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# MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

## Board of Trustees Meeting Agenda

AGENDA                      September 2, 2025                      School Campus - Community Resource Center                      5:00 P.M.

- 1.0 Call Public Session to Order
  - 1.1 Roll Call to Establish Quorum
  - 1.2 Pledge of Allegiance
  - 1.3 Introduction of Guests
- 2.0 Opportunity for Members of the Public to Address the Board

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Please state your name and address for the record.
- 3.0 Approval of Minutes – August 12, 2025 (A)
- 4.0 Correspondence - None
- 5.0 Superintendent's/Principal's Report
  - 5.1.1 LCAP Update
  - 5.1.2 Campus Update - ASB
- 6.0 Public Comment On Closed Session Topics

General public comment on any closed session item will be heard. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 15 minutes. It is recommended you begin your comments by stating your name.
- 7.0 Adjourn to Closed Session
  - 7.1 Conference With Labor Negotiator (Government Code 54957.6)
    - 1. Agency Negotiator: Roberto Vaca, Superintendent
    - 2. Employee Organizations
      - a. MSAT
      - b. Classified Members
- 8.0 Convene Regular Session at 5:30pm
  - 8.1 Report Action Taken in Closed Session (If any)
- 9.0 Consent Items / Review / Public Hearing/ Public Input / Board Discussion / **ACTION** (as applicable)
  - 9.1 Interdistricts (A)
  - 9.2 Budget Revision #009-25 (A)
  - 9.3 Public Hearing: Determination of Sufficiency of Textbooks and Instructional Materials
  - 9.4 Resolution Determination of Sufficiency of Textbooks and Instructional Materials 09-25-01 (A)
  - 9.5 Unaudited Actuals Report for Fiscal Year 2024-2025 (A)
  - 9.6 Resolution 09-25-02 For 2024-2025 School Year ( SY) GANN Limit Appropriations (A)
  - 9.7 SARB Consultant Contract (A)
  - 9.8 Proposed Conferences (A)
  - 9.9 Portable Heated Pressure Washer Quotes (A)
  - 9.10 CSBA Policy Updates (A)
  - 9.11 ERS Differentiated Assistance Agreement (A)
  - 9.12 2025-2026 Fundraisers & Concession (A)

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board of Trustees Meeting Agenda**

AGENDA                      September 2, 2025                      School Campus - Community Resource Center                      5:00 P.M.

10.0 Authorization of Vendor Payments dated 8/8/2025 through 8/15/2025 (A)

11.0 Personnel

11.1 Personnel Order (A)

12.0 Monson-Sultana Association of Teachers (MSAT) Report  
Update from the Monson-Sultana Association of Teachers

13.0 Closing Activities

The Governing Board members have the opportunity to comment.

14.0 Adjourn to Closed Session (If needed)

14.1 Conference With Labor Negotiator (Government Code 54957.6)

3. Agency Negotiator: Roberto Vaca, Superintendent

4. Employee Organizations

a. MSAT

b. Classified Members

15.0 Convene Regular Session

15.1 Report Action Taken in Closed Session (If any)

16.0 Adjournment

\*Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting may make a request to the Superintendent at P.O. Box 25, 10643 Avenue 416, Sultana, CA 93666, (559) 591-1634. Such a request should be in writing if possible, or may be made in person or by telephone (e-mail or text message requests will not be allowed). The request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required, and the name, address and telephone number of the person making the request. The request should be made as soon as possible and if possible no later than one day before the meeting.

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**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Regular Meeting**

**August 12, 2025**

**5:00 P.M**

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Quintana at 5:01 P.M.

**1.1 Roll Call**

Trustees present: Valdez, Simmons, Davidian, Worthley, and Quintana

Trustees absent: None

Secretary: Roberto Vaca

**1.2 Pledge of Allegiance**

Trustee Quintana led all those in attendance for the Pledge of Allegiance.

**1.3 Guests/Staff Present**

Benita Cortez, Stephen Miller, Katherine Arreguin, Audrie Adlard, Catherine Diaz, Camila Barajas, Santos Galeana, Abraham Carbajal, and Cecilia Jimenez.

**2.0 OPPORTUNITY TO  
ADDRESS THE BOARD:**

None.

**3.0 APPROVAL OF MINUTES:**

Trustee Simmons moved and Trustee Davidian seconded the motion to approve the minutes of the June 3, 2025 and the June 17, 2025 regular meetings, and the July 1, 2025 Special Board meeting. PASSED

**4.0 CORRESPONDENCE:**

None.

**5.0 SUPERINTENDENT'S/  
PRINCIPAL'S REPORT:**

5.1.1: Campus Update - Superintendent Vaca gave a brief update on the Alta Healthcare Grant in hopes to build a new circuit (playground) in the upper grade field.

5.1.2: FUEL Program Updates - Ms. Diaz gave an update on what the After School Program (FUEL) is offering that includes a second TK Classroom as well as upcoming events. The new staff with FUEL also Introduced themselves and their roles in the program.

**6.0 PUBLIC COMMENT ON  
CLOSED SESSION TOPICS:**

None.

**7.0 EXECUTIVE CLOSED  
SESSION:**

Trustee Quintana called the meeting into closed session at 5:36 P.M. and was called back to regular session at 6:22 P.M.

**8.0 REGULAR/OPEN SESSION:**

**8.1 Report of Action Taken  
in Closed Session**

No action was taken during the closed session to report.

**9.0 CONSENT ITEMS:**

**9.1 Interdistricts**

Trustee Worthley moved and Trustee Valdez seconded the motion to approve interdistricts as presented. PASSED

- |             |  |  |
|-------------|--|--|
| 9.2         | Proposed Field Trips<br>2025-2026                                    | Trustee Simmons moved and Trustee Valdez seconded the motion to approve the field trips as proposed. PASSED  |
| 9.3         | Budget Revision #008-25  | Trustee Worthley moved and Trustee Valdez seconded the motion to approve Budget Revision 008-25 as presented. PASSED   |
| 9.4         | Amplify Science Renewal  | Trustee Simmons moved and Trustee Davidian seconded the motion to approve the renewal of services with Amplify. PASSED   |
| 9.5         | Kendall Hunt Math Materials  | Trustee Davidian moved and Trustee Worthley seconded the motion to approve the quote and purchase of Kendall Hunt Math Materials. PASSED   |
| 9.6         | IXL Learning Quote   | Trustee Worthley moved and Trustee Davidian seconded the motion to approve the IXL quote and purchase of materials. PASSED   |
| 9.7         | Health/Nursing Scope of<br>Service TCOE Agreement                    | Trustee Simmons moved and Trustee Valdez seconded the motion to approve the agreement with Tulare County's School Health Programs for continuance of their services for the 2025-2026 school year. PASSED  |
| <b>10.0</b> | <b>AUTHORIZATION OF<br/>VENDOR PAYMENTS:</b>                         | Trustee Worthley moved and Trustee Simmons seconded the motion to approve vendor payments for the period of 6/13/2025-8/1/2025. PASSED   |
| <b>11.0</b> | <b>PERSONNEL:</b>  |  |
| 11.1        | Personnel Order  | Trustee Valdez moved and Trustee Worthley seconded the motion to approve Personnel Order 11.1.1 through 11.1.4: approval of hire of Calista Domingcil as Music Teacher, approval of hire of Joel Martinez as Technology Assistant (8 Hours, 12 Months), approval of hire of Rafael Amazecua for Grounds/Maintenance/Bus Driver, and resignation of Francisco Reveles as Grounds/Maintenance/Bus Driver. Trustee Davidian abstained from voting. PASSED |
| <b>12.0</b> | <b>MONSON-SULTANA<br/>ASSOCIATION OF TEACHERS<br/>(MSAT) REPORT:</b> | None.  |
| <b>13.0</b> | <b>CLOSING ACTIVITIES:</b>   | None.  |
| <b>14.0</b> | <b>ADJOURNMENT:</b>  |  |

Meeting adjourned at 6:50 P.M.

