



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees Regular Meeting

6:00 p.m., Thursday, October 16, 2025

Williams Unified School District Board Room

260 11th Street, Williams, CA

A G E N D A

1.0 CALL TO ORDER

TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 SPECIAL RECOGNITION

6.1 Williams Elementary School Staff Members: Certificated – Emma Agnew and Jennifer Martins

6.2 Williams Elementary School Students: K – Victoria Huerta, 1 – Ivan Tellez Lopez, 2 – Alan Jauregui Hernandez, 2 – Emily Garcia Cervantes

7.0 COMMUNICATION / REPORTS

7.1 Board of Trustees Reports

7.2 Evelyn Guevara, Associated Student Body President and Board Representative

7.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

8.0 PRESENTATIONS

8.1 School Resource Officer Calvin Ware

8.2 iReady Diagnostic Data

9.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

9.1 **BOARD MINUTES** – Request to approve Board minutes

9.1.1 (p. 13) September 11, 2025 (Regular)

9.2 (p. 20) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.

9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

9.3.1 (p. 24) General Ledger Report and Bank Reconciliation Report, Williams Elementary School Checking Account, August 2025.

9.3.2 (p. 26) General Ledger Report and Bank Reconciliation Report, Williams Upper Elementary School

Checking Account, August 2025.

9.3.3 (p. 28) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, August 2025.

9.4 SERVICE AGREEMENTS / CONTRACTS

9.4.1 (p. 31) Fletcher's Plumbing & Contracting, Inc. Proposal and Contract for installation of water service at the property located at 1500 E Street, Williams, CA.

9.4.2 (p. 32) Gaynor Telesystems, Inc. Annual Labor Maintenance Agreement through July 22, 2026.

9.4.3 (p. 35) Chaney & Miller Construction, Inc. Commercial Proposal and Acceptance for dry rot repairs at the Williams Jr/Sr High School Snack Shack.

9.4.4 (p. 46) Memorandum of Understanding between Sutter County Superintendent of Schools and Williams Unified School District for the Tri-County Clear Administrative Services Credential Program through June 30, 2026.

9.4.5 (p. 48) Agile Sports Technologies, Inc. dba Hudl Order for Williams Jr/Sr High School Essential Athletic Department Package and Hudl Sideline Standard Software through October 20, 2028.

9.4.6 (p. 51) Professional Services Agreement between Iwen Inspections and Williams Unified School District for the Williams High School Temporary Portables Project.

9.4.7 (p. 60) A.K. Enterprises Proposal for Williams Unified School District for a concrete driveway and fencing at the 1500 E Street property.

9.5 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
9.5.1 (p. 62)	PO26-00574	CDW Government, Inc.	\$ 29,045.42
9.5.2 (p. 63)	PO26-00575	Agile Sports Technologies, Inc. dba Hudl	\$ 28,200.00
9.5.3 (p. 64)	PO26-00576	Fletcher Plumbing & Contracting	\$ 36,940.00
9.5.4 (p. 66)	PO26-00589	AK Enterprises	\$ 26,479.00

9.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Flag Football Coach	Filled	Mingy Altamirano

9.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Classified	ASES Paraeducator	Filled	Alexis Rodriguez
Classified	Student Supervisor	Filled	Elva Ramirez Nicholas Vaca
Classified	Student Supervisor	Leave of Absence Request 8/11/25 to 1/13/26	Anali Lara Becerra
Classified	Site Secretary	Leave of Absence Request 10/6/25 to 12/1/25	Toni Hilger
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Academic Technician	Open	
Classified	Paraeducator	Open	

9.8 APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)

9.8.1 (p. 67) CSBA Policy Guide Sheet September 2025

9.9 APPROVE FIELD TRIPS

9.9.1 (p. 71) Overnight Field Trip Request for Williams Jr/Sr High School Friday Night Live Students to Anaheim, CA, November 14-17, 2025.

