

Board of Trustees

Andrea Hoheisel
Luke Wilson
Mike Bridges
Ron Zufall
Joe Ayer

Superintendent
Owen Crosby, Ed.D.

**Shasta Union High School District
Board of Trustees Regular Meeting**

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
March 10, 2026
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond.

Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Owen Crosby at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION
 - 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
 - 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential.
 - 4.3 Preliminary Performance Evaluation, Title: Superintendent.

5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

5.1 Pledge of Allegiance

5.2 Mission and Vision Statements

6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

7. RECOGNITION OF STAFF AND/OR STUDENTS

8. PRESENTATION

8.1 Nutrition Services Annual Report – Director Tawny Cowell

9. APPROVAL OF AGENDA

10. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

10.1 Business Services

A. Ratify Commercial Warrants and Payroll Distributions for February 2026

B. Approve requests to declare property as surplus (FHS - pole vault, techno wood cnc, and speakers)

10.2 Instructional Services

A. Approve updates to the Transportation Services Plan

B. Approve curriculum proposal

C. Approve a request to declare property as surplus (IT – computers and peripherals)

10.3 Human Resources

A. Approve Human Resources Action Report

B. Approve annual Certification of Athletic Coaches

C. Approve notification of non-reelection to probationary, temporary certificated staff, and long term substitutes for the 2026-2027 school year

11. REPORTS

11.1 Employee Associations

A. Shasta Secondary Education Association – Andrea Cota, President

B. Educational Support Professionals Association – Rhonda Minch, President

C. California School Employees Association – Steve Hudson, President

11.2 Principals

A. Alternative Education – Tim Calkins

B. Enterprise High School – Ryan Johnson

C. Shasta High School – Heath Bunton

D. Foothill High School – Kevin Greene

11.3 Superintendent

11.4 Board Members

12. BUSINESS

12.1 Administration

- A. PUBLIC HEARING: The Board may hear comments from the public regarding the proposed negotiation between the District and the Shasta Secondary Education Association (SSEA) for 2026-2027 (*Discussion*)
- B. PUBLIC HEARING: The Board may hear comments from the public regarding the proposed negotiation between the District and the Educational Support Professionals Association (ESP) for 2026-2027 (*Discussion*)
- C. Approve minutes for the February 10, 2026 Board meeting (*Action*)
- D. Excuse Trustee Mike Bridges absence from the February 10, 2026 Board meeting (*Action*)

12.2 Business Services

- A. Accept the 2024-2025 Audit Report (*Action*)
- B. Approve 2025-2026 Second Interim Budget Report (*Action*)
- C. Approve Business Services Contract with Black Butte Elementary School District and Junction Elementary School District (*Action*)
- D. Approve Modus Architect Service contract amendments for Transportation Yard (*Action*)
- E. Review and approve Resolution Declaring Property as Exempt Surplus Land and Intent to Sell Property to the City of Redding (*Action*)
- F. Approve Shasta High School Love the Pack Booster Club Auction Fundraiser (*Action*)

13. ADVANCE PLANNING

13.1 Next Meeting Date: Regular Board Meeting April 14, 2026 and Special Board Meeting April 28, 2026

13.2 Suggested Future Agenda Items

14. ADJOURNMENT

14.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 02/01/26 - 02/28/26

Subfund Totals - Accounts Payable	
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Payroll Warrants	
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01	General Fund	2,463,447.08
02	Farm Fund	0.00
05	Student Body Fund	2,135.00
07	Shasta Charter Academy	98,379.37
08	University Preparatory	87,796.18
11	Adult Education Fund	2,605.59
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	138,275.86
14	Deferred Maintenance Fund	0.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	0.00
25	Capital Facilities Fund	0.00
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00

Salary	4,289,506.93
Supplemental	130,469.29
Manual Payroll	7,033.15
Voids	0.00

Total **\$2,792,639.08**

Total **\$4,427,009.37**

Total Accounts Payable 2,792,639.08
Total Payroll 4,427,009.37

GRAND TOTAL **\$7,219,648.45**

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date _____

Signed: _____

Date
 March 10, 2026 _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Foothill High School submitted miscellaneous equipment for surplus including a CNC machine, a pole vault pit and audio speakers. This equipment will either be auctioned or disposed of depending on the condition of the equipment.



Request to Declare Property as Surplus

Location of Property:

Site: Foothill
Department: Ag Mechanics / CTE
Room No. 220

Date: 2/12/2026

Requestor: D. Barnes

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
103013	1	Techno Wood CNC	2234-M4130	H50R10-0243	2002?	?	Fair

*Condition Key: **Excellent** – in working order
Good – needs minor repairs
Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.
Poor – no longer serviceable; repairs would exceed 50% of replacement cost.
Unusable – to be discarded as junk

Reason(s) for declaring surplus: Controller and programming is outdated. Needs programming update to continue use.

Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing. Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded. Please contact 16514 or 16540 for further information or questions.

Site Administrative Approval Signature

Disposition	
<input type="checkbox"/> Make available for reassignment	Assign to: _____
<input type="checkbox"/> Surplus	_____
<input type="checkbox"/> Junk	_____
	Chief Business Official

	Date



Request to Declare Property as Surplus

Location of Property:

Site: FHS
Department: ATHLETICS
Room No. _____

Date: 2/2/26

Requestor: JOEY BROWN

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
102556	1	POLE VAULT PIT	UCS		2011	?	USED

*Condition Key: **Excellent** – in working order
Good – needs minor repairs
Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.
Poor – no longer serviceable; repairs would exceed 50% of replacement cost.
Unusable – to be discarded as junk

Reason(s) for declaring surplus: PURCHASED NEW ONE

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.
Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.
Please contact 16514 or 16540 for further information or questions.*


Site Administrative Approval Signature

Disposition

Make available for reassignment Assign to: _____

Surplus

Junk

Chief Business Official

Date

Distribution: Original - Business Office
Copies: M&O, Originating Site



Request to Declare Property as Surplus

Location of Property:

Site: Foothill
 Department: Drama
 Room No. 404

Date: 2/5/26

Requestor: Natalie Hendrickson

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
<u>---</u>	<u>1</u>	<u>mackie speaker</u>	<u>SRM450</u>	<u>DM15512</u>	<u>90's</u>	<u>?</u>	<u>Fair</u>
<u>---</u>	<u>1</u>	<u>mackie speaker</u>	<u>SRM450</u>	<u>DM15511</u>	<u>90's</u>	<u>?</u>	<u>Fair</u>
<u>-</u>	<u>2</u>	<u>wall mounts for speakers</u>	<u>-</u>	<u>-</u>	<u>90's</u>	<u>-</u>	<u>Good</u>
<u>-</u>	<u>2</u>	<u>power cords for speakers</u>	<u>-</u>	<u>-</u>	<u>90's</u>	<u>-</u>	<u>Good</u>

*Condition Key:
Excellent – in working order
Good – needs minor repairs
Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.
Poor – no longer serviceable; repairs would exceed 50% of replacement cost.
Unusable – to be discarded as junk

Reason(s) for declaring surplus: Base in speakers are blown.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.
 Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.
 Please contact 16514 or 16540 for further information or questions.*

Rebecca Burg
 Site Administrative Approval Signature

Disposition	
<input type="checkbox"/> Make available for reassignment	Assign to: _____
<input type="checkbox"/> Surplus	_____
<input type="checkbox"/> Junk	_____
	Chief Business Official
	Date _____

Distribution: Original - Business Office
 Copies: M&O, Originating Site

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Transportation Services Plan

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The Home-to-School (HTS) Transportation Reimbursement provides reimbursement funding for school districts based on the prior year eligible transportation expenditures and prior year Local Control Funding Formula (LCFF) transportation related add-on funding. Since 2023, the District has annually updated the Transportation Services Plan.

REFERENCES:

Ed Code sections 41850.1 and 39800.1

Shasta Union High School District

Transportation Plan

2026-27

Transportation Services:

1. Enter description of transportation services offered to pupils, and how the LEA will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. The Plan may provide for the LEA to partner with municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students.

The SUHSD transportation policy currently provides bus service for students who live more than three miles from their school of residence. To improve efficiency, the district's transportation department is working on optimizing bus stop locations and route designs, potentially using new software to assist with this process. Additionally, SUHSD is collaborating with RABA (Redding Area Bus Authority) to offer transit passes to students who do not qualify for free passes because they are over 18 years old. The district will prioritize support for students from socioeconomically disadvantaged backgrounds, as well as foster youth, homeless students, and English Language Learners (ELL) who live within a three-mile radius but may still need transportation assistance.

2. Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.

SUHSD will maintain its partnership with the county to provide transportation services for special education students. Transportation support for homeless and foster youth will also continue. To better serve homeless students, the district will enhance efforts to identify them and assess their transportation needs. These efforts will primarily take place at school sites, where staff will collaborate with homeless and foster youth liaisons. Additionally, the district's homeless and foster youth liaison will oversee and coordinate transportation services to ensure these students receive the support they need.

3. Enter description of how unduplicated pupils would be able to access available home-to-school transportation at no-cost to the pupils.

Unduplicated students will continue to have access to standard school transportation services. To improve efficiency, the district will use a software program to optimize school bus routes and placement of stops. Based on feedback from our transportation survey of students, parents, and staff, we will explore the feasibility of adding bus stops within a three-mile radius where possible, considering staffing levels and vehicle availability. Additionally, students under 18 who present a school ID can ride RABA buses for free. For students over 18, we will work with them and their families to facilitate access to the RABA system and explore available transportation solutions. To ensure students and families are aware of their transportation options, we will also launch an awareness campaign about RABA services.

Consultations:

Enter description of the required plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders.

Our most recent formal consultation with outside agencies took place in December 2022, when the Shasta County Office of Education facilitated a meeting between school districts and local county authorities to discuss the development of the district's Transportation Plan. Attendees included the Senior Transportation Planner and Deputy City Manager. Although representatives from the Local Air Quality Management and Air Pollution Control agencies were invited, they were not in attendance.

During this meeting, an overview of Education Code sections 41850.1 and 39800.1 was provided, outlining consultation requirements. Discussions focused on the audit and plan expectations, district priorities for increased transportation funding, and strategies for expanding student access to transportation services. Additionally, challenges related to electric bus fleet replacements were raised, with districts expressing concerns about the limitations of current electric bus options. Representatives from the local transit authority shared their zero-emission transportation plan mandates for 2026. Although school districts are not subject to these mandates, they are conducting cost-benefit analyses to determine the feasibility of future electric bus purchases.

A key takeaway from this meeting was the opportunity to collaborate with the local transit authority. Officials expressed interest in partnering with districts to apply for grants that would help fund fleet replacement and equipment purchases. Additionally, the need for expanded bus driver training programs was discussed. Moving forward, SUHSD will continue clarifying its ability to partner with municipally owned transit systems under Education Code 39800.1c to explore additional transportation solutions for students.

Community Input and Survey-Driven Actions

To ensure our Transportation Plan reflects the needs of our students and families, SUHSD conducted a 2025 survey of students, parents, and staff to gather feedback on transportation services and identify areas for improvement. Past efforts for in-person meetings had low attendance (fewer than 10 participants in 2023), so the district shifted to a survey format to collect broader input.

Survey Results & Key Concerns Identified (2026 Update)

To update the Transportation Plan for 2026–27, SUHSD conducted three comprehensive surveys in early 2026 to gather input from students, parents, and staff. Participation increased compared to prior years, providing a broader and more representative data set. The findings below reflect consistent themes across all stakeholder groups and provide more detailed insight into the challenges identified in prior plans.

1. Expansion of Bus Services & Route Accessibility

- A significant percentage of students and parents living between 1.5 and 3 miles from campus reported ongoing transportation barriers, especially in high-traffic corridors and areas without sidewalks.
- Respondents from Palo Cedro, French Gulch, Keswick, Old Shasta, and apartment/motel corridors again identified limited access to district routes.
- Students indicated that lack of transportation contributes to absenteeism and limited access to athletics and after-school programs.
- Staff noted that transportation limitations disproportionately affect low-income students and English Learners who may not have reliable family transportation.

Key Concern: The 3-mile eligibility threshold continues to leave a measurable number of students without safe or practical transportation options.

2. Scheduling, Timeliness & Zero-Period Access

- Many students reported arriving 45–70 minutes before school due to route sequencing.
- Afternoon departure delays remain a concern, particularly at SHS and FHS, where dismissal traffic compounds wait times.
- Zero-period students indicated inconsistent access to reliable early transportation.
- Parents emphasized the need for improved coordination between transportation schedules and extracurricular activities.

Key Concern: The current routing structure results in extended student wait times and limited flexibility for students participating in early- or late-start school activities.

3. Safety & Environmental Conditions

- Students expressed safety concerns related to walking in areas lacking sidewalks, lighting, and safe crossings.
- Parents cited traffic congestion near campuses as a safety risk during drop-off and pick-up.
- Staff raised concerns about RABA reliability and supervision when students utilize public transit routes shared with adult riders.
- Inclement weather exposure remains a recurring issue for students walking long distances.

Key Concern: Safety conditions surrounding bus stops, walking routes, and school traffic zones remain a high priority for families.

4. Communication & Awareness Gaps

- Survey results show that awareness of free RABA access for students under 18 has improved, but is still inconsistent.
- Parents requested real-time bus delay notifications and clearer communication when drivers are absent or routes are consolidated.
- Students reported difficulty locating updated bus stop information on school websites.
- Staff emphasized the importance of proactive communication during schedule changes and minimum days.

Key Concern: Communication systems need modernization to provide timely, accessible, and consistent transportation information.

5. Staffing & Capacity Constraints

- Bus driver shortages remain the most frequently cited structural barrier to expansion.
- Staff respondents suggested recruitment incentives, cross-training opportunities, and expanded substitute driver pools.
- Parents expressed willingness to support long-term solutions but requested interim supports for families experiencing hardship.

Key Concern: Workforce limitations directly impact route expansion, scheduling flexibility, and service reliability.

6. Traffic Flow & Parking Impacts

- Students reported ongoing congestion in student parking lots and parent drop-off lanes.
- Increased student driving due to transportation gaps has intensified site-level traffic challenges.
- Staff recommended examining staggered departures or traffic flow redesigns to reduce bottlenecks.

Key Concern: Transportation gaps are contributing to increased campus congestion and associated safety risks.

Overall Themes from 2026 Survey Data

Across all three stakeholder groups, the following themes were consistently identified:

Equity in Access: Transportation remains a significant factor in attendance and participation in athletics and extracurricular involvement.

Safety First: Walking routes, lighting, traffic flow, and public transit concerns are top priorities.

Reliability & Predictability: Families value consistent schedules and clear communication when disruptions occur.

Capacity Limits: Driver shortages continue to constrain expansion efforts.

These updated survey findings reinforce the need for continued route optimization, improved communication systems, targeted support for unduplicated pupils, and strategic workforce recruitment efforts as SUHSD moves into the 2026–27

school year.

Board Approval Date: 3/10/2026 *(must be on or before April 1, 2026)*

The Transportation Plan was developed in accordance with Education Code Sections 39800.1 and 41850.1.

2024-25 Actuals

Revenue Calculation

Total 2024-25 Transportation Expenses (Function 3600)	\$3,276,612
Less Capital Outlay (object 6XXX, Function 3600)	\$672,279
Less Nonagency Expenditures (Goal 7110,7150, Function 3600)	0
Estimated 60% Reimbursement	\$1,562,599.80
Less 2024-25 Transportation add-on (from LCFF Calculator)	\$672,237

2025-26 Budget (Function 3600)

Total Revenue (Object 8590, Resource 0000)	\$890,362.80
Expenditures and Other Financing Uses	
1000-1999 - Certificated Salaries	0
2000-2999 - Classified Salaries	\$2,019,806
3000-3999 - Employee Benefits	\$1,011,095
4000-4999 - Books and Supplies	\$645,000
5000-5999 - Services and other Operating Expenditures	\$322,607
6000-6999 - Capital Outlay	\$316,978
7000-7999 - Other Outgo	0
Total Expenditures	\$4,315,486.00

2026-27 Budget (Function 3600)

Total Revenue (Object 8590, Resource 0000)	\$1,578,061
Expenditures and Other Financing Uses	
1000-1999 - Certificated Salaries	0
2000-2999 - Classified Salaries	\$2,019,806
3000-3999 - Employee Benefits	\$1,011,095
4000-4999 - Books and Supplies	\$645,000
5000-5999 - Services and other Operating Expenditures	\$322,607
6000-6999 - Capital Outlay	\$200,000
7000-7999 - Other Outgo	0
Total Expenditures	\$4,198,508.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)	

Board Approval Date: 3/10/2026

The Transportation plan and revenue calculations were developed in accordance with Education Code Sections 39800.1 and 41850.1.

March 10, 2026

SHASTA UNION HIGH SCHOOL DISTRICT

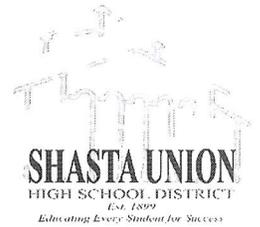
SUBJECT: Approve 2026-27 Curriculum Recommendation

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

<u>SITE</u>	<u>DEPT</u>	<u>SUBJECT AREA</u>	<u>COURSE NAME</u>
ALL	English	English	AP Seminar



Shasta Union High School District CURRICULUM PROPOSAL *(attach supporting documents)*

COURSE # 1177 ABBR. COURSE TITLE: AP English Seminar

COURSE NAME: AP Seminar SUBJECT AREA: English

GRADE LEVEL(S): 10 LENGTH OF COURSE: 1 Year UNITS: 10 OFFERED AT: All

CTE: No Yes → PATHWAY: _____ Intro Concentrator Completer

UC/CSU a-g: Pending - Will Submit REQUIREMENT: b - English APPROVAL DATE: _____

PREREQUISITES: CP English 1 or Honors English 1

COURSE DESCRIPTION:

See Attached

Attach supporting information to include, but not limited to the following:

- Essential Standards the Course Will Cover
- Task Analysis: "what the students should know and how the instructor knows they have learned it." The task analysis covers the information on the template supplied by the Instructional Services Department and will thoroughly detail course timelines, vocabulary, resources and specific academic expectations.
- Connectivity with post-high school program (college and/or career). *Linked*
- Provide documentation and/or research how this proposed course supports college and/or career readiness.

Andrea Cota
REQUESTED BY

DATE: 2/24/26

[Signature]
DISTRICT DEPARTMENT CHAIR

DATE: 2/24/26

[Signature]
ASSOCIATE SUPERINTENDENT – INSTRUCTIONAL SERVICES

DATE: 2/25/26

[Signature]
SUPERINTENDENT

DATE: 2/2/26

BOARD APPROVAL DATE: _____ RESOLUTION #: _____

AP Seminar and Honors English 10 SUHSD Course Description

Course Description (adapted from the AP Capstone Curriculum Guide)

AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework, known as QUEST, students practice reading and analyzing articles, research studies, and foundational, literary, and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments.

AP Seminar includes a survey of world literature that explores the development of humanity's communication through language and captures the various influences of culture and society. Students will study pieces that are key to world literature from a variety of time periods to understand how themes and topics transcend time and remain relevant to modern audiences. These pieces may include narratives, speeches, essays, poems, short stories, plays, novels, articles, pictures, infographics, and additional multimedia texts. Exploring different points of view and making connections across disciplines are fundamental components of the AP Seminar experience. Students consider each topic through a variety of lenses and from multiple perspectives, many of which are divergent or competing. Analyzing topics through multiple lenses aids in interdisciplinary understanding and helps students gain a rich appreciation for the complexity of important issues.

Content

Course assignments will focus on the following activities and skills. Students will

- engage in rigorous college-level curriculum focused on the skills necessary for success;
- extend their abilities to synthesize information from multiple perspectives and apply skills in new situations and cross-curricular contexts;
- collect and analyze information with accuracy and precision;
- cultivate their abilities to craft, communicate, and defend evidence-based arguments; and
- practice disciplined and scholarly research skills while exploring relevant topics that appeal to their interests and curiosity.

Our class time will consist of targeted study of literature; large and small group discussion; lecture; research activities; informal and formal writing processes, including revision techniques; student presentations; and AP end-of-course exam practice. To succeed, students will develop and demonstrate self-motivation to actively engage in their own learning and complete all assignments, possess strong reading and writing skills, and actively participate in class discussion and activities. For additional information on “What AP Stands For”, check out this [AP College Board webpage](#).

