



AGENDA

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodbine Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Press of Atlantic City; Cape May County Herald, at the entrance of the Woodbine Elementary School; and a copy emailed to the Woodbine Borough Clerk.

TIME: _____

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

_____ Ms. Sandra Bader
_____ Ms. Rebekah Enright
_____ Mr. Harold Harris
_____ Ms. Janita Hutchinson
_____ Ms. Adelina Mitchell

_____ Ms. Erica Moffitt
_____ Ms. Melissa Rodriguez
_____ Ms. Miriam Vives-Rivera
_____ Ms. Wanda Young

IV. COMMUNICATIONS

1. Letter- Art Camp

V. PRESENTATIONS

1. 2025 Bond Referendum

VI. AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. A time

limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

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5. Limit your comment(s) to the specific agenda item resolution.
6. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

VII. WORK SESSION DISCUSSION

1. Superintendent's Report
2. Discussion on Agenda Items

VIII. ADJOURNMENT INTO VOTING SESSION

Recommended Motion: that the Woodbine Board of Education adjourn the work session meeting and open the Business portion of the meeting.

_____ Ms. Sandra Bader
_____ Ms. Rebekah Enright
_____ Mr. Harold Harris
_____ Ms. Janita Hutchinson
_____ Ms. Adelina Mitchell

_____ Ms. Erica Moffitt
_____ Ms. Melissa Rodriguez
_____ Ms. Miriam Vives-Rivera
_____ Ms. Wanda Young

TIME _____

IX. MINUTES

Approve the minutes from the following Board of Education Meetings:

- Regular Meeting on August 18, 2025

_____ Ms. Sandra Bader
_____ Ms. Rebekah Enright
_____ Mr. Harold Harris
_____ Ms. Janita Hutchinson
_____ Ms. Adelina Mitchell

_____ Ms. Erica Moffitt
_____ Ms. Melissa Rodriguez
_____ Ms. Miriam Vives-Rivera
_____ Ms. Wanda Young

X. ACTION ITEMS - ADMINISTRATION

BE IT RESOLVED the Woodbine Board of Education approve the following as recommended by

the Superintendent:

_____ Ms. Sandra Bader
_____ Ms. Rebekah Enright
_____ Mr. Harold Harris
_____ Ms. Janita Hutchinson
_____ Ms. Adelina Mitchell

_____ Ms. Erica Moffitt
_____ Ms. Melissa Rodriguez
_____ Ms. Miriam Vives-Rivera
_____ Ms. Wanda Young

1. PERSONNEL

A. Resignation

Accept, with regret, the resignation of Heather Strickland, Confidential Secretary, effective October 1, 2025.

B. Teacher In Charge

Approve the following staff members to serve as teacher in charge, as needed, at the WEA contracted rate of \$70/hour & \$140 maximum:

Whitney Benedetto
Pegge Bodenschatz
Courtney Hearon
Jennifer Mercado

C. Home Instructors

Approve the following staff members to conduct home instruction, as needed, at the WEA contracted rate of \$50/hour:

Kelly Hinsley
John Gavalchin
Kelly McGay
Tom Mozitis
Brandy DeMarzo
Joe Hinsley
Sarah Super

D. Home Instruction

Approve Kelly Hinsley to provide home instruction for 10 hours per week to student # 15060501, beginning 9/10/25 through end date TBD.

E. Substitute

Approve Jaclyn Lovett as a daily substitute at the 2025-2026 rate of \$125/diem.

F. Committees

Approve the attached 2025-2026 committees at the WEA contracted rate of \$40/hour.

2. EVENTS AND FIELD TRIPS

A. Events

Approve the following events:

Title	Date	Time	Staff Member	Cost
Community Resource Fair	11/24/25	1:00 PM-3:00 PM	Celine Kaelble	\$0
Title I Parent Meeting	10/7/25	8:15 AM-9:15 AM	Celine Kaelble	Not to exceed \$100 (refreshments)
NJ Children's Oral Health Program	11/13/25	9:00 AM-2:00 PM	Erika Himstedt	\$0
NJ4S Hib Parent Workshop	10/9/25	4:30 PM-6:30 PM	Celine Kaelble	\$0
Coles Music Instrument Demo	9/25/25	9:00 AM-9:30 AM	Todd Welcz	\$0
National Walk to School Day	10/8/25	7:45 AM-8:15 AM	Jackie Merollo	\$0
Scholastic Book Fair	11/20/25-11/26/25	8:00 AM-2:00 PM	Pegge Bodenschatz	\$0
Middle School Halloween Dance	10/24/25	5:00 PM-7:00 PM	Stephanie Davis	\$7 admission fee paid by students
Spill the Tea Anti-Bullying Assembly Grades 7 & 8 (CMC Prosecutor's Office/ Cape Assist)	10/6/25	9:00 AM-10:00 AM	Brianna Gardner	\$0
Pre-K Parent Workshop (Routines and Attendance)	9/22/25	8:30-9:30 AM	Melissa Hudson & Jenny Mercado	Refreshments not to exceed \$75
NAMI (National Alliance on Mental Illness) Assembly for grades 6-8	10/8/25	9:00 AM-10:00 AM	Brianna Gardner	\$0
CMC Technical High School Presentation for grades 6-8	10/2/25	9:00 AM-10:30 AM	Brianna Gardner	\$0

