

Work Session Minutes

- Minutes are a legal record of meetings and the organization.
- Minutes are a record of what is done at a meeting, not what is said.

Minutes do not include

- Discussion
- Personal opinion
- Motions withdrawn
- Entire reports (rather attach to minutes)

Minutes should include

Standing Committee Name, Date and Location of Work Session

Safe and Healthy Schools Standing Committee

List of attendees (note presence of a quorum)

Edward Giese	Robin Schoenfeld
Elizabeth Glazier	Michelle Wilson
Julie Magadance	
Anna Mink	

Time work session was called to order

1:10

Approval of previous work session minutes

(Motion text and name of maker and seconded by & Status/results of motions)

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Current work session items (Motion text and name of maker and seconded by & Status/results of motions)

Bradley Principal - Torrey Letzke.

- met w/ CIC (campus instructional comm.) and talked about Tik tok trends and combating behavioral issues [comm-ind. parents/kids]
- pushback from 2 teachers regarding needy phones in classes
- no parental pushback
- PTA moms (#6) - scheduled mtgs about not using phones
- surveyed staff + CIC committee and voted on policy of phones
- overwhelmingly wanted a policy "cell phones not seen on our campus"



Future meeting items

Bradley (cont):

Policy - moment you walk in bldg, silenced, in backpacks,
and not to be used until exit the bldg. [incl. air pods, switch, 1 pad]
★ witnesses allowed

No negative feedback from parents.

posters all over campus - about offenses and ramifications
office staff handles logistics

1/24 - 4/24 - 300 violations - 192 1 time offenders, 43 2x off., 14 3x, 1 4x, 5x, 6x

8/24 - 4/24 - 223 violations - 139 1x, 33 2x, 12 3x, 9, 4x

discipline still happening - any adult on campus can pick up phone
academic performance (P)

o bullying accusations at 1/2

Also being done - Nimitz, Lopez, Churchill (Bell + Bell NO CELL)

Not a BAN but a policy.

Time work session was adjourned

1:45

Standing Committees have the flexibility to use a work session minutes template tailored to their needs, as long as it fulfills the minimum requirements.