

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, May 11th, 2026

7:00 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Jeff Larceval, President, called the meeting to order at 7:00 p.m.

Board members present: Jeff Larceval, President; Marleigh Hollmer, Parent Representative; Kelli White, Parent Representative; Kasey Abshier, Parent Representative

Board members absent: Lynn Peebles, Community Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Samuel Diggle, Chief Business Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Marleigh Hollmer to approve the Agenda. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

B. Approval of Minutes from April 13th, 2026 Regular Meeting

Action: Motion was made by Kelli White to approve the minutes from the March 9th, 2026 regular board meeting. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Kelli White to approve the warrants as presented. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

D. Accept Letter of Resignation for Certificated Staff

Elizabeth Boyle – 2nd Grade Teacher

Action: Motion was made by Kasey Abshier to accept the Letter of Resignation from Elizabeth Boyle. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

E. Approve Reduction of Contract for Certificated Staff

Cindy Pauley – TK Teacher (From 75% FTE to 60% FTE)

Action: Motion was made by Kelli White to approve the reduction of the contract for Cindy Pauley from 75% FTE to 60% FTE. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

F. Approve Hiring of Certificated Staff for 2026/27 School Year

Maxie Damien – 2nd Grade Teacher

Casey Cramer – Homeschool Teacher (60% FTE)

Action: Motion was made by Kelli White to approve the hiring of Maxie Damien and Casey Cramer as Certificated Staff for the 2026/27 School Year. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

G. Approval of Board Policy #05-11-2026-1 / *Response to Immigration Enforcement*

Action: Motion was made by Marleigh Hollmer to approve the Board Policy #05-11-2026-1 / Response to Immigration Enforcement. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

H. Approval of Board Policy #05-11-2026-2 / *Missing Assignments & Involuntary Removal*

Action: Motion was made by Kasey Abshier to approve the Board Policy #05-11-2026-2 / Missing Assignments & Involuntary Removal. The motion was seconded by Kelli White.

Vote: Unanimous in favor.

I. Approval of 2026 Summer Camp Programs and Tutoring

<i>Math and English Boost (1 week)</i>	<i>Jamee Adkins (\$1,800)</i>
<i>Math and English Boost (1 week)</i>	<i>Casey Cramer (\$1,800)</i>
<i>Math and English Boost (1 week)</i>	<i>Sarah Fitch (\$1,800)</i>
<i>Math and English Boost (1 week)</i>	<i>Scott Clare (\$1,800)</i>
<i>English/Math Skills Camp (1 week)</i>	<i>Alyssa Clare (\$1,800)</i>
<i>English/Math Skills Camp (1 week)</i>	<i>Erinn Pack (\$1,800)</i>
<i>English/Math Skills Camp (1 week)</i>	<i>Lori Wunner (\$1,800)</i>
<i>Learning Loss Tutoring</i>	<i>Talanta Braito, Ellice Vai</i>

Action: Motion was made by Kelli White to approve the 2026 Summer Camp Programs and Tutoring. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

J. Approve ‘Leading Learning Network’ Services Agreement for 2026/27 School Year

Action: Motion was made by Kelli White to approve the Leading Learning Network Services Agreement for the 2026/27 School Year. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

A. Facilities Update – We are going to add rocks to the garden area and getting the campus ready for the Patriotic Concert on May 13th and Open House on May 21st.

B. Budget Update – Sam Diggle will present the 26/27 Budget at the next Board Meeting.

C. Athletic Update – Our Softball team will be competing in the Final Four tournament tomorrow; Track is off to a good start.

D. Athletic League Commissioner Proposal for 2026/27 School Year

E. Parent Club Update – Parent Club brought in Coffee and Doughnuts and Chick-Fil-A Lunch for the staff during Staff Appreciation Week.

F. Summer Facility Projects – Nothing major planned over the summer, the Gym floor is getting a new coat in June, and new carpet will be installed in Room 14.

G. Upcoming End-of-Year Events / Graduation - We have the Patriotic Concert coming up on Wednesday, May 13th. The 8th Grade trip is Thursday, May 14th, Open House is next Thursday, May 21st, Kindergarten Graduation on Tuesday, May 26th and 8th Grade Graduation on Thursday, May 28th.

H. Summer Camps at Cottonwood Creek – Summer Camps are scheduled for the last week in July.

I. Lottery Report – Lottery went smooth. Sam came and helped us with the process.

J. Projected Enrollment for 2026/27 School Year – Same as last year

K. Current Enrollment

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, June 8th, 2026 (Regular Board Meeting)

7. CLOSED SESSION

Adjournment to Closed Session at 7:50pm to consider and/or take action upon the following items:

7.1 Pursuant to Government Code Section 54950,

Public Employee Evaluation

The board came out of closed session at 8:28 pm to report the following action taken:

Nothing to report

8. ADJOURN

Motion was made by Kelli White to adjourn the meeting. Motion was seconded by Marleigh Hollmer. The meeting was adjourned by Jeff Larceval at 8:29 pm.

MINUTES APPROVED

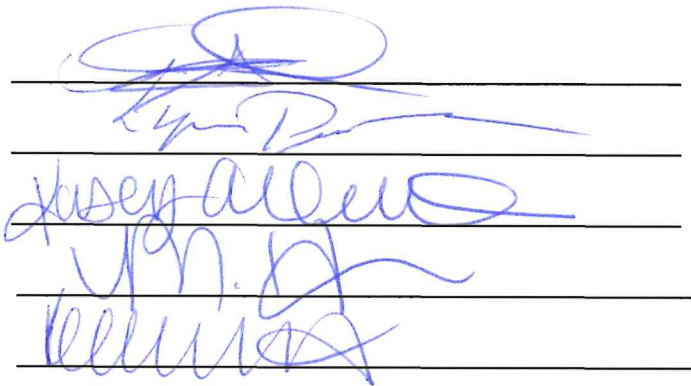
Jeff Larceval

Lynn Peebles

Kasey Abshier

Marleigh Hollmer

Kelli White



The image shows five handwritten signatures in blue ink, each written over a horizontal line. The signatures are: Jeff Larceval (top), Lynn Peebles, Kasey Abshier, Marleigh Hollmer, and Kelli White (bottom). The signatures are stylized and cursive.