

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
December 4th, 2025
4:00PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- V. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VI. Correspondence
- VII. Board Trustee Reports
- VIII. Superintendent Report/Information
 - A. Plaza Community Club
 - B. Facilities
 - C. Music/Band Teacher
 - D. Williams Quarterly Report October, 2025—NO Complaints Filed
 - E. Enrollment Lottery
- IX. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approval of the Minutes of the October 2nd, 2025 Regular Board Meeting
 - b. Approve Warrant Registers September 25th, 2025 Through November 19th, 2025
 - c. Approve Budget Transfers— None
 - d. Approve 8th Grade Field Trip Request to State Capitol in Sacramento on December 9th, 2025
 - e. Approve 8th Grade Field Trip Request to River Cats Game in Sacramento on April 22nd, 2026
 - 2. Approve 2026-27 School Calendar
 - 3. Increase Daily Substitute Pay to \$200 Effective December 1st, 2025
 - 4. Approve and Certification of 1st Interim Report as of October 31st, 2025
 - 5. Reorganization of Board of Trustees
- X. Closed Session
 - A. Superintendent Position
 - B. Negotiations
- XI. Adjournment – Next Meeting Thursday January 8th, 2026 @ 4PM

Plaza Community Club

7322 County Road 24

Orland, CA 95963

Meeting Agenda

October 2, 2025

Plaza Elementary School, Orland

1. Call Meeting to Order – Chera Molleson, President 6:05pm
2. Approve Minutes from Sept 2025 Meeting - Kristina Madden, Secretary Chelsea (1) and Gina (2) for approval, all in favor
3. Financial Reports for 9/25 – Kate Simas, Treasurer
 1. Reimbursement from IRS
 2. Showed all current expenses
 3. Carnival expenses up to date
 1. Gina (1) , Chelsea (2)
4. Old Business
 1. Yearbook prices \$30/yearbook
 2. Follow up on 501(c)(3)- we are one and can look into opportunities
 3. Plaza Campout -PCC did smores, planning on doing it again next year. Scones were a hit in the am.
5. New Business
 1. Budget Approval- November meeting, add new yearbook prices.
 2. Fall Carnival
 1. Signup Genius and hard copy at meeting- send another reminder and Conklin will send out also.
 2. Mrs. Hennings class potentially help with game setup
 3. Students from Highschool at 3:30pm
 4. Kate and Kristina setup at 1pm
 3. Pie fundraiser
 1. Flyers due 10/13 collect forms, 11/17 arrive
 4. Halloween parade photo booth – Billings to take the photo call and check on this. We have backdrop and hay bales coming, get 4 bales of hay.
 5. Bingo Fundraiser idea -February end of January
 1. Childcare
 6. Remind: Send remind about meeting mon/tues, and day of meeting.
6. Adjourn – Next Meeting – November 6, 2025 6:32pm

Plaza Community Club

7322 County Road 24

Orland, CA 95963

Meeting Agenda

November 6, 2025

Plaza Elementary School, Orland

1. Call Meeting to Order – Chera Molleson, President
2. Approve Minutes from October 2025 Meeting -
3. Financial Reports for 9/2025 – Kate Simas, Treasurer
4. Old Business
 1. Carnival- Thank you, recap (wristbands vs. tickets) and financials, high school student engagement
 2. Vote on Budget
 3. Bingo Fundraiser idea -February end of January (childcare?)
5. New Business
 1. Pie fundraiser Sales
 1. 11/17 Delivery
 2. Childcare for PCC meetings
 3. Box tops
 4. Cards and Gifts for 2nd grade
 5. Digital Marquee
 6. Nov/Dec Calendar
 7. Round table fundraiser idea
 8. March 13th or 20th Drive thru dinner waiting on little league dates
 9. Father/Daughter Dance date
6. Adjourn –

Next Meeting – December 4, 2025 6:00pm

Thank you for attending!!

PLAZA COMMUNITY CLUB

7322 County Road 24

Orland, CA 95963

2025-2026 PCC PROPOSED BUDGET

EXPENSES:

ESTIMATED ANNUAL EXPENSES:

Class Funds-TK-8th Grade & Special Day: \$400/ea	\$4,400.00
PCC Monthly Meeting Food \$100/mo	\$1,200.00
Spring Drive Thru Dinner & Raffle	\$10,000.00
Stokes Memorial Scholarship- 8th Grade Student	\$50.00
8th Grade Yearbook Purchase \$30/ea	\$750.00
Kinder & 8th Grade Graduation	\$200.00
Sports Fund- Replacement of Equipment	\$1,000.00
100th Day of School- TK, K & 1st Grade	\$150.00
Country Reports- 6th Grade	\$50.00
Fall Carnival	\$4,000.00
Father Daughter Dance	\$250.00
Mother Son Softball Game	\$250.00
Teacher Appreciation Week	\$1,000.00
Mr. Kimberly Scholarship (PCC ½)	\$250.00
TK, Kindergarten & New Student Plaza Shirts	\$345.00
Misc. PCC expenses	\$500.00