Respectfully Submitted,

\_\_\_\_\_  
Delbert Quintana President

\_\_\_\_\_  
Roberto Vaca Secretary

\_\_\_\_\_  
Vicki Worthley Clerk

\_\_\_\_\_  
Lynn Simmons Trustee

\_\_\_\_\_  
Roy Valdez Trustee

\_\_\_\_\_  
Annie Davidian Trustee

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **5.0 SUPERINTENDENT’S REPORT**

**AGENDA ITEM:** **5.1 LCAP UPDATE**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

This is to inform you that we are in the process of finalizing a few minor revisions to the Local Control and Accountability Plan (LCAP). We remain on track to meet the required September 15th submission deadline. No major changes are anticipated, and the revisions being made are minimal in nature.

**RECOMMENDATION:** **NONE**

**PROPOSED ACTION:** **NONE**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **5.0 SUPERINTENDENT'S REPORT**

**AGENDA ITEM:** **5.2 CAMPUS UPDATE - ASB PRESENTATION**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

The ASB/Leadership Adviser will give a presentation and update on the program and campus events.

**RECOMMENDATION:** **NO ACTION REQUIRED**

**PROPOSED ACTION:** **NO ACTION REQUIRED**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.1 INTERDISTRICT REQUESTS FOR 2025-2026**

**ATTACHMENTS:** **INTERDISTRICT REQUESTS**

**DISCUSSION:**

**Out of District coming in:**

- 9.1.1 Gutierrez (TK) NEW from Dinuba
- 9.1.2 Parker/Torres (Kindergarten, 2nd, & 7th Grades) NEW from Kings Canyon

**RECOMMENDATION:** The Superintendent recommends that the Board approve the interdistrict requests as presented.

**PROPOSED ACTION:** **APPROVE**

**INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT  
SEPTEMBER 2, 2025**

<b>Agenda Item #</b>	<b>Name</b>	<b>Grade</b>	<b>From</b>	<b>To</b>	<b>Year</b>	<b>Reason</b>	<b>Recommendation</b>
9.1.1	Gutierrez, D'Angelo	TK	Dinuba Unified ▾	Monson-Sultana	2025-2026	NEW	Approval
9.1.2 (a)	Torres, Cali	7th	Kings Canyo... ▾	Monson-Sultana	2025-2026	NEW	Approval
9.1.2 (b)	Parker, Evangeline	2nd	Kings Canyo... ▾	Monson-Sultana	2025-2026	NEW	Approval
9.1.2 (c)	Parker, Fernando	K	Kings Canyo... ▾	Monson-Sultana	2025-2026	NEW	Approval



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**September 2, 2025**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.2 BUDGET REVISION 009-25**

**ATTACHMENTS:** **BUDGET REVISION**

**DISCUSSION:**

Each month the District Business Office ensures that all expenditures are in line with the District's Adopted Budget. Revisions must be made to reflect the reality of a day-to-day living document, which must be updated as budget codes change to accommodate fluctuation in program resources.

The attached Budget Revision 009-25 is for August 2025.

**RECOMMENDATION:** **The Superintendent recommends that the Board APPROVE Budget Revision 009-25.**

**PROPOSED ACTION:** **APPROVE**

# Budget Revision Report #009-24

29 Monson-Sultana Jt. Union Elem. School District

8/19/202

Fiscal Year: 2024

Control Number: 81954772

3:13:29 PM

	Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations
<b>Fund: 010 General Fund</b>					
LCFF Sources	6,310,816.00	6,386,697.00	3,996.00	6,390,693.00	#1
Federal Revenues	1,721,288.00	2,029,438.00	296,657.58	2,326,095.58	#1
Other State Revenues	1,280,291.00	1,455,023.00	70,795.93	1,525,818.93	#1
Other Local Revenues	40,014.00	175,310.00	100,876.00	276,186.00	#1
<b>Revenues</b>	<b>9,352,409.00</b>	<b>10,046,468.00</b>	<b>472,325.51</b>	<b>10,518,793.51</b>	
<b>Expenditures</b>					
Certificated Salaries	2,570,694.00	2,759,992.00	(49,998.69)	2,709,993.31	#2
Classified Salaries	1,119,177.00	1,215,912.62	(44,600.00)	1,171,312.62	#2
Employee Benefits	2,020,795.00	2,143,464.30	(89,022.60)	2,054,441.70	#2
Books and Supplies	626,401.00	634,083.44	2,044.05	636,127.49	#2
Services, Other Operating Expenses	1,805,722.00	2,108,357.64	20,441.43	2,128,799.07	#2
Capital Outlay	2,396,390.00	3,466,025.00	290,568.74	3,756,593.74	#3
Other Outgo	59,674.00	66,174.00	17,004.48	83,178.48	#4
Direct Support/Indirect Costs	(15,277.00)	(14,020.00)	1,371.85	(12,648.15)	#5
<b>Total Expenditures</b>	<b>10,583,576.00</b>	<b>12,379,989.00</b>	<b>147,809.26</b>	<b>12,527,798.26</b>	
<b>Other Financing Sources/Uses</b>					
Transfer In	-	-	-	-	
Transfer Out	-	-	-	-	
Contributions	(299,017.00)	(352,602.00)	43,602.00	(309,000.00)	#6
<b>Fund: 080 Student Activity Special Revenue Fund</b>					
Other Local Revenues	5,001.00	7,502.00	(266.42)	7,235.58	#7
<b>Revenues</b>	<b>5,001.00</b>	<b>7,502.00</b>	<b>(266.42)</b>	<b>7,235.58</b>	
<b>Expenditures</b>					
Books and Supplies	2,500.00	3,500.00	(451.00)	3,049.00	#7
Services, Other Operating Expenses	1,500.00	4,002.00	(270.73)	3,731.27	#7
<b>Total Expenditures</b>	<b>4,000.00</b>	<b>7,502.00</b>	<b>(721.73)</b>	<b>6,780.27</b>	
<b>Fund: 130 Cafeteria Special Revenue Fund</b>					
Federal Revenues	410,000.00	420,000.00	(1,102.00)	418,898.00	#8
Other State Revenues	146,000.00	146,000.00	5,885.00	151,885.00	#8
Other Local Revenues	6,000.00	14,084.00	7,682.00	21,766.00	#8
<b>Revenues</b>	<b>562,000.00</b>	<b>580,084.00</b>	<b>12,465.00</b>	<b>592,549.00</b>	
<b>Expenditures</b>					
Classified Salaries	152,669.00	159,094.00	(71.00)	159,023.00	#9
Employee Benefits	80,958.00	78,309.00	510.00	78,819.00	#9
Books and Supplies	232,021.00	204,662.00	(11,837.00)	192,825.00	#9
Services, Other Operating Expenses	35,679.00	43,157.00	-	43,157.00	
Capital Outlay	110,000.00	135,000.00	-	135,000.00	
Direct Support/Indirect Costs	15,277.00	14,020.00	(1,371.85)	12,648.15	#5
<b>Total Expenditures</b>	<b>626,604.00</b>	<b>634,242.00</b>	<b>(12,769.85)</b>	<b>621,472.15</b>	