College Board Assessment for AP Seminar

Eighteen weeks of our course will focus on the Assessment for AP Seminar Exam. Students will use class time to complete the two Performance Tasks and prepare for the End-of-Course Exam.

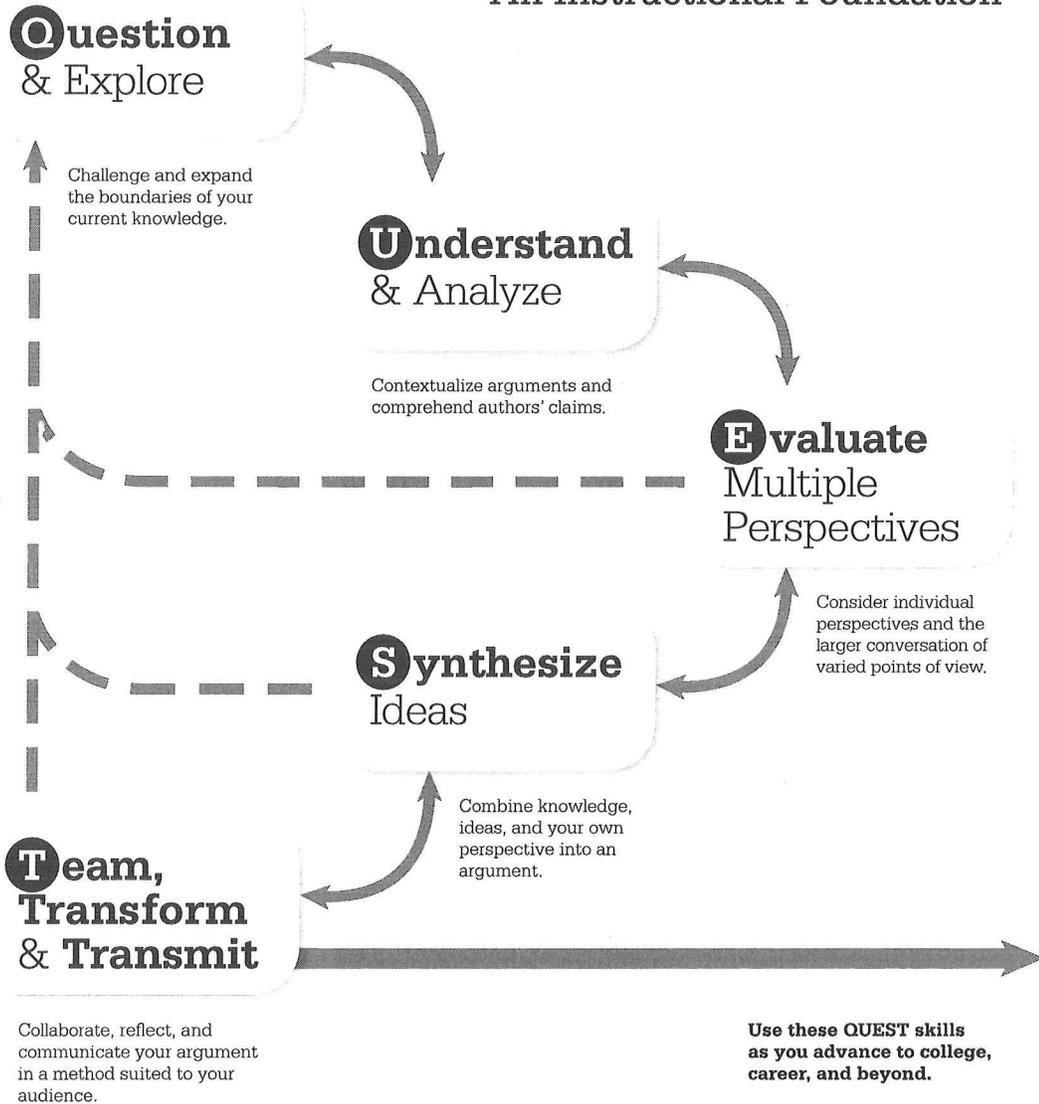
- Performance Task #1: Team Project & Presentation (20% of AP exam score)
- Performance Task #2: Individual Research Essay & Presentation (35% of AP exam score)
- End-of-Course Exam (45% of AP exam score)

Quest Graphic

AP Capstone™

QUEST

An Instructional Foundation



An Overview of the AP Capstone™ QUEST Framework

Throughout the AP Capstone™ program, students consider and evaluate multiple points of view to develop their own perspectives on complex issues and topics through inquiry and investigation. The program provides students with a framework to develop, practice, and hone their critical and creative thinking skills as they make connections between various issues and their own lives. The recursive nature of this process allows students to go back and forth between the different stages of inquiry as they encounter new information.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
IT has multiple old parts with no foreseeable uses or value to the District.



Request to Declare Property as Surplus

Location of Property:

Site: DO
 Department: IT
 Room No. 400

Date: 2/2/2026

Requestor: Josh Blanchard

It is requested that the following equipment be declared surplus:

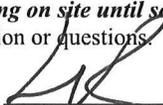
Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
		See attached Sheet					

***Condition Key:**

- Excellent** – in working order
- Good** – needs minor repairs
- Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.
- Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.
- Unusable** – to be discarded as junk

Reason(s) for declaring surplus: Old broken parts with no foreseeable uses in the district.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.
 Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.
 Please contact 16514 or 16540 for further information or questions.*


 Site Administrative Approval Signature

Disposition

- Make available for reassignment Assign to: _____
- Surplus
- Junk
- _____
Chief Business Official
- _____
Date

Make	Model	SN #	Tag
Apple	Macbook Air	c02zv1yjlywg	IT-251136
Apple	iPad	dlxqr0f1gmlg	107914
Anywhere	AC-PLUS-T	ac-plus-t3333	108530
Microsoft	Surface 3	7401245053	107670
Apple	Macbook Air	c02xkgbejk7g	109252
Apple	Macbook Air	fvfxt5hyjk7d	109253
Epson	975W	X3NJ6Y0037L	251048
Epson	975W	X3NJ7Y0093L	108698
HP	Probook 650 G1	5CG5112PW5	107694
Cisco	VG202	FCH1446S00H	106679
Cisco	VG204	FCH1443S0F0	106678

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District
HUMAN RESOURCES ACTION REPORT**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
<u>Classified</u>		
<u>New Hire</u>		
Ballestrasse, Mario	Custodian, FHS 8 hours / 12 months	February 2, 2026
Burton, Michael	Computer Support Tech, DO 8 hours / 12 months	February 23, 2026
Thurmond, Kyle	Title I Para, SHS 7 hours / 10 months	March 2, 2026
<u>Hours/Location/Position Change</u>		
Chen, Yufang	Custodian, SHS 8 hours / 12 months	February 2, 2026
Reville, Deanna	Attendance Tech, EHS 8 hours / 238 days	February 9, 2026
Wagner, Kile	Lead Custodian, SHS 8 hours / 12 months	February 16, 2026
<u>Resignation/Retirement/Prob Release</u>		
Bogue, Andrew	Custodian, SLC 8 hours / 12 months	February 19, 2026
O'Day, Kathleen	Special Education Para, FHS 5.75 hours / 10 months	February 27, 2026
Bowling, Abbey	Food Nutrition Specialist, SHS 5 hours / 10 months	February 5, 2026

Certificated

Leave of Absence

Crye, Sarah	5/5 PE, FHS	August 10, 2026 – June 4, 2027
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Unpaid Leave of Absence

Totaro, Angie	0.3 FTE Counselor, FHS	August 1, 2026 – June 30, 2027
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Retirements

Connolly, Gary	5/5 IS, Shasta Collegiate	June 6, 2026
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Ellingson, Leslie	5/5 College Connection	June 6, 2026
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Warrington-Cooper, Eileen	5/5 English, EHS	July 9, 2026
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Resignation

Paras Dhanuka	5/5 Math, FHS	June 6, 2026
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SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Annual Certification of Athletic Coaches

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

This is the annual certification that the District has met all requirements for the certification of Athletic Coaches per Title 5, Section 5593 and 5594. The Human Resources office has reviewed all the certifications and requirements of all Athletic Coaches, and they have successfully fulfilled all District and state requirements

SHASTA UNION HIGH SCHOOL DISTRICT

**2200 Eureka Way, Suite B
Redding, CA 96001
(530) 241-3261**

ANNUAL CERTIFICATION OF ATHLETIC COACHES
March 2026

The Board of Trustees of the Shasta Union High School District hereby certifies that the District has met the conditions set forth in the California Code of Regulations, Title 5, Sections 5593 and 5594, regarding certification of athletic team coaches.

Andrea Hoheisel, President
Board of Trustees

March 10, 2026
Date

Mail to: California Department of Education
1430 N. Street
Sacramento, CA 95814

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Notification of Non-Reelection to Temporary Certificated Staff and Long-Term Substitutes

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
This is the annual non-re-election of identified temporary employees currently employed in the District per Education Code 44954. The non-re-election of an identified temporary employee this year does not prevent any temporary employee from reapplying for a position for the 2026-27 school year. Administration recommends approval.

REFERENCE:
Education Code 44954

Certificated

Non-Reelection Temporary Teachers

Emp ID 5225	SHS CTE Dental 0.08 FTE	June 30, 2026
Emp ID 4754	EHS CTE ECE 0.07 FTE	June 30, 2026
Emp ID 4054	SHS CTE ECE 0.08 FTE	June 30, 2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Public Hearing – Proposed Negotiations

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

District Administration, Shasta Secondary Education Association (SSEA), and Educational Support Professionals (ESP) “sunshined” initial negotiation proposals for 2026-27 at the February 10, 2026 Board meeting. The proposals have been posted on the District’s website for public review and the public is invited to come forward with comments during the public hearing.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from February 10, 2026 Regular Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION:

- Action
- Discussion
- Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room
2200 Eureka Way
Redding, CA 96001**

**February 10, 2026
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Hoheisel in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Andrea Hoheisel, Luke Wilson, Mike Bridges, Ron Zufall and Joe Ayer were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential.

The Board reconvened into open session at 6:30p.m. The Board had no action to report out from closed session. Student Board Members Aiden Johnson and Ava Wilson were present. Trustee Hoheisel led the pledge of allegiance, and Trustee Ayer recited the mission and vision statements.

- RES. 26-020 That the Board approve the agenda, as presented. (Motion Ayer, second Wilson, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-021 That the Board approve the consent agenda, as presented. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-022 That the Board approve the minutes for the January 13, 2026 Board meeting. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-023 That the Board ratify commercial warrants in the amount of \$3,294,827.87 and payroll distributions in the amount of \$4,481,045.01 for the period of 1/01/2026 – 1/31/2026. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-024 That the Board accept the Quarterly Investment Report. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-025 That the Board approve requests to declare property as surplus (DO - Shredder, FHS- Golf Cart, SHS - Cornelius Storage Bin, Transpo – Misc. vehicles and bus). (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-026 That the Board approve a request to declare property as surplus (IT – computers and peripherals). (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-027 That the Board approve a field trip request, as follows: EHS Starship travel to the Bahamas June 20-27, 2026. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-028 That the Board approve the Human Resources Action Report. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)

- RES. 26-029 That the Board approve the notification of non-reelection to temporary certificated staff and long term substitutes for the 2026-27 school year. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-030 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA. (Motion Ayer, second Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-031 That the Board review and re-commit to the CSBA Professional Governance Standards and related Board Bylaws adopted 5/8/01. (Motion Ayer, second Wilson, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-032 That the Board approve Change Order Number 1 and 2 for Shasta High School Overflow Parking Lot to be ratified for a net increase to the contract Lamb Unlimited, in the amount of \$22,664.05. (Motion Ayer, second Wilson, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-033 That the Board approve the Architectural Services agreement with Nichols, Melburg & Rossetto, Architects for Investigation & Findings Phase for SUHSD Multi-campus Field Repair & Lights. (Motion Zufall, second Ayer, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-034 That the Board approve the general waiver request to provide a Reduced-Day Extended School Year Program. (Motion Ayer, second Wilson, carried 4-0. Student Board Member Johnson: Aye)
- RES. 26-035 That the meeting adjourn. (Motion Ayer, second Wilson, carried 4-0. Student Board Member Johnson: Aye)

PUBLIC COMMENT:

Redding FFA students Katherine L. and Kyleigh Bates updated the Board on curriculum, chapter activities, competitions, and conferences, including the upcoming FFA week.

Foothill FFA students Dani Garcia and Josiah Dorroh updated the Board on competitions, awards, events, and curriculum. Recent and upcoming activities include the logging conference, a floral competition and FFA week.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Shasta High School (SHS) Principal Heath Bunton recognized Senior McKenzie Hilburn, Senior Olivia Ferguson, and teacher Amy Eiszele.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA Vice President Tyler Grady stated that he is honored to represent faculty and staff. He reported that SSEA held their annual Super Bowling event on Saturday, and they are encouraging members to support Proposition 55. Mr. Grady stated that President Andrea Cota and Superintendent Owen Crosby are gathering data on the Response to Intervention (RTI) program through a survey. He reported that he is looking forward to negotiations and sees it as one team with different perspectives.

ESP President Rhonda Minch did not have a report.

Former CSEA President David Martin introduced the Board to the new President, Steve Hudson. Mr. Martin stated that this would be his last Board Meeting since he retires on April 1. Mr. Hudson thanked Mr. Martin for his service to the union and the District and stated that he is looking forward to working with the Board. Dr. Crosby thanked Mr. Martin for his twenty-seven years of service to the District.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins reported that three Shasta Collegiate Academy (SCA) staff members are attending the California Consortium for Independent Study Conference. He stated that Pioneer Continuation High School (PHS) ended its fourth session last Friday and was pleased to report that PHS Mary Street had four graduates. He commended PHS student Grace Kirby who was recognized at the Shasta County Office of Education's (SCOE) Every Student Succeeding Luncheon.

Enterprise High School: Ryan Johnson shared with the Board a presentation that was given to staff which celebrated positive trends in deficiency notices, freshman credit efficiency rates, attendance and reading. He recognized Heaven Torrez who was honored at SCOE's Every Student Succeeding Luncheon and the NorCal honor band and choir who recently competed at the state level. Mr. Johnson stated that they held a successful eighth grade invasion and that staff and students are preparing for *Starship*.

Shasta High School: Heath Bunton reported that winter formal had a nice turnout and that SHS hosted the EAL league wrestling tournament. He stated that they will also host the Masters section wrestling tournament over Presidents Week. Mr. Bunton reported that staff has implemented targeted intervention during flex time for Math, Social Science, English and Science with the hopes of reducing the number of D's and F's. He stated that staff continues to focus on implementing essential standards with RTI.

Foothill High School: Kevin Greene recognized Brittney Romer and Kelsey Cloney for supporting students in Short Term Independent Study (STIS). He commended staff for recovering over 70 days of attendance through STIS and Home and Hospital. Mr. Greene reported that the counselors have used flex time to have students complete their FAFSA registration and commended Administrative Intern Rylee Theodore for her work on improving student attendance.

Trustee Heaven Torrez arrived at 7:02 p.m.

REPORT FROM SUPERINTENDENT:

Dr. Owen Crosby commended FHS teachers Natalie Hendrickson and Mitch Barr along with all others involved on the amazing production of *Club Cougar*. He acknowledged PHS student Grace Kirby and Trustee Heaven Torrez who were honored at the Every Student Succeeding Luncheon. Dr. Crosby stated that it is impressive to see what students overcome and the hard work they put in to succeed. He reported that he has been visiting classrooms and attending winter events.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Ron Zufall reported that he heard concerns from teachers regarding RTI reducing the minutes of instruction for high achieving students and teachers who emphasized the importance of balancing the number of CTE pathways. He noted that a performing arts building on the east side of town would be beneficial to the community. Trustee Zufall attended a meeting at Simpson University and reported that their nursing program will expand to accept 70 students annually and that the building for the new engineering program is almost complete. He commended Dr. Dhanuka on exploring the possibility of a medical school here in Redding noting that it would be good for healthcare and the economy.

SHS Student Board Member Aiden Johnson stated that a homecoming rally was held last Friday. He reported that the girls' senior night is this Thursday and that students are looking forward to the Presidents Week break.

Trustee Luke Wilson reported that he helped staff with *Club Cougar* and commended the teachers for the extra hours they put in to make the show great. He stated that he will go to Disneyland with the FHS drama students.

FHS Student Board Member Ava Wilson reported that homecoming week and the rally went smooth. She stated that sports boosters held a successful crab feed fundraiser and that closing night for *Club Cougar* was on Saturday. Trustee Wilson reported that there has been positive feedback on the changes to the RTI schedule. She stated that counselors are busy enrolling students for next year.

EHS Student Board Member Heaven Torrez reported that students had a lot of fun during spirit week and at the homecoming rally and game. She reported that seven students attended the Key Club Kiwanis Governors visit. Trustee Torrez stated that EHS plans to hold a Special Olympics in May for schools across the county.

DISCUSSION:

Initial Proposals for Negotiation:

SSEA Lead Negotiator Sheena Thurston and ESP Lead Negotiator April Williams introduced the negotiating teams for SSEA and ESP and presented SSEA and ESP's initial proposals for negotiation for 2026-27, as follows:

- SSEA and District Mutual Openers – Appendix A Salary Regulations, Article A.1.2 and Article A.1.3
- SSEA Openers – Article 8 Class Size and Article 11 Leaves.
- ESP Openers - Article 8 Vacations and Article 9 Leaves

Sheen Thurston stated that ESP and SSEA are seeking a compensation increase for the 26-27 school year including health benefits.

Jason Rubin presented the District's initial proposal for negotiations with SSEA and ESP for 2026-27, as follows:

- SSEA – Article 10 Compensation
- ESP – None

Jason Rubin stated that the District is seeking a multiyear agreement for compensation increases as a percentage.

In addition, the District, SSEA, and ESP will address term and completion of meet and negotiate per the contract. Initial proposals will be posted on the SUHSD website, and a Public Hearing to allow comment on the proposals presented this evening will be agendized for the March 10 regular Board meeting.

CSBA Policies: As the CSBA policy liaison, Trustee Andrea Hoheisel reviewed the policies and met with District Administration to review her questions. She stated that this is a special batch of policies on immigration. Trustee Hoheisel recommended the Board waive the second reading and approve the policies.

Spring Study Session: The Board tentatively agreed to meet on Tuesday, April 28 at 5:30pm for the spring Board study session. The office of the Superintendent will confirm the date and time by email with the Board.

Monthly Financial Report: David Flores stated that the report compares actuals through January 2026 to the First Interim Budget from December. He reported that he will recalibrate the budget when he brings Second Interim next month.

Change Orders: David Flores stated that there are two change orders for the Shasta High School parking lot. He reported that the District requested that the striping and directional arrows be redone to better accommodate the flow of traffic. Mr. Flores stated that the City of Redding changed the sloping requirements of the driveway, therefore, additional work had to be done. He reported that the overall cost of the parking lot has come in less than originally projected.

Multi-Campus Field Repair and Lights: David Flores reported that the District would like to contract for architect services with Nichols, Melburg & Rossetto (NMR) for the district wide field lighting project. He stated that the District needs to investigate the electrical supply, irrigation, and field condition of the varsity softball and baseball fields to properly bid the project. Mr. Flores stated that a second contract will be brought back to the Board for the actual work.

LCAP Midyear Goal Update: Leo Perez conducted a presentation on the Local Control and Accountability Plan (LCAP) Mid-Year Report reviewing the status of each of the four goals. In regard to Goal 1, Trustee Ayer inquired how the District's Advanced Placement test scores compare to other neighboring districts. Mr. Perez stated that Shasta High School had the highest pass rate in the area. Trustee Zufall stated that he feels the CTE concentrator total is more important than the CTE completer total because students can learn what career pathway they may or may not be interested in. Mr. Perez stated that he will gather feedback this spring from community partners on next year's LCAP.

PUBLIC HEARING - Reduced-Day Extended School Year Program: At 8:04p.m., Trustee Hoheisel declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the Reduced-Day Extended School Year (ESY) program. There were no comments, and the public hearing was declared closed.

Jason Rubin stated that the ESY waiver allows the District to provide ESY services to identified students with special needs utilizing a fifteen days, six hours per day instructional model, rather than the traditional model of twenty days and four hours per day of instructional time. By continuing to approve this waiver it would continue our Extended School Year Program and be in line with our neighboring districts.