B. Field Trips

Approve the following field trips:

Date	Location	Students	Staff	Cost
5/06/25	Edelman Museum and Fossil Park Mantua, NJ	4th Grade	Whitney Benedetto Mikaela Bowerman 1 Additional Staff Member	Trip: \$560 Transportation: \$1200
12/3/25	CMC Technical High School	8th Grade	Brianna Gardner Joyce Chin	Trip: \$0 Transportation: \$0

	Cape May Court House, NJ		1 Additional Staff Member	Transportation provided by CMC Tech
25-26 School Year	Woodbine Public Library	All students Pre-K through 8th	All Staff	\$0

3. DISTRICT DOCUMENTS AND HANDBOOKS

A. 2025-2026 Safety and Security Plan

Approve the attached 2025-2026 Safety and Security Plan.

B. 2025-2026 WSD Emergency Procedures Manual

Approve the attached Woodbine School District Emergency Procedures Manual.

4. CURRICULUM

A. ESL Curriculum

Approve the attached K-8 ESL curriculum.

B. Spanish Curriculum

Approve the attached K-8 Spanish curriculum.

C. Kindergarten ELA Curriculum

Approve the attached Kindergarten ELA curriculum.

5. MISCELLANEOUS

A. Participation in Action Research

Approve teacher participation in Whitney Benedetto's action research project for the NJEXCEL program.

B. ABA Centers of NJ MOU

Approve the attached Memorandum of Understanding with ABA Centers of New Jersey.

C. LIFT Grant

Approve the submission of the LIFT (Literacy Initiative for Families and Thriving Communities) Grant to the New Jersey Department of Education.

D. 2025-2026 Nursing Services Plan

Approve the attached 2025-2026 Nursing Services Plan.

XI. ACTION ITEMS - FINANCE

BE IT RESOLVED, the Woodbine Board of Education approve the following as recommended by the School Business Administrator:

_____ Ms. Sandra Bader
 _____ Ms. Rebekah Enright

_____ Ms. Erica Moffitt
 _____ Ms. Melissa Rodriguez

_____ Mr. Harold Harris
_____ Ms. Janita Hutchinson
_____ Ms. Adelina Mitchell

_____ Ms. Miriam Vives-Rivera
_____ Ms. Wanda Young

1. Board Secretary Report

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I can certify that as of July 31, 2025, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodbine Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2. I can certify that budgetary line item accounts have not been over-expended in violation of N.J.A.C. 6:23A-16.10(c) 4.

2. Treasurer's Report

Treasurer's Reports are in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending and July 31, 2025. The Treasurer's Report and Secretary's Reports are in agreement for the month ending July 31, 2025.

3. Certification

Pursuant to N.J.A.C. 6A:23-16.10(c)4, the Woodbine Borough Board of Education can Certify that as of July 31, 2025, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(a)1. Sufficient funds are available to meet the district's financial obligations for the remainder of the 2025-2026 fiscal year.

4. Transfer Status Report

Approve the transfers through July 31, 2025 and transfer status report as of July 31, 2025.

5. Warrants

- Electronic Funds Transfer to account for state mandated deductions from State Aid which are automatically forwarded to Special Services Districts for special education

Warrant bill in the amount of \$266,751.07 for August 2025.

- Electronic Funds Transfers
- Payroll
- State Payments
- This amount includes:
- Authorize the Business Administrator to pay any additional bills due and owing and make transfers of funds as necessary so that no budgetary line item is over expended for the 2025-2026 school year. A list of bills paid and transfers made will be provided at the next regular board meeting.

6. Fresh Fruit & Veg Program Award

Accept the Fresh Fruit & Vegetable Program award for the 2025-26 school year in the amount of \$13,052.00.

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

XIV. FOR YOUR INFORMATION

XV. AUDIENCE PARTICIPATION

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XVI. ADJOURNMENT

Recommended Motion: that the Woodbine Board of Education adjourn the meeting.

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