

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

699 Old Orchard Drive, Danville, CA 94526

STUDENT ATTENDANCE REVIEW BOARD MEETING MINUTES

October 1, 2025

Call to Order

The meeting was called to order at 1:07 PM.

Attendance/Pledge of Allegiance

Voting Members Present:

Hong Nguyen - Director Student Services & Educational Equity
Sasha Lubkin - SARB Coordinator
Lisa Gross - Parent Representative
Niko Holmes - School Nurse
Chris Duerrmier - Discovery Clinical Director

Voting Members Absent:

Christine Koehne- SpEd Liaison
Melissa Sackett - Alt Ed Principal

Non-Voting Members Present:

Alissa Kruse - Alt Ed Counselor
Logan Bennett - SARB Secretary

Acceptance of Closed Session Agenda & Public Comment

On a motion by Sasha Lubkin, seconded by Lisa Gross the closed session agenda was approved (5/0). There was no public comment.

Closed Session/Open Session

The closed session was convened at 1:11 PM
The closed session was adjourned at 3:57 PM.
The Open session reconvened at 3:57 PM.

Attendance

Voting Members Present:

Hong Nguyen - Director Student Services & Educational Equity
Sasha Lubkin - SARB Coordinator
Christine Koehne- SpEd Liaison
Lisa Gross - Parent Representative
Niko Holmes - School Nurse
Chris Duerrmier - Discovery Clinical Director

Voting Members Absent:

Melissa Sackett - Alt Ed Principal

Non-Voting Members Present:

Alissa Kruse - Alt Ed Counselor
Logan Bennett - SARB Secretary
Others Present: 14 attendees

Report of Action Taken in Closed Session

Case #2324-011: Directives: Parent will drive the student to school. Parent will call the school to report absences, even if unexcused. If sick, check the student's temperature before calling school. Student will receive check-ins from Assistant Principal and Counselor. Offered 8 Discovery Counseling Center sessions at no cost. Approved (6/0).

Case #2324-041: Directives: Family call in absences, regardless of reason for absence. Pick up school work if student is too sick to attend per illness guidelines. Approved (6/0)

Case #2324-013: Directives: Student will arrive for school and classes on time. If tardy, consequences will apply. Explore options for schedule changes. Special Needs Liaison (Christine Koehne) will offer support. School Social Worker follow up to offer family resources. Approved (6/0)

Case #2425-018: Directives: School Social Worker to verify McKinney-Vento status. Student Services to verify if Twin Creeks Elementary has 1st/3rd grade openings, if no openings, students will enroll at the nearest school. Approved (6/0)

Meeting Adjourned

The meeting was adjourned at 3:58 PM.