ADVANCE PLANNING:

Next Meeting Date: March 10, 2026

Suggested Future Agenda Items: Trustee Hoheisel asked the Board to email herself or Superintendent Owen Crosby if they have suggested agenda items.

ADJOURNMENT:

The meeting adjourned at 8:06p.m.

Mike Bridges, Clerk
Board of Trustees

Owen Crosby, Executive Secretary
Board of Trustees

Bd. Min. 2-10-26//

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Trustee Absence from the February 10, 2026 Regular Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Board Bylaws and Ed. Code allow the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

REFERENCES:
Board Bylaw 9250/Ed. Code 35120c

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Approve and Accept the 2024-25 Annual Audit Report

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The 2024-25 Audit Report has been completed by Christy White Certified Public Accountants. Christy White is a new auditor performing the annual audit for the Shasta Union High School District (District), and University Preparatory School (U-Prep). The Shasta Charter Academy uses the firm Vicenti, Lloyd, Stutzman.

Copies of the 2024-25 annual Audit Report were distributed to Board Members under separate cover. Education Code 41020 requires an annual, independent audit of district financial records.

The district received the completed audit on February 27, 2026 and meets the required and recommended guidelines. The District expects certification by the State Controllers' Office.

The audit opinion (overall conclusion) received is an Unmodified (clean) Opinion on its financial statements. The financial statements present fairly, in all material respects, the financial position of the District. The statements are prepared in accordance with GAAP. No material misstatements were identified. There were no weaknesses in internal control over financial reporting, no material noncompliance with laws or regulations, all Federal and State compliance audits were unmodified.

The total net position of the district increased, the unrestricted position remains negative due primarily to pension and OPEB obligations. The district is operationally stable. The growth in fund balance is significantly influenced by financing activity (bond anticipation notes), not solely operating surpluses.

With regards to capital assets and long term liabilities, the capital assets net position is \$98m, long term liabilities are \$144m, up 7.85% from last year. Long term obligations (pensions, OPEB, bonded debt) remain the primary structural pressure on the unrestricted net position.

The district had no material weaknesses in our internal controls. However, we did have one finding that qualified as a significant deficiency. There were no federal or state findings.

Economic and forward-looking considerations are as follows;

- Enrollment decline
- Uncertain federal/state revenues
- High pension obligations
- Cooling California economy

Strategic Implication for the Board: The District's short-term financial health is strong; however:

- Structural pension liabilities
- Enrollment-driven funding volatility
- Capital financing decisions

These concerns will shape district sustainability over the next 3-5 years.

There were two findings in the 2025 audit, they are as follows;

2025-001 – Financial Reporting Controls

Material audit adjustments were required for cash & investments (Charter Fund), Accounts receivable (Cafeteria Fund), and Prepaid expenditures (General Fund). This is a new finding, not a repeat finding. This is not a material weakness, but financial statement preparation controls need strengthening at year-end close.

2025-002 – Associated Student Body (ASB) Controls

This finding is for weak documentation and authorization controls at Enterprise High School:

- Missing fundraising receipt documentation
- Disbursements lacking documented pre-approval

This creates a risk for misappropriation of student funds. It is a repeat finding.

Corrective actions include:

- Pre-numbered receipts
- Required reconciliations
- Mandatory pre-approval of expenditures
- Training & Oversight

The accounting department will be working closer with Enterprise High School ASB to make and enforce corrective actions and compliance.

In general, the district had a clean audit opinion, an increase in net position, significant fund balance growth with no federal or state compliance findings or material weaknesses. Areas requiring attention are the controls over the close process, the repeat ASB finding, growth in long term liabilities, the negative unrestricted net position and not classified as a low-risk auditee.

REFERENCES:

Copies of the 2024-25 annual Audit Report were distributed to the Board under separate cover and can be obtained by contacting the District Office at 530-241-3261.

Government Code Section 41020

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2025-26 Second Interim

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The Education Code requires the Board to certify whether or not the district will be able to meet its financial obligations twice each year. The purpose of these reports is to ensure the Board is informed of budget conditions and alerted to potential financial problems. This interim report consists of:

- Narrative description of all funds
- General Fund Cash Flow Forecast
- Multi-Year Projection
- Certification of Interim Report

This interim report is developed in the Business Office by analyzing actual financial activity and making revenue and expenditure projections based on the most current information available.

The current operating budget is First Interim, which was board approved at the December 2025 meeting. The Second Interim is a second adjustment to the current operating budget and a revised multi-year projection. Actual expenditures are captured through January 31, 2026.

The Second Interim Budget COLA used for 2025-26 remains at 2.30%. The Governor released his January budget proposal for 2026-27 and the COLA was reduced to 2.41% from a previous percentage of 3.02%. The 2027-28 projected COLA based on the January proposal is 3.06%, down from the previous projection of 3.42%. The LCFF funded Average Daily Attendance (ADA) projections were nominally increased from First Interim, 2025-26 was increased by 16 ADA to 3,991, compared to 3,975 at First Interim. The 2025/26 and 2026-27 ADA projections remain unchanged from First Interim. The

State Teachers Retirement System (STRS) and the Public Employee Retirement System (PERS) percentages also remain unchanged from First Interim.

The following tables show the multi-year projections separated between unrestricted, restricted, and combined based on the major assumptions outlined above.

Standards and Criteria

School districts are required to conduct an interim review of their financial operations in accordance with State-adopted standards and criteria. This process has been in effect for several years. In addition, AB-1200 requires each district to determine whether it can meet its multi-year financial commitments.

Two of the primary criteria for making a determination of ability to meet financial obligations are cash balance and fund balance. The cash balance is monitored on a monthly basis and projected forward to determine any future shortfalls. Combined between Unrestricted and Restricted, we project to deficit spend in the current and next two future years. On average, we are deficit spending \$6.5m per year in the current and next two years. The deficit spending is almost evenly split between Unrestricted and Restricted. Based on the Multi-Year projection and cash flow analysis, I am recommending a positive certification.

NARRATIVE DESCRIPTION OF ALL FUNDS

District financial operations are carried out through fourteen separate funds. Each fund is a distinct accounting entity established for a specific purpose. Budget reports are included for each fund. All funds are included in the state SACS report provided under separate cover. The current year outlook for each fund is described below:

General Fund

The General Fund is the district's primary operating fund.

The components of the 2025-26 ending balance are as follows:

Revolving Cash	\$ 17,400
Restricted Ending Balance	12,294,719
Unrestricted Lottery	4,965,913
Farm & Foundation Funds	939,856
Declining Enrollment/COLA Mitigation	5,498,264
Economic Uncertainties – 3.5%	3,025,191
Total Projected Ending Balance	\$26,767,352

Charter Schools (2)

The charter schools are projected to have positive cash and fund balances for the current and subsequent two years.

Shasta Charter Academy – The charter continues to manage its own program and finances. SCA maintains a 25% reserve for economic uncertainties, which totals \$1.2m. The projected ADA for Second Interim, and each of the next two years is 280. SCA is projecting to deficit spend in the current year, and remain relatively flat in the two future years. They are maintaining an average ending balance of \$2.5m on their multi-year projection.

University Preparatory School – The U Prep charter enrollment is projected to be 965. The reserve levels are projected to be 8% for Economic Uncertainty. U Prep is budgeted to have \$4m designated for charter goals. The total ending balance is \$8m, they are projected to deficit spend moderately in the current year, but not in the following two years.

Farm Fund

This fund is used to account for the activities at the district farm. The projected ending balance is \$52k. For state reporting purposes, this fund and the Foundation Trust Fund are combined with the General Fund.

Adult Education Fund

This fund accounts for the Adult Ed program operated by the District. Funds in this account are restricted in their use. The projected ending balance is \$0.

Cafeteria Fund

Statewide all meals served by Food Service are free. The reimbursement rate is helping our Food Service program with its deficit spending issue. There is currently no contribution budgeted from the General Fund to the Cafeteria Fund for Second Interim. Projected revenues are \$3.3m, expenditures are budgeted to be \$4.9m. The Food Service Department is projected to have a positive ending fund balance of \$276k.

Deferred Maintenance Fund

This money is used for major maintenance projects (painting, roofing, electrical, etc.). Projected expenditures are \$110k, the projected ending balance is \$474k.

Pupil Transportation Equipment Fund

This fund is used to account for transportation equipment replacement. There are no planned expenditures in 2026, the projected ending balance is \$61k.

Foundation Trust Fund

This fund accounts for the scholarship funds within the District. The ending balance is projected at \$888k. For state reporting purposes, this fund and the Farm Fund are combined with the General Fund.

Special Reserve Fund

This fund is used for non-capital purposes. The 2025-26 estimated ending balance is \$3.3m. We are not budgeting any transfers to the general fund for the current or next two years.

Retiree Benefit Fund

This fund accounts for the District's annual contributions to retiree health benefits and the related purchase of such benefits for retirees. Each employee group shares in the District's contribution. The projected ending balance is \$1.5m.

Building Fund (Bond Projects)

This fund was used for tracking expenditures from Measure I. As of June 30, 2025, Measure I funds have been completely expended. With the passing of Measure M in November of 2024, any proceeds or expenditures from Measure M will be tracked in this fund. We are projecting to expend \$5m of Measure M by June 30, 2026.

Capital Facilities Fund (Developer Fees)

This fund is the accounting entity for school impact fees on new development. This money is not available for the general operating expenses of the district. These funds are used to furnish classrooms and provide growth-driven facilities and

equipment. The projected ending balance for this fiscal year is \$1.8m. We will partner these funds with Measure M bond dollars to enhance our bond project expenditures.

County Schools Facilities Fund

The county schools facilities fund is used to record state matching funds for past projects. In 2024/25 we received \$3.3m in state matching funds for modernization projects that were completed three to four years ago. We are utilizing these funds to augment our bond projects. We are currently projecting to expend \$1.5m in 2025/26, carrying over \$1.8m into next year for future needs.

Special Reserve Fund for Capital Projects

This fund was used to deposit the funds from the Bond Anticipation Note (BAN) we did in 2019, as well as a Cal Shape Grant for HVAC. The BAN has been completely expended, there are no remaining funds as of 06/30/2025. The remaining ending balance is the carry over balance from the Cal Shape Grant. These dollars will be expended by September of 2025 as this project started in February of 2025.

Bond Interest and Redemption Fund

This fund accounts for the receipt of property taxes to repay the principal and interest on the Measure B and Measure I bond sales. This fund is managed by the county auditor/treasurer. This fund is restricted in use and cannot be used to pay General Fund expenses.

Debt Service Fund

This fund is used to repay the COPs (Series N) issued in February of 2010. Series N combined the FHS (Series B) and SHS (Series M) COPs issues to take advantage of reduced interest rates. The estimated ending balance for this fund is \$201k. The last scheduled payment for this debt was June of 2024.

REFERENCES:

The SACS report was provided to the Board under separate cover and can be obtained by contacting the District Office at 530-241-3261.

AB1200

Shasta Union High School District
2025/26 Second Interim Budget
General Fund
March 10, 2026

Item	General Fund 2025/26 Second Interim			General Fund 2026/27 Projected Budget			General Fund 2027/28 Projected Budget		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
COLA %	2.30%			2.41%			3.06%		
Projected Enrollment	4,343			4,228			4,203		
District ADA	3,991			3,871			3,848		
County ADA	50			50			50		
District + County ADA	4,041			3,921			3,898		
REVENUE									
LCHF	\$ 57,338,212	0	57,338,212	58,496,294	0	58,496,294	59,245,904	0	59,245,904
Federal	0	3,579,174	3,579,174	0	3,032,768	3,032,768	0	3,032,768	3,032,768
State	1,644,434	8,676,645	10,321,079	1,644,434	5,385,128	7,029,562	1,644,434	5,385,128	7,029,562
Other Local	2,840,351	4,450,063	7,290,414	2,840,351	4,450,063	7,290,414	2,840,351	4,450,063	7,290,414
Total Revenue	\$ 61,822,997	16,705,882	78,528,879	62,981,079	12,867,959	75,849,038	63,730,689	12,867,959	76,598,648
EXPENDITURES									
Certificated Salaries	\$ 23,467,147	5,500,573	28,967,720	24,188,686	5,614,708	29,803,394	24,582,253	5,713,099	30,295,352
Classified Salaries	9,620,561	4,100,856	13,721,417	9,955,355	4,199,837	14,155,192	10,145,754	4,255,463	14,401,217
Employee Benefits	14,038,103	6,671,684	20,709,787	14,325,101	6,730,940	21,056,041	15,097,129	6,826,114	21,923,243
Total Salary & Benefits	47,125,811	16,273,113	63,398,924	48,469,142	16,545,485	65,014,626	49,825,136	16,794,677	66,619,813
Books & Supplies	3,038,203	5,209,421	8,247,624	2,966,700	2,606,246	5,572,946	2,966,700	2,606,246	5,572,946
Services & Other Expenses	6,829,479	3,642,558	10,472,037	6,139,728	2,753,884	8,893,612	6,139,728	2,753,884	8,893,612
Capital Outlay	636,395	1,511,509	2,147,904	272,798	962,103	1,234,901	272,798	962,103	1,234,901
*Other Outgo (excluding Transfers of Indirect Costs)	1,300,481	357,426	1,657,907	1,300,481	259,663	1,560,144	826,800	259,663	1,086,463
**Other Outgo - Transfers of Indirect Costs	(1,002,912)	874,547	(128,365)	(1,002,912)	874,547	(128,365)	(1,002,912)	874,547	(128,365)
Total Expenditures	57,927,457	27,868,574	85,796,031	58,145,937	24,001,928	82,147,864	59,028,250	24,251,120	83,279,370
DIFFERENCE:	\$ 3,895,540	(11,162,692)	(7,267,152)	4,835,142	(11,133,969)	(6,298,826)	4,702,439	(11,383,161)	(6,680,722)
OTHER USES - Transfer to Cafeteria	0	0	0	0	0	0	0	0	0
OTHER USES - Transfer to Retiree Benefits	(620,000)	0	(620,000)	(620,000)	0	(620,000)	(620,000)	0	(620,000)
OTHER USES - Transfer to Transportation Equipment	(18,000)	0	(18,000)	(18,000)	0	(18,000)	(18,000)	0	(18,000)
OTHER USES - Transfer to Uprep for Medical Funds									
OTHER SOURCES - Transfers from Retiree Fund	734,601	0	734,601	687,865	0	687,865	687,865	0	687,865
OTHER SOURCES - Transfers from Fund 17	0	0	0	0	0	0	0	0	0
OTHER SOURCES - Transfers from Fund 11									
Contributions	(8,120,225)	8,120,225	0	(8,000,000)	8,000,000	0	(8,000,000)	8,000,000	0
Total, Other Financing Sources/Uses	(8,023,624)	8,120,225	96,601	(7,950,135)	8,000,000	49,865	(7,950,135)	8,000,000	49,865
CHANGE TO FUND BALANCE	\$ (4,128,084)	(3,042,467)	(7,170,551)	(3,114,993)	(3,133,969)	(6,248,961)	(3,247,696)	(3,383,161)	(6,630,857)
AUDIT ADJUSTMENT	0	0	0	0	0	0	0	0	0
BEGINNING BALANCE	18,600,707	15,337,196	33,937,903	14,472,623	12,294,729	26,767,352	11,357,630	9,160,760	20,518,391
ENDING BALANCE	\$ 14,472,623	12,294,729	26,767,352	11,357,630	9,160,760	20,518,391	8,109,934	5,777,600	13,887,534
COMPONENTS OF THE ENDING BALANCE									
NONSPENDABLE FUND BALANCE									
Revolving Cash	\$ 17,400		17,400	17,100		17,100	17,100		17,100
Prepaid Expenditures	0		0	0		0	0		0
RESTRICTED PROGRAMS		12,294,729	12,294,729		9,160,760	9,160,760		5,777,600	5,777,600
R6019 Student Support and Prof. Dev. Descr BG		629,145	629,145		0	0		0	0
R6266 Educator Effectiveness, FY 2021-22		142,932	142,932		0	0		0	0
R6300 Lottery: Instructional Materials		3,438,919	3,438,919		3,408,939	3,408,939		194,211	194,211
R6546 Mental Health-Related Services		201,237	201,237		0	0		0	0
R6762 Arts, Music, & Instr. Mtrls Discretionary BG		174,648	174,648		0	0		0	0
R6770 Arts & Music in Schools Prop 28		425,788	425,788		0	0		0	0
R7339 Dual Enrollment Opportunities		54,530	54,530		0	0		0	0
R7399 LCHF Equity Multiplier		576,809	576,809		168,432	168,432		0	0
R7412 A-G Access/Success Grant		302,097	302,097		0	0		0	0
R7413 A-G Learning Loss Mitigation Grant		6,239	6,239		0	0		0	0
R7435 Learning Recovery BG		758,996	758,996		0	0		0	0
R9010 Other Restricted Local		5,583,389	5,583,389		5,583,389	5,583,389		5,583,389	5,583,389
COMMITTED	11,430,032		11,430,032	8,443,025		8,443,025	5,155,726		5,155,726
Instructional Materials (Unrestricted Lottery)	4,965,913		4,965,913	4,000,000		4,000,000	4,215,870		4,215,870
Declining enrollment mitigation/COLA Decreases	5,524,263		5,524,263	3,503,169		3,503,169	0		0
Farm and Foundation Funds	939,856		939,856	939,856		939,856	939,856		939,856
Information Technology Equipment	0		0	0		0	0		0
Transportation equipment	0		0	0		0	0		0
ASSIGNED	0		0	0		0	0		0
UNASSIGNED/UNAPPROPRIATED									
Reserve for Economic Uncertainties - 3.5%	3,025,191		3,025,191	2,897,505		2,897,505	2,937,108		2,937,108

**Shasta Charter Academy
2025-26 2nd Interim Budget
Multi-Year Projection
March 3, 2026**

	2025-26 Projected Budget	2026-27 Projected Budget	2027-28 Projected Budget
ENROLLMENT	280	285	285
ADA	275	280	280
REVENUES			
State Aid Undistributed	1,261,593	1,347,412	1,383,312
State Aid Supp/ Conc Grant	263,447	255,985	252,586
EPA Funds	837,377	873,149	899,868
State Aid Prior Year	(65,248)	-	-
In-Lieu Property Taxes	1,406,180	1,434,279	1,483,380
Federal Special Education	41,035	41,445	41,860
Other Federal Income	-	-	-
Mandated Costs	16,273	16,436	16,600
State Lottery	52,250	52,773	53,300
State Lottery Restricted	22,550	22,776	23,003
STRS On Behalf	144,532	145,977	147,437
Other State Income	164,323	165,966	167,626
Interest	70,000	25,000	20,000
FMV	-	-	-
Local Income	29,000	28,710	28,423
State Special Education	256,496	259,060	261,651
TOTAL REVENUES	4,499,807	4,668,968	4,779,046
EXPENDITURES			
Certificated Salaries	2,265,980	2,504,895	2,580,023
Classified Salaries	510,189	538,454	552,454
Employee Benefits	717,222	756,587	777,015
Books and Supplies	128,760	130,048	136,550
Services & Other Exp	719,914	712,715	719,842
Capital Outlay	383,658	15,500	10,500
Other Outgo / Financing Uses	80,482	-	-
TOTAL EXPENDITURES	4,806,205	4,658,199	4,776,383
DIFFERENCE	(306,398)	10,769	2,663
BEGINNING BALANCE	2,725,838	2,504,873	2,515,642
Restatement/Adjustment	85,433	-	-
ENDING BALANCE	2,504,873	2,515,642	2,518,305
COMPONENTS OF THE ENDING BALANCE			
Reserve: Revolving Cash	25,000	25,000	25,000
Reserve: Prepaid Expenditures	-	-	-
Reserve: Student Support & PD DBG	0	-	-
Reserve: Educator Effectiveness	-	-	-
Reserve: Restricted Lottery	48,232	48,232	48,232
Reserve: State Special Ed	(0)	-	-
Reserve: Mental Health-Rltd Srvc	19,109	19,109	19,109
Reserve: Arts Music & IM Disc BG	-	-	-
Reserve: Arts and Music in Schools	268	268	268
Reserve: Learning Recovery EBG	5,336	-	-
Reserve: Other Restricted State	-	-	-
Board Des: Capital Projects	1,149,270	1,202,377	1,175,494
Board Des: Clubs	3,272	3,272	3,272
Board Des: Unrestricted Lottery	52,833	52,833	52,833
Reserve for Economic Uncertainty	1,201,551	1,164,550	1,194,096
Total	2,504,873	2,515,642	2,518,305