TOTAL ESTIMATED EXPENSES:	\$24,395.00
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INCOME:

ESTIMATED ANNUAL INCOME:

Pie Fundraiser	\$3,000.00
Fall Carnival	\$4,000.00
Coin Drive	\$1,000.00
Drive Thru Dinner & Raffles	\$20,000.00

TOTAL ESTIMATED INCOME:	\$28,000.00
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September 30, 2025 Page: 1 of 2

PLAZA COMMUNITY CLUB
7322 COUNTY RD 24
ORLAND CA 95963-9777

Customer Service:
1-866-486-7782

Last statement: August 31, 2025
This statement: September 30, 2025

COMMUNITY BUSINESS CHECKING

Account number	XXXXXX5514	Beginning balance	\$19,389.30
Low balance	\$19,294.98	Deposits/Additions	\$2,663.42
Average balance	\$20,938.63	Withdrawals/Subtractions	\$1,535.53
Interest earned	\$0.00	Ending balance	\$20,517.19

Deposits/Additions

Date	Description	Additions
09-05	Deposit	2,334.00
09-26	Deposit	308.00
Total Additions		\$2,642.00

Card Transactions/Withdrawals

Date	Description	Subtractions
09-04	POS Purchase Terminal 60517901 Savmor Foods #14 Orland CA XXXXXXXXXXXX1881	13.20
09-04	POS Purchase Terminal 22524603 Little Caesars 203 8-00 Yuba City CA XXXXXXXXXXXX1881	81.12
09-09	POS Purchase Terminal 67585001 Dollar Tree Orland CA XXXXXXXXXXXX1881	63.43
09-11	POS Purchase Terminal 06430406 Nnt Target.Com 861 Brooklyn MN XXXXXXXXXXXX1881	51.79
09-12	POS Purchase Terminal Vbase2 Dollar Tree Orland CA XXXXXXXXXXXX1881	4.33
09-12	POS Purchase Terminal Vbase2 Uline *Ship Suppl les 800-295-5 WI XXXXXXXXXXXX1881	85.27
09-12	POS Purchase Terminal Vbase2 Amazon MktpI*gg1jz 5hz3 Amzn.Com/ WA XXXXXXXXXXXX1881	21.42
09-12	POS Purchase Terminal Etest1uc Amazon Mark* Qb6sp 2c43 Amazon.Co WA XXXXXXXXXXXX1873	130.91
09-15	POS Purchase Terminal 00009920 Walmart.Com 800925 6278 Bentonvil Ar XXXXXXXXXXXX1881	12.54
09-15	POS Purchase Terminal 00009920 Walmart.Com 800925 6278 Bentonvil Ar XXXXXXXXXXXX1881	24.58
09-15	POS Purchase Terminal Vbase2 Amazon MktpI*9e8bf 7dn3 Amzn.Com/ WA XXXXXXXXXXXX1881	60.02
09-16	POS Purchase Terminal Vbase2 Intuit *Qbooks Onl lne Cl.Intuit CA XXXXXXXXXXXX1881	35.00

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
09-22	POS Purchase Terminal Hldsodzp Amazon Reta* G518g 84z3 Www.Amazo WA XXXXXXXXXXXX1881	31.91
09-22	POS Purchase Terminal 75679867 Admit One Products 714-44238 CA XXXXXXXXXXXX1881	25.03
09-25	POS Purchase Terminal Vbase2 Amazon MktpI*nj2z9 5m70 Amzn.Com/ WA XXXXXXXXXXXX1881	32.16
09-26	POS Purchase Terminal Vbase2 Temu.Com Santa Mon CA XXXXXXXXXXXX1881	330.71
09-29	POS Purchase Terminal Vbase2 Amazon MktpI*nj7z4 92f0 Amzn.Com/ WA XXXXXXXXXXXX1881	18.75
09-29	POS Purchase Terminal Vbase2 Amazon MktpI*6t7kk 3693 Amzn.Com/ WA XXXXXXXXXXXX1881	186.88
09-29	POS Purchase Terminal Hldsodzp Amazon Reta* Nv8uv 9li0 Www.Amazo WA XXXXXXXXXXXX1881	18.48
Total Card Transactions/Withdrawals		\$1,227.53

Card Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
09-19	POS Deposit POS Deposit Terminal Vbase2 Amazon Mktplace Pm Ts Amzn.Com/ WA XXXXXXXXXXXX1881	21.42
Total Card Deposits/Additions		\$21.42

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
08-31	19,389.30	09-12	21,271.83	09-25	21,072.01
09-04	19,294.98	09-15	21,174.69	09-26	20,741.30
09-05	21,628.98	09-16	21,139.69	09-29	20,517.19
09-09	21,565.55	09-19	21,161.11	09-30	20,517.19
09-11	21,513.76	09-22	21,104.17		

