MEMORANDUM OF UNDERSTANDING
BETWEEN ROCKLIN UNIFIED SCHOOL DISTRICT AND
ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION/CTA/NEA

Re: Grievance 2526-002

May 28, 2026

This MOU was created to resolve issues between the Rocklin Unified School District (RUSD) and the Rocklin Teachers Professional Association(RTPA) outlined in a grievance 2526-002 filed on September 12, 2025. The grievance pertained to the following facilities issues: Work order system, CO2 monitoring in classrooms, and locks on doors. RUSD and RTPA believe that the modifications outlined in this MOU will address all issues related to this grievance.

Agreements:

Work Order System

- The senior director of Facility Maintenance and Operations will create a document that outlines the Work Order Process and provide it to all employees by July 1, 2026.
- Site leaders all have access to the Work Order system.
    - If issues arise Site reps and/or RTPA President will have access to speak with site leaders on progress of work order projects and may collectively speak with and/or address issues with Maintenance and Operations.
- When MERV replacements and inspections occur, the RTPA President will be provided with documentation of the process and the results.

CO2 Monitoring in Classrooms

- Provide RTPA with a report for the annual number of classrooms that have exceeded 2000 ppm for the 2025-2026 school year.
- Beyond this date, the Senior Director of Facilities, Maintenance and Operations and/or designee will provide a quarterly report to the RTPA president on classrooms that have exceeded 2000 ppm.
- ~~Classroom temperature readings will be provided weekly to the RTPA president during the months of August-September and/or on days that exceed an outside temperature of 90 degrees fahrenheit.~~ The District shall follow Cal/OSHA California Code of Regulations, Title 8, section 3396 regulations (When the outdoor temperature or heat index reaches 87 Degrees).
    - RTPA may request the number of classrooms which have received alarms during the months of August, September, May.
- All classrooms will be going to the Pelican system over the next few years and will be able to be monitored effectively. If the specific need arises at a particular site, a request can be made to site administration to have levels monitored. It should be noted that it may take up to two weeks to fully calibrate the new system.
- A plan for all Pelican implementations specific to non-Pelican classrooms will be provided to RTPA prior to the end of the 2025-2026 school year.
- Alarm threshold will be set at 1600 ~~1800~~ ppm. If a room hits 1600 ~~1800~~ for over an hour 3 times a week a technician will be sent to evaluate the system.

Locks

- Plan to address door locks to be shared with the RTPA president.
- A Google sheet will be created and shared to provide RTPA real time access to what classroom doors are

being repaired.
- Evaluate whether installation of key locks will be done at WHS in the future.

HVAC

- ~~HVAC systems will be on during contract hours.~~
- The HVAC systems will be on during contract hours to start the day for the entire school year.
- The HVAC systems will be on during contract hours to finish the day during the months of August, September, and May.
- Employees will be able to activate the HVAC system out of these windows of time by manually pushing the thermostat which will start the system in 30 minute increments.

Duration

- The duration of this agreement is for 2026-2027 to 2027-2028 school years. Data will be collected to determine total costs prior to moving forward.
- This MOU settles all elements pertaining to RTPA Grievance 2526-002.
- Violations of this MOU shall be subject to the grievance Article VI of the Collective Bargaining Agreement between the parties.
- This agreement shall not establish binding past practice or precedent.

RTPA

5/28/26
Date

RUSD

5/28/24
Date