

PUBLIC NOTICE PUBLIC NOTICE PUBLIC NOTICE

**Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838**

**Policy Committee Meeting
May 21, 2026
3:30 p.m.
Minutes**

I. Welcome

Call to Order/Roll Call

Meeting was called to order at 3:34 pm by Amanda Gutierrez, PC Head Start Community Policy Chair.

Attendees:

*Amanda Gutierrez, Head Start Policy Committee Chair
Josie Liles, PC Member
Maddie Barns, PC Member
Zyhira Jones, PC Member
Johana Scott, Director of Early Childhood Education
Faydra Acker, Office Manager*

New Members Seated Present:

Member Absent:

*Juana Rico, PC Head Start Committee Vice Chair
Amber Maciel, PC Head Start Committee Secretary
Briana Barrera, PC Member
Sequoia Burse, PC Head Start Community Representative
Rena Singh, Principal/Director*

II. Consent Items

A. Approval of the April 21, 2026, Meeting minutes.

The minutes were reviewed: Approval of minutes with corrections. Correction as follows.

Josie Liles motioned to approve the April 21, 2026, meeting minutes. Zyhira Jones seconded the motion.

The vote was as follows:

Aye: # 2- , Zyhira Jones, and Josie Liles

Nay: #0

Abstention: # 0

B. Approval of the 2025-26 TRUSD HS and EHS Budget Modification Request

Josie Liles motioned to approve the 2025-26 TRUSD HS and EHS Budget Modification Request. Zyhira Jones seconded the motion.

The vote was as follows:

Aye: # 2- , Zyhira Jones, Josie Liles, and Maddie Barns

Nay: #0

Abstention: # 1-Amanda Gutierrez

III. Information Items

Information item: A-K

Notes: *Johana Scott Director of Early Childhood Education, provided component reports for the PC Members.*

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. Fiscal

Update on Morey Ave, Oakdale, Village, and Rio Linda Preschool Programs.

The information items were reviewed; no questions.

IV. Public Participation

Adjournment

The meeting was adjourned at 3:50pm.

Twin Rivers Unified School District
Budget Narrative – Head Start/Early Head Start
 Cost of Living Adjustment (COLA) – 09CH012795
 FY 2026-2027

<u>Grant</u>	<u>Funding Allocation</u>	<u>Non-Federal Share (In-Kind)</u>	<u>Total</u>
Head Start COLA	14,456	3,614	18,070
Early Head Start COLA	6,117	1,530	7,647

(Personnel)

Describe where funds will be used.

Head Start – (\$ 14,456)

The COLA funding will be used to partially offset the negotiated salary increases for 2026-27 for employees covered by the TRUE and CSEA collective bargaining agreements.

Early Head Start– (\$ 6,117)

The COLA funding will be used to partially offset the negotiated salary increases for 2026-27 for employees covered by the TRUE and CSEA collective bargaining agreements.

Non-Federal Share (In-Kind)

Please describe how the Non-Federal Share will be obtained.

Head Start- (\$18,070)

The increase is based on the revised rate used to calculate parent volunteer hours, which is tied to the ECE teachers' extra-duty hourly rate, which has been increased for the new TRUE collective bargaining agreement.

Early Head Start – (\$ 7,647)

The increase is based on the revised rate used to calculate parent volunteer hours, which is tied to the ECE teachers' extra-duty hourly rate, which has been increased for the new TRUE collective bargaining agreement.

**HEAD START/EARLY HEAD START GRANT APPLICATION
POLICY COMMITTEE APPROVAL**

On behalf of the Twin Rivers Unified School District Head Start Policy Committee (PC) I,
_____, Policy Council Chairperson, certify the Policy
Committee has approved the Twin Rivers Unified School District HS/EHS Grant Application
(including **Cost of Living Allowance (COLA)**) for **Fiscal Year 2026-2027 (August 1,
2026– July 31, 2027)** at its meeting on 9/17/2026. Attached is the sign-in sheet of
attendees; minutes of the meeting are forthcoming.