# Budget Revision Report #009-24

29 Monson-Sultana Jt. Union Elem. School District

8/19/2024

Fiscal Year: 2024

Control Number: 81954772

3:13:29 PM

	Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations
<b>Fund: 251 Developer Fees Fund</b>					
Other Local Revenues	-	650.00	(358.00)	292.00	#10
<b>Revenues</b>	-	<b>650.00</b>	<b>(358.00)</b>	<b>292.00</b>	
<b>Expenditures</b>					
Services, Other Operating Expenses	-	1,000.00	(241.00)	759.00	#10
Capital Outlay	-	-	-	-	
<b>Total Expenditures</b>	-	<b>1,000.00</b>	<b>(241.00)</b>	<b>759.00</b>	
<b>Fund: 350 County School Facilities Fund - New Construction</b>					
Other State Revenues	-	-	-	-	
Other Local Revenues	-	10,323.00	20,629.00	30,952.00	#11
<b>Revenues</b>	-	<b>10,323.00</b>	<b>20,629.00</b>	<b>20,629.00</b>	
<b>Expenditures</b>					
Capital Outlay	350,000.00	350,000.00	19,874.00	369,874.00	#11
<b>Total Expenditures</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>19,874.00</b>	<b>369,874.00</b>	
<b>Fund: 351 County School Facilities Fund - Modernization</b>					
Other State Revenues	-	2,098,181.00	-	2,098,181.00	#12
Other Local Revenues	-	910.00	8,678.00	9,588.00	#12
<b>Revenues</b>	-	<b>2,099,091.00</b>	<b>8,678.00</b>	<b>2,107,769.00</b>	
<b>Expenditures</b>					
Capital Outlay	-	65,000.00	921,987.00	986,987.00	#12
<b>Total Expenditures</b>	-	<b>65,000.00</b>	<b>921,987.00</b>	<b>986,987.00</b>	
#1 - LCFF Sources increased due to LCFF calcs for Year-End 23-24 per TCOE postings; Federal Revenues increased due to USDA projects, Save the Children Grant Special Education Mental Health Grant, and ESSER III funds spent in 2023/24 at Year-end; State Revenues increased due to Lottery funding per ADA increase and Special Ed MH Services Program; Local Revenues increased due to Interest YTD at YE and Miscellaneous Income Received					
#2 - Certificated & Classified with Mandated Benefits decreased due to actual costs for all salaries, auxiliary, and substitute costs within all programs at YE; Books and supplies were budget to actuals and slight increase due to parent involvement supplies needed; Services, Other Operating Expenses were budget to actuals and slight increase due to MOU for Summer School services with FUEL					
#3 - Capital Outlay were budgeted to actual and increase due to gym expenses within the USDA and ELOP Programs					
#4 - Other outgo increased due to TCOE County Operated ADA transfer					
#5 - Direct Support/Indirect Costs decreased due to decreased expenditures within cafeteria program					
#6 - Contributions decreased due to Special Friends and RRM Programs at YE					
#7 - Local Revenues decreased due to deposits within ASB Fund & Interest at YE; Books & Supplies and Other Operating Expenses decreased due to actuals at YE					
#8 - Federal Revenue decreased due to NSLP deposits at YE; State Revenues increased due to NSLP deposits at YE; Local Revenues increased due actuals of Interest and Fair Value of Investments Posting by TCOE at YE					
#9 - Classified with Mandated Benefits were budgeted to actuals at YE; Books & Supplies decreased due to actuals at YE					
#10 - Local Revenues decreased due to Interest and developer fees received at YE; Services, Other Operating Expenses decreased due to actuals at YE					
#11 - Local Revenue increased due to Interest received and Fair Value of Investment Posting by TCOE at YE; Capital Outlay increased due to actuals for New Construction Projects at YE					
#12 - Local Revenue increased due to Interest received at YE; Capital Outlay increased due to actuals for Modernization Project at YE					

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**September 2, 2025**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.3 PUBLIC HEARING TO DETERMINE SUFFICIENCY OF  
TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

**ATTACHMENTS:**

**DISCUSSION:**

Item 9.3 contains a Resolution certifying the District's compliance with the Williams Lawsuit with regard to the sufficiency of instructional materials and textbooks. The Governing Board of the District is required to hold a public hearing to make a determination as to whether or not each pupil has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted by the State Board of Education.

**Hearing Opened at** \_\_\_\_\_

**Hearing Closed at** \_\_\_\_\_

**RECOMMENDATION:** **Conduct the public hearing.**

**PROPOSED ACTION:** **No action required.**



**MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**September 2, 2025**

**AGENDA SECTION:**

**CONSENT**

**AGENDA ITEM:**



**9.4 RESOLUTION REGARDING SUFFICIENCY OF TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS**

**ATTACHMENTS:**

**RESOLUTION 09-25-01**

**DISCUSSION:**

The attached Resolution certifies the District's compliance with the Williams Lawsuit.

Under the Williams class action lawsuit of 2000, and the subsequent settlement of 2004, California guarantees an equal education to every student - including the predominantly low-income students and students of color who attend schools that must be improved. This case has been about California's duty to provide these students with instructional materials, safe and decent school facilities, and quality teachers.

The settlement implements principles of education reform approved by Governor Schwarzenegger:

With respect to school facilities and instructional materials, all schools should be safe and clean. The defendants will prepare a statewide inventory of school facilities to determine the capacity, usage and present physical status of those facilities. Districts should be accountable for providing standards-aligned instructional materials for every student and adequately maintained school facilities.

**RECOMMENDATION:**

**The Superintendent recommends Approval of Resolution 09-25-01.**

**PROPOSED ACTION:**

**Approval**

**BEFORE THE GOVERNING BOARD OF THE  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT  
TULARE COUNTY, CALIFORNIA**

In the Matter of Determining that Pupils Have  
Sufficient Textbooks or Instructional  
Materials for the 2025-2026 School Year

RESOLUTION NO. 09-25-01

**RECITALS:**

1. Education Code section 60119 establishes requirements that this Board must meet in order for the District to be eligible to receive funds for instructional materials from any state source.
2. The Governing Board of the Monson-Sultana Joint Union Elementary School District, in order to comply with the requirements of Education Code 60119, held a public hearing on September 2, 2025, at 5:00 p.m. which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;
3. The Board provided at least 10 days' notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;
4. The Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;
5. Information provided at the public hearing detailed the extent to which sufficient textbooks or other instructional materials were provided to all students, including English learners, in the Monson-Sultana Joint Union Elementary School District, and;
6. The definition of "sufficient textbooks or instructional materials" means that each student, including each English learners, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;
7. Textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards and/or Common Core State Standards adopted by the State Board of Education;

### Findings of Sufficient Textbooks or Instructional Materials

1. Sufficient standards-aligned textbooks or other instructional materials, that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

- Mathematics: K-5 Engage New York/Zearn  
6<sup>th</sup>-8<sup>th</sup> Illustrative Mathematics, Open Up Resources
- Science: K-5 Twig Science  
6-8 Amplify Science
- History-social science: K-5 Studies Weekly  
6-8 Holt, Rinehart & Winston 2006
- English language arts, including the English language development component of an adopted program: HMH (Into Reading) K-5  
Common Lit 6-8

THEREFORE, IT IS RESOLVED that for the 2025-2026 school year, the Monson-Sultana Joint Union Elementary School District has provided each student with sufficient standards-aligned textbooks or other instructional materials that are consistent with the cycles and content of the curriculum frameworks.

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THE FOREGOING RESOLUTION was adopted upon motion by Trustee \_\_\_\_\_,  
seconded by Trustee \_\_\_\_\_, at a regular meeting held on September 2, 2025, by  
the following vote:

*List Board Members Names Below:*

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, Roberto Vaca, secretary of the governing board of the Monson-Sultana Joint Union Elementary School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 2nd day of September, 2025.

Date: September 2, 2025

\_\_\_\_\_  
Secretary, Board of Trustees

Distribute as follows:

Copy to: Vanessa Cantu, Business Services  
Tulare County Office of Education  
Vanessa.cantu@tcoe.org

Copy to: District File for Annual Audit



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **ADMINISTRATIVE/ORGANIZATIONAL**

**AGENDA ITEM:** **9.5 UNAUDITED ACTUALS FOR FISCAL YEAR 2024-2025**

**ATTACHMENTS:** **UNAUDITED ACTUALS REPORT SUMMARY**

**DISCUSSION:**

The Unaudited Actuals Report is presented to the Board for approval. This report represents the final balances for the 2024-2025 school year and allows the ending balances to be rolled into the new 2025-2026 Budget.