9.10 APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES

9.10.1 (p. 78) Revised 2025-26 Williams Elementary Instructional Minutes

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 79) Consideration and possible action concerning the approval of **Resolution #06-101625: Resolution to Teach, Title 5 80005(b), Assignments Outside Credential Authorization 2025-2026 School Year.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.2 (p. 80) Consideration and possible action concerning the approval of the Tentative Agreement between Williams Teachers Association and Williams Unified School District for 2025-2026.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.3 (p. 84) Consideration and possible action concerning the approval of the Memorandum of Understanding between the Williams Unified School District and the Williams Teachers Association regarding the WTA Proposal to Restructure the Elementary School Daily Schedule to provide a Block of Common Planning and Preparatory Time for TK-6 Elementary Teachers for 2025-2026.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.4 (p. 87) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between the Williams Teachers Association and the Williams Unified School District 2025-2026.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.5 (p. 91) Consideration and possible action concerning the approval of the Tentative Agreement between the California School Employees Association and its Williams Chapter #556 and the Williams Unified School District Regarding the 2025-2026 Successor Negotiations.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.6 (p. 110) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between Williams Unified School District and California School Employees Association Chapter #556.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.7 (p. 114) Consideration and possible action concerning the approval of the Tentative Agreement between the Williams Unified School District and Confidential/Management Employees.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.8 (p. 116) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between Williams Unified School District and Confidential/Management Employees.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.9 (p. 120) Consideration and possible action concerning the approval of the Tentative Agreement between the Williams Unified School District and Certificated Management Employees.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.10 (p. 121) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between Williams Unified School District and Certificated Management Employees.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.11 (p. 125) Consideration and possible action concerning the approval of **Resolution #07-101625: Authorizing Filing of Application(s) for State Allocation Board Administered Programs on or After October 31, 2024 for the Williams Unified School District.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.12 (p. 128) Consideration and possible action concerning the approval of **Resolution #08-101625: Authorized Signatures for District Bank Accounts.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.13 (p. 130) Consideration and possible action concerning the approval of **Resolution #09-101625: Participating in Bids/Contracts of Other Public Corporations and Agencies (Piggyback Contracts) throughout the 2025-2026 Fiscal Year.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.14 (p. 133) Consideration and possible action concerning the approval of **Resolution #10-101625: Approval of the Contract with Berry Electric, Inc. for Temporary Portables Electric and Purchase Order 26-00593.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.15 (p. 141) Consideration and possible action concerning the approval of **Resolution #11-101625: Approving the Purchase of Furniture and Related Services Through the OMNIA Partners Cooperative Contract with Meteor Education, LLC and Purchase Order 26-00592.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.16 (p. 494) Consideration and possible action concerning the approval the Williams Unified School District Initial Proposal Pursuant to Government Code Section 3547 for 2026-2027 Successor Agreement to the Williams Teachers Association.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.17 (p. 495) Consideration and possible action concerning the approval the Initial Sunshine of the Williams Teachers Association to the Williams Unified School District Reopeners for the 2026-2027 School Year.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

11.0 **INFORMATIONAL ITEMS**

11.1 (p. 496) Williams Uniform Complaint Quarterly Report: July – September, 2025

12.0 **CORRESPONDENCE**

12.1 (p. 497) Letters from the Colusa County Office of Education regarding acceptance of the Williams Unified School District's 2025-26 LCAP and Budget.

13.0 **FUTURE MEETING DATES**

- 13.1 November 20, 2025 (Regular)
- 13.2 December 11, 2025 (Regular)
- 13.3 January 15, 2026 (Regular)
- 13.4 February 19, 2026 (Special – Board Self-Evaluation)
- 13.5 February 19, 2026 (Regular)

14.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

14.1 Satchel Pulse Presentation

15.0 **CONVENE TO CLOSED SESSION** **TIME: ____ PM** **Closed Session will be held regarding the following matters:**

- 15.1 Public Employee Performance Evaluation (Gov. Code 54957)
Title: Superintendent
- 15.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

16.0 **RECONVENE TO OPEN SESSION** **TIME: ____ PM** **Action Taken During Closed Session:**

- 16.1 Public Employee Performance Evaluation (Gov. Code 54957)
Title: Superintendent

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

16.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

17.0 **ADJOURNMENT** **TIME: ____ PM**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or

modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, November 20, 2025 AT 6:00 PM.

Posted: October 9, 2025