Name

Signature

Date

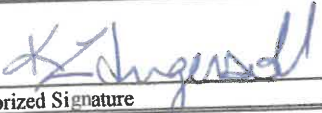
SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2026--Head Start

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Agreement No.: 27C21751S0

Program: PA 22 BASIC
PA20
PA26
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	5,310.84	5,310.84	125,976.00	120,665.16
	Fringe Benefits	2,645.87	2,645.87	57,174.00	54,528.13
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	1,500.00	1,500.00
I	Other	0.00	0.00	2,710.00	2,710.00
N	Indirect Costs	8,711.20	8,711.20	87,600.00	78,888.80
	I. Total Administration	16,667.91	16,667.91	\$ 274,960.00	258,292.09
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	Total Fed. and Non-Fed. Admin.	16,667.91	16,667.91	\$ 274,960.00	258,292.09
II.	a. Personnel	95,236.85	95,236.85	1,296,889.00	1,201,652.15
	b. Fringe Benefits	54,357.11	54,357.11	496,136.00	441,778.89
P	c. Out of State Travel	0.00	0.00	5,000.00	5,000.00
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	0.00	0.00	0.00	0.00
	Office Supplies	0.00	0.00	6,000.00	6,000.00
	Child and Family Service Supplies	0.00	0.00	10,000.00	10,000.00
	Food Service Supplies	0.00	0.00	10,000.00	10,000.00
	Medical/Dental/Disabilities/Custodial	0.00	0.00	7,600.00	7,600.00
	Instructional Materials	0.00	0.00	15,000.00	15,000.00
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other :	0.00	0.00	0.00	0.00
M	Utilities	1,333.75	1,333.75	71,000.00	69,666.25
	Building/Child Liability Insurance	0.00	0.00	2,000.00	2,000.00
	Building Maint/Repair	0.00	0.00	2,000.00	2,000.00
	Local Teachers Travel	53.04	53.04	10,000.00	9,946.96
	Nutrition Services	0.00	0.00	17,570.00	17,570.00
	Child Services Consultants	0.00	0.00	5,000.00	5,000.00
	Substitutes, if not paid benefits	0.00	0.00	20,000.00	20,000.00
	Parent Services	0.00	0.00	15,000.00	15,000.00
	Publications/Advertising/Printing	0.00	0.00	1,000.00	1,000.00
	Training or Staff Development	0.00	0.00	800.00	800.00
	Copy Machine Lease	0.00	0.00	9,000.00	9,000.00
	Membership/Licensing Fees	26.00	26.00	1,600.00	1,574.00
	II. Total Program	151,006.75	151,006.75	\$ 2,001,595.00	1,850,588.25
	Non-Federal Program	0.00	0.00		0.00
	Total SETA Costs (I + II)	167,674.66	167,674.66	\$ 2,276,555.00	2,108,880.34
		167,674.66	167,674.66	2,276,555.00	2,108,880.34
		0.00	0.00	0.00	0.00
		9-4-26		N. Linevich	566-2785, 25130
Authorized Signature		Date		Prepared By	Phone

DELEGATE Twin Rivers Unified School District
 HEAD START/EARLY HEAD START
 IN-KIND REPORT
 FOR THE MONTH ENDING August 2026

SOURCES OF IN-KIND

PARENT VOLUNTEERS (Hours x Rate)

PERSONNEL & BENEFITS (Describe outside funding
 State Preschool
 General Fund

OCCUPANCY (Location and Method of Valuation)

SUPPLIES AND SERVICES (List item(s), Donor & Value
 State Preschool
 QRIS

OTHER (Describe in detail)
 State Preschool Indirect

	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
PERSONNEL & BENEFITS (Describe outside funding)				
State Preschool		11,684.29		11,684.29
General Fund			-	-
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Value)				
State Preschool		487.72		487.72
QRIS				-
OTHER (Describe in detail)				
State Preschool Indirect	948.20		948.20	-
			-	-
			-	-
			-	-
TOTAL	948.20	12,172.01	948.20	12,172.01
		13,120.21		13,120.21