**RECOMMENDATION:** The Superintendent recommends that the Board approve the Unaudited Actuals report for fiscal year 2024-2025.

**PROPOSED ACTION:** APPROVE

**Monson-Sultana Joint Union Elementary School District**  
**2024-2025 Unaudited Actuals**

	<b>GENERAL FUND</b>			<b>CAFETERIA FUND</b>	
	<u>Original Budget</u>	<u>Second Interim</u>	<u>Unaudited Actuals</u>	<u>Original Budget</u>	<u>Unaudited Actuals</u>
<b>Beginning Fund Balance</b>	\$ 4,580,271	\$ 5,696,287	\$ 5,696,287	\$ 353,648	\$ 555,133
<b>Total Revenues</b>	\$ 8,414,685	\$ 8,963,106	\$ 9,096,357	\$ 571,000	\$ 652,975
<b>Total Expenditures</b>	\$ 10,385,714	\$ 10,815,790	\$ 9,446,483	\$ 562,828	\$ 654,858
<b>Excess (Deficiency) of Revenue over Expense:</b>	\$ (1,971,029)	\$ (1,852,684)	\$ (350,126)	\$ 8,172	\$ (1,883)
<b>Other Financing Uses</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Increase/(Decrease) to Fund Balance</b>	\$ (1,971,029)	\$ (1,852,684)	\$ (350,126)	\$ 8,172	\$ (1,883)
<b>Ending Fund Balance</b>	\$ 2,609,242	\$ 3,843,603	\$ 5,346,161	\$ 361,820	\$ 553,250
	6/18/2024	3/11/2025	9/2/2025	6/18/2024	9/2/2025

<b>Ending Balances of Other Funds</b>	
Developer Fees Fund	\$ 6,404
County School Facilities Fund - New Construction	\$ 8,343
County School Facilities Fund - Modernization	\$ 116,640

# MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

## Board Meeting Agenda Item Summary

September 2, 2025

**AGENDA SECTION:** ADMINISTRATIVE/ORGANIZATIONAL

**AGENDA ITEM:** 9.6 RESOLUTION 09-25-02 FOR 2024-2025 GANN LIMIT APPROPRIATIONS

**ATTACHMENTS:** RESOLUTION 09-25-02

### DISCUSSION:

The GANN initiative establishes maximum appropriation limits for school districts, which allows the District to increase appropriations to an amount equals to its proceeds of taxes. For Monson-Sultana Union Elementary School District, this provision allows the District to adopt an estimated amount of \$ 4,536,606.97, as the estimated appropriations limit for 2025-2026. This is based on actual appropriations limits of \$ 4,432,788.41 of 2024-2025.

#### Calculation Information:

GANN actual and estimated year is determined by using all General Fund Revenue, but excludes homeowners' exemptions, secured and unsecured rolls, prior year taxes, and education revenue augmentation fund. In addition, the GANN calculates the preliminary state aid in two ways: one calculates minimum aid by \$120 times ADA and maximum state aid that calculates the revenue limit and all supplemental instruction for both current and prior year, and class size reduction K-3. Then the greater of the two is used for the preliminary State Aid in local limit. In the GANN formula the taxes that were excluded are now added back and the minimum state aid which was calculated with ADA and interest counting in local limit is then added together. Finally, Medicare amount determined by TCOE is excluded and the total GANN appropriations subject to the limit is determined on both estimated and actual GANN appropriations limit.

**RECOMMENDATION:** The Superintendent recommends that the Board approve Resolution 09-25-02 for 2024-2025 GANN Limit Apportionments.

**PROPOSED ACTION:** APPROVE

**BEFORE THE BOARD OF TRUSTEES  
OF THE MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT  
TULARE COUNTY, CALIFORNIA**

In the Matter of Establishing an Estimated  
Appropriations Limit for the 2025-2026 Fiscal  
Year and an Actual Appropriations Limit for  
the 2024-2025 Fiscal Year

**RESOLUTION NO. 09-25-02**

**RECITALS**

1. In November of 1979, the California electorate adopted Proposition 4, commonly called the "Gann Initiative," which added Article XIII B to the California Constitution.
2. The provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts.
3. Section 7900 et seq. of the Government Code require this board to establish annually, by resolution at a regular or special meeting, the appropriations limit for the District.
4. Education Code section 42132 requires that the governing board of each school district annually adopt such resolution by September 15<sup>th</sup>.
5. Government Code section 7902.1(a) states that if the proceeds of taxes of the school district exceeds its appropriations limit, this board shall increase the District's appropriations limit to an amount equal to its proceeds of taxes.
6. Governing Code section 7902.1(b) states that if the appropriations limit of the school district exceeds its proceeds of taxes, this board shall decrease the District's appropriations limit to an amount equal to its proceeds of taxes.
7. Education Code section 42132 requires that all documentation used in the identification of the appropriations limit shall be made available to the public at the meeting at which this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This board hereby establishes and adopts for the 2025-2026 fiscal year an estimated appropriations limit in the amount of \$ 4,536,606.97 and for the 2024-2025 fiscal year identifies the actual appropriations limit of \$ 4,432,788.41.

3. Said appropriations limits have been calculated and determined in accordance with all applicable statutes and constitutional provisions and do not exceed the limitations imposed by Proposition 4.
4. Effective July 9, 2021 (Stats. 2021, Ch. 44, Sec. 108 (AB 130)), it is no longer a requirement to notify the Director of Finance of a change in the appropriations limit.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee Worthley, seconded by Trustee Belknap, at a regular meeting held on September 2, 2025, by the following vote:

*List Board Members Names Below:*

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, Roberto Vaca, secretary of the governing board of the Monson-Sultana Joint Union Elementary School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 2<sup>nd</sup> day of September, 2025.

Dated September 2, 2025

\_\_\_\_\_  
Secretary, Board of Trustees

Distribute as follows:

Copy to: Vanessa Cantu, Business Services  
Tulare County Office of Education  
Vanessa.cantu@tcoe.org

**.7MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

<b>AGENDA SECTION:</b>	<b><u>CONSENT</u></b>
<b>AGENDA ITEM:</b>	<b><u>9.7 CONSULTING SERVICES</u></b>
<b>ATTACHMENTS:</b>	<b><u>AGREEMENT FOR PANEL HEARING SERVICES</u></b> <b><u>PURSUANT TO SARB 2025-2026</u></b>

**DISCUSSION:**

In order to maintain our strong attendance rate, we are continuing to partner with Education Consulting Services, LLC as part of our SARB process.

The attached contract is to continue such services for the 2025-2026 school year.

<b>RECOMMENDATION:</b>	<b>The Superintendent recommends that the Board APPROVE the attached contract for services.</b>
<b>PROPOSED ACTION:</b>	<b>APPROVE</b>

**Agreement between Education Consulting Services, LLC,  
and  
Monson Sultana Joint Union Elementary School District  
regarding  
Providing Administrative Hearing services pursuant to SARB,  
and other Administrative Services as listed and agreed upon by the District**

Provision of Administrative Hearing Officers, School Attendance Review Board. Administrative Hearing Officers from Education Consulting Services, LLC, will chair and/or serve as panel members for District Administrative Hearing Panels (SARB) following the schedule set forth by the District.

Included in the rate for this service is a review of attendance reports & documents with recommendations for processing Truancy Letters One(1), Two(2), Three(3), and SARB Referrals prior to Administrative Hearing dates; provide additional parental handouts / flyers to be included with Truancy letters; facilitating with outside agencies for appearance at SARB hearings as needed; offering social service agency referrals to parents of chronic absence / truancy as needed; proactively meeting with student and/or parent prior to SARB referral (as directed by District); filing of referrals to the District Attorney of Tulare County when appropriate and recommended by the District; and appearance on behalf of the District (as directed by District) in Superior Court by a representative of Education Consulting Services, LLC.

