Vice Chairperson
	Susie Cox, Member
<u>Staff Members:</u>	Mike Allen, Executive Director-Human Resources
	Christina Macaluso, Classified Human Resources Assistant
<u>Others:</u>	Visitors

Gloria Bevers, Chairperson, called the meeting to order at 4:03 pm.	Call to Order
The minutes of the November 17, 2025 regular meeting were considered and approved. (MSC) Cox/Jones	Minutes Approved
Mike Allen, Executive Director-Human Resources, reported: <ul style="list-style-type: none"> <li>• The Human Resources departments are cross-training in preparation for a staff member to go out on leave in the Spring.</li> <li>• The Classified HR New Employee Orientations have continued each month and have received positive feedback.</li> <li>• Mr. Allen reviewed the number of recruitments open, eligibility lists created, interviews scheduled or conducted, new hires processed, retirees, resignations, and position requests to be filled.</li> </ul>	Director’s Report
Job Announcement(s) for Administrative Specialist, Intensive Behavior Interventionist, Passenger Van Driver, and School Bus Driver-Type 2 were considered and approved. (MSC) Cox/Jones	Job Announcements Approved
Eligibility List(s) for Cafeteria Satellite Manager and Transportation Special Education Aide were considered and approved. (MSC) Cox/Jones	Eligible Lists Approved
Seniority List(s) for Cafeteria Satellite Manager, Campus Supervisor, Custodian, Instructional Paraprofessional, Maintenance Worker, and Roving Cafeteria Assistant Cook Manager were considered and approved. (MSC) Cox/Jones	Seniority Lists Approved
The new job description for School Bus Driver Non-Public School was considered and approved. (MSC) Cox/Jones	Job Description Approved
The amendment to the 2024-25 Personnel Commission Fifty-Sixth Annual Report was considered and approved. (MSC) Cox/Jones	Annual Report Approved
Reinstatement request for Kasey Martin to Elementary Counseling Assistant was considered and approved. (MSC) Cox/Jones	Reinstatement Approved
The re-appointment of Scott Jones as the “neutral” Personnel Commissioner for another three-year term was considered and approved. (MSC) Cox/Bevers	Re-appointment Approved
The election of Gloria Bevers to Personnel Commission Chairperson for 2026 was considered and approved. (MSC) Cox/Jones	Chairperson Election Approved
The election of Scott Jones to Personnel Commission Vice Chairperson for 2026 was considered and approved. (MSC) Cox/Bevers	Vice Chairperson Election Approved

The date of the next Personnel Commission meeting is scheduled for January 26, 2026.	Next Meeting
There were no suggestions or comments.	Suggestions and Comments
The meeting adjourned to Closed Session to consider the evaluation of the Executive Director-Human Resources at 4:28 pm.	Closed Session
The meeting reconvened to Open Session at 4:35 pm. There were no comments to report.	Open Session
The meeting was adjourned at 4:36 pm.	Adjournment