

REGULAR MEETING AGENDA

Phoenix Charter Academy GOVERNING BOARD MEETING

Location: 145 Shasta View Drive, Redding CA 96003

March 24, 2026, 4:00 pm

Teleconference Location(s)

Members of the Public May Also Observe the Meeting

<https://www.google.com/url?q=https://us06web.zoom.us/j/82960269657?pwd%3DYGc0XkLrTZuma6lUbanbjSzTvw9Tr6.1%26jst%3D2&sa=D&source=calendar&ust=1770682789298590&usg=AOvVaw2uKT5drrSEMfQ8KVHQ5r68>

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Patricia Dougherty at pdougherty@ourpca.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 145 Shasta View, Redding, CA 96003.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

AMERICANS WITH DISABILITIES

The School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Patricia Dougherty at pdougherty@ourpca.org or (530) 222-9275 at least 48 hours in advance. All efforts will be made to provide reasonable accommodations.

PUBLIC COMMENT

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time or by directing advance written comments to the Chief Executive Officer, Patricia Dougherty at pdougherty@ourpca.org.

I. PRELIMINARY BUSINESS

A. CALL TO ORDER

B. ROLL CALL

Patrick Keener ___ Susan Blake ___ Heather Armstrong ___ Nina Natina ___

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

Motion by: _____ Seconded by: _____ Vote: _____

II. COMMUNICATIONS

A. PUBLIC COMMENT:

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. The total time for this purpose shall not exceed fifteen (15) minutes. At the time for public comments, speakers line up at the designated podium at the meeting location(s). Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of three minutes for their comments. Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

B. INFORMATION: Director's Report

This is a presentation of information that has occurred since the previous Board meeting.

C. INFORMATION: Advisory Council Report, Student and/or Teacher Report

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

1. Minutes: 02 27/2026
2. Warrant Report
3. Resignation Letter

APPROVAL OF CONSENT AGENDA

Motion by: _____ **Seconded by:** _____ **Vote:** _____

IV. CLOSED SESSION:

Public Employment (§ 54957)
Title: Administrative Assistant

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
(Paragraph (2) or (3) of subdivision (d) of Gov. Code § 54956.9)
Significant exposure to litigation: one case

Public Employee Performance Evaluation (§ 54957(b)(1))
Title: CEO/Executive Director

V. INFORMATION/ACTION ITEMS:

1. **INFORMATION/ACTION:** Lee: Board Governance Training

Motion by: _____ **Seconded by:** _____ **Vote:** _____

2. **INFORMATION/ACTION: DMS:** 2nd Interim Budget & Fiscal Training

Motion by: _____ **Seconded by:** _____ **Vote:** _____

3. **INFORMATION/ACTION:** Accept: Certification of Corrective Action Resolution 2024/25 Audit Findings

Motion by: _____ **Seconded by:** _____ **Vote:** _____

4. **INFORMATION/ACTION:** Accept: Reissued 2022/2023 Audit Report

Motion by: _____ **Seconded by:** _____ **Vote:** _____

5. **INFORMATION/ACTION:** Ratify Administrative Secretary Premium Policy

Motion by: _____ **Seconded by:** _____ **Vote:** _____

6. **INFORMATION/ACTION:** Ratify: Resolution Establishing Administrative Secretary Premium Pay

Motion by: _____ **Seconded by:** _____ **Vote:** _____

7. **INFORMATION/ACTION:** First Read: MOU Columbia School District & PCACV 2026/2027

Motion by: _____ **Seconded by:** _____ **Vote:** _____

8. **INFORMATION/ACTION:** Accept: CLA SOW for Audit Services & Tax-Exempt Returns Filings

Motion by: _____ **Seconded by:** _____ **Vote:** _____

9. **INFORMATION/ACTION:** Ratify: School Safety Plan

Motion by: _____ **Seconded by:** _____ **Vote:** _____

10. **INFORMATION/ACTION:** Approve Standard Operating Procedures

Motion by: _____ **Seconded by:** _____ **Vote:** _____

11. **INFORMATION/ACTION:** Approve Conflict of Interest Policy (Federal Compliance)

Motion by: _____ **Seconded by:** _____ **Vote:** _____

VII. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

VIII. ADJOURNMENT

The meeting was adjourned at _____