The rate for an Education Consulting Services consultant is based on requests by the District at a minimum rate of \$250 for the first two (2) hours and an additional rate of \$100 per hour thereafter.

At the request of the District, processing and filing of paperwork to the District Attorney's office will be billed at a flat rate of \$300 per case. Additionally, an appearance in Superior Court by a representative of Education Consulting Services, LLC, on behalf of the District will be billed at the above flat rate of \$300 per case. As noted, the District will determine the schedule for SARB hearing panels with recommendations provided by Education Consulting Services.

Education Consulting Services recommends a minimum of four (4) days to schedule SARB Hearings throughout the school year. The actual number will be determined by the needs of the District.

Education Consulting Services also recommends monthly review for attendance (truant, chronic absentee & tardies), processing of Truancy letters and scheduling of parent conferences and/or SARB hearings.

All correspondence, questions, clarifications, review of documents, etc. that take place outside normal contracted times are always welcomed and encouraged and are part of the contract and therefore will never be charged as an additional service fee.

## **Other Provisions**

**Independent Contractor.** All support and services will be provided by Education Consulting Services, LLC, partners as independent contractors and not as officers or employees of the District.

Additional Services which can be provided to your district include but not limited to the following:

- Administrative Substitute: Cost is \$550 per eight (8) hour day
- Administrative / Expulsion Hearing Panel: Cost is \$500 for three (3) ECS panel members / Chairman – Moderator
- Professional Development for Staff: Cost is \$650 per eight (8) hour day – Topic choice of district agreement

All advice given by Education Consulting Services, LLC, partners is to be considered as a support to the District in the areas in which Education Consulting Services, LLC, is contracted. No advice given will be construed as District policy or as a mandate. Advice, support and actions taken by Education Consulting Services, LLC, are based upon professional judgment and not to be used as a basis for liability/litigation purposes.

This agreement may be cancelled by Education Consulting Services, LLC, if the District fails to provide requested support or otherwise prevents Education Consulting Services, LLC, from completing contracted work in accordance with State law, requirements, and agreements set forth in this contract. Compensation for work completed at the time of cancellation will be prorated and payable within 20 days of receipt of the invoice from Education Consulting Services, LLC.

The District may cancel this contract if Education Consulting Services, LLC, fails to complete satisfactory work as described in this contract. Notice of cancellation must be in writing with a description of the cause and an effective cancellation date.

Compensation for work completed at the time of the cancellation date will be prorated and payable within 20 days of receiving an invoice from Education Consulting Services.

## **Contract Terms and Conditions**

This agreement has been written for the purpose of providing services as noted to listed District, by Education Consulting Services, LLC, which will provide these services at the request of the District.

**Term of the Contract.** This contract is valid from the date of receipt by Education Consulting Services, LLC, of the duly executed contract approved by listed District Board, through June 30, 2026. (2025-26 school year)

- \* **Contract Fee Schedule:** Education Consulting Services, LLC, will provide the services described to listed District at the rates noted:

- \*\$250 minimum for up to two (2) hours of services (District requested)

- \*\$100 per hour in addition to the minimum of two (2) hours (District requested)

- \*District Attorney processing and filing of a case and/or Superior Court appearance on behalf of the District as requested by the District, will be billed at a flat rate of \$300 per case and/or per service requested.

- \*Administrative Substitute: Cost is \$550 per eight (8) hour day

- \*Administrative / Expulsion Hearing Panel: Cost is \$500 for three (3) ECS panel members / Chairman – Moderator

- \*Professional Development for Staff: Cost is \$650 per eight (8) hour day – Topic choice of district agreement



Travel and Planning Time. Travel costs and Education Consulting Services, LLC, and offsite planning time are included in the daily rate and/or flat rate quoted for specific services. Pursuant to the above notation regarding the provision of Administrative Hearing Officers, document review is included in the quoted rate.

Miscellaneous Services. The District will provide necessary resources and supplies, ample physical space for any hearings and/or training sessions and substitute time as required.

No additional charges above and beyond those charges specified in this contract will be submitted by Education Consulting Services, LLC, unless additional time and services beyond the work described herein is requested in writing by the District and agreed to by Education Consultant Services, LLC.

Payment Schedule: The District shall remit a check for invoiced amounts, payable to Education Consulting Services, LLC, within twenty (20) days of receipt of invoice.

Invoices for the provision of service will be submitted to the district at the end of the month when service is provided.

Payments are to be mailed to:

Mark Dutra  
Education Consulting Services, LLC  
589 W. Pioneer way  
Hanford, CA 93230

This agreement between listed School District and Education Consulting Services, LLC, constitutes a mutual contract, effective on the date of Board approval.

**Education Consulting Services, LLC  
District**

**Monson Sultana Joint Union Elementary School**

*Mark Dutra*

Signature

**Mark Dutra**

Managing Partner / Owner

Date: August 29, 2025

Signature

**Roberto Vaca**

Superintendent

Date:

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

<b>AGENDA SECTION:</b>	<b><u>CONSENT</u></b>
<b>AGENDA ITEM:</b>	<b><u>9.8 PROPOSED CONFERENCES FOR CABINET MEMBERS</u></b>
<b>ATTACHMENTS:</b>	<b><u>NONE</u></b>

**DISCUSSION:**

Superintendent requests Board approval for cabinet team members to attend the following conferences:

- Paxton Patterson CTE Electives Training, October 1-2, 2025, Sacramento, CA - Mayra Ortega, Kaylie Marquez, Priscilla Gonzalez, Joseph Rico and Kathy Arreguin
- California School Nutrition Association - October 29 - November 2, 2025 - Benita Cortez, Santos Galeana
- SISC Healthcare Symposium - November 5th-7th in Monterey, CA - Jaqueline Montejano, Benita Cortez
- CSBA Annual Conference - December 3 - December 5, 2025 - Roberto Vaca, Benita Cortez
- ACSA Superintendent Symposium, January 28-30, 2026, Indian Wells, CA - Roberto Vaca
- California Association of School Business Official Annual Conference - March 31 - April 2, 2025, San Diego, CA - Roberto Vaca, Benita Cortez, Santos Galeana
- California Association of Latino Superintendents and Administrators - June 24-27, 2026, Chula Vista, CA - Roberto Vaca

<b>RECOMMENDATION:</b>	<b>The Superintendent recommends that the Board approve attendance to the proposed conferences</b>
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<b>PROPOSED ACTION:</b>	<b>APPROVE</b>
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**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.9 PORTABLE HEATED PRESSURE WASHER QUOTES**

**ATTACHMENTS:** **CALIFORNIA TURF EQUIPMENT & SUPPLY BID**  
**PACIFIC GOLF & TURF BID**  
**CITM STREETS & LANDSCAPE BID**

**DISCUSSION:**

This purchase is for a new portable heated pressure washer needed for the care of grounds and maintenance of the campus and Student Education Activities Center. Funding for this purchase will be coming from grant funds.

**RECOMMENDATION:** The Superintendent recommends that the Board approve a bid from California Turf Equipment & Supply Inc.

**PROPOSED ACTION:** **APPROVE**

# Q U O T A T I O N

PAGE: 1.