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

<u>Check #</u>	<u>Amount</u>	<u>Date</u>
3200	\$308.00	09-26

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 1 for -\$308.00



September 30, 2025 Page: 1 of 2

PLAZA COMMUNITY CLUB
7322 COUNTY RD 24
ORLAND CA 95963-9777

UB

Customer Service:
1-866-486-7782

Last statement: June 30, 2025
This statement: September 30, 2025

COMMUNITY BUSINESS SAVINGS

Account number	XXXXXX3348
Beginning balance	\$18,417.25
Ending balance	\$18,417.72
Low balance	\$18,417.56
Average balance	\$18,417.56
Interest paid year to date	\$1.39
Interest earned	\$0.47

Other Deposits/ Additions

Date	Description	Additions
07-31	Interest Credit	.16
08-31	Interest Credit	.15
09-30	Interest Credit	.16
Total Other Deposits/ Additions		\$0.47

Daily Balances

Date	Balance	Date	Balance	Date	Balance
06-30	18,417.25	08-31	18,417.56	09-30	18,417.72
07-31	18,417.41				

Interest Information

Annual percentage yield earned	.01%
Interest-bearing days	92
Average balance for APY	\$18,417.41
Interest earned	\$0.47
Interest paid year to date	\$1.39
Statement period	07/01 to 09/30

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Plaza Community Club

COMMUNITY BUSINESS CHECKING (5514) - 1, Period Ending 09/30/2025

RECONCILIATION REPORT

Reconciled on: 10/23/2025

Reconciled by: Kaitlyn Simas

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	
Checks and payments cleared (20)	19,389.30
Deposits and other credits cleared (3)	-1,535.53
Statement ending balance	2,663.42
	20,517.19
Uncleared transactions as of 09/30/2025	
Register balance as of 09/30/2025	-41.80
Cleared transactions after 09/30/2025	20,475.39
Uncleared transactions after 09/30/2025	0.00
Register balance as of 10/23/2025	-3,427.60
	17,047.79

Details

Checks and payments cleared (20)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/04/2025	Expense		Sav Mor Foods	-13.20
09/04/2025	Expense		Little Caesars	-81.12
09/09/2025	Expense		Dollar Tree	-63.43
09/11/2025	Expense		Amazon	-130.91
09/11/2025	Expense		Target	-51.79
09/12/2025	Expense		Dollar Tree	-4.33
09/12/2025	Expense		Uline	-85.27
09/12/2025	Expense		Amazon	-21.42
09/15/2025	Expense		Amazon	-60.02
09/15/2025	Expense		Wal-Mart	-24.58
09/15/2025	Expense		Wal-Mart	-12.54
09/16/2025	Expense		Quickbooks	-35.00
09/22/2025	Expense		Amazon	-31.91
09/22/2025	Expense		Admit One Products	-25.03
09/24/2025	Expense		Amazon	-18.75
09/24/2025	Expense		Amazon	-186.88
09/25/2025	Expense		Amazon	-32.16
09/26/2025	Check	3200	Erin Knight	-308.00
09/26/2025	Expense		Temu	-330.71
09/29/2025	Expense		Amazon	-18.48
Total				-1,535.53

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2025	Deposit	248100444	Plaza Swag Order	2,334.00
09/19/2025	Deposit		Amazon	21.42
09/26/2025	Deposit	269087855		308.00
Total				2,663.42

Additional Information

Uncleared checks and payments as of 09/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/30/2025	Expense		Amazon	-7.50
09/30/2025	Expense		Amazon	-34.30
Total				-41.80

Uncleared checks and payments after 09/30/2025

Plaza Community Club

Selected	Date	Type	No.	Payee	Category	Total	Action
	09/30/2025	Expenditure		Amazon	Fall Carnival Expenses	\$34.30	
	09/30/2025	Expenditure		Amazon	Fall Carnival Expenses	\$7.50	
	09/29/2025	Expenditure		Amazon	Fall Carnival Expenses	\$18.48	
	09/26/2025	Check	3200	Erin Knight	Run Club	\$308.00	
	09/26/2025	Expenditure		Temu	Fall Carnival Expenses	\$330.71	
	09/25/2025	Expenditure		Amazon	Fall Carnival Expenses	\$32.16	
	09/24/2025	Expenditure		Amazon	Halloween	\$18.75	
	09/24/2025	Expenditure		Amazon	Fall Carnival Expenses	\$186.88	
	09/22/2025	Expenditure		Amazon	Fall Carnival Expenses	\$31.91	
	09/22/2025	Expenditure		Admit One Products	Fall Carnival Expenses	\$25.03	
	09/16/2025	Expenditure		Quickbooks	Software & apps	\$35.00	
	09/15/2025	Expenditure		Wal-Mart	Plaza Campout	\$12.54	
	09/15/2025	Expenditure		Wal-Mart	Plaza Campout	\$24.58	
	09/15/2025	Expenditure		Amazon	Fall Carnival Expenses	\$60.02	
	09/12/2025	Expenditure		Amazon	Plaza Campout	\$21.42	
	09/12/2025	Expenditure		Dollar Tree	Fall Carnival Expenses	\$4.33	
	09/12/2025	Expenditure		Uline	Fall Carnival Expenses	\$85.27	
	09/11/2025	Expenditure		Target	Plaza Campout	\$51.79	
	09/11/2025	Expenditure		Amazon	Fall Carnival Expenses	\$130.91	
	09/09/2025	Expenditure		Dollar Tree	Fall Carnival Expenses	\$63.43	
	09/04/2025	Expenditure		Sav Mor Foods	PCC Monthly Meeting Dinner	\$13.20	
	09/04/2025	Expenditure		Little Caesars	PCC Monthly Meeting Dinner	\$81.12	