**University Preparatory Charter School
2025-2026 2nd Interim Budget
Multi-Year Projection
March 11, 2026**

Item	2025-2026 Proposed Budget	2026-2027 Projected Budget	2027-2028 Projected Budget	Comments
ENROLLMENT	1,000	990	990	
ADA	969	960	960	Based on 97% ADA
REVENUES				
State Aid	\$ 4,400,921	\$ 4,479,547	\$ 4,603,533	
Property Taxes	5,016,175	5,116,412	5,291,568	
EPA	2,629,095	2,672,538	2,735,722	
STRS on Behalf	798,502	798,502	798,502	Off-set expenditure
Other State Aid (SSPDD Block Grant)	303,467	0	0	
Other State Aide - LREBG	22,987	0	0	
Other State Aid - Prior Year	(90,814)	0	0	
Other State Aid - Testing	2,908	0	0	
Other State Aid - ELPAC	40	0	0	
Lottery - Unrestricted	183,350	182,400	182,400	
Lottery - Restricted	79,130	78,720	78,720	
Mandated Block Grant	39,469	39,856	41,072	
Confucius Classroom	0	0	0	Budgeted as received
Title II	20,837	20,837	20,837	
Proposition 28 Art and Music	152,294	152,294	152,294	
Mental Health Services	82,571	82,571	82,571	
ELO-P	11,362	0	0	
Interest Income	90,751	50,000	50,000	
Other Local	40,967	0	0	Budgeted as received
TOTAL REVENUES	\$ 13,784,012	\$ 13,673,677	\$ 14,037,219	
EXPENDITURES				
Certificated Salaries	\$ 5,925,382	\$ 5,960,121	\$ 6,091,477	Step and Column and 7th Period Assignment
Classified Salaries	718,832	738,925	759,421	Adjustments
Athletic Coach	285,837	285,837	285,837	
Salary Driven Benefits	2,521,749	2,531,249	2,598,991	STRS 25-26 19.10%, 26-27 19.10%, 27-28 19.10% PERS 25-26 26.81%, 26-27 26.90%, 27-28 27.80%
STRS on Behalf	798,502	798,502	798,502	Revenue off-set
Books and Supplies	828,177	639,300	639,300	Adjust Expenses for One-Time Dollars
401(a) Contribution	145,000	145,000	145,000	
Services & Other Exp	691,896	631,896	631,896	Adjust Expenses for One-Time Dollars
SUHSD Oversight and Services	1,893,691	1,888,335	1,941,211	Based on Actual Revenues
Capital Outlay	143,532	0	0	
TOTAL EXPENDITURES	\$ 13,952,598	\$ 13,619,165	\$ 13,891,635	
DIFFERENCE	(168,586)	54,512	145,584	One-Time Expenditures including reduction to funds expiring in 2026 (Proposition 28 23-24 allocation and Educator Effectiveness)
OTHER USES	0	0	0	
CHANGE TO FUND BAL.	\$ (168,586)	\$ 54,512	\$ 145,584	
BEGINNING BALANCE	8,186,825	8,018,239	8,072,750	
ENDING BALANCE	\$ 8,018,239	\$ 8,072,750	\$ 8,218,334	
COMPONENTS OF THE ENDING BALANCE				
Revolving Cash	1,000	1,000	0	
Reserve for Economic Uncertainties	1,116,208	1,089,533	1,111,331	
MAA	302,737	302,737	302,737	
Hourly Programs	65,359	65,359	65,359	
Unrestricted Lottery	1,208,787	1,208,787	1,208,787	
Restricted Lottery	681,687	681,687	681,687	
Confucius Classroom	39,565	39,565	39,565	
Educator Effectiveness Block Grant	0	0	0	
Learning Loss Re Learning Loss Recovery Emergency BG	22,987	0	0	
Other State Aid - Other State Aid - SSPDDBG	127,781	63,890	0	
ELO-P	51,846	51,846	51,846	
A-G Learning Loss Mitigation	8,045	0	0	
Prop 28 Art and Music	272,847	136,209	136,209	
* Ethnic Studies	12,267	12,267	12,267	
Reserve for Mental Health Services	91,610	81,371	81,371	
Reserve for Charter Goals	4,015,513	4,338,500	4,527,177	
401(a) Reserve	1,000,000	1,000,000	1,000,000	
	8,018,239	8,072,750	8,218,334	

**Shasta Union High School District
2025-26 2nd Interim
Farm Fund**

Item	2025-2026 2nd Interim 0000
REVENUES	
Livestock Sales	\$ 1,000
Farmhouse Rent	
Interest	1,000
Cont. To Program	
TOTAL REVENUES	\$ 2,000
EXPENDITURES	
Instr. Materials	\$ 6,000
Scholarships	
Cattle Purchase	
Farm Supplies	0
TOTAL EXPENDITURES	\$ 6,000
DEFERRED	\$ (4,000)
OTHER SOURCES	
OTHER USES - Trnsfr to Gen Fund	0
CHANGE TO FUND BAL.	\$ (4,000)
BEGINNING BALANCE	56,215
ENDING BALANCE	\$ 52,215

**SUHSD
Adult Ed Fund
2025-2026
2nd Interim**

Item	0000 Undist	6391 Adlt EdBick	7690 STRS On-Behalf	Totals
REVENUE				
State Aid	\$ -			\$ -
Interest	\$ -			\$ -
Fair Market Value	\$ 208			\$ 208
State Income			\$ 16,301	\$ 16,301
Adult Ed Fees	\$ -			\$ -
Local Income		\$ 222,791		\$ 222,791
Contribution	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 208	\$ 222,791	\$ 16,301	\$ 239,300
EXPENDITURES				
Certificated Salaries	\$ -	\$ 107,465		\$ 107,465
Classified Salaries	\$ -	\$ 30,210		\$ 30,210
Employee Benefits	\$ -	\$ 45,909	\$ 16,301	\$ 62,210
Books & Supplies	\$ -	\$ 17,154		\$ 17,154
Services & Other Operating Exp	\$ -	\$ 32,362		\$ 32,362
Capital Outlay	\$ -			\$ -
Other Outgo (Ind Cost Rate 5.0%)	\$ -	\$ 10,609		\$ 10,609
Total Expenditures	\$ -	\$ 243,709	\$ 16,301	\$ 260,010
DIFFERENCE	\$ 208	\$ (20,918)	\$ -	\$ (20,710)
OTHER SOURCES - OTHER USES	\$ -	\$ -		\$ -
CHANGE TO FUND BALANCE	\$ 208	\$ (20,918)	\$ -	\$ (20,710)
BEGINNING BALANCE	\$ -	\$ 20,918	\$ -	\$ 20,918
ENDING BALANCE	\$ 208	\$ -	\$ -	\$ 208
COMPONENTS OF THE ENDING BALANCE				
1. Reserve for Economic Uncertainties	\$ -			\$ -
2. Designated for Other Uses	\$ 208	\$ -		\$ 208

**Shasta Union High School District
2025-26 Second Interim
Cafeteria Fund**

ITEM	2025-26 First Interim
REVENUE	
Federal Revenue	\$ 1,286,678
State Revenue	1,919,685
Local Revenue	186,579
Total Revenue	\$ 3,392,942
 EXPENDITURES	
Classified Salaries	\$ 1,094,887
Employee Benefits	541,216
Food & Supplies	2,918,653
Services & Operating Expense	201,300
Capital Outlay	50,000
Other Outgo	0
Transfers of Indirect/Direct Support Costs	117,757
Total Expenditure	\$ 4,923,813
 DIFFERENCE	 (1,530,871)
 OTHER SOURCE - Contrib From Gen Fund	 \$ 0
OTHER USES - Debt Repayment	0
 CHANGE TO FUND BALANCE	 \$ (1,530,871)
 BEGINNING BALANCE	 \$ 1,807,621
 ENDING BALANCE	 \$ 276,750
 COMPONENTS OF THE ENDING BALANCE	
1. Stores	\$ 9,000
2. Revolving Cash	1,175
3. Reserve	266,575

**Shasta Union High School District
2025-26 Second Interim
Deferred Maintenance Fund
March 10, 2025**

ITEM	2025-26 Second Interim
REVENUE	
FMV of Cash	\$ 0
Transfer from Gen Fnd (obj 8091)	100,000.00
Transfer from fund 40 (obj 8915)	
Interest	8,000.00
Total Revenue	\$ 108,000.00
EXPENDITURES	
Technology	\$
Architect Fees	
Construction	15,000.00
Plumbing	18,000.00
Electrical	10,000.00
Heating and Cooling	15,000.00
Floor Systems	52,000.00
Total Expenditures	\$ 110,000.00
DIFFERENCE	(2,000.00)
CHANGE TO FUND BALANCE	\$ (2,000.00)
BEGINNING BALANCE	475,856.00
ENDING BALANCE	473,856.00

**Shasta Union High School District
2025-26 First Interim
Transportation Equipment Fund
December 9, 2025**

Item	2025-26 First Interim
REVENUES	
State Revenue	\$ 0.00
FMV	0.00
Interest	600.00
TOTAL REVENUES	\$ 600.00
 EXPENDITURES	
Maintenance & Repairs	\$ 0.00
Equipment Replacement	0.00
TOTAL EXPENDITURES	\$ 0.00
 DIFFERENCE	 \$ 600.00
 OTHER SOURCES - Trfr From Gen Fund	 18,000.00
OTHER USES - Trfr to Gen Fund	0.00
 CHANGE TO FUND BAL.	 \$ 18,600.00
 BEGINNING BALANCE	 42,571.00
 ENDING BALANCE	 \$ 61,171.00

**Shasta Union High School District
2025-26 Second Interim
Foundation Trust Fund
3/10/2026**

ITEM	2025-26 Second Interim
REVENUE	
Contributions/Donations	\$ 150,000.00
Interest	600.00
Fair Market Value of Cash	(2,000.00)
Total Revenue	\$ 148,600.00
EXPENDITURES	
Supplies	3,000.00
Scholarships Awarded	\$
District Office	1,500.00
FHS	16,000.00
PHS	2,000.00
SHS	16,023.00
EHS	10,000.00
Total Scholarships Awarded	45,523.00
Total Expenditures	\$ 48,523.00
OTHER SOURCES - Transfers In	0.00
CHANGE TO FUND BALANCE	\$ 100,077.00
BEGINNING BALANCE	787,964.00
ENDING BALANCE	\$ 888,041.00

**Shasta Union High School District
2025-26 Second Interim
Special Reserve - Non Capital
March 10, 2026**

ITEM	2025-26 Second Interim
REVENUE	
Interest	\$ 45,000.00
Adjust Market Value of Cash	(20,000.00)
Total Revenue	\$ 25,000.00
 EXPENDITURES	
Total Expenditure	\$ 0.00
DIFFERENCE	\$ 25,000.00
OTHER SOURCES - Trfr from Gen. Fund	0.00
OTHER USES - Trfr to General Fund	0.00
 CHANGE TO FUND BALANCE	 \$ 25,000.00
 BEGINNING BALANCE	 3,337,621.00
ENDING BALANCE	\$ 3,362,621.00

**Shasta Union High School District
2025-26 Second Interim
Retiree Benefits Fund
March 10, 2026**

	<u>CTA</u>	<u>ESP</u>	<u>CSEA</u>	<u>Mgmt/ Conf/ Supv</u>	<u>Total</u>
Beginning Balance, July 1, 2024	\$ 1,326,532.00	\$ (123,455.00)	\$ 205,076.00	\$ 137,360.00	\$ 1,545,513.00
District Contribution	373,949.23	91,684.46	67,399.93	86,966.38	620,000.00
Interest Earnings	33,112.47	(618.65)	5,305.76	4,368.18	42,167.76
Premiums Paid*	(465,408.00)	(127,867.00)	(29,917.00)	(111,409.00)	(734,601.00)
Transferred from CalPers Trust	0.00	0.00	0.00	0.00	0.00
2022/23 Contribution of \$500k from Fund 01, Arts, Music, Discr. Blk Grnt	0.00	0.00	0.00	0.00	0.00
2023/24 Contribution	\$ 1,268,185.70	\$ (160,256.19)	\$ 247,864.70	\$ 117,285.56	\$ 1,473,079.76
Fair Market Value of Cash					88,301.00
Adjusted Ending Balance					<u>\$ 1,561,380.76</u>

**Shasta Union High School District
2025-26 Second Interim
Building Fund (21)
March 10, 2026**

ITEM	2025-26 Second Interim
REVENUE	
Interest	\$ 0.00
Fair Market Value of Cash	0.00
Proceeds from Sale of Bonds	0.00
All Other Financing Sources	0.00
Total Revenue	\$ 0.00
 Expenditures	
Object 2310	15,000.00
Object 2410	15,000.00
Object Range 3000	7,152.00
New Equipment	5,000,000.00
 Total Expense	 5,037,152.00
Other Uses	
Other Sources	0.00
Interest and Expense Adjustment	0.00
Beginning Balance	20,007,875.00
Ending Balance	14,970,723.00

**Shasta Union High School District
2025-26 Unaudited Actuals
Capital Facilities Fund
December 9, 2025**

ITEM	2025-26 First Interim
REVENUE	
Interest	\$ 235,000.00
Fair Market Value of Cash	5,000.00
School Impact Refund	(20,000.00)
Developer Fees	139,029.00
Total Revenue	\$ 359,029.00
EXPENDITURES	
General Supplies	\$
Rentals	
Repairs/Upgrades	
Collection Fees from SCOE	
Admin Charges From General Fund	5,650.00
Capital Equipment	
Architect fees for auditorium seating	3,000.00
SLC Turf Field	0.00
Misc. District wide projects	0.00
FHS Furniture Budget	3,974.00
SHS Furniture Budget	100,000.00
EHS Furniture Budget	9,082.00
Total Expenditures	\$ 121,706.00
DIFFERENCE	237,323.00
OTHER USES - Trfr to Debt Fund	0.00
Net Total Transfers In and Out	0.00
CHANGE TO FUND BALANCE	\$ 237,323.00
Audit Adjustment	0.00
BEGINNING BALANCE	\$ 1,557,132.00
ENDING BALANCE	\$ 1,794,455.00

**Shasta Union High School District
2025-26 Second Interim
County Schools Facilities Fund (35)
March 10, 2026**

<u>ITEM</u>	<u>2025-26 Second Interim</u>
REVENUE	
Interest	\$ 60,000.00
Fair Market Value of Cash Modernization, OPSC All Other Financing Sources	
Total Revenue	\$ 60,000.00
 Expenditures	
SHS Overflow Parking Lot	412,047.00
Stacked Assessment & Master Plan	320,000.00
EHS Auditorium Seating	98,930.00
FHS Tennis Courts	750,646.00
SHS Auditorium Seating	23,991.00
 Total Expense	 1,605,614.00
 Other Uses	
Other Sources	0.00
 Interest and Expense Adjustment	 0.00
Beginning Balance	3,319,007.00
Ending Balance	1,773,393.00

**Shasta Union High School District
2025-26 Second Interim
Special Reserve - Capital Projects
March 10, 2026**

ITEM	2025-26 Second Interim
REVENUE	
Dev Fees	
Refund School Impact	
Interest	\$ 800.00
FMV of Cash	0.00
Proceeds from Bond Anticipation Notes	0.00
Cal Shape Grant	160,409.00
Total Revenue	\$ 161,209.00
 EXPENDITURES	
Filters & thermostats	160,409.00
Total Expenditure	\$ 160,409.00
 DIFFERENCE	 800.00
 OTHER SOURCES - Trfr from Gen. Fund	 \$ 0.00
OTHER SOURCES - TRFR to fund 21	0.00
OTHER USES - Trfr to fund 14 (obj 7615)	0.00
 CHANGE TO FUND BALANCE	 \$ 800.00
 BEGINNING BALANCE	 37,306.00
AUDIT ADJUSTMENT	0.00
ENDING BALANCE	\$ 38,106.00

**Shasta Union High School District
2025-26 Second Interim
Debt Service Fund Fund
March 10, 2026**

ITEM	2025-26 Second Interim
REVENUE	
Interest	\$ 4,000.00
Inc/(Dec) in FMV of Cash	0.00
Total Revenue	\$ 4,000.00
EXPENDITURES	
Interest	\$ 0.00
Principal	
Offset for Audit Adjustment	0.00
Total Expenditures	\$ 0.00
INTERFUND TRANSFERS IN	
From Fund 01, object 7619	\$ 0.00
From Fund 25, object 7619	\$ 0.00
Adjust for Audit Adjustment	0.00
OTHER SOURCES - Proceeds from COPS	0.00
Total Interfund Transfers and Other Sources	\$ 0.00
CHANGE TO FUND BALANCE	\$ 4,000.00
BEGINNING BALANCE	197,214.00
Beginning Balance Audit Adjustment	0.00
ENDING BALANCE	\$ 201,214.00

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Agreement to Provide Business & Payroll Services to the Junction and Black Butte Elementary School Districts, Beginning on July 1st, 2026

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
The District is requesting authorization to enter into a contract with the Junction and Black Butte Elementary School Districts. These are both new contracts, commencing on July 1st, 2026, expiring on June 30th, 2029 unless extended. The Shasta Union High School District is committed to providing a staff member, on site, to both districts one (1) day per week for the duration of the contract. The District Business Manager will oversee the business services to both districts and either she or another business department staff member will be on site one day per week.

AGREEMENT BETWEEN
SHASTA UNION HIGH SCHOOL DISTRICT AND BLACK BUTTE UNION
ELEMENTARY SCHOOL DISTRICT
FOR BUSINESS SERVICES

THIS AGREEMENT is made as of July 1, 2026, by and between the Shasta Union High School District (“Provider”) and the Black Butte Union Elementary School District (District).

WHEREAS, District has a need for Business (“Services”) and desires for Provider to provide the Services; and

WHEREAS, Provider is willing to assign certain Provider employees to the District in order to perform the Services pursuant to the terms and conditions of this agreement;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein and for such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- A. Services.** Provider shall assign one Business Manager of Business and Payroll (“Employee” or, collectively, “Employees”) to the District in order to provide the Services as described herein. Provider shall ensure compliance with the following requirements:
1. The assigned Employees shall hold appropriate licenses, credentials, and have appropriate industry experience as determined by Provider.
 2. The assigned Employees shall perform all duties set forth as designated by Provider to include, but not limited to, the following:
 - a. See Attachment A for specific services
- B. Reimbursement.** Provider shall continue to be the employer of Employees, and pay the salary and benefits of Employees during the Term of this Agreement. Employees shall serve a total of one (1) day per week (with the exception of holidays, vacation, or sick time) for the duration of this agreement. Employees will perform work for the District as outlined in Section A, Services. Employees shall continue to perform assigned duties for Provider the remainder of the year. District shall reimburse Provider for its respective share of the Employees’ annual salary, benefits, and indirect costs in the amount of Seventy Thousand, Dollars (\$70,000). Payments shall be made on a quarterly basis and District shall pay Seventeen Thousand, Five Hundred Dollars (\$17,500) to Provider no later than the last business day of September, December, March, and June. The District shall provide an office, equipment, and other materials as required to perform work for the District.