California Turf Equipment & Supply Inc.  
956 N J STREET  
TULARE, CA 93274 USA  
Phone #: (559)688-2505  
Fax #: (559)688-0861

PHONE #:  
CELL #: (559)591-1634  
ALT. #:  
P.O.#: Hot Pressure Washer  
TERMS: Net 30  
SALES TYPE: Quote  
DATE: 7/17/2025  
ORDER #: 385531  
CUSTOMER #: 22587  
CP: JOLV  
LOCATION: 1  
STATUS: Active

## BILL TO 22587

MONSON-SULTANA SCHOOL  
10643 Avenue 416  
PO box 25  
SULTANA, CA 93666 US

## SHIP TO

MONSON-SULTANA SCHOOL  
10643 Avenue 416  
PO box 25  
SULTANA, CA 93666 US

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
BE	HW4214VA	PW, HOT 4200PSI, 4GPM 25V3, RRV4G42	1	\$5,499.99	\$5,499.99	\$5,499.99
Quotation						

SUBTOTAL:	\$5,499.99
TAX:	\$453.75
ORDER TOTAL:	<u>\$5,953.74</u>



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### Quote Summary

**Prepared For:**

MONSON SULTANA SCHOOL DISTRICT  
10643 AVE 416  
SULTANA, CA 93666  
Business: 425-257-8920  
BRANDON@MSSCHOOL.ORG

**Prepared By:**

Rick Michel  
Pacific Golf & Turf  
1818 Bickford Avenue  
Snohomish, WA 98290  
Phone: 360-568-7798  
rmichel@pacificgolfturf.com

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**Quote Id:** 31948351  
**Created On:** 21 July 2025  
**Last Modified On:** 21 July 2025  
**Expiration Date:** 30 Dec 2025

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Equipment Summary	Selling Price	Qty	Extended
HW4214VA	\$ 6,299.50 X	1 =	\$ 6,299.50
<b>Equipment Total</b>			<b>\$ 6,299.50</b>

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**Quote Summary**

Equipment Total	\$ 6,299.50
SubTotal	\$ 6,299.50
Sales Tax	\$ 519.67
Est. Service Agreement Tax	\$ 0.00
Total	\$ 6,818.67
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 6,818.67</b>



JOHN DEERE

## Selling Equipment

**PACIFIC**  
GOLF & TURF

Quote Id: 31948351

Customer: MONSON-SULTANA SCHOOL

HW4214VA

Hours: 0

Stock Number:

Code	Description	Qty
HW4214VA	PW, HOT 4200PSI, 4GPM 25V3, RRV4G420	1



DISABLED VETERAN  
**DVBE**  
BUSINESS ENTERPRISE



Sales Rep: Len Ochs  
Mobile: 909-276-0769  
Date: 7/9/2025

*Tei*  
Trinity Equipment, Inc.

Company: **CitmStreets and Landscape**  
Address: **2101 G St Bldg E-1**  
**Fresno, Ca. 93706**  
Tel: **559-621-1318**  
Email:  
Attn: **Elian**



### SALES QUOTE

We would like to quote you the following:

Stock: **BRAVE**  
Model: **BRAVE HOT WATER**

Specifications:

Qty.	Description	Price Each	Price Extend
1	<b>BRAVE HOT WATER PRESSURE WASHER</b> <b>HW4212VA PW, HOT 4200PSI</b>	<b>\$6,469.00</b>	
Please sign here to place order.		Price Each	Price Extend

Quote valid for 30 days.  
If specific unit quoted,  
void once sold/rented or quote hits 30 days.

**SALES-RENTALS-PARTS-SERVICE**

Subtotal: **\$6,469.00**

Sales tax: **\$533.69**

Total: **\$7,002.69**

**FREIGHT** **\$0.00**

**\$7,002.69**



**Haulotte**



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

<b>AGENDA SECTION:</b>	<b><u>CONSENT ITEM</u></b>
<b>AGENDA ITEM:</b>	<b><u>9.10 CSBA BOARD POLICY UPDATES JUNE 2025</u></b>
<b>ATTACHMENTS:</b>	<b><u>CSBA BOARD POLICY UPDATES CHECKLIST JUNE 202</u></b> <b><u>POLICY GUIDESHEET JUNE 2025</u></b>

**DISCUSSION:**

The California School Boards Association provides member districts with proposed updates to Board policies and Administrative Regulations to reflect changes to state and federal laws.

<b>RECOMMENDATION:</b>	<b>The Superintendent recommends approval of CSBA Updates as presented.</b>
<b>PROPOSED ACTION:</b>	<b>APPROVE</b>



## CSBA UPDATE CHECKLIST –June 2025

District Name: Monson-Sultana Joint Union Elementary School District

Contact Name: Roberto Vaca Phone: 559-591-1643 Email: rvaca@msschool.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE	MANDATE
BP 0410	Nondiscrimination in District Programs and Activities	Fill in Blanks  	9/2/2025	X
BP 0420.4	Charter School Authorization		N/A	
AR 0420.4	Charter School Authorization		N/A	
BP 0420.41	Charter School Oversight		N/A	
E(1) 0420.41	Charter School Oversight		N/A	
BP 1312.3	Uniform Complaint Procedures		9/2/2025	X
AR 1312.3	Uniform Complaint Procedures	Fill in Blanks  	9/2/2025	x
AR 3542	School Bus Drivers		9/2/2025	X
BP 4030	Nondiscrimination in Employment		9/2/2025	X
AR 4030	Nondiscrimination in Employment	Fill in Blanks   	9/2/2025	X
BP 4033	Lactation Accommodation		9/2/2025	X
BP 4119.11	Sexual Harassment		9/2/2025	X

## CSBA UPDATE CHECKLIST – June 2025

District Name: \_\_\_\_\_

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE	MANDATE
AR 4119.11	Sexual Harassment	Fill in Blanks _____ _____ _____	9/2/2025	X
BP 4219.11	Sexual Harassment		9/2/2025	X
AR 4219.11	Sexual Harassment	Fill in Blanks _____ _____ _____	9/2/2025	X
BP 4319.11	Sexual Harassment		9/2/2025	X
AR 4319.11	Sexual Harassment	Fill in Blanks _____ _____ _____	9/2/2025	X
AR 4119.12	Title IX Sexual Harassment Complaint Procedures		9/2/2025	X
AR 4219.12	Title IX Sexual Harassment Complaint Procedures		9/2/2025	X
AR 4319.12	Title IX Sexual Harassment Complaint Procedures		9/2/2025	X
BP 5125.1	Release of Directory Information		9/2/2025	X
AR 5125.1	Release of Directory Information		9/2/2025	X
BP 5145.3	Nondiscrimination/Harassment		9/2/2025	X
AR 5145.3	Nondiscrimination/Harassment	Fill in Blanks _____ _____ _____	9/2/2025	X
BP 5145.7	Sexual Harassment		9/2/2025	X

## CSBA UPDATE CHECKLIST – June 2025

District Name: \_\_\_\_\_

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE	MANDATEI
AR 5145.7	Sexual Harassment	Fill in Blanks	9/2/2025	X
AR 5145.71	Title IX Sexual Harassment Complaint Procedures		9/2/2025	X

**CSBA POLICY GUIDE SHEET**  
**June 2025**

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

**Board Policy 0410 - Nondiscrimination in District Programs and Activities**

Policy updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, policy updated to reflect **NEW LAW (SB 1137, 2024)** which provides that prohibited discrimination includes discrimination not just because of one protected class under state law, but also because of the combination of two or more protected bases. In addition, policy updated to clarify, in accordance with various provisions of state and federal law and related court cases, the actual or perceived characteristics of an individual or group that may serve as a basis for unlawful discrimination in education programs and activities. Policy also updated to reflect **NEW LAW (AB 3074, 2024)** which prohibits public schools, except public schools operated by an Indian tribe or a tribal organization, from using the term "Redskins" as a school or athletic team name, mascot, or nickname, and, beginning July 1, 2026, prohibits public schools, other than those operated by an Indian tribe or a tribal organization, from using any derogatory Native American term for school or athletic team names, mascots, or nicknames without the written consent of a local federally recognized Indian tribe.