Plaza Elementary School District

Board of Trustees:
Connie King
Jake Cecil
P. J. Davis

7322 County Road 24
Orland, CA 95963
Phone (530) 865-1250 Fax (530) 865-1252

Patrick Conklin
Superintendent/Principal

Quarterly Report on Williams Uniform Complaints [Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date:
(check one)

- ☐ July 2025
☒ October 2025
☐ January 2026
☐ April 2026

Date for information to be reported publicly at governing board meeting: December 4th, 2025
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	NA	NA
Teacher Vacancy or Misassignment	0	NA	NA
Facilities Conditions	0	NA	NA
TOTALS	0	NA	NA

Name: Patrick M. Conklin

Signature of District Superintendent

December 4th, 2025
Date

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
October 2nd, 2025
4:00PM
Minutes

- I. **Call to Order** - The meeting was called to order at 4:00PM
- II. **Pledge of Allegiance**
- III. **Members Present** – Board Trustees Jake Cecil and Connie King, Superintendent/Principal Conklin and CBO Hinely. PJ Davis Absent
- IV. **Comments: Non Agenda Items**—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- V. **Comments: Agenda Items Only**—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VI. **Correspondence**
- VII. **Board Trustee Reports** – Connie King asked how Mr. Conklin’s schedule was shared between Lake and Plaza School Districts. He explained that several weeks schedule is displayed in the sign in binders.
- VIII. **Superintendent Report/Information**
 - A. **Plaza Community Club** – Mr. Conklin presented the financial report and mentioned that the main agenda item for their October PCC meeting was the October 17th carnival.
 - B. **Facilities** – Mr. Conklin discussed the facility use agreement. The board directed Mr. Conklin to only allow children based non-profit organizations to use the facility and Plaza School needs must come first. They also directed Mr. Conklin to not allow long term use of facilities.
 - C. **2026-27 School Calendar** – Mr. Conklin presented the draft calendar.
 - D. **Music/Band Teacher** – Mr. Conklin presented the HUSD Music Teacher job description, advertisement, and their salary schedule. The position would be 50% HUSD, 25% PESD, and 25% LESD
- IX. **Action**
 - A. **Old Business**
 - B. **New Business**
 1. **Consent Agenda: Routine matters that can be approved with one motion**
 - a. **Approval of the Minutes of the September 4th, 2025 Regular Board Meeting**
 - b. **Approve Warrant Registers August 27th, 2025 through September 24th, 2025**
 - c. **Approve Budget Transfers— None**

Connie King moved to approve the Consent Agenda and Jake Cecil seconded. All approved

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
October 2nd, 2025
4:00PM
Minutes

2. Certification of 2024-25 Unaudited Actuals

Connie King moved to Approve Certification of 2024-25 Unaudited Actuals and Jake Cecil seconded. All approved

3. Approval of Resolution 25-02 for Adopting The Gann Limit

Connie King moved to approve Resolution 25-02 for Adopting the Gann Limit and Jake Cecil seconded. All approved

- X. Closed Session** The Board went into Closed Session at 4:27PM and reopened at 4:36PM
 - A. Superintendent Position**
 - B. Negotiations**
- XI. Adjournment – Next Meeting Thursday December 4th, 2025 @ 4PM** – The meeting was closed at 4:36PM