- C. Term.** This Agreement shall commence on July 1, 2026 and shall continue through June 30, 2029 (“Term”). Following this period, the Agreement shall be renewable for another 12 month term with mutual written agreement between District and Provider.
- D. Annual Review.** During the Term of this Agreement, the District and Provider shall meet semi-annually to discuss issues regarding the Services, including the assigned Employees’ performance, review of the budget and expenditures, whether the Services are meeting District needs, and other related matters.
- E. Personnel Screening.**
1. Education Code section 45125.1 shall apply to any Employees who are assigned to provide school and classroom janitorial, schoolsite administrative, schoolsite grounds and landscape maintenance, pupil transportation, or schoolsite food-related services under this Agreement or who otherwise will have direct contact with students in the performance of this Agreement. Provider shall require any such Employees to submit to fingerprints and undergo a criminal background check by the Department of Justice or provide proof thereof to the other party.
 2. The parties shall not permit any such Employees to have contact with students until the Employee has provided verification by a licensed physician that he or she is free from active tuberculosis.
- F. Termination of Agreement.** This Agreement may be terminated with a Sixty (60) day written notice of either party any time upon the resignation or refusal or inability to perform the essential function of the position, with or without reasonable accommodation as defined by applicable law, of any Employee.
- G. Hold Harmless.** To the fullest extent permitted by law, each party shall defend, indemnify, and hold the other party, its Governing Board, members of its Governing Board, officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney’s fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of the indemnified party, its officers, employees, volunteers, or agents.
- H. No Employment Rights.** Each party’s employees shall be under the exclusive management control of that party and shall not be employees of the other party for any purposes whatsoever. No relationship of employer and employee is created by this Agreement.
- I. Discrimination.** The parties and its employees shall not discriminate because of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental, physical disability, or any other basis prohibited by law against

any person by refusing to furnish such persons any service or privilege offered by the parties under this Agreement.

J. Compliance with Law. In the performance of their respective obligations contemplated by this Agreement, each party agrees to comply with all applicable local, state and federal laws and regulations, as those laws and regulations may change from time-to-time.

K. No Third-Party Rights. Nothing in this Agreement is intended to make any person or entity who is not signatory to the Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.

L. Notice. As used in this Agreement, notice includes but is not limited to the communication of notice, request, demand, approval, statement, report, acceptance, consent, waiver and appointment. All notices must be in writing. Notice is considered given either (a) when delivered in person to the recipient named as below, or (b) when emailed and then deposited in the United States mail in a sealed envelope or container, postage and postal charges prepaid, addressed by name and address to the party or person intended as follows:

Notice to District: Richard Gifford – Superintendent
7752 Ponderosa Way
Shingletown, CA 96088

Notice to Provider: David Flores – Assoc. Superintendent of Business
Services
2200 Eureka Way, Suite B
Redding, CA 96001

M. Amendments. The parties agree to make appropriate amendments to this Agreement from time to time, to comply with state and federal legislation or rules and regulations issued by state or federal agencies, if such amendments are required, provided, however, that in the event the changes required, or the legislation, or the rules and regulations, materially change the contract or affect the validity thereof either whole or in part, then in that event, the Agreement may be terminated at the option of either party.

N. Entire Agreement. This Agreement contains the entire Agreement and understanding between the parties and supersedes all prior written or oral Agreements with respect to the subject matter herein. Any modification to this Agreement must be made in writing, signed by the authorized representatives of the District and Provider, and approved by the Governing Boards of the District and Provider.

O. Execution in Counterparts. This Agreement may be executed in counterparts such that the signatures may appear on separate pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed agreement. Signatures transmitted by facsimile shall be deemed original signatures.

P. Interpretation. The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

Q. Governing Law. This agreement shall be governed by and interpreted under laws of the State of California, with venue for the judicial resolution of any dispute to be Shasta County, California and no other place.

R. Board Approval/Ratification. The effectiveness of this Agreement and any amendment hereto is contingent upon approval or ratification by the District's Governing Board.

IN WITNESS WHEREOF, the parties hereunto have set their hands this 11th Day, of February, 2026.

SHASTA UNION HIGH SCHOOL DISTRICT

BLACK BUTTE ELEMENTARY SCHOOL DISTRICT

By: _____
(Signature)

By: Richard Gifford
(Signature)

Name: _____
(printed or typed)

Name: Richard Gifford
(printed or typed)

Title: _____

Title: Superintendent

AGREEMENT BETWEEN
SHASTA UNION HIGH SCHOOL DISTRICT AND JUNCTION ELEMENTARY
SCHOOL DISTRICT
FOR BUSINESS SERVICES

THIS AGREEMENT is made as of July 1, 2026, by and between the Shasta Union High School District (“Provider”) and the Junction Elementary School District (District).

WHEREAS, District has a need for Business (“Services”) and desires for Provider to provide the Services; and

WHEREAS, Provider is willing to assign certain Provider employees to the District in order to perform the Services pursuant to the terms and conditions of this agreement;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein and for such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- A. Services.** Provider shall assign one Business Manager of Business and Payroll (“Employee” or, collectively, “Employees”) to the District in order to provide the Services as described herein. Provider shall ensure compliance with the following requirements:
1. The assigned Employees shall hold appropriate licenses, credentials, and have appropriate industry experience as determined by Provider.
 2. The assigned Employees shall perform all duties set forth as designated by Provider to include, but not limited to, the following:
 - a. See Attachment A for specific services
- B. Reimbursement.** Provider shall continue to be the employer of Employees, and pay the salary and benefits of Employees during the Term of this Agreement. Employees shall serve a total of one (1) day per week (with the exception of holidays, vacation, or sick time) for the duration of this agreement. Employees will perform work for the District as outlined in Section A, Services. Employees shall continue to perform assigned duties for Provider the remainder of the year. District shall reimburse Provider for its respective share of the Employees’ annual salary, benefits, and indirect costs in the amount of Sixty Five Thousand, Dollars (\$65,000). Payments shall be made on a quarterly basis and District shall pay Sixteen Thousand, Two Hundred and Fifty Dollars (\$16,250) to Provider no later than the last business day of September, December, March, and June. The District shall provide an office, equipment, and other materials as required to perform work for the District.

- C. Term.** This Agreement shall commence on July 1, 2026 and shall continue through June 30, 2029 (“Term”). Following this period, the Agreement shall be renewable for another 12 month term with mutual written agreement between District and Provider.
- D. Annual Review.** During the Term of this Agreement, the District and Provider shall meet semi-annually to discuss issues regarding the Services, including the assigned Employees’ performance, review of the budget and expenditures, whether the Services are meeting District needs, and other related matters.
- E. Personnel Screening.**
1. Education Code section 45125.1 shall apply to any Employees who are assigned to provide school and classroom janitorial, schoolsite administrative, schoolsite grounds and landscape maintenance, pupil transportation, or schoolsite food-related services under this Agreement or who otherwise will have direct contact with students in the performance of this Agreement. Provider shall require any such Employees to submit to fingerprints and undergo a criminal background check by the Department of Justice or provide proof thereof to the other party.
 2. The parties shall not permit any such Employees to have contact with students until the Employee has provided verification by a licensed physician that he or she is free from active tuberculosis.
- F. Termination of Agreement.** This Agreement may be terminated with a Sixty (60) day written notice of either party any time upon the resignation or refusal or inability to perform the essential function of the position, with or without reasonable accommodation as defined by applicable law, of any Employee.
- G. Hold Harmless.** To the fullest extent permitted by law, each party shall defend, indemnify, and hold the other party, its Governing Board, members of its Governing Board, officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney’s fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of the indemnified party, its officers, employees, volunteers, or agents.
- H. No Employment Rights.** Each party’s employees shall be under the exclusive management control of that party and shall not be employees of the other party for any purposes whatsoever. No relationship of employer and employee is created by this Agreement.
- I. Discrimination.** The parties and its employees shall not discriminate because of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental, physical disability, or any other basis prohibited by law against any person by refusing to furnish such persons any service or privilege offered by the parties under this Agreement.

- J. Compliance with Law.** In the performance of their respective obligations contemplated by this Agreement, each party agrees to comply with all applicable local, state and federal laws and regulations, as those laws and regulations may change from time-to-time.
- K. No Third-Party Rights.** Nothing in this Agreement is intended to make any person or entity who is not signatory to the Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.
- L. Notice.** As used in this Agreement, notice includes but is not limited to the communication of notice, request, demand, approval, statement, report, acceptance, consent, waiver and appointment. All notices must be in writing. Notice is considered given either (a) when delivered in person to the recipient named as below, or (b) when emailed and then deposited in the United States mail in a sealed envelope or container, postage and postal charges prepaid, addressed by name and address to the party or person intended as follows:

Notice to District: Darin Pust – Superintendent/Principal
 9087 Deschutes Rd.
 Palo Cedro, CA 96073

Notice to Provider: David Flores – Assoc. Superintendent of Business
 Services
 2200 Eureka Way, Suite B
 Redding, CA 96001

- M. Amendments.** The parties agree to make appropriate amendments to this Agreement from time to time, to comply with state and federal legislation or rules and regulations issued by state or federal agencies, if such amendments are required, provided, however, that in the event the changes required, or the legislation, or the rules and regulations, materially change the contract or affect the validity thereof either whole or in part, then in that event, the Agreement may be terminated at the option of either party.
- N. Entire Agreement.** This Agreement contains the entire Agreement and understanding between the parties and supersedes all prior written or oral Agreements with respect to the subject matter herein. Any modification to this Agreement must be made in writing, signed by the authorized representatives of the District and Provider, and approved by the Governing Boards of the District and Provider.
- O. Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed agreement. Signatures transmitted by facsimile shall be deemed original signatures.
- P. Interpretation.** The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

Q. Governing Law. This agreement shall be governed by and interpreted under laws of the State of California, with venue for the judicial resolution of any dispute to be Shasta County, California and no other place.

R. Board Approval/Ratification. The effectiveness of this Agreement and any amendment hereto is contingent upon approval or ratification by the District's Governing Board.

IN WITNESS WHEREOF, the parties hereunto have set their hands this 26th Day, of February, 2026.

SHASTA UNION HIGH SCHOOL DISTRICT

JUNCTION ELEMENTARY SCHOOL SCHOOL DISTRICT

By: _____
(Signature)

By:  _____
(Signature)

Name: _____
(printed or typed)

Name: Darin Pust _____
(printed or typed)

Title: _____

Title: Superintendent/Principal

ATTACHMENT A

Services Provided by the Shasta Union High School District

1. 1 day per week, 8 hours per day, on site (to be determined with Junction Elementary School District).
2. Budget development of Adopted, 1st Interim, and 2nd Interim.
 - a. Includes all supplemental reporting such as ADA projections, Multi-Year Projections, cash flow projections, and SACS reporting
3. Completion of Unaudited Actuals – year end closing.
 - a. Includes all supplemental reporting such as cash flow projections, and SACS reporting
4. Attend all regularly scheduled and special board meetings.
5. Participate in negotiations planning and meetings with bargaining units.
6. Preparation of accounts payable and receivables for review and warrant printing by the Shasta County Office of Education.
7. Preparation of payroll for all payroll cycles for review and warrant printing by the Shasta County Office of Education.
8. Oversee the risk management programs which include property/liability, workers compensation, retiree health plans, medical, dental, and vision benefits.
9. Manage the annual external financial audit.
10. Assist with public records requests/responses when appropriate.
11. Completion of Special Education reporting and claims filing with the Special Education Local Plan Area (SELPA).
12. Enter monthly CNIPS reporting for Food Service Department.

The Shasta Union High School District (SUHSD) staff assigned to the Junction Elementary School District will have the complete support of the SUHSD Business Office.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Modus Architect Services Contract Amendments

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The architectural firm Modus has submitted a proposal for the design of a new Transportation yard. Modus will provide architectural and engineering services for the project. The proposed project will modernize and improve the District's transportation yard through upgraded facilities, improved circulation, enhanced safety, and expanded infrastructure for current and future fleet needs.

Major Project Components

- New bus and vehicle maintenance building (pre-engineered)
- New administrative office with reception (pre-engineered)
- New staff lounge and training facility (pre-engineered)
- Site circulation improvements for buses, fleet vehicles, staff, and visitors
- EV charging infrastructure for buses and automobiles
- Photovoltaic shade structures
- Bus and vehicle wash facility
- Security fencing, electronic gates, and site lighting
- Reconfigured Pioneer High School parking
- Relocation or installation of fuel pumps and overhead storage tank (design by others)

The project will require Access Compliance (ACS) review by the Division of the State Architect (DSA).

Delivery Approach

The project will be delivered in two bid packages:

1. **Pre-Engineered Building Manufacturer**

2. **Site Contractor** (site work, utilities, installation of buildings, and interior finishes)

Modus will provide:

- Programming and stakeholder engagement
- Feasibility evaluation and preliminary cost estimating
- Building criteria documentation for pre-engineered structures
- Construction documents for all site work
- Agency coordination (City/County and Fire Marshal)
- Bidding support
- Construction administration
- Project closeout coordination

Modus will work with a team of local consultants for civil, structural, MEP, fire suppression, landscape, PV, and energy modeling services.

The fixed base fee for this amendment is \$805,000.

MODUS

February 17, 2026

Shasta Union High School District

Mr. David Flores
Chief Business Official
2200 Eureka Way, Suite B,
Redding, CA 96001

Subject: Fee Proposal – SUHSD Maintenance & Transportation Facility

Dear Mr. Flores

Thank you for the opportunity to provide you with our Architectural and Engineering services for the design of new Maintenance & Transportation facility.

A. PROJECT SCOPE

The project scope includes site improvements designed to enhance service efficiency, operational flow, accessibility, and visibility for district school buses, fleet vehicles, staff, and visitors. The scope of work includes and is not limited to:

- Optimize vehicle access to the existing campus and public roads
- New bus and vehicle maintenance building (Pre-engineered building)
- New administrative office with reception area (Pre-engineered building)
- New staff lounge & training facility (Pre-engineered building)
- Relocation of existing (or installation of new) gas pumps and overhead gas storage tank
- Shade structures with photovoltaic
- EV charging for buses and automobiles
- Bus and auto wash
- Security fence, electronic gates and site lighting
- Reconfiguration of parking for Pioneer High School

B. PROCESS

Our process for design, agency approval & construction involves the following steps:

- **Programming Phase:** Define the project scope, size, and budget parameters.
- **Stakeholder Engagement:** Meet with District leadership, site staff, and other key stakeholders identified by the District.
- **Feasibility and Costing:** Evaluate initial project feasibility and develop preliminary cost estimates based on pre-engineered building systems.
- **Criteria Documentation for pre-engineered building:** Prepare schematic-level drawings that illustrate the scope and design intent for the pre-engineered buildings, including (but not limited to) exterior and interior finishes and building utility layouts. Establish design and performance criteria in accordance with the latest California Building Code (CBC). This document will serve as the basis for bidding and selection of a building manufacturer, who will be responsible for the structural design of the building. Modus engineers will review the manufacturer's drawings to confirm compliance with applicable local and state regulations.

- **Construction Documentation Site Work:** Prepare construction documents for all site work including and not limited to fencing, site utilities, lighting, grading and paving.
- **Agency Coordination:** Coordinate with the local fire marshal and agencies within the City of Redding or Shasta County for necessary approvals. This project will need ACS (Access) only review by Division of State Architect (DSA).
- **Bidding and Construction:** There will be two bids for this project. The first bid will be to get a pre-engineered building manufacturer on board. The second bid will be to get a site contractor on board who will be responsible for all site work, site utilities, and installation of the pre-engineered building including the interior finishes.
- **Project Closeout:** Upon project completion, Modus and its consultants will finalize all required documentation with DSA and other agencies (as needed) to achieve project closeout.

C. SERVICES

We will be working with the following local consultants to provide engineering & design services:

- Civil Engineering: Northstar Engineering
- Electrical/ Fire Alarm: Capital Engineering
- Mechanical/Plumbing: Capital Engineering
- Landscape Design: Yamasaki Landscape
- Structural Engineers: Beuhler Engineering
- Fire Suppression: Capital Engineering
- PV Design: Capital Engineering
- Energy Modeling: Capital Engineering

The following service is not in scope:

Fuel Pump & Fuel Storage: Design for relocation of fuel pump and overhead gas storage tank. SUHSD will need to contract directly with the consultant for this scope. Modus will help identify and coordinate design with this consultant.

D. SCHEDULE

See Appendix-A for estimated project schedule

E. FEE PROPOSAL

Stacked shall provide the above services for a **FIXED FEE** as follows:

BASE FEE: \$805,000

The following fees are excluded from the Base Fee listed above and will be incorporated only if deemed necessary during the program development or schematic design phases.

- Fire Hydrant \$5,000
- City/County Approvals related to Waste management \$8,700
- Building Permit \$25,000

Proposed Fee Breakdown:

The fee will be broken down in the following phases per the Master Agreement:

- Programming 5%
- Building Criteria Documentation 25%

• Construction Documentation	35%
• DSA Approval	5%
• Bidding	5%
• Construction Administration	25%
• Closeout	5%
<hr/>	
TOTAL	100%

Invoices will be generated monthly, based on progress by phase. Payment is expected within 30 days of submitting the invoice.

F. REIMBURSABLE EXPENSES

There are no reimbursable expenses expected for this project except as follows billed at cost:

- Printing color boards in large format
- Printing for mass distribution, i.e. during bidding and distribution to contractors during construction

G. EXCLUSIONS

The following are not included in our fee proposal:

- Generation of as-built drawings for existing buildings
- Agency fees
- Geotechnical and/or geohazard reports
- Hazardous Material Reports or Abatement
- Arborist Reports
- Topographic Survey/ Underground Utility Mapping
- New Fire Hydrants
- Testing & Inspections

If this proposal meets with your approval, please sign below and return a copy for our records or have your legal counsel prepare a formal contract. We will start work upon your written authorization below while the formal contract is being prepared. Thank you for this opportunity to be of service.

Vijay Jayachandran
President I Modus

David Flores
CBO I Shasta Union High School District



Signature

Date: February 17, 2026

Signature

Date :

APPENDIX A

MODUS	ESTIMATED SCHEDULE														
	SUHSD MAINTENANCE & TRANSPORTATION YARD														
	2026												2027		
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR		
APPROVAL OF CONTRACT	3/10														
PROGRAMMING	3/15														
BUILDING CRITERIA DOCUMENTATION															
Schematic Design	3/31														
Criteria Documents		4/15													
Notice to Bidders		4/15													
1st Advertisement		4/22													
2nd Advertisement		4/29													
Bid Opening			5/5												
Board Approval			5/12												
DSA APPROVAL (ACCESS ONLY)															
Submit for ACS Approval			5/15												
Receive DSA Comments					7/1										
DSA Approval					7/15										
MODUS TEAM CONSTRUCTION DOCUMENTATION															
Design Development		4/15													
50% Construction Documentation			5/15												
100% Construction Documentation				6/15											
MANUFACTURER CONSTRUCTION DOCUMENTATION															
100% Construction Documentation				6/15											
BIDDING (SITE WORK + INSTALLATION OF BUILDING)															
Notice to Bidders				6/24											
1st Advertisement					7/1										
2nd Advertisement					7/7										
Bid Walk					7/14										
Bid Opening						7/29									
Board Approval						8/11									
Notice to Proceed						8/12									
CONSTRUCTION															
Construction											1/31				
Occupancy												2/15			
DSA Closeout												2/15			

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Resolution Declaring Property as Exempt Surplus Land and Intent to Sell Property to the City of Redding

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The District owns real property identified as Assessor’s Parcel Numbers 103-280-028 and 103-730-027, consisting of approximately 3.04 acres (the “Property”). The City of Redding (“City”) requires the Property for its own public use and entered into a Possession and Use Agreement last summer for immediate use, offering just compensation to acquire the Property. The District is empowered by California Education Code 35160 and former section 39500 to sell the Property to the City upon terms and conditions and pursuant to that authority the District and City have discussed the sale of the Property and reached mutually agreeable terms, identified in the draft Real Estate Purchase Contract attached to the Resolution.

Although the Property is being sold under threat of condemnation, the District wishes to take formal action to declare the Property “exempt surplus land” as land that is being transferred to another local agency’s use, under Government Code section 54221(f)(1)(D) and will not be needed for school classroom buildings. The sale of the Property is also exempt from the California Environmental Quality Act pursuant to Public Resource Code and the California Code of Regulations. These exemptions are also included in the Resolution.

Staff recommends the Board approve the resolution confirming these declarations and authorizing the Superintendent to move forward with the sale of the Property. The Real Estate Purchase Contract will come back to the Board for approval at the April 14th meeting.