**Board Policy 0420.4 - Charter School Authorization**

Policy updated to reflect that the prohibition from approving a petition for the establishment of a new charter offering nonclassroom-based instruction extends to January 1, 2026. Additionally, policy updated to add the section "Material Revisions to Charter," which was moved from Board Policy 0420.41 - Charter School Oversight, as that section is more appropriately placed with material related to authorization of charter schools.

**Administrative Regulation 0420.4 - Charter School Authorization**

Regulation updated to reflect the inclusion of long-term English learners as a numerically significant subgroup, and to include the location of the charter school to the list of items to be described in the charter petition. Additionally regulation updated to reflect the requirement for comprehensive school safety plans (CSSP) to include adaptations for students with exceptional needs, **NEW LAW (AB 2887, 2024)** which requires CSSPs to include procedures for responding to incidents involving an individual experiencing a sudden cardiac arrest or a similar life-threatening medical emergency while on school grounds, and **NEW LAW (AB 1858, 2024)** which requires CSSPs to include a provision relating to active shooter and armed assailant drills. In addition, regulation updated to expand upon the material related to suspensions and expulsions in the list of items to be described in the charter petition.

**Board Policy 0420.41 - Charter School Oversight**

Policy updated to add that the Superintendent or designee and the governing bodies of charter schools review new laws and regulations applicable to charter schools, and delete the section "Material Revisions to Charter," which was moved to Board Policy 0420.4 - Charter School Authorization, as that section is more appropriately placed with material related to authorization of charter schools.

**Exhibit(1) 0420.41 - Charter School Oversight**

Exhibit updated to include that the exhibit will not be updated after June 1, 2025. Additionally, exhibit updated to reflect (1) **NEW LAW (AB 3216, 2024)** which requires the governing body of a charter school to, by July 1, 2026, adopt policy that limits or prohibits student use of smartphones while at a school site or under the supervision and control of district employee(s), and subsequently, to update the policy every five years, (2) the requirement for charter schools to, by July 1, 2026, develop, adopt, implement, and annually review weather protocols for extreme weather conditions, (3) the requirement for members of the governing body in service as of January 1, 2025, except for members whose term of office ends before January 1, 2026,

to receive ethics training before January 1, 2026, and at least once every 2 years thereafter, (4) **NEW LAW (SB 153, 2024)** which requires, if the governing body is unable to review local indicator due to any specified emergency, to review such data at its next meeting, adopt a resolution describing the emergency event and the date on which the local indicator data was reviewed, and submit the resolution to the California Department of Education (CDE), (5) **NEW LAW (SB 1318, 2024)**, which requires the governing body to, on or after July 1, 2026, update its policy to include best practices identified in CDE's updated Model Youth Suicide Prevention Policy related to crisis intervention protocols in the event of a student suicide crisis, (6) **NEW LAW (SB 1137, 2024)** which provides that prohibited discrimination includes discrimination not just because of one protected class under state law, but also because of the combination of two or more protected bases, (7) **NEW LAW (SB 153, 2024)** which prohibits the governing body from adopting or approving the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use would subject a student to unlawful discrimination, (8) **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools, (9) **NEW LAW (AB 1955, 2024)** which prohibits a charter school or a member of the governing body of a charter school, from enacting or enforcing any policy, rule, or administrative regulation that would require an employee or a contractor to disclose any information related to a student's sexual orientation, gender identity, or gender expression to any other person without the student's consent, unless otherwise required by state or federal law, (10) **NEW LAW (SB 153, 2024)** which requires the annual update to the local control and accountability plan (LCAP) to be presented as a nonconsent item at the meeting of the governing body, and that all Learning Recovery Emergency Funds received by the charter school to be included in the LCAP/annual update to the LCAP for the period of July 1, 2025 through June 30, 2028, (11) **NEW LAW (SB 1429, 2024)** which adds snowstorms to the list of emergencies for which a charter school may apply to the Superintendent of Public Instruction to obtain apportionment credit, (12) **NEW LAW (AB 2429, 2024)** which requires the governing body of a charter school that has elected to require its students to complete a course in health education for graduation from high school to include instruction in the dangers associated with fentanyl use, (13) **NEW LAW (AB 1796, 2024)** which requires charter schools to annually notify parents/guardians of students admitted to, or advancing to, grades 7-12, of any dual enrollment or International Baccalaureate courses offered by the local educational agency, (14) **NEW LAW (SB 153, 2024)** which authorizes charter schools, until July 1, 2031, to extend the exemption from all coursework and other requirements adopted by the charter school governing body that are in addition to the statewide course requirements, and award a high school diploma, to an eligible student with exceptional needs who was enrolled in grade 10 or higher in the 2022-23 school year, (15) **NEW LAW (AB 2345, 2024)** which prohibits the charter school from hiring any person for purposes of a short-term staff permit, provisional internship permit, or a teaching permit for statutory leave, unless that person has a certification in cardiopulmonary resuscitation that meets the standards established by the American Heart Association or the American Red Cross, (16) **NEW LAW (AB 2534, 2024)** which requires charter schools, when considering an applicant for a certificated position, to inquire with each local educational agency that previously employed the applicant if the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were required to be reported to the Commission on Teacher Credentialing, (17) **NEW LAW (AB 1913, 2024)** which requires charter schools to provide annual training to employees on the prevention of abuse, including sexual abuse, of children on school grounds, by school personnel, or in school-sponsored programs, (18) **NEW LAW (AB 2316, 2024)** which prohibits charter schools, beginning December 31, 2027, from offering or selling, except for food items sold as part of a school fundraising event, foods containing artificial food dyes that have been linked to hyperactivity and behavioral issues in some children, (19) **NEW LAW (SB 1063, 2024)** which requires charter schools that serve students in grades 7-12 and issue or reissue student identification cards to have printed on either side of the card the telephone number for the 988 Suicide and Crisis Lifeline and the National Suicide Prevention Lifeline (1-800-273-8255), (20) **NEW LAW (SB 939, 2024)** which requires charter schools to ensure that specified resources related to neurodiversity are readily accessible in a prominent location on the school's website in a manner that is easily accessible to parents/guardians and students, (21) **NEW LAW (SB 997, 2024)** which provides that a charter school may not prohibit a student in middle school, junior high school, or high school, while on a school site or participating in school activities, from carrying fentanyl test strips or a federally approved opioid antagonist for the emergency treatment of persons suffering, or reasonably believed to be suffering, from an opioid overdose, (22) **NEW LAW (AB 2998, 2024)** which provides that a charter school may not prohibit students 12 years of age or older, while on a school site or participating in school activities, from carrying or administering, for the purposes of providing emergency treatment to persons who are suffering,

or reasonably believed to be suffering, from an opioid overdose, a naloxone hydrochloride nasal spray or any other opioid overdose reversal medication, (23) **NEW LAW (AB 1984, 2024)** which requires, commencing with the 2026-27 school year, charter schools to provide to CDE data on student transfers due to disciplinary reasons, including whether the student transferred to an alternative school based on a referral by the school, (24) **NEW LAW (AB 2711, 2024)** which provides that students who voluntarily disclose their use of a tobacco product, controlled substance, alcohol, or an intoxicant of any kind in order to seek help through services or supports may not be suspended solely for that disclosure, (25) **NEW LAW (AB 2565, 2024)** which requires charter schools serving students in grades kindergarten-12 that undertake an addition, alteration, reconstruction, rehabilitation, or retrofit of a school building, to install interior locks on each door of any room with an occupancy of 5 or more persons in that school building.

#### **Board Policy 0440 - District Technology Plan**

Policy updated to revise the philosophical paragraph to acknowledge, in addition to the benefits gained from technological resources, potential negative consequences. Additionally, policy updated to add material related to the alignment of technological resources with other district goals, objectives, and academic standards, the safe use of technological resources, the use of technology in accordance with district policy, and the use of artificial intelligence, as applicable. In addition, policy updated to (1) reflect that state law and the California Department of Education no longer requires districts to have a technology plan and (2) maintain the requirement for the Superintendent to develop and regularly propose revisions to a technology plan. Policy also updated to list the components to be included in the district technology plan.

