Cottonwood Creek Charter School
Board of Directors' Meeting Minutes
For
Monday, September 8th, 2025
7:00 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

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1. **CALL TO ORDER –** Jeff Larceval, President, called the meeting to order at 7:00 p.m.

   Board members present: Jeff Larceval, President; Kasey Abshier, Parent Representative; Lynn Peebles, Community Representative; Marleigh Hollmer, Parent Representative; Rhonda Peek, Community Representative

   Board members absent: none

   Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Samuel Diggle, Chief Business Officer

2. **PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

3. **PUBLIC COMMENT**

   None

4. **ACTION ITEMS/DISCUSSION ITEMS**

   A. Approval of Agenda

   Action: Motion was made by Lynn Peebles to approve the agenda with the date correction of Action Item B – Approval of Minutes from the August 12th,2025 Meeting to August 18th, 2025. The motion was seconded by Kasey Abshier.
   Vote: Unanimous in favor.

   B. Approval of Minutes from the August 18th, 2025 Meeting

   Action: Motion was made by Marleigh Hollmer to approve the minutes from the June 19th, 2025 regular board meeting. The motion was seconded by Kasey Abshier.
   Vote: Unanimous in favor.

C. **Approval of Warrants**

Action: Motion was made by Kasey Abshier to approve the warrants as presented. The motion was seconded by Lynn Peebles.
Vote: Unanimous in favor.

D. **Approval of Financial Unaudited Actuals – 2024/2025**

Action: Motion was made by Lynn Peebles to approve the Financial Unaudited Actuals for 2024/2025. The motion was seconded by Marleigh Hollmer.
Vote: Unanimous in favor.

E. **Annual Organizational Meeting**

- **Election of Board President, Secretary, and Treasurer.**

Action: Motion was made by Lynn Peebles to appoint Jeff Larceval as Board President. The motion was second by Marleigh Hollmer. Motion was made by Lynn Peebles to appoint Marleigh Hollmer as Secretary. The motion was second by Kasey Abshier. The motion was made by Lynn Peebles to keep Rhonda Peek in her current position as Treasurer. The motion was second Kasey Abshier.
Vote: Unanimous in favor.

- **Approve Resolution #2025-2 establishing day, time, and place for regular Board Meetings.**

Action: Motion was made by Kasey Abshier to approve Resolution #2025-2 establishing the Board Meetings to occur at 7pm on the second Monday of every month. The motion was seconded by Marleigh Hollmer.
Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

A. **Start of School** – Celebrating America 250 all year long, Monday Morning flag

B. **Elective Update** – We are off to a good start with our electives and happy to inform that we have a number of new electives.

C. **School Facility Report** – We are looking into getting a new roof for the library building, a new HVAC system in the Cafeteria, and considering a new gate by the Warehouse.

D. **Athletics Update** – Soccer had their first game today. Volleyball is starting tomorrow, Cross Country on Thursday, and Running Club on Friday.

E. **Parent Club Update** – Parent Club had a great turnout at their first meeting. Planned fundraisers are the Jog-A-Thon in October and Christmas Baskets in December.

F. **AB 84 Update**

G. **Compensation Committee**

H. **Current Enrollment and Class Sizes**

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, October 13th, 2025 (Regular Board Meeting)

7. ADJOURN

Motion was made by Kasey Abshier to adjourn the meeting. Motion was second by Rhonda Peek. The meeting was adjourned by Jeff Larceval at 7:44 pm.

MINUTES APPROVED

Jeff Larceval ______________________

Lynn Peebles Lynn Peebles ______________________

Kasey Abshier Kasey Abshier ______________________

Rhonda Peek ______________________

Marleigh Hollmer ______________________