**BEFORE THE GOVERNING BOARD OF THE
SHASTA UNION HIGH SCHOOL DISTRICT**

RESOLUTION NO. [REDACTED]

**RESOLUTION DECLARING PROPERTY AS EXEMPT SURPLUS LAND AND INTENT TO
SELL PROPERTY TO THE CITY OF REDDING**

WHEREAS, the Shasta Union High School District (“District”) is the fee owner of real property identified as Assessor’s Parcel Numbers 103-280-028 and 103-730-027 consisting of approximately 3.04 acres (“Property”), as more specifically described and described in Exhibit “A” and shown on Exhibit “B” attached hereto; and

WHEREAS, the District’s Governing Board (“Board”) is empowered by California Education Code section 35160 and former section 39500 to sell real property to the City of Redding (“City”) upon such terms and conditions as the parties may agree, and pursuant to that authority the District and City have been discussing the sale of the Property to the City; and

WHEREAS, the City requires the Property for its own public use and entered into a Possession and Use Agreement with the District for immediate possession and use of the Property for construction of its project, offering just compensation for acquisition of the Property.

WHEREAS, the District wishes to take formal action declaring the Property as “exempt surplus land,” consistent with the California Surplus Land Act, Government Code sections 54220, et seq.; and

WHEREAS, “exempt surplus land” means any land that is described under any subdivision of Government Code section 54221, subdivision (f)(1); and

WHEREAS, Government Code section 54221(f)(1)(D) defines “exempt surplus land” as land that a local agency is transferring to another local, state, or federal agency for the agency’s use; and

WHEREAS, the City desires fee ownership of the Property for its future use; and

WHEREAS, the Property is not located in the coastal zone, adjacent to a historical unit of the State Parks System, listed on, or determined by the State Office of Historic Preservation to be eligible for, the National Register of Historic Places, or within the Lake Tahoe region as defined in Section 66905.5, and is therefore not subject to Government Code section 54221, subdivision (f)(2); and

WHEREAS, the Property is not and will not, upon the sale thereof at the time of delivery of possession, be needed for school classroom buildings.

WHEREAS, it is in the best interests of the District to sell the Property to the City under the threat of condemnation and pursuant to the resulting terms and conditions of that certain Real Estate

Purchase Contract between the District and the City, a copy of which is attached hereto as Exhibit “C” and incorporated herein by reference (“Agreement”); and

WHEREAS, the Board is empowered by California Education Code section 35160 and former section 39500 to dispose of its real property upon such terms and conditions as the parties may agree, and such disposition may be entered into without complying with any other provisions of the Education Code related to the disposition of the District’s real property, so long as the resolution authorizing such disposition and prescribing its terms has been adopted by unanimous vote of all of the members of the District’s Governing Board, and notice of such resolution has been published in a newspaper of general circulation within the District once a week for three weeks prior to the sale of the Property; and

WHEREAS, the disposition of real property provided for herein is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Public Resource Code section 21084 and California Code of Regulations, Title 14, sections 15061(b)(2), 15061(b)(3), and 15312.

NOW, THEREFORE, BE IT FOUND, DETERMINED, AND RESOLVED BY THE BOARD OF EDUCATION OF THE SHASTA UNION HIGH SCHOOL DISTRICT, SHASTA COUNTY, CALIFORNIA, AS FOLLOWS:

1. The foregoing recitals are adopted as true and correct and are a substantive part of this Resolution.
2. The Property is surplus property that the District will not need for school or related purposes at the time of delivery of possession.
3. Pursuant to Government Code sections 54221(b)(1) and (f)(1)(D), the Board hereby declares that the Property is “exempt surplus land” under the California Surplus Land Act (Gov. Code §§ 54220, et seq.).
4. District staff are hereby authorized and directed to give notice of the adoption of this Resolution by publishing such notice in a newspaper of general circulation within the District once a week for three weeks prior to the sale of the Property.
5. The disposition of property described herein is found to be exempt from the California Environmental Quality Act (“CEQA”) pursuant to Public Resource Code section 21084 and California Code of Regulations, Title 14, sections 15061(b)(2), 15061(b)(3) and 15312. A Notice of Exemption regarding the disposition of the Property is hereby approved and the Superintendent (or their designee) is authorized to file the Notice of Exemption with the County Clerk of Shasta County in accordance with the terms of CEQA and its implementing regulations.

6. The District’s Superintendent, or their designee, is authorized and directed to take such other and further actions as may be necessary or convenient to carry out the purpose and intent of this Resolution, including upon Board approval of the Agreement, to open and close escrow for the disposition contemplated herein, to convey the Property to the City, and to execute all documents necessary and proper to accomplish the disposition contemplated herein.

7. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was adopted this 10th day of March, 2026.

Andrea Hoheisel, President, Board of Trustees
Shasta Union High School District
Shasta County, California

Attest:

Mike Bridges, Clerk, Board of Trustees
Shasta Union High School District
Shasta County, California

EXHIBIT "A"
LEGAL DESCRIPTION
APN 103-280-028

A parcel of land within the City of Redding, County of Shasta, State of California, being a portion of the PH Reading Grant, being more particularly described as follows:

COMMENCING at a point along the southern edge of the former 100 foot wide right of way of Southern Pacific Company, said point is N 07' 26" E a distance of 0.09 feet from the center of a found 2½" disk in 6"x6" concrete monument;

THENCE S 07' 26" W a distance of 211.00 feet to a point, from which the center of a found 2½" disk in 6"x6" concrete monument bears N 07' 26" E a distance of 0.09 feet;

THENCE N 83' 48" 50" W a distance of 113.05 feet to a point on the northerly line of Overhill Drive, to which a radial line bears S 60' 12' 04" E;

THENCE along said northerly line, southwesterly along a curve to the right a distance of 40.00 feet, radius 330.00 feet, a delta angle of 06' 56' 42" to the southerly corner of Parcel 2 as described in the deed to Stimpel Family Trust, recorded in Book 3403 of Official Records at Page 460 of Shasta County Records at the POINT OF BEGINNING, to which a radial line bears S 53' 15' 22" E;

THENCE continuing along said curve to the right a distance of 142.56 feet, radius 330.00 feet, a delta angle of 24' 45' 06" to a point at the southeasterly corner of the parcel described in the deed to City of Redding, recorded in Book 557 of Official Records at Page 265 of Shasta County Records

THENCE along the easterly line of said City of Redding parcel, departing the northerly line of Overhill Drive along a radial line N 28' 30' 15" W a distance of 60.00 feet to a point at the northeasterly corner of said City of Redding parcel;

THENCE along the northerly line of said City of Redding parcel, S 65' 50' 10" W a distance of 40.87 feet to a point at the northwesterly corner of said City of Redding parcel;

THENCE along the westerly line of said City of Redding parcel, along a radial line S 19' 49' 25" E a distance of 60.00 feet to a point at the southwest corner of said City of Redding parcel on the northerly line of Overhill Drive;

THENCE westerly along the northerly line of Overhill Drive from said radial line, along a curve to the right a distance of 202.55 feet, radius 330.00 feet, a delta angle of 35' 10' 05" to a point of tangency;

THENCE continuing along said northerly line N 7' 4" 39' 20" W a distance of 94.45 feet to a point of curvature;

THENCE continuing along said northerly line, along a curve to the left a distance of 197.59 feet, radius 280.00 feet, a delta angle of 40' 25' 57" to a point bearing S 87' 47' 54" W a distance of 1.46 feet from a

found T-Post with Cap at the northeasterly corner of the parcel described in the deed to City of Redding, recorded in Book 3633 of Official Records at Page 778 of Shasta County Records;

THENCE along the northeasterly line of said City of Redding parcel, N 47° 12' 00" W a distance of 236.65 feet to a point along the easterly line of the parcel described in the deed to Joseph A and Anne O Silviera, recorded in Book 2428 of Official Records at Page 602 of Shasta County Records;

THENCE along the easterly line of said Joseph A. and Anne O. Silviera parcel N 24° 29' 35" E a distance of 78.53 feet to a point along the southerly line of the parcel described in the deed to the Joe Wong Family Trust, recorded as Doc. No. 2018-0002701 of Shasta County Records;

THENCE along the southerly line of said Joe Wong Family Trust parcel, the southerly line of the parcel described in the deed to the City of Redding, recorded in Book 2930 of Official Records at Page 752 of Shasta County Records, the southerly line of the parcel described in the deed to the Shasta Union High School District, recorded in Book 2664 of Official Records at Page 626 of Shasta County Records, and the southerly line of said Stimpel Family Trust parcel, S 83° 48' 50" Ea distance of 757.85 feet to a point along the southerly line of said Stimpel Family Trust parcel;

THENCE along the southwesterly line of said Stimpel Family Trust parcel S 31° 18' 06" Ea distance of 44.85 feet to the **POINT OF BEGINNING**;

CONTAINING 2.963 acres (129,048 square feet), more or less.

See **EXHIBIT "B"** attached hereto and made a part of hereof, by this reference. See **EXHIBIT "B"** attached hereto and made a part of hereof, by this reference.

SCALE: 1"=120'

EXHIBIT "B"

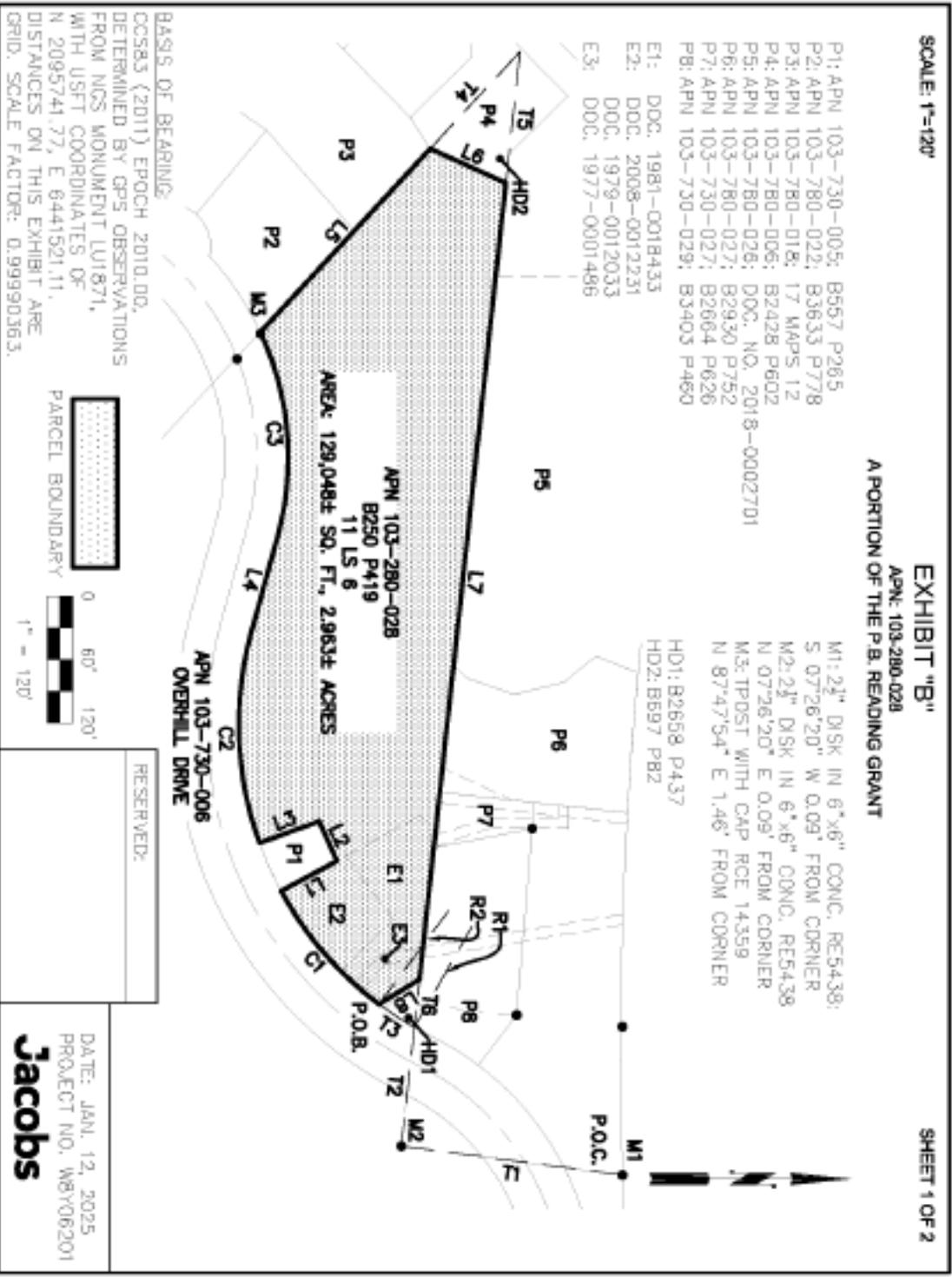
SHEET 1 OF 2

APN: 103-280-028
A PORTION OF THE P.B. READING GRANT

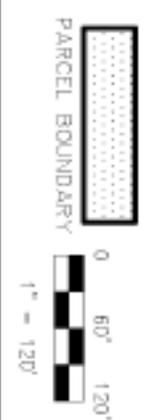
- P1: APN 103-730-005; B557 P265
- P2: APN 103-780-022; B3633 P778
- P3: APN 103-780-018; 17 MAPS 12
- P4: APN 103-780-006; B2428 P602
- P5: APN 103-780-026; DOC. NO. 2018-0002701
- P6: APN 103-780-027; B2930 P752
- P7: APN 103-730-027; B2664 P626
- P8: APN 103-730-029; B3403 P460

- M1: 2 1/2" DISK IN 6"x6" CONC. RES438;
- S 07°26'20" W 0.09' FROM CORNER
- M2: 2 1/2" DISK IN 6"x6" CONC. RES438
- N 07°26'20" E 0.09' FROM CORNER
- M3: TP05T WITH CAP RCE 14359
- N 87°47'54" E 1.46' FROM CORNER

- HD1: B2658 P437
- HD2: B697 P82



BASIS OF BEARING:
 CCS83 (2011) EPOCH 2010.00,
 DETERMINED BY GPS OBSERVATIONS
 FROM NGS MONUMENT LU1871,
 WITH USFT COORDINATES OF
 N 2095741.77, E 6441521.11,
 DISTANCES ON THIS EXHIBIT ARE
 GRID. SCALE FACTOR: 0.99990363.



RESERVED:

DATE: JAN. 12, 2025
 PROJECT NO. W8Y06201
Jacobs

EXHIBIT "A"

LEGAL DESCRIPTION

APN 103-730-027

A parcel of land within the City of Redding, County of Shasta, State of California, being a portion of the PB Reading Grant, being more particularly described as follows

COMMENCING at a point along the southern edge of the former 100 foot wide right of way of Southern Pacific Company, said point is N 07° 26' 20" E a distance of 0.09 feet from the center of a found 2½" disk in 6"x6" concrete monument;

THENCE S 07" 26' 20" W a distance of 211.00 feet to a point, from which the center of a found 2½" disk in 6"x6" concrete monument bears N 07' 26' 20" E a distance of 0.09 feet;

THENCE N 83" 48' 50" W a distance of 283.82 feet to the southwesterly corner of Parcel 1 as described in the deed to Stimpel Family Trust, recorded in Book 3403 of Official Records at Page 460 of Shasta County Records, and the northerly line of the parcel described in the deed to Shasta Union High School District recorded in Book 250 of Official Records at Page 419 of Shasta County Records at the **POINT OF BEGINNING**;

THENCE along the northerly line of said Shasta Union High School District parcel N 83" 48' 50" W a distance of 53.00 feet to a point at the southeasterly corner of the parcel described in the deed to the City of Redding, recorded in Book 2930 of Official Records at Page 752 of Shasta County Records;

THENCE along the easterly line of said City of Redding parcel N 06° 17' 50" E a distance of 90.00 feet to a point at the southwesterly corner of the parcel described in the deed to TTS 1 LLC, recorded as Doc No 2023-0000353 of Shasta County Records;

THENCE along the southerly line of said TTS 1 LLC parcel S 85" 12' 15" E a distance of 25.00 feet to a point at the northwesterly corner of said Parcel 1 as described in the deed to Stimpel Family Trust,

recorded in Book 3403 of Official Records at Page 460 of Shasta County Records, from which a 5/8" rebar found bears N 56° 31' 09" W a distance of 0.29 feet;

THENCE along the westerly line of said Stimpel Family Trust parcel S 10° 53' 25" E a distance of 94.78 feet to the **POINT OF BEGINNING**

CONTAINING 0.081 acres (3,526 square feet), more or less.

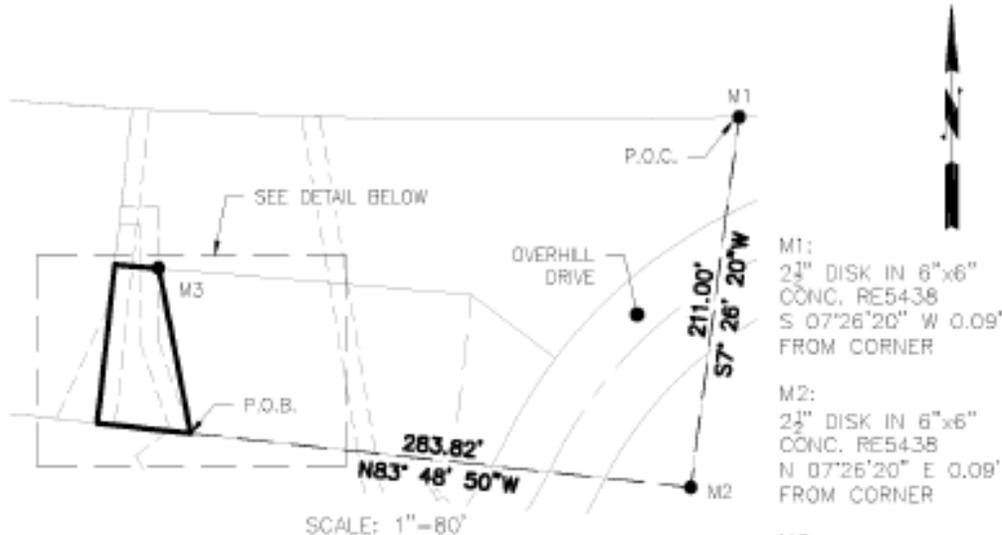
See **EXHIBIT "B"** attached hereto and made a part of hereof, by this reference.

SCALE: AS NOTED

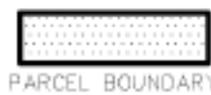
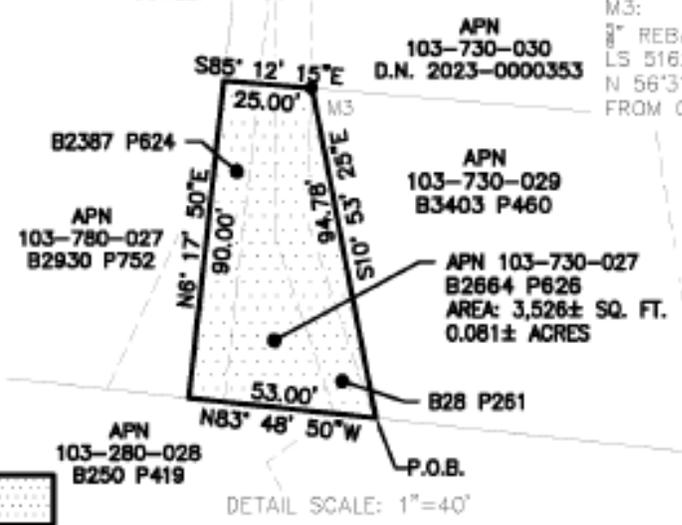
EXHIBIT "B"

SHEET 1 OF 1

APN: 103-730-027
A PORTION OF THE P.B. READING GRANT

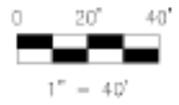


- M1:
2 1/2" DISK IN 6"x6"
CONC. RE5438
S 07°26'20" W 0.09'
FROM CORNER
- M2:
2 1/2" DISK IN 6"x6"
CONC. RE5438
N 07°26'20" E 0.09'
FROM CORNER
- M3:
3/8" REBAR FOUND
LS 5162
N 56°31'09" W 0.29'
FROM CORNER



BASIS OF BEARING:
 CCS83 (2011) EPOCH 2010.00,
 DETERMINED BY GPS OBSERVATIONS
 FROM NGS MONUMENT LU1871,
 WITH USFT COORDINATES OF
 N 2095741.77, E 6441521.11.
 DISTANCES ON THIS EXHIBIT ARE
 GRID. SCALE FACTOR: 0.99990363.