ReqPay12d

Board Report

Checks Dated 09/25/2025 through 11/19/2025

Board Meeting Date December 4, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40374031	10/01/2025	CA Department of Education Cashier's Office	13-4700 COMMODITY - CAFETERIA			52.65
40374032	10/01/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			910.85
40374033	10/01/2025	Gold Star Foods	13-4300 CAFETERIA SUPPLIES		888.58	
			CAFETERIA SUPPLIES - WALDEN		70.10	
			13-4700 CAFETERIA FOOD		727.71	
			CAFETERIA FOOD - WALDEN		381.05	2,067.44
40374034	10/01/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			26.27
40374035	10/01/2025	PG&E	01-5510 STREET LIGHT 08/14/25 - 09/12/25			11.96
40374036	10/01/2025	ProPacific Fresh	13-4700 CAFETERIA FOOD			320.30
40374037	10/01/2025	United Building Contractors, Inc.	35-6200 PLAZA - MODERNIZATION			56,287.07
40374038	10/01/2025	US Foods, Inc.	13-4300 CAFETERIA FOOD/SUPPLIES		16.03	
			CAFETERIA SUPPLIES		662.97	
			CAFETERIA SUPPLIES - WALDEN		31.99	
			13-4700 CAFETERIA FOOD		5,220.66	
			CAFETERIA FOOD - WALDEN		923.36	
			CAFETERIA FOOD/SUPPLIES		33.94	6,888.95
40374039	10/01/2025	Verizon Wireless	01-5910 SPARK CELL PHONE			156.78
40374272	10/08/2025	Cabrera's Lawn Care Marcos Cabrera	01-5800 MAINTENANCE PARKING LOT			700.00
40374273	10/08/2025	CatapultK12	01-5830 CMS SCHOOLS HOSTING SERVICE FEE			50.00
40374274	10/08/2025	Christensen Telecommunications, Inc.	01-5830 CIRCUIT/ROUTER			2,915.21
40374275	10/08/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			125.65
40374276	10/08/2025	FELIX, JOHN A	01-4300 WILCO GOPHER BAIT			45.85
40374277	10/08/2025	FGL Environmental	01-5520 WATER MONITORING -SAMPLING			99.00
40374278	10/08/2025	ODP Business Solutions, LLC	01-4300 K-8TH GRADE SUPPLIES			411.18
40374279	10/08/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			64.04
40374280	10/08/2025	Plaza Elementary School Dist. Revolving Account	01-5810 RUN CLUB			420.00
40374281	10/08/2025	ProPacific Fresh	13-4700 CAFETERIA FOOD			312.86
40374282	10/08/2025	SGONTZ, CHELSEY J	01-4300 TPT SPELLING PROGRAM			80.00
40374283	10/08/2025	Sierra Water Utility, LLC	01-5520 OPERATOR SERVICE - DROUGHT CONS.			232.34
40374284	10/08/2025	Tri-County Schools Insurance Group	01-9571 OCT. 2025 EMPLOYEE PAID INS.		8,299.47	
			01-9572 OCT. 2025 DISTRICT PAID INS.		28,392.21	
			01-9573 OCT. 2025 RETIREE PAID INS.		1,188.00	37,879.68
40374285	10/08/2025	US Foods, Inc.	13-4300 CAFETERIA FOOD		86.37	
			CAFETERIA SUPPLIES		242.52	
			13-4700 CAFETERIA FOOD		2,883.91	3,212.80
40374582	10/14/2025	Advanced Document Concepts	01-5825 USAGE CHARGE 09/01/25 - 09/30/25			326.49

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the

preceding Checks be approved.

Checks Dated 09/25/2025 through 11/19/2025

Board Meeting Date December 4, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40374583	10/14/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			252.40
40374584	10/14/2025	Glenn County Office of Ed.	01-5850 FINGERPRINT - ANA C. & ELIZABETH G.			138.00
40374585	10/14/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			11.68
40374586	10/14/2025	PG&E	01-5510 TRUE-UP/MONTHLY CHARGE			31,483.13
40374587	10/14/2025	Scholastic Book Fairs - 10	01-4300 OCT. 25/26 BOOKFAIR SALES			2,810.64
40374588	10/14/2025	TCG Administrators/CalSTRS	01-5890 MONTHLY ADMINISTRATION FEES			8.00
40374589	10/14/2025	US Bank Corporate Payment Systems	01-4300 ABOVETEK KIOSK IPAD STAND			
			BRISK EDUCATOR PRO PLAN		42.89	
			GAS FOR VAN		99.99	
			MYSTERY SCIENCE		96.96	
			SAMSUNG GALAXY		500.00	
			SUPPLIES FOR COUNSELING ROOM		126.79	
			01-5300 CJSF DUES 2025-2025 SCHOOL ENROLLMENT		201.60	
					25.00	
			01-5835 CHATGPT - PLUS SUBSCRIPTION		20.00	
			SPOTIFY MONTHLY CHARGE		11.99	
			13-4300 CAFETERIA SUPPLIES		255.26	
40374590	10/14/2025	US Foods, Inc.	13-4700 CAFETERIA FOOD		806.65	2,187.13
40374591	10/14/2025	WM Corporate Services, Inc. As Payment Agent	13-4700 CAFETERIA FOOD			778.48
40374890	10/22/2025	Accualarm Security Systems	01-5530 SERVICE FEE 09/01/25 - 09/30/25			637.84
			01-5560 ADVANCED DOOR REPORTS		120.36	
			CREDIT FOR OVER PAYMENT		87.00-	
			EMERGENCY BUTTON MONITORING		179.80	
40374891	10/22/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			213.16
40374892	10/22/2025	Gold Star Foods	13-4300 CAFETERIA SUPPLIES			587.90
40374893	10/22/2025	ProPacific Fresh	13-4700 CAFETERIA FOOD		528.52	
			13-4700 CAFETERIA FOOD		1,382.67	1,911.19
			13-4700 CAFETERIA FOOD		348.05	
			CAFETERIA FOOD - WALDEN		1,200.32	1,548.37
40374894	10/22/2025	SAV-MOR Foods	01-4300 ELO - P SUPPLIES			116.02
40374895	10/22/2025	United Building Contractors, Inc.	35-6200 PLAZA PHASE # 2 MODERNIZATION			
			PLAZA PHASE #2 ADDITIONS		9,500.00	
40374896	10/22/2025	US Foods, Inc.	13-4300 CAFETERIA SUPPLIES - WALDEN		534,502.99	544,002.99
			13-4700 CAFETERIA FOOD		360.54	
			CAFETERIA FOOD - WALDEN		2,087.39	
40375150	10/29/2025	AT&T	01-5910 MONTHLY CHARGE 09/10/25 - 10/09/25		4,037.78	6,485.71
40375151	10/29/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			70.17
40375152	10/29/2025	Gold Star Foods	13-4300 CAFETERIA SUPPLIES - WALDEN		22.73	421.70

