



# COMMUNITY DEVELOPMENT DEPARTMENT

## PLANNING DIVISION

411 Main Street, 2<sup>nd</sup> Floor | P.O. Box 3420, Chico, CA 95927  
(530) 879-6800 | [www.chicoca.gov](http://www.chicoca.gov) | [zoning@chicoca.gov](mailto:zoning@chicoca.gov)

### Application for Mobile Food Vendor

#### Project Information

Applicant Name: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_

Applicant Email: \_\_\_\_\_

Property Address/Location: \_\_\_\_\_

Assessor's Parcel No.: \_\_\_\_\_

#### Site Plan Checklist

Provide an 8 ½" x 11" Site Plan illustrating the following information:

- |  |   |
|--|---|
| <input type="checkbox"/> Name and addresses of the property owner(s)   | <input type="checkbox"/> Footprint and location of mobile food vendor |
| <input type="checkbox"/> Street Address/Assessor's Parcel Number(s)  | <input type="checkbox"/> Walkways                                     |
| <input type="checkbox"/> Workable Scale (i.e. 1"-10' or ¼" = 11')  | <input type="checkbox"/> Parking stalls and driveways with dimensions |
| <input type="checkbox"/> North Arrow   | <input type="checkbox"/> Trash receptacle areas                       |
| <input type="checkbox"/> Existing property lines   | <input type="checkbox"/> Location of table and chairs (if applicable) |
| <input type="checkbox"/> Existing Features: structures (description and size), landscaping, utility poles, hydrants, streetlights, trees |   |

#### Operational Description

Describe the proposed operations including the days of the week selling and preparing food, the business hours open each day, the total number of employees, and any other relevant information.

#### Operating Standards

A mobile food vendor permit is intended to authorize food preparation and sales from a licensed motorized vehicle or a licensed trailer on a parcel located in a non-residential zoning district for a period of two years, in compliance with the following standards as set forth in [Section 19.23.040 of the Chico Municipal Code](#). Please read carefully and initial each required standard to indicate compliance.

Initial	Item
	The Permittee shall comply with all federal, state and local laws and regulations, including but not limited to, those of the City of Chico and the Butte County Department of Environmental Health;
	The Permittee shall submit to annual Fire Department inspection and certification of "Ansul" system, fuel storage and distribution, and fire extinguisher;
	The Permittee shall limit hours of operation to 9:00 a.m. to 9:00 p.m. daily when adjacent to a residential zoning district, and limited to 6:00 a.m. to midnight when adjacent to a non-residential zoning district;
	The Permittee shall store the food vending vehicle or trailer off-premises during non-business hours. All associated equipment, including tables and chairs, must be stored either off-premises or out of sight within an existing structure if on-premises;
	The Permittee shall keep the site free of litter and debris generated by the business at all times. The permittee shall provide trash and recycling receptacles for customer use. Any waste associated with the mobile food vendor shall be removed daily from the site;
	The Permittee shall ensure that all waste discharges are done at a facility approved by the City of Chico Industrial Waste Pretreatment Program (CIPP), or a grease interceptor must be installed on-site. If requested, the Permittee shall provide to CIPP staff the name and address of where the wastewater is discharged;
	Outdoor speakers and outdoor music shall not be permitted on the site. Signs shall be permitted on the mobile food vendor vehicle only;
	The Permittee shall obtain Building Division inspection and approval for any connection of the mobile food vendor to an existing or new electrical service;
	The Permittee shall only provide customer parking in striped parking stalls. The permittee shall post a sign on the mobile food vendor during open hours stating this requirement;
	The Permittee shall coordinate with the property owner to make restrooms available as needed to customers and employees.

I have read and understand the standards as set forth above and agree to comply with them. I further understand that approval of this application is not final until the fee has been paid and a valid business license is obtained. Failure to renew a business license voids this permit.

Property Owner’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**City Review – For Office Use Only**

Date of Review: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Zoning: \_\_\_\_\_

General Plan Designation: \_\_\_\_\_

Permit Decision:

Approved

Denied