RESERVED:



DATE: JAN. 12, 2025
 PROJECT NO. WBY06201

Jacobs

EXHIBIT C

REAL ESTATE PURCHASE CONTRACT

REAL ESTATE PURCHASE CONTRACT

Dated for reference purposes only as March 2, 2026:

PROPERTY DESCRIPTION: The “Property” is located in the City of Redding, Shasta County, California, known as Assessor’s Parcel Numbers 103-280-028 and 103-730-027 consisting of approximately 3.04 acres which land is described in Exhibit “A” and shown on Exhibit “B” as APN 103-280-028 and 103-730-027 attached hereto and incorporated herein by this reference and includes all rights, title, and interests, remainder easements, development rights, rights-of-way and other rights appurtenant to the Property and that benefit the Property.

SELLER: Shasta Union High School District (“District” or “Seller”)

PURCHASER: City of Redding (“City” or “Purchaser”)

PURCHASE PRICE: For and in consideration of the agreements, terms, and conditions set forth in the Contract below and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Seller hereby agrees to sell, and the undersigned Purchaser hereby agrees to buy, the Property for Forty-Eight Thousand dollars (\$48,000). The total purchase price, less any payments made to Seller pursuant to Paragraph 11, shall be paid in cash through the escrow created with Placer Title Company on the following terms and conditions. . Seller and Purchaser acknowledge and agree that said purchase price represents the fair market value of the Property.

1. **INITIAL DEPOSIT:** The Purchaser shall place a deposit of \$5000.00 in the form of a check made payable to Placer Title Company. (“Escrow Holder”). The deposit must be received by Escrow Holder within five (5) business days after the Effective Date. The deposit applies to the purchase price of the Property at closing and is refundable to Purchaser if the conditions set forth below are not satisfied or waived by Purchaser. If Purchaser fails to deposit the Initial Deposit as required herein, and such failure continues for a period of ten (10) business days after written notice from Seller, then either party may terminate this Agreement by written notice to the other at any time.
2. **ESCROW INSTRUCTIONS:** Upon mutual execution of this Contract and delivery to Purchaser of a signed copy hereof, hereinafter defined as the “Effective Date”, Purchaser shall open escrow with the Escrow Holder. The parties shall execute escrow instructions as reasonably requested by the Escrow Holder to include the following. The provisions of this Contract shall constitute joint escrow instructions to the Escrow Holder.
 - a. Purchaser’s delivery to Escrow Holder of a fully executed original of this Contract constitutes the opening of Escrow.
 - b. The Purchaser shall provide a copy of this Contract, signed by both Parties, and any other documents necessary to consummate the purchase of the Property and to the Close of Escrow as contemplated by this Contract to the Escrow Holder. Without limiting the effect of the

foregoing, Escrow Holder's General Conditions will be binding on the Seller and the Purchaser.

- c. Title to the Property shall be conveyed to the Purchaser by a fully executed grant deed for the Property in the form attached as Attachment 1 and Attachment 2.
- d. The Purchaser shall have approved the "Preliminary Title Report" for the Property and any exceptions stated therein or otherwise waive their right to such review and approval by failing to disapprove any item in the Preliminary Title Report or by providing written notice to the Seller.
 - i. Within five (5) calendar days following the Effective Date, Seller must instruct Escrow Holder to obtain and provide Purchaser with a preliminary title report with respect to the Property together with copies of the instruments underlying all exceptions that are referred to in the Preliminary Title Report (collectively "Title Documents").
 - ii. Purchaser may review and approve the Preliminary Title Report and the Title Documents for a period of ten (10) calendar days following Purchaser's receipt of the Title Documents ("Title Review Period").
 - iii. If Purchaser fails to disapprove any item in the Preliminary Title Report by a writing delivered to Seller and Escrow Holder by the expiration of the Title Review Period, then Purchaser will be conclusively considered to have approved the item.
 - iv. If Purchaser disapproves any item in the Preliminary Title Report by a writing delivered to Seller within the Title Review Period, Seller may undertake to eliminate or modify such objectional items to the reasonable satisfaction of the Purchaser within ten (10) calendar days after receipt of such notice of disapproval. If Seller has not cured or chooses not to cure objections of Purchaser with this time, Purchaser may at its option and as Purchaser's sole remedy, terminate this Contract by written notice to Seller and neither party shall thereafter have any further duties, rights, or obligations hereunder except for obligations that expressly survive termination of this Contract.
- e. At the expiration of the Title Review Period, all matters contained in the Title Documents that Purchaser has approved or is considered to have approved, are "Permitted Exceptions."

3. **PROPERTY CONDITION:** At all times during the term of this Contract, upon prior written notice to Seller, Purchaser shall have the right, at its sole cost and expense, to enter upon the Property to conduct surveys, soils, asbestos, toxic, and hazardous waste tests.

4. **CLOSING DATE:** Closing shall occur within (30) business days following the Purchaser's execution of this Contract. Purchaser may elect an earlier date for Closing by written notice to Seller. If Purchaser fails to Close as required herein, and such failure continues for a period of ten (10) business days after written notice from Seller, then either party may terminate this Agreement by written notice to the other. The obligation of the Purchaser and Seller to complete this transaction pursuant to the Contract is subject to the satisfaction, at or before the Closer of Escrow, of the

conditions contained herein. The Purchaser and Seller agree that each will, in good faith, endeavor to remove all said contingencies and conditions that are within its control. The following are conditions precedent to the Close of Escrow:

- a. The Purchaser may pay the Purchase Price to the Seller by depositing sufficient funds with the Escrow Holder in advance of the time necessary to close escrow pursuant to this Contract.
- b. Prior to closing, the parties will deposit with the Escrow Holder the title insurance and escrow closing costs for which they are responsible. The Escrow Holder will place all sums deposited into an Escrow Account.
- c. The Title Company shall be unconditionally committed to issue the "Title Policy" in the name of the Purchaser for marketable title, free of restrictions, liens, and encumbrances except for those restrictions, liens, and encumbrances specifically allowed by Purchaser or otherwise approved or waived by Purchaser.
- d. Escrow must not have been cancelled or this Contract terminated.
- e. The Purchaser's and Seller's covenants, representations, and warranties contained herein are true as of Close of Escrow.
- f. Seller and Purchaser must not be in breach of default of any of their respective obligations under this Contract.
- g. If any of the conditions precedent are neither satisfied nor waived by Purchaser by the Closing Date, Purchaser may terminate this Contract by giving a written notice to Seller and neither Party shall have any further rights, obligations, or liabilities under this Contract other than those that expressly survive termination of the Contract; or (2) continue with the Closing prior to satisfaction or waiver of such conditions precedent and Seller agrees that the Closing of the Property shall not be deemed a waiver or satisfaction of such conditions.

5. **POSSESSION:** Vacant possession of the Property will be delivered to Purchaser at the close of escrow. Seller represents and warrants that there are currently no tenants or other occupants of any improvements located on any portion of the Property. Seller shall not enter into any leases or other occupancy agreements with respect to any portion of the Property during the term of this Contract without Purchaser's prior written consent, which consent may be given or withheld in the sole and absolute discretion of Purchaser.

6. **COSTS/FEES:**

- a. California Land Title Association (CLTA) title fees shall be paid by Purchaser. The additional cost of any extended coverage and/or endorsements shall be paid by Purchaser.
- b. Escrow fees shall be paid by Purchaser.
- c. Purchaser shall pay the cost of any State, County, and local documentary transfer taxes.
- d. Current real property taxes, if any, shall be prorated as of the close of escrow.
- e. Bonds and assessments, if any which are a lien upon the Property as of the Effective Date shall be paid by Seller on or before the close of escrow. Seller agrees that from the Effective Date of this Contract it shall not approve any future bonds, assessments, or other

encumbrances on the Property without Purchaser's prior written approval, which approval may be given or withheld in the sole and absolute discretion of the Purchaser.

f. Purchaser shall pay the costs associated with recording the Grant Deed.

7. **ATTORNEY'S FEES/CHOICE OF LAW:** In any litigation or other legal proceeding which may arise between the parties hereto, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees in addition to any other relief to which such party may be entitled. This Contract shall be governed by the Laws of the State of California.

8. **PROPERTY INSPECTION:** Purchaser shall have the right to conduct at any time, at its sole cost and expense, inspections, tests surveys and other studies for the purpose of identifying the existence in, on, or about the Property of asbestos, PCB transformers, other hazardous or contaminated substances, underground storage tanks, and other matters concerning any and all aspects of the Property. Seller shall allow Purchaser and Purchaser's agents the right to enter the Property at all reasonable times for the purpose of conducting such inspections, tests, surveys, and studies. Purchaser agrees to hold Seller harmless from any and all expenses and liability that may result from physical property damage, personal injury and wrongful death as a result of such inspections. Purchaser shall keep the Property free from liens or encumbrances resulting from such inspections. Purchaser's obligations in this Paragraph shall survive the termination of this Contract.

9. **TITLE POLICY:** Escrow Holder must deliver to Purchaser, through Escrow, an CLTA owner's standard policy of title insurance insuring Purchaser as fee owner of the Property, subject only to the usual printed title company exceptions and the Permitted Exceptions, in an amount equal to the Purchase Price, issued by Title Company and dated as of the Close of Escrow, unless Purchaser elects to pay for an ALTA policy of title insurance.

10. **FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT (FIRPTA):** The Foreign investment in Real Property Tax Act (FIRPTA), IRC 1445, requires that every buyer of US real property must, unless an exception applies, deduct and withhold from Seller's proceeds ten percent (10%) of the gross sales price. The primary exemptions which might be applicable are: (a) Seller provides Purchaser with an affidavit under penalty of perjury that Seller is not a "foreign person" as defined in FIRPTA, or (b) Seller provides Purchaser with a "qualifying statement", as defined in FIRPTA, issued by the Internal Revenue Service. Seller and Purchaser agree to execute and deliver as appropriate, any instrument, affidavit, and statement, and to perform any acts reasonably necessary to carry out the provisions of FIRPTA and regulations promulgated there under.

11. **REPRESENTATIONS AND WARRANTIES:**

a. SELLER'S REPRESENTATIONS AND WARRANTIES

i. No Commitments or Agreements

Except as specifically disclosed to Purchaser in writing or otherwise known to the best knowledge of Purchaser, Seller has made no written commitments or agreements materially and adversely affecting the Property, or any part thereof, or any interest therein, which will survive the Close of Escrow.

ii. Liens

Except as specifically disclosed to Purchaser in writing or otherwise known to the best knowledge of Purchaser, to the best of Seller's knowledge, there are no mechanics', materialmen's, or similar claims or liens presently claimed or which will be claimed against the Property for work performed or commenced for Seller or on Seller's behalf.

iii. Rights of Possession

Except as specifically disclosed to Purchaser in writing or otherwise known to the best knowledge of Purchaser, there are not as of the date of this Contract, nor will there be as of the Close of Escrow, any written or oral leases or contractual right or option to lease, purchase, or otherwise enjoy possession, rights, or interest of any nature in, and to, the Property, and no persons shall have any right of possession to the Property as of the Close of Escrow or at any time thereof.

iv. Ownership and Encumbrances

Seller has not, and shall not, prior to Close of Escrow, without the prior written consent of Purchaser, which consent may be given or denied in Purchaser's absolute discretion, enter into any lien, encumbrance, easement, license agreement, or any other agreement permitting others to use the Property, or any portion thereof, or convey any part of the Property; provided, however, Purchaser shall not unreasonably withhold its consent to the granting by Seller of one or more easements over the Property for public utility, sewer and/or drainage purposes, so long as the granting of any such easement does not unreasonably interfere with Purchaser's use of the Property.

v. Full Power and Authority

Neither this Contract nor anything provided to be done hereunder including the transfer of title to the Property to Purchaser violates or shall violate any contract, agreement or instrument to which Seller is a party. Seller has the full power and authority to enter into this Contract and consummate the transaction contemplated hereby. The execution, delivery and performance of this Contract has been duly and validly authorized by Seller, and no other action by Seller is requisite to the valid and binding execution, delivery, and performance of this Contract by Seller.

vi. Litigation

Except as specifically disclosed to Purchaser in writing, or otherwise known to the best of Seller's knowledge, there are no actions, suits, claims or legal or other proceedings pending (based upon proper service of process having been accomplished) or, to the best of Seller's knowledge, threatened against Seller,

which could materially adversely affect Seller's ability to consummate this transaction and to convey the Property to the Purchaser.

vii. Reports

To the best of Seller's knowledge, Seller has made available to the Purchaser all third-party professional reports within its possession concerning the Property.

viii. Best Knowledge

For purposes of this Section 2.1, the phrase "best of Seller's knowledge" means the actual and present knowledge of David Flores, acting in his representative capacity, on behalf of, and for, the Seller only, without any independent investigation having been made, and not based on any implied, imputed or constructive knowledge of Seller. To the best of Seller's knowledge, Seller is not in default of any of its obligations or liabilities pertaining to the Property, nor are there any existing facts, circumstances, conditions, or events that would constitute or result in any default on the giving of notice, the passage of time, or both. Seller has not received written notice from any governmental agency that the Property is in violation of any statute or regulation

b. PURCHASER'S REPRESENTATIONS AND WARRANTIES

i. No Commitments or Agreements

Except as specifically disclosed to Seller in writing or otherwise known to the best of Seller's knowledge, Purchaser has made no written commitments to or agreements with any governmental authority or agency materially and adversely affecting the Property, or any part thereof, or any interest therein, which will survive the Close of Escrow.

ii. Ownership and Encumbrances

Purchaser shall not, prior to Close of Escrow without the prior written consent of Seller, which consent may be given or denied in Seller's absolute discretion, enter into any lien, encumbrance, easement, or license agreement permitting others to use the Property, or any portion thereof, or convey any part of the Property.

iii. Environmental Compliance

Purchaser has fully complied, and will continue to comply, with all requirements of state and federal environmental law, including the California Environmental Quality Act ("CEQA"), and applicable permits and approvals for the acquisition and development of the Property.

iv. Full Power and Authority

Neither this Agreement nor anything provided to be done hereunder including the transfer of title to the Property to Purchaser, violates or shall violate any contract, agreement or instrument to which Purchaser is a Party. Purchaser has the full power and authority to enter into this Contract and consummate the transaction contemplated hereby.

v. Litigation

Except as specifically disclosed to Seller in writing, or otherwise known to the best of Seller's knowledge, there are no actions or proceedings pending or threatened against Purchaser, which does or will materially adversely affect Purchaser's ability to consummate this transaction and to acquire the Property from the Seller.

- vi. Purchaser will be solely responsible to obtain and pay for any and all necessary approvals from local and state agencies to use the Property, including but not limited to, rezoning the Property.
 - vii. **Best Knowledge**
For purposes of this Section, the phrase "best of Purchaser's knowledge" means the actual knowledge of _____, without any independent investigation having been made, and not based on any implied, imputed, or constructive knowledge of Purchaser, including all of its officers and directors.
 - viii. If Purchaser breaches any of the representations or warranties in this Section, Purchaser shall indemnify, protect, defend (with counsel reasonably acceptable to Seller), and hold Seller, its successors and assigns, harmless for, from and against all claims, fines, penalties, fees, charges, and liabilities, including all foreseeable and unforeseeable consequential damages, any other damages, costs and losses, including reasonable attorneys' fees, arising out of or attributable to such breach. Purchaser's representations, covenants and warranties set forth in this Contract shall survive the Closing, shall not merge into the Grant Deed to be delivered at the Closing and are deemed to be material to Seller's execution of this Contract and Seller's performance of its obligations hereunder.
- c. If between the Effective Date and the Close of Escrow, Seller or Purchaser becomes aware of facts or circumstances which would make any of their respective representations or warranties hereunder materially incorrect, whether as of the Effective Date or any time thereafter to the Close of Escrow, such fact or circumstance shall not be construed as a breach by that party of such applicable representation or warranty but the other party shall have the right to either: (i) terminate this Agreement if such fact or circumstance would have a material and adverse impact on the Property, such termination being treated as a failure of a condition precedent under Section 3.1, below, or (ii) waive such condition and proceed to Close of Escrow in accordance with this Agreement in which case the representations and warranties shall be deemed modified and remade to incorporate such fact or circumstance as an exception thereto.

12. ACKNOWLEDGEMENT/ACCEPTANCE:

- a. **Seller's Acknowledgement:** Seller hereby acknowledges receipt of a copy of this Contract. This Contract shall constitute the entire agreement between Purchaser and Seller and supersedes any and all agreements between the parties hereto regarding the Property which

are prior in time to this Contract. The person or entity signing on behalf of Seller below warrants and represents that he, she, or it has the authority to bind Seller.

- b. **Seller's Acceptance:** The undersigned Seller hereby approves and accepts the foregoing Contract and agrees to the terms and conditions herein set forth. All tenders and notices required or permitted hereunder shall be made and given to Seller at its address herein set forth.
- c. **Purchaser's Acknowledgement:** Purchaser hereby acknowledges receipt of a copy of this Contract. This Contract shall constitute the entire agreement between Purchaser and Seller and supersedes any and all agreements between the parties hereto regarding the Property which are prior in time to this Contract. The person or entity signing on behalf of Purchaser below warrants and represents that he, she, or it has the authority to bind Purchaser.
- d. **Purchaser's Acceptance:** The undersigned Purchaser hereby approves and accepts the foregoing Contract and agrees to the terms and conditions herein set forth. All tenders and notices required or permitted hereunder shall be made and given to Purchaser at its address herein set forth.

13. RECORDING OF DOCUMENTS AND DELIVERY OF FUNDS: On receipt of the funds and instruments described in this Contract, and on the satisfaction or waiver of the conditions precedent to Close of Escrow, Escrow Holder must:

- a. Disburse to Seller the Full Cash Purchase Price, less any required Deposits withdrawn by the Seller during the Escrow.
- b. Cause the Grant Deed and other documents as specified in this Contract to be recorded in the Office of the County Recorder of the County of Shasta, California;
- c. Deliver conformed copies of the Grant Deed and all other appropriate documents to Buyer and Seller on Close of Escrow.

14. CANCELLATION OF ESCROW: If Escrow fails to close because of the default of either Party, the defaulting Party shall be liable for all Escrow cancellation charges. If Escrow fails to close for any other reason, then Purchaser will pay all Escrow cancellation charges. If Purchaser defaults in the performance of this Contract for any reason other than a material breach by the Seller, the Parties agree that Seller shall be released from any obligation to sell the Property to Purchaser and may retain, as liquidated damages the Initial Deposit, then deposited into Escrow, copies of all reports, surveys, planning documents, and all environmental document and documents related to the use of the Property.

15. **NOTICES:** Whenever notice is given under this Contract, each notice shall be in writing and shall be delivered by mail, postage prepaid, certified or registered mail, or by a nationally recognized overnight courier that provides receipt for delivery, such as Federal Express. Notice shall be delivered to the address set forth below the recipient's signature of acceptance and shall be deemed delivered when received or refused. Either party may change its notice address by providing not less than five (5) days prior notice to the other party.
16. **ENTIRE AGREEMENT:** This Contract constitutes the entire contract between Buyer and Purchaser and supersedes all prior discussions. No modification of this Contract will be effective unless made in writing and signed by both Buyer and Purchaser.
17. **THIRD-PARTY BENEFICIARIES AND ASSIGNMENT:** This Contract confers no rights on any party except the signatories to this Contract. Neither Party shall have the right to transfer or assign any of its rights or obligations under this Contract without the prior written consent of the other Party.
18. **GOVERNING LAW:** This Contract must be construed according to the laws of the State of California in effect on the Effective Date. Any action or proceeding seeking relief under or with respect to this Contract shall be brought in the Superior Court of the State of California for the County of Shasta, notwithstanding any rights to transfer venue.
19. **FORCE MAJEURE:** No Party shall be deemed to be in default where failure or delay in the performance of any of its obligations under this Agreement is caused by floods, earthquakes, other acts of God, fires, wars, terrorism, riots or similar hostilities, strikes and other labor difficulties beyond a Party's control, shortage of materials (exclusive of prefab/modular building products), prohibitory court actions (such as restraining orders or injunctions) or other causes beyond a Party's control. If any such events shall occur, the time for performance by any Party of its obligations hereunder shall be extended for the period of time that such events prevented such performance.
20. **EFFECTIVE DATE:** The "Effective Date" as used in this Contract, means the date upon which this Contract has been fully executed, and the respective governing boards have approved or ratified the Contract.
21. **COUNTERPARTS AND ELECTRONIC SIGNATURES:** This Agreement may be executed in one or more counterparts, of each which shall be deemed an original, but all of which together shall constitute one and the same instrument. In addition, if any Party uses facsimile-transmitted signed documents, or signed documents which have been electronically scanned and transmitted by email, Escrow Holder and the other Party are authorized to rely upon such documents as if they bore original signatures

BUYER

Dated: _____

Mike Littau, Mayor

CITY OF REDDING
777 Cypress Avenue
Redding, CA 96001

ATTEST:

APPROVED AS TO FORM:

Sharlene Tipton, City Clerk

Christian M. Curtis
City Attorney

\

SELLER

Dated: _____

Owen Crosby
Superintendent

SHASTA UNION HIGH SCHOOL DISTRICT
2200 Eureka Way
Redding, CA 96001

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Shasta High School Love the Pack Football Dinner Auction

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Board Policy 7400, Consumption of Alcohol at Events Held at District Facilities, requires the Board to approve “special events” where alcohol will be consumed. Shasta High School Love the Pack Boosters are requesting Board approval to host a dinner auction where food, beer and wine will be served as a fundraising event. The event is scheduled for April 18, 2026 from 4:30pm to 10:00pm.