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12d

Board Report

Checks Dated 09/25/2025 through 11/19/2025

Board Meeting Date December 4, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40375152	10/29/2025	Gold Star Foods	13-4700 CAFETERIA FOOD - WALDEN		474.98	497.71
40375153	10/29/2025	ODP Business Solutions, LLC	01-4300 K - 8TH GRADE SUPPLIES K - 8TH SUPPLIES		1,009.53	
40375154	10/29/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES		8.80	1,018.33
40375155	10/29/2025	ORSUA, JACKLYN E	13-4300 BACKLIGHT KEYBOARD, WIRELESS MOUSE			159.69
40375156	10/29/2025	PG&E	01-5510 STREET LIGHT 09/13/25 -10/14/25			34.62
40375157	10/29/2025	Plaza Elementary School Dist. Revolving Account	01-4300 PARENT ENGAGEMENT - CAMPOUT			11.90
40375158	10/29/2025	ProPacific Fresh	13-4300 CAFETERIA FOOD/SUPPLIES CAFETERIA SUPPLIES - WALDEN		78.70	76.37
			13-4700 CAFETERIA FOOD - WALDEN		59.00	
			13-4700 CAFETERIA FOOD - WALDEN		856.73	
			CAFETERIA FOOD/SUPPLIES		300.13	1,294.56
40375159	10/29/2025	Tri-County Schools Insurance Group	01-9571 NOV. 2025 EMPLOYEE PAID INS. SEP. 2025 EMPLOYEE PAID INS.		8,197.58	
			01-9572 NOV. 2025 DISTRICT PAID INS. SEP. 2025 DISTRICT PAID INS.		8,095.69	
			01-9573 NOV. 2025 RETIREE PAID INS. SEP. 2025 RETIREE PAID INS.		26,871.38	
			13-4300 CAFETERIA SUPPLIES		26,831.27	
			CAFETERIA SUPPLIES - WALDEN		1,188.00	72,371.92
40375160	10/29/2025	US Foods, Inc.	13-4700 CAFETERIA FOOD		175.06	
			CAFETERIA SUPPLIES - WALDEN		170.68	
			CAFETERIA FOOD		868.34	
			CAFETERIA FOOD - WALDEN		1,361.57	2,575.65
40375304	11/05/2025	CDW Government	01-4300 K - 2ND CHROMEBOOKS		1,331.50	
			01-5835 GOOGLE CHROME LICENSES		119.00	1,450.50
40375305	11/05/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			167.75
40375306	11/05/2025	CRANE, JENNIFER M	01-4300 INSECT LORE (SCIENCE)			28.42
40375307	11/05/2025	FGL Environmental	01-5520 WATER MONITORING SAMPLING			99.00
40375308	11/05/2025	Gold Star Foods	13-4700 CAFETERIA FOOD			752.50
40375309	11/05/2025	JC Nelson Supply Co.	01-4300 SITE SUPPLIES			313.35
40375310	11/05/2025	Northwest Pest Control	01-5540 COMMERCIAL PEST CONTROL			275.00
40375311	11/05/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			9.73
40375312	11/05/2025	ProPacific Fresh	13-4300 CAFETERIA SUPPLIES		86.78	
			13-4700 CAFETERIA FOOD		277.52	364.30
40375313	11/05/2025	Sierra Water Utility, LLC	01-5520 OPERATOR SERVICE CHARGE			232.34
40375314	11/05/2025	US Foods, Inc.	13-4300 CAFETERIA SUPPLIES CAFETERIA SUPPLIES - WALDEN		334.74	
			13-4700 CAFETERIA FOOD		54.79	
					5,554.22	