SIGNATURE K. Zingensell

DATE 9-4-26

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2026--Early Head Start

Agreement No.: 27C21751SO

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22 EHS
PA20
PA26
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	1,865.90	1,865.90	36,987.00	35,121.10
	Fringe Benefits	929.59	929.59	12,465.00	11,535.41
	Occupancy	0.00	0.00		0.00
	Staff Travel	0.00	0.00		0.00
	Supplies	0.00	0.00	125.00	125.00
	Other	0.00	0.00	1,080.00	1,080.00
	Indirect Costs	5,161.76	5,161.76	42,694.00	37,532.24
	I. Total Administration	7,957.25	7,957.25	\$ 93,351.00	85,393.75
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	Total Fed. and Non-Fed. Admin.	7,957.25	7,957.25	\$ 93,351.00	85,393.75
II.	a. Personnel	60,491.29	60,491.29	584,687.00	524,195.71
	b. Fringe Benefits	30,905.89	30,905.89	247,326.00	216,420.11
	c. Out of State Travel	0.00	0.00	0.00	0.00
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies:	0.00	0.00		
	Office Supplies	0.00	0.00	500.00	500.00
	Child and Family Service Supplies	0.00	0.00	2,000.00	2,000.00
	Food Service Supplies	0.00	0.00	2,000.00	2,000.00
	Medical/Dental/Disabilities/Custodial	0.00	0.00	2,600.00	2,600.00
	Instructional Materials	0.00	0.00	5,000.00	5,000.00
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other :	0.00	0.00	0.00	0.00
	Utilities	0.00	0.00	8,000.00	8,000.00
	Building/Child Liability Insurance	0.00	0.00	1,000.00	1,000.00
	Building Maint/Repair	0.00	0.00	0.00	0.00
	Local Teachers Travel	0.00	0.00	2,500.00	2,500.00
	Nutrition Services	0.00	0.00	3,000.00	3,000.00
	Child Services Consultants	0.00	0.00	1,000.00	1,000.00
	Substitutes, if not paid benefits	0.00	0.00	5,000.00	5,000.00
	Parent Services	0.00	0.00	3,000.00	3,000.00
	Publications/Advertising/Printing	0.00	0.00	500.00	500.00
	Training or Staff Development	0.00	0.00	0.00	0.00
	Copy Machine Lease	0.00	0.00	1,400.00	1,400.00
	Membership/Licensing Fees	0.00	0.00	500.00	500.00
	II. Total Program	91,397.18	91,397.18	\$ 870,013.00	778,615.82
	Non-Federal Program	0.00	0.00		0.00
	Total SETA Costs (I + II)	99,354.43	99,354.43	\$ 963,364.00	864,009.57
		99,354.43	99,354.43	963,364.00	
		0.00	0.00	0.00	
Authorized Signature		Date		Prepared By	Phone

K. Schugart

9-4-26

N. Linevich
Prepared By

566-1600, 25130
Phone

Early Head Start

SIGNATURE K. J. Ingersoll
DATE 9-4-26

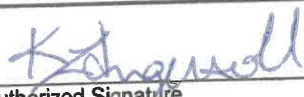
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1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2026 TTA--Head Start

Agreement No: 27C21751S0

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20 T&TA
PA26
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I. A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	I. Total Administration				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II. P R O G R A M	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development	0.00	0.00	15,930.00	15,930.00
	II. Total Program	0.00	0.00	15,930.00	15,930.00
	Non-Federal Program				
Total SETA Costs (I + II)		0.00	0.00	15,930.00	15,930.00
 Authorized Signature		9-4-26 Date	N.Linevich Prepared By	568-1600,25130 Phone	

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2026 TTA--Early Head Start

Agreement No: 27C21751S0

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
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Program: PA 22
PA20 T&TA
PA26
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I. A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	I. Total Administration				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II. P R O G R A M	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development	0.00	0.00	13,712.00	13,712.00
	II. Total Program	0.00	0.00	13,712.00	13,712.00
	Non-Federal Program				
Total SETA Costs (I + II)		0.00	0.00	13,712.00	13,712.00
 Authorized Signature		9-4-76 Date	N.Linevich Prepared By	566-1600,25130 Phone	