

PERSONNEL COMMISSION

Minutes for March 30, 2026

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on March 30, 2026. The following were present:

Commission Members:

Gloria Bevers, Chairperson
 Scott Jones, Vice Chairperson
 Susie Cox, Member

Staff Members:

Mike Allen, Executive Director-Human Resources
 Christina Macaluso, Classified Human Resources Asst

Others:

Visitors

Gloria Bevers, Chairperson, called the meeting to order at 4:03 pm.	Call to Order
Visitor, Holly Ponciano, was welcomed.	
The minutes of the February 23, 2026, meeting were considered and approved. (MSC) Jones/Cox	Minutes Approved
<p>Mike Allen, Executive Director-Human Resources, reported:</p> <ul style="list-style-type: none"> • The annual California Schools Personnel Commission Association (CSPCA) conference occurred this month. Two of the three Commissioners attended as well as Mr. Allen and two Classified HR staff members. • The movement in the Classified HR office has gone into effect. Sharyn Fields has shifted to Certificated HR while Jennifer Horn has been promoted on limited term to cover Ms. Fields' absence. We have backfilled Ms. Horn's position with a substitute. • Mr. Allen reviewed the number of recruitments open, eligibility lists created, interviews scheduled or conducted, new hires processed, retirees, resignations, and position requests to be filled. 	Director's Report
Job Announcement(s) for Accountant, Cafeteria Cook Manager 1, Instructional Paraprofessional, Instructional Paraprofessional-Driver, Sr Library Media Assistant, and Transportation Special Education Aide were considered and approved. (MSC) Jones/Cox	Job Announcements Approved
Eligibility List(s) for Cafeteria Assistant, Custodian, Human Resources Coordinator, Instructional Paraprofessional, Instructional Paraprofessional-Driver, Instructional Paraprofessional-Extensive Needs, Office Assistant Elementary Attendance, School Bus Driver-Non-Public School, and School Bus Driver-Type 1 were considered and approved. (MSC) Jones/Cox	Eligible Lists Approved
Seniority List(s) for Cafeteria Assistant, Cafeteria Cook Manager 1, Campus Supervisor, Custodian, Instructional Paraprofessional, IP-Driver, IP-Extensive Needs, Intensive Behavior Interventionist, Maintenance Worker, Office Assistant Elementary Attendance, Preschool Assistant, Registrar, School Bus Driver-Non Public School,	Seniority Lists Approved

School Bus Driver-Type 1, School Office Manager, Sr Grounds Worker, and Sr Maintenance Worker-Plumber were considered and approved. (MSC) Jones/Cox	
The Draft 2026-27 Personnel Commission Proposed Budget was reviewed.	Proposed Budget Reviewed
The proposed changes to the reclassification/reallocation procedure were reviewed. The Commissioners approved to move forward with completing the following reclassification/reallocation requests while putting a pause on the remainder of the list until the new procedure is adopted: Administrative Specialist (Workers' Compensation & Leaves of Absence), Construction Records Technician, Health Assistant, Targeted Case Manager-Bilingual, Buyer, Transportation Special Education Aide, and Licensed Nurse.	Reclassification/Reallocation Procedure Reviewed and Approved
The date of the next Personnel Commission meeting is scheduled for April 29, 2026.	Next Meeting
There were no suggestions or comments.	Suggestions and Comments
The meeting adjourned to Closed Session to consider the evaluation of the Executive Director-Human Resources at 5:11 pm.	Closed Session
The meeting reconvened to Open Session at 5:27 pm. There were no comments to report.	Open Session
The meeting was adjourned at 5:28 pm.	Adjournment