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Checks Dated 09/25/2025 through 11/19/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40375314	11/05/2025	US Foods, Inc.		CAFETERIA FOOD - WALDEN		7,263.70
40375589	11/13/2025	Accularm Security Systems	01-5560	CENTRAL STATION MONITORING	1,319.95	2,002.00
40375590	11/13/2025	Advanced Document Concepts	01-5825	MONTHLY CHARGE 10/01/25 - 10/31/25		363.60
40375591	11/13/2025	Cabrera's Lawn Care Marcos Cabrera	01-5800	PROPERTY MAINTENANCE 10/18/25		700.00
40375592	11/13/2025	CatapultK12	01-5830	CMS SCHOOLS HOSTING SERVICE FEE		50.00
40375593	11/13/2025	Cornell Distributing	13-4700	CAFETERIA FOOD		698.87
40375594	11/13/2025	Gold Star Foods	13-4300	CAFETERIA SUPPLIES	216.00	
				CAFETERIA SUPPLIES - WALDEN	82.52	
			13-4700	CAFETERIA FOOD	1,484.86	
				CAFETERIA FOOD - WALDEN	653.36	2,436.74
40375595	11/13/2025	Hunt Propane, Inc.	01-5510	218.90 GALLONS OF PROPANE		655.01
40375596	11/13/2025	PG&E	01-5510	MONTHLY CHARGE 09/29/25 - 10/29/25		25.46
40375597	11/13/2025	ProPacific Fresh	13-4300	CAFETERIA SUPPLIES - WALDEN	82.14	
			13-4700	CAFETERIA FOOD	348.30	
				CAFETERIA FOOD - WALDEN	1,523.30	
40375598	11/13/2025	US Bank Corporate Payment Systems		CAFETERIA FOOD - WALDEN CREDIT	24.12	1,929.62
			01-4300	ELO P SUPPLIES - MONICA	177.87	
				ELO P SUPPLIES - T. KING	63.21	
				GAS FOR VAN	87.06	
				GAS FOR VAN #2	96.96	
				GRAD AWARDS	861.63	
				SPARK SUPPLIES - M. CARRILLO	95.36	
				SPARK SUPPLIES - R. HERNANDEZ	82.21	
			01-5835	CHATGPT PLUS SUBSCRIPTION	20.00	
				SPOFITY MONTHLY CHARGE	11.99	
			13-4300	CAFETERIA SUPPLIES	306.19	
			13-4700	CAFETERIA FOOD	908.41	2,710.89
40375599	11/13/2025	US Foods, Inc.	13-4300	CAFETERIA SUPPLIES	324.87	
				CAFETERIA SUPPLIES - WALDEN	78.58	
			13-4700	CAFETERIA FOOD	2,192.25	
				CAFETERIA FOOD - WALDEN	1,704.25	4,299.95
40375979	11/19/2025	Cornell Distributing	13-4700	CAFETERIA FOOD		152.55
40375980	11/19/2025	Demco, Inc.	01-4300	BOOK LABELS FOR LIBRARY		99.90
40375981	11/19/2025	FGL Environmental	01-5520	WATER MONITORING SAMPLING		154.00
40375982	11/19/2025	Glenn County Heavy Fleet Road Shop	01-5800	45 DAY SAFETY INSPECTIONS		450.00
40375983	11/19/2025	JC Nelson Supply Co.	01-4300	SITE SUPPLIES - BRUTE CADDY BAG		86.36
40375984	11/19/2025	ODP Business Solutions, LLC	01-4300	ADMIN SUPPLIES - TONER	93.80	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/26/2025 through 11/19/2025

Board Meeting Date December 4, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40375984	11/19/2025	ODP Business Solutions, LLC	K - 8TH GRADE SUPPLIES		44.92	
40375985	11/19/2025	Orland Ace Hardware	K - 8TH GRADE SUPPLIES - CREDIT		16.50-	122.22
40375986	11/19/2025	ProPacific Fresh	01-4300 SITE SUPPLIES			75.73
40375987	11/19/2025	US Foods, Inc.	13-4700 CAFETERIA FOOD			348.35
			13-4300 CAFETERIA SUPPLIES		221.24	
			CAFETERIA SUPPLIES - WALDEN		102.58	
			13-4700 CAFETERIA FOOD		2,294.03	
			CAFETERIA FOOD - WALDEN		2,014.73	
40375988	11/19/2025	WM Corporate Services, Inc. As Payment Agent	01-5530 MONTHLY SERVICE CHARGE 10/01/25 -10/31/25			4,632.58
						637.84
			Total Number of Checks		83	818,890.89

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	51	162,997.62
13	CAFETERIA	32	55,603.21
35	COUNTY SCHOOL FACILITIES	2	600,290.06
	Total Number of Checks	83	818,890.89
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		818,890.89

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

PLAZA ELEMENTARY SCHOOL DISTRICT
2026-27 CALENDAR
Approved December 4th, 2025 Board Meeting