REFERENCES:
BP 1330 and 7400



Shasta Union High School District
 Application for Use of School Facility/Field
 Please allow 2 weeks prior to event for approvals

Site SHS

APPLICANT:

Requesting Organization Love The Pack Phone: 530-366-6388
 Responsible Person: Andrew Richards Email: ARICHARDS@SUHSD.NET
 Address: 2500 EUREKA WAY REDDING CA Zip Code: 96001
 Nature of Activity: FEED THE PACK DINNER
 Participants Expected: 750+ Spectators Expected: N/A

Applicant has received or will receive for the activities herein listed contributions, cash collections, registration fees, admission fees, tuition, donations or other receipts estimated. \$ 60,000

The net proceeds will be used for: FOOTBALL

Is the use non-exclusive and open to the public? Yes No

EVENT INFORMATION:

Facility Requested LARGE GYM Date(s) of Event: April 18th 2026
 Event Start Time: 4:30 pm Event End Time: 10:00 PM Time entering building: 8 am

EQUIPMENT REQUESTED

Screen <input checked="" type="checkbox"/>	Scoreboard <input type="checkbox"/>	Restrooms <input checked="" type="checkbox"/>
Heat/Air <input checked="" type="checkbox"/>	PA System <input type="checkbox"/>	Swim Lanes <input type="checkbox"/>
Bases <input type="checkbox"/>	Schematic <input type="checkbox"/> (additional fees may apply)	Kitchen <input type="checkbox"/> (additional fees may apply)

Tables: # IBD 20 Chairs: # IBD 0

*start set-up April 17 4:00pm
 April 18 finish set 8:00am*

Event Details:

LOVE THE PACK DINNER - HELP GENERATE FUNDS FOR FB TEAM. DESSERT, APPETIZER AUCTION
SILENT, LIVE AUCTION. Alcohol & Dinner Served

Tables - 20? no kitchen or cafeteria
Chairs - 0

REQUIRED CERTIFICATION:

- To the fullest extent permitted by law, Applicant shall defend, indemnify and hold harmless Shasta Union High School District (SUHSD), its elected or appointed officials, employees, agents and volunteers against any and all claims, demands, losses, damages, court costs, attorney fees, expenses, or costs of any kind or character arising out of use of SUHSD facilities by the Applicant, their employees, agents or guests, regardless of any active or passive negligence on the part of SUHSD its elected or appointed officials, employees, agents and volunteers

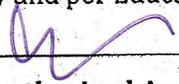
2. **Insurance Required of Applicant:** Prior to use of the facility, the Applicant is required to provide a Certificate of Liability Insurance and Additional Insured Endorsement to the Certificate Holder as follows:

- **Certificate Holder:** Shasta Union High School District
Its elected or appointed officials, employees, agents & volunteers
2220 Eureka Way, Suite B
Redding, CA 96001
- **Commercial General Liability or Personal Liability** on an occurrence form with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate for all groups except:
 - a. **Seasonal Sports/Recreation Leagues, Sober Grad Organizations, or Private Events with 500+ attendees:** Minimum limit of \$2,000,000 each occurrence / \$2,000,000 general aggregate.
 - b. **Year Round Sports/Recreation Leagues:** Minimum limit of \$5,000,000 each occurrence / \$5,000,000 general aggregate.
 - c. **Use of Swimming Pool** Minimum limit of \$10,000,000 each occurrence / \$10,000,000 general aggregate.
- **Additional Insured Endorsement:** The endorsement must name the **Shasta Union High School District, it's elected or appointed officials, employees, agents and volunteers** as **Additional Insured** (or Additional Covered Party) under the general liability policy. Forms CG 2026 or CG 2011 or equivalent required. For purposes of the CG 2011 only, this Agreement shall be deemed to be a lease. Blanket Additional Insured forms are acceptable when accompanied with an approved Facility Use Agreement.
- **Evidence of Primary Insurance** (either by endorsement or the actual page(s) of the policy typically found in the "Other Insurance" section of policy): **Applicants** insurance shall be **primary insurance** as respects to the Shasta Union High School District, it's elected or appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the Shasta Union High School District, its elected or appointed officials, employees, agents and volunteers shall be excess and shall not contribute with it.

3. Applicant hereby certifies that he/she has received and read the rules, regulations, conditions, terms and that he/she and the applicant which he/she represents, will abide by them and will conform to all applicable provisions of the Constitution and laws of California and to all other rules and regulations of the California Department of Education and its authorized agents which may be communicated to the applicant and to the best of my knowledge the school property for use of which this application is hereby made will not be used for the commission of any crime or any act which is prohibited by law.

4. The undersigned states that, to the best of their knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the Government of the United States by force, violence or other unlawful means.

That Love The Park _____, the organization on whose behalf they are making application for use of school property, does not, to the best of their knowledge, advocate the overthrow of the Government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of their knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury and per Education Code Section 38135.

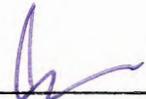


Authorized Applicant Signature

2/24/26

Date

5. All facility use applications must include a "SUHSD Facilities Use Charges" form. Charges are determined by District personnel in consultation with requesting organization. Deposits are required upon demand by SUHSD and balance/full payment is due by event date. Refunds will be made upon cancellation with at least 48 hour advance notice. No refund of deposit will be made for cancellations within 48 hours of event.
6. **FOR RENTAL OF ATHLETIC FACILITY- WARNING: Use of steroid to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function. Men and women using steroids may develop fertility problems, personality changes and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use or exchange of anabolic steroids.**
7. I have read SUHSD Board Policy 1330. I am authorized by the organization listed on this application to enter into agreement with SUHSD for facility use. I understand the responsibility required of me and the members of the petitioning organization to abide by all rules and regulations stated in Board Policy 1330.
8. In executing this declaration the applicant certifies that he/she has been duly authorized by the herein set forth applicant to act in its behalf in making application for use of said facilities.

Signature of Applicant /Representative  Date 2/24/24

Applicant Address 2500 EUREKA WAY Telephone (530) 366-6888

Approved by: _____ Date _____

OFFICE USE ONLY:

Facility available: Yes No School employee support required for this rental: Yes No

Approval: _____ Date: _____
Site Administrator (or Designee)

Insurance Certificate:
 Limits Adequate Yes No
 Additional Insured Endorsement Yes No
 Primary Wording Provided Yes No

Record Date: _____ Date to Maintenance: _____

Custodial Fees: _____ / _____ X _____ = \$ _____
 (# Staff) (Hours worked) (Total hours) (Hourly rate) (Total Cost)

Invoice Date: _____
 INVOICE TOTAL: \$ _____

- Planned affair - Renting Tables + Chairs \$3000
- Renting linens

USE OF FACILITIES FOR OTHER THAN SCHOOL DISTRICT ACTIVITIES

Guidelines and Restriction for Users

1. Authorization for use is limited to those who have completed the District Use Request Form and have received approval from the site administrator.
2. All users must provide supervision by a responsible adult who shall enforce these regulations and restrictions. The supervising adult must be in attendance at all times.
3. Smoking in school buildings and on school grounds is prohibited.
4. FOR RENTAL OF ATHLETIC FACILITY- WARNING: Use of steroid to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function. Men and women using steroids may develop fertility problems, personality changes and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use or exchange of anabolic steroids.
5. The consumption or possession of alcohol beverages on District property is **prohibited**.
6. Use is authorized for the area(s) specified in the application.
7. District equipment shall not be used unless specifically authorized.
8. The user shall reimburse the District for the cost to repair or replace all District property that is damaged as a result of the meeting or activity.
9. The user shall return the facility to its original arrangement and condition before leaving the premises.
10. Reimbursement to the District for labor costs shall be equal to the hourly rate or step of the appropriate salary range classification. Overtime rates will be charged if applicable.
11. Pool users must provide lifeguards who possess current American Red Cross Lifeguard Certificates. The number of lifeguards required depends upon the number of people using the pool. There shall be 1 lifeguard for every 10 pool users.

12. Individuals or organizations who have misused school property and/or equipment, or have failed to follow these regulations and restrictions, may be denied future use of the facilities.
13. Each site may develop local use regulations and restrictions.
14. Administrators may revoke a previously approved use permit if it is later determined that the use will interfere with activities sponsored by the School District. Normally, at least 24 hours advance notice should be provided.
15. Use facilities charges shall be paid in advance by all groups.
16. Some facilities such as computer labs, weight rooms and home economics rooms may not be used at the discretion of the Superintendent or designee.
17. The District reserves the right to provide security services for those occasions that crowd control is advisable. The user shall pay the costs of the security forces.
18. The School District property may not be used for any activity which furthers any program or movement which has as its purpose the overthrow of the Government of the United States or the State of California by force, violence, or other unlawful mean.
19. The District, its officers, agents and employees, shall be free from all liability and claims for damages by reason of any injury to person or persons from any cause whatsoever in any way connected with the use of the District facilities. The user shall indemnify and save the District harmless from any and all liability, loss, cost or obligation on account of or arising out of any such injury or loss, however occurring. Appropriate proof of insurance may be required.
20. The Shasta Union High School District subscribes to the Pursuing Victory with Honor Sports Summit Accord adopted by CIF. It states: "We believe that interscholastic athletic completion should be fun but that it should also be a significant part of a sound educational program. We believe that those who coach student-athletics are, first and foremost, teachers who have a duty to ensure that their sports programs impart important life skills and promote development of good character." We also believe that the highest potential of sports is achieved when participants are committed to pursuing victory with honor according to the six core principles: trustworthiness, respect, responsibility, fairness, caring and good citizenship (The Six Pillars of Character). Users of the District facilities agree to adhere to these principles while using District facilities.

**Shasta Union HSD
Board Policy
Use Of School Facilities**

**BP 1330
Community Relations**

The Board of Trustees believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary

(cf. 0450 - Comprehensive School Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

(cf. 9320 - Meetings and Notices)

The Board believes that the use of school facilities or grounds should not result in costs to the district. The Superintendent or designee shall charge all groups granted the use of school facilities or grounds under the Civic Center Act an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

In determining direct costs to be charged for community use of each, or each type of, school facility or grounds, the Superintendent or designee shall calculate, in accordance with 5 CCR 14038, the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds

However, capital direct costs shall not be charged to organizations retained by the district or school to provide instruction or instructional activities to students during school hours or for classroom-based programs that operate after school hours, including, but not limited to, after-school, tutoring, and child care programs. (5 CCR 14037)

(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)

2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services of district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Legal Reference:

EDUCATION CODE
10900-10914.5 Community recreation programs
32282 School safety plan
37220 School holidays
38130-38138 Civic Center Act, use of school property for public purposes
BUSINESS AND PROFESSIONS CODE
25608 Alcoholic beverage on school premises
GOVERNMENT CODE
54950-54963 The Ralph M. Brown Act
MILITARY AND VETERANS CODE
1800 Definitions
CODE OF REGULATIONS, TITLE 5
14037-14042 Proportionate direct costs for use of school facilities and grounds
UNITED STATES CODE, TITLE 20
7905 Equal access to public school facilities
COURT DECISIONS

Good News Club v. Milford Central School, (2001) 533 U.S. 98
Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384
Cole v. Richardson, (1972) 405 U.S. 676
Connell v. Higgenbotham, (1971) 403 U.S. 207
ACLU v. Board of Education of Los Angeles, (1961) 55 Cal. 2d 167
Ellis v. Board of Education, (1945) 27 Cal. 2d 322
ATTORNEY GENERAL OPINIONS
82 Ops. Cal. Atty. Gen. 90 (1999)
79 Ops. Cal. Atty. Gen. 248 (1996)

Management Resources:

CSBA PUBLICATIONS
Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010
Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

Policy SHASTA UNION HIGH SCHOOL DISTRICT
adopted: December 9, 2014 Redding, California

**Shasta Union High School District
Facilities Use Charges**

	Personnel Hours		Personnel Fees (hourly)			Facility Charges				Total all Chgs
	Normal	Overtime	Normal*	Overtime	Total	Hours of Use	Hourly	Daily	Facility Total	
Large Gymnasium										
School Use/NFP			*	\$ 35.00			\$ 17.00	\$136.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 25.00	\$200.00		
Small Gymnasium										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
All Weather Fields/All Weather Track										
School Use/NFP			*	\$ 35.00			\$ 17.00	\$136.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 25.00	\$200.00		
Baseball/Softball/Soccer Fields										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
Classroom/Activity Room										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
Small Theatre										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
Swimming Pool – Non Heated										
School Use/NFP			*	\$ 35.00			\$ 17.00	\$136.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 25.00	\$200.00		
Wrestling Room										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
Tennis Courts										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
Cafeteria										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
Kitchen										
School Use/NFP			*	\$ 35.00			\$ 12.00	\$ 96.00		
For-Profit			\$ 25.00	\$ 35.00			\$ 17.00	\$136.00		
Total Personnel Fees & Facility Charge										\$
Miscellaneous Charges										
	Units	Charge	Total		Units	Charge	Total			
Prep Base/Softball		\$100.00		Lights (hourly) Football Stadium		\$100.00				
PA System		\$50.00		Bases (if not returned)		\$125.00				
Score Board		\$50.00		Swim Lanes		\$100.00				
Prep Soccer (turf)		\$155.00		Prep Tennis		\$35.00				
Lights (hrly) Base/Softball		\$50.00								
Total Miscellaneous Charges										\$
Total for Event										\$

Revised Aug 2014/Approved Sept 2014

Definitions

Normal = normal operating hours, in which security, custodial or maintenance personnel are normally available.

Overtime = hours in which security, custodial and maintenance personnel are not normally available.

Fees may be charged based on facility usage.

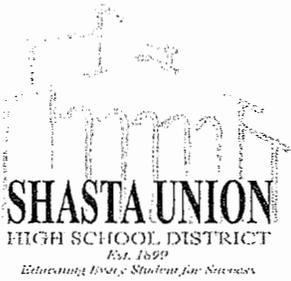
Personnel Hours: School Year

Custodial: Mon-Fri 6:00am to 11:00pm

Field Tech: Tues-Sat 7:00am to 3:30pm

Hours may change during holidays and summer or upon needs of the District. Check with site administrator to determine hours.

**There may be charges depending on needs of users at the discretion of the Superintendent or designee. *The Superintendent or Designee will make final determination for all charges.*



Board of Trustees

*Mike Wharton, Jr.
Ron Zufall
Jamie Vericker
Tamy Quigley
Constance Pepple*

Superintendent

Jim Cloney

The Shasta Union High School District has updated the insurance requirements for facility use on our sites. Please review the following and submit the corrected or additional insurance paperwork.

1) **Commercial General Liability or Personal Liability**

\$1,000,000 Each Occurrence / \$2,000,000 general aggregate

- Meetings
- Boy/Girl Scouts, 4H, Camp Fire
- Health & Immunization Clinics
- Polling / Voting Site
- Emergencies: Red Cross, Fire Department
- Churches
- Leased/Rented Sites used for offices or low exposure business ventures

\$2,000,000 Each Occurrence / \$2,000,000 general aggregate

- Seasonal Sports/Recreation Leagues (Little League, Pop Warner, AAU, Soccer, etc)
- Sober Grad (sponsored by user)
- Private events attracting large crowds (500+ persons)

\$5,000,000 Each Occurrence / \$5,000,000 general aggregate

- Year round Sports/Recreation Leagues (Public or Private Recreation Programs using indoor and/or outdoor facilities)

Use of Swimming Pool Minimum limit of \$10,000,000 each occurrence / \$10,000,000 general aggregate.

2) **Additional Insured Endorsement:** This endorsement must name the **Shasta Union High School District**, it's elected or appointed officials, employees, agents and volunteers as Additional Insured under the general liability policy. Forms CG2026 or CG2011 or equivalent required.

3) **Evidence of Primary Insurance** (either by endorsement or the actual page(s) of the policy typically found in the "Other Insurance" section of the policy): **Applicants** insurance shall be primary insurance as respects to the Shasta Union High School District, it's elected or appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the Shasta Union High School District, its elected or appointed officials, employees, agents and volunteers shall be excess and shall not contribute with it.

Insurance forms may be mailed to:

Shasta Union High School District
2200 Eureka Way Suite B

2200 Eureka Way, Suite B, Redding, California 96001 (530) 241-3261 Fax (530) 225-8499

SAMPLE CERTIFICATE FROM FACILITY USER - \$1,000,000 LIABILITY

Certificate
Page 1

OP ID: GU

DATE(MM-DD-YYYY)
04/12/11

ACORD CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 530-222-1737 Facility Users Insurance Agent Name Address, Phone	CONTACT NAME PHONE FAX E-MAIL ADDRESS CITY STATE ZIP CUSTOMER ID: NCSIG-1
INSURED Insured name should match name on Facility Use Application/Agreement	INSURER(S) AFFORDING COVERAGE INSURER A: Name of Insurance Company A INSURER B: INSURER C: INSURER D: INSURER E:

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
TYPE OF INSURANCE	ADDITIONAL INSURED(S)	POLICY NUMBER	POLICY EFF. DATE(MM/DD/YYYY)	POLICY EXPI. DATE(MM/DD/YYYY)	LIMITS
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PERIOD <input type="checkbox"/> LOSS	X	POLICY XYZ1234			EACH OCCURRENCE \$ 1,000,000 DAMAGE-CONTINUED (REMOVED) \$ 100,000 MED. EXP. (Per person) \$ 5,000 PERSONAL & AUTO INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMP. OP. ASS. \$ 2,000,000
AUTOMOBILE LIABILITY <input type="checkbox"/> ALL AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Aggregate) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
UMBRELLA LIAB. EXCESS LIAB. DEDUCTIBLE RETENTION	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTNER EXECUTIVE OFF OR MEMBER EMPLOYEE? (Mandatory in HI) YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	<input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ E.L. DIS. EACH EMPLOYEE \$ E.L. DIS. EACH POLICY LIMIT \$

Mention of additional insured here does not replace need for actual "additional insured endorsement" attachment.

CERTIFICATE HOLDER This should name the District, COE or Charter School (Owner), not the Site. Name of District (Facility Owner) 123 Mailing Address City, CA 96000	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Agent/Broker Signature Required
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ACORD 25 (2009/09)

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SAMPLE CERTIFICATE FROM FACILITY USER - \$1,000,000 LIABILITY

"Additional Insured Endorsement Sample"

Page 2

COMMERCIAL LIABILITY
CGL - ENDORSEMENTS



INSURED : Name of Applicant
POLICY NUMBER :
INSURANCE COMPANY :

COMMERCIAL GENERAL LIABILITY

This Endorsement Changes The Policy. Please Read It Carefully.



**ADDITIONAL INSURED
MANAGERS OR LESSORS OF PREMISES**

This endorsement modifies insurance provided under the following :

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1) Designation Of Premises (Part Leased To You)



Name/location of Facility & date(s) of use

2) Name Of Person Or Organization (Additional Insured) :



Name of NCSIG Member, its elected or appointed officials, employees, agents, and volunteers

3) Additional Premium

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the schedule and subject to the following additional exclusions :

This insurance does not apply to:

- a) Any "occurrence" which takes place after you cease to be a tenant in that premises.
- b) Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the schedule.

CG 20 11 01 96