NORTHERN SUMMIT ACADEMY
Board of Directors
Regular Board Meeting

August 20, 2026
Thursday, 3:00 PM

2301 Balls Ferry Rd
Anderson

Agenda

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to three (3) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Board during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

I. Call to order and roll call ________________PM

Mike McMaster_____ Lois Rose _____ Lori McNeill _____

II. Pledge of Allegiance

III. Approval of the Agenda

Motion: ______________________ Second:______________________
Ayes: ____ Noes: ____ Abstentions: ____ Absent: ____

IV. Public Comment
An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board.

V. Information Items/Director's Report

1. **Current enrollment:** 222 with more on the waitlist.
2. **SPED:** 33 + new incoming (Child Find paperwork being completed)
3. **Afterschool Program:** Program began 8/17 M-F. We have a list of students interested and are waiting for the registration forms to be turned in.
4. **Facility Update:** Offers have been submitted.
5. **Staffing Update:** Grace Hazel interviewed for the intervention team position.
6. **Events/Outreach:** Lassen Fieldtrip Sept 1-4, Back to School Night/Resource Fair 9/17, Scholastic Book Fair 9/14-9/18
7. **NSA Programs:** All staff, students and visitors are expected to act in a Safe, Responsible, and Respectful manner.

VI. Action Items

1. Discussion and possible approval of rezoning and potential conditional use permits of the properties being considered.

   Motion: ______________________ Second:______________________
   Ayes:____ Noes:_____ Abstentions: ____Absent:_____

2. Discussion and possible approval of Sarah Adamec as a school board member.

   Motion: ______________________ Second:______________________
   Ayes:____ Noes:_____ Abstentions: ____Absent:_____

3. Discussion and possible approval of policy for employee yearly step advancements included in the employee handbook.

   Motion: ______________________ Second:______________________
   Ayes:____ Noes:_____ Abstentions: ____Absent:_____

4. Discussion and possible approval of board policy for Juneteenth and July 4th to be observed on a different day than June 19th and July 4th as needed.

   Motion: ______________________ Second:______________________
   Ayes:____ Noes:_____ Abstentions: ____Absent:_____

5. Discussion and possible approval of adding Juneteenth (June 19th) and July 4th holidays to Employee Handbook and Executive Assistant Calendar.

   Motion: ______________________ Second:______________________
   Ayes:____ Noes:_____ Abstentions: ____Absent:_____

6. Discussion and possible approval of 12 month classified staff vacation policy.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ____Absent:_____

7. Discussion and possible approval of updated Employee Handbook.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ____Absent:_____

8. Discussion and possible approval of new job descriptions for the After School Assistant and Certificated Teacher/After School Program Lead.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ____Absent:_____

9. Discussion and possible approval of paying for the Induction Program through Tehama County Office of Education for Patrick Penick.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ____Absent:_____

10. Discussion and possible approval of applying the 3% COLA back to July 1, 2026.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ____Absent:_____

11. Discussion and possible approval of hiring Grace Hazel as a paraprofessional / intervention team member.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ___Absent:_____

12. Discussion and possible approval of removing from inventory old non returned Chromebooks that are checked out to prior students.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ___Absent:_____

13. Discussion and possible approval of taking old tech, old copier, VCR players, old speakers that were donated to e-waste.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ___Absent:_____

14. Discussion and possible approval of warrants for July 7 – August 17, 2026.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ___Absent:_____

15. Discussion and possible approval of the July 09, 2026 Regular Board Meeting Minutes and June 11 and 23, 2026 and August 5, 2026 – Special Board Meeting Minutes.

Motion: ______________________ Second:______________________
Ayes:____ Noes:_____ Abstentions: ___Absent:_____

Comments

Mike McMaster Lois Rose Lori McNeill

Next Meeting: __________________________

Adjournment: ___________________________