August

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				
				13

September

M	T	W	Th	F
7	1	2	3	4
14	8	9	10	11
21	14	15	16	17
28	22	23	24	25
	29	30*		
				20

October

M	T	W	Th	F
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30
				17

November

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
				15

December

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				14

January

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	29
				19

February

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
				15

March

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
29	30	31		
				20

April

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30
				20

May

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				
				20

June

M	T	W	Th	F
	1	2	3	4
7	8**	9**	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
				7

-  **School Begins 8/13/2026**
-  **School Ends 6/9/2027**
-  **Holiday**
- *** **Minimum Day (out at 12:45)**
- **** **Minimum Day (out @ 11:30)**
-  **End of Trimester**
-  **Student Non-attendance**
-  **Parent Conf.-Min Day**
-  **Teacher Inservice Day**
-  **Graduation 6/8/2027**

PLAZA ELEMENTARY SCHOOL DISTRICT
2025-26 FIRST INTERIM

BACKGROUND

- Represents District financial condition through October 31, 2025
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction, and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

2025-26 FIRST INTERIM

GENERAL FUND COMPARISONS

2025-26 BUDGET

2025-26 FIRST INTERIM

Beginning Fund Balance	3,875,697.00	Beginning Fund Balance	4,282,974.00
LCFF Revenue	2,536,133.00	LCFF Revenue	2,612,620.00
Federal Revenue	91,611.00	Federal Revenue	108,542.00
State Revenue	357,246.00	State Revenue	437,871.00
Local Revenue	328,645.00	Local Revenue	391,438.00
Total Revenues	3,313,635.00	Total Revenues	3,550,471.00
Total Expenditures	(3,136,919.00)	Total Expenditures	(3,285,598.00)
Transfer to Fund 14 (Deferred Maint)	(94,274.00)	Transfer to Fund 14 (Deferred Maint)	(58,077.00)
Transfer to Fund 40 (SpEd Building)	(5,556.00)	Transfer to Fund 40 (SpEd Building)	(5,556.00)
Transfer from Fund 51 (Bond)	0.00	Transfer from Fund 51 (Bond)	15.00
+/- Rev./Exp.	76,886.00	+/- Rev./Exp.	201,255.00
Ending Fund Balance	3,952,583.00	Ending Fund Balance	4,484,229.00

2025-26 FIRST INTERIM

GENERAL FUND PROJECTIONS

	9/30/25	12/31/25	3/31/26
Beginning Fund Balance	4,282,974.00	4,484,229.00	4,563,305.00
LCFF Revenue	2,612,620.00	2,692,984.00	2,787,403.00
Federal Revenue	108,542.00	107,970.00	107,970.00
State Revenue	437,871.00	361,360.00	361,360.00
Local Revenue	391,438.00	391,438.00	391,438.00
Total Revenues	3,550,471.00	3,553,752.00	3,648,171.00
Total Expenditures	(3,285,598.00)	(3,400,989.00)	(3,519,645.00)
Transfer to Fund 14 (Deferred Maint)	(58,077.00)	(68,131.00)	(70,393.00)
Transfer to Fund 40 (SpEd Building)	(5,556.00)	(5,556.00)	0.00
Transfer from Fund 51 (Bond)	15.00	0.00	0.00
+/- Rev./Exp.	201,255.00	79,076.00	58,133.00
Ending Fund Balance	4,484,229.00	4,563,305.00	4,621,438.00

2025-26 FIRST INTERIM OTHER ENDING FUND BALANCES

Fund 13	Cafeteria Fund	225,101.00
Fund 14	Deferred Maintenance Fund	38,577.00
Fund 20	Postemployment Benefits Fund	370,005.00
Fund 25	Capital Facilities Fund (Developer Fees)	63,284.00
Fund 35	County School Facilities Fund (New Construction/Modern.)	72,901.00
Fund 40	Capital Outlay Projects Fund (Special Education Building)	1,675.00
Fund 51	Bond Interest and Redemption Fund	0.00
Fund 73	Foundation Private-Purpose Trust Fund (Mr. K. Scholarship)	2,262.00

Plaza Elementary School
7322 County Road 24
Orland, CA 95963

November 11, 2025
By Email

RE: Sunshine letter to open negotiations for the 2025 - 2026 Successor Agreement to the Collective Bargaining Agreement between the Plaza Teachers Association and Plaza Elementary School

To: Superintendent Conklin:

On behalf of the Plaza Teachers Association and pursuant to Article 1: Terms of Agreement, from the Plaza Certificated Contract, I submit this request to open negotiations for the 2025-2026 successor agreement.

Plaza Teachers Association proposes negotiations including but not limited to:

Article 14: Salaries

Article 18: Health and Welfare Benefits

Article 17: Leaves

Article 15: Work Day Work Year

Sincerely,

John Lovell
President Plaza Teachers Association

Cc: Sean Ferguson sferguson@cta.org