#### **Delete - Administrative Regulation 0440 - District Technology Plan**

Regulation deleted as unnecessary since the California Department of Education no longer requires districts to have a technology plan.

#### **New - Board Policy 0441 - Artificial Intelligence**

New policy provides principles for the district regarding the use of artificial intelligence (AI) by students and staff, and requires the Superintendent to ensure that the use of AI is consistent with district policy.

#### **Board Policy 0450 - Comprehensive Safety Plan**

Policy updated to include in the philosophical statement that, in addition to high expectations for student conduct, there are high expectations for staff conduct. Additionally, policy updated to reflect legislative intent to provide staff training on the comprehensive school safety plan.

#### **Administrative Regulation 0450 - Comprehensive Safety Plan**

Regulation updated to reflect **NEW LAW (AB 2887, 2024)** which (1) provides legislative intent that districts develop a comprehensive school safety plan (CSSP) in consultation with local medical services personnel and other persons who may be interested in the health and safety of students, and (2) requires CSSPs to include procedures to respond to incidents involving an individual experiencing a sudden cardiac arrest or a similar life-threatening medical emergency while on school grounds. Additionally, regulation updated to reflect **NEW LAW (AB 2968, 2024)** which requires, beginning with the 2026-27 school year, the disaster procedures in CSSPs to include a procedure to identify appropriate refuge shelter for all students and staff for use in the event of an evacuation order and, for any school in a high or very high fire hazard severity zone, a communication and evacuation plan to be used in the event of an early notice evacuation warning that allows enough time to evacuate all students and staff, and **NEW LAW (AB 1858, 2024)** which requires, if the CSSP includes procedures to prepare for active shooters or other armed assailants by conducting a drill, the drill to be in accordance with specified components. In addition, regulation updated to reflect **NEW LAW (SB 153, 2024)** which requires CSSPs to include an instructional continuity plan to establish communication and provide instruction to students when in-person instruction is disrupted due to an emergency.

#### **Board Policy 1113 - District and School Websites**

Policy updated to make the philosophical paragraph more current by assuming that districts have websites and to recognize the value of district and school websites for communication purposes. Additionally, policy updated to **NEW LAW (AB 1785, 2024)** which prohibits districts from publicly posting online specified

information of any elected or appointed official, such as a Governing Board member, without first obtaining the written permission of that individual.

#### **Administrative Regulation 1113 - District and School Websites**

Regulation updated to reflect **NEW REGULATION (89 Fed.Reg. 31337)** which establishes requirements and technical standards for making web content offered by government entities accessible to the public. Additionally, regulation updated to provide minor clarifications, and revisions to style.

#### **Exhibit(1) 1113 - District and School Websites**

Exhibit updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, exhibit updated to reflect **NEW LAW (SB 939, 2024)** which requires districts to ensure that specified resources related to neurodiversity are readily accessible in a prominent location on the district's website in a manner that is easily accessible to parents/guardians and students. In addition, exhibit updated to include the requirement, beginning January 1, 2027, for districts to post a notification of the hearing date and location for inspection for the district's proposed budget prominently on the district's website homepage at least three days before the availability of the proposed budget for public inspection. Exhibit also updated to reflect **NEW LAW (AB 2690, 2024)** which requires districts to post information about the risks of social media being used as a way to market and sell synthetic drugs.

#### **Board Policy 1312.3 - Uniform Complaint Procedures**

Policy updated to reflect **NEW LAW (SB 1137, 2024)** which provides that prohibited discrimination includes discrimination not just because of one protected class under state law, but also because of the combination of two or more protected bases. Additionally, policy updated to clarify, in accordance with various provisions of state and federal law and related court cases, the actual or perceived characteristics of an individual or group that may serve as a basis for unlawful discrimination in education programs and activities. In addition, policy updated to reflect the California Department of Education's federal program monitoring instrument which now lists "Instructional Materials and Curriculum: Diversity" as its own item, and **NEW LAW (AB 3074, 2024)** which requires the use of the uniform complaint procedures to resolve complaints related to school or athletic team names, mascots, or nicknames. Policy also updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and clarify that the Title IX regulations as they existed prior to August 1, 2024 are required to be used to address any complaint alleging sexual harassment, as defined, based on conduct that occurred between August 14, 2020 and July 31, 2024, and after January 9, 2025.

#### **Administrative Regulation 1312.3 - Uniform Complaint Procedures**

Regulation updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, regulation updated to delete language which is not required by law related to receipt of an investigation report by respondent and consideration of an appeal by the Governing Board. In addition, regulation updated to delete material which is no longer supported related to an alleged victim receiving information in the notice of the investigation report about sanction(s) to be imposed upon a respondent that relates directly to an alleged victim.

#### **Exhibit(1) 1312.3 - Uniform Complaint Procedures**

Exhibit updated in conjunction with accompanying Board policy and administrative regulation.

#### **Exhibit(2) 1312.3 - Uniform Complaint Procedures**

Exhibit updated in conjunction with accompanying Board policy and administrative regulation, with minor revisions to more closely align with law.



**Administrative Regulation 3512 - Equipment**

Regulation updated to clarify that (1) district equipment may only be used for an approved district-related purpose, (2) the Superintendent or designee is required to maintain property records as specified in Administrative Regulation 3440 - Inventories, including updating property records when there is a change in the status of the property, (3) the Superintendent or designee is required to obtain prior approval from the California Department of Education or other awarding agency before disposing or encumbering equipment purchased with federal funds, and (4) persons involved in the selection, award, or administration of a contract supported by federal funds, comply with the requirements specified in 2 CFR 200.13 and 200.318, and in accordance with Administrative Regulation 3230 - Federal Grant Funds and Board Bylaw 93270 - Conflict of Interest.

**Exhibit(1) 3512 - Equipment**

Exhibit updated in conjunction with accompanying administrative regulation, with the condition of equipment included in the description of loaned equipment.

**Administrative Regulation 3542 - School Bus Drivers**

Regulation updated to include in the philosophical statement that in order to administer safe and efficient transportation of students, the district may employ its own school bus or student activity bus drivers or contract with an agency to provide such drivers. Additionally, regulation updated to reflect specified qualification and training requirements for all drivers employed to operate school buses or student activity buses. In addition, regulation updated to add, to the list of required training for drivers, training related to the district's transportation safety plan. Regulation also updated to include additional requirements for drivers employed to operate school buses or student activity buses related to length of driving time, daily log sheets, and pretrip inspections. Additionally, regulation updated to add that the Superintendent or designee retain records of school bus accident reports, including a report of each accident that occurred on public or private property involving a school bus with students aboard, including pertinent details of the accident, for 12 months from the date of the accident, and that if the accident was not investigated by the California Highway Patrol (CHP), the Superintendent or designee forward a copy of the report to the local CHP within five business days of the date of the accident.

**Board Policy 4030 - Nondiscrimination in Employment**

Policy updated to align those who are included as "employees" for purposes of the policy and accompanying administrative regulation with analogous language in related sample Board policies and administrative regulations. Additionally, policy updated to reflect **NEW LAW (SB 1137, 2024)** which provides that prohibited discrimination includes discrimination not just because of one protected class under state law, but also because of the combination of two or more protected bases. In addition, policy updated to clarify, in accordance with various provisions of state and federal law and related court cases, the actual or perceived characteristics of an individual or group that may serve as a basis for unlawful discrimination in the course of employment. Policy also updated to reflect **NEW LAW (SB 1100, 2024)** which makes it an unlawful employment practice to include a statement in a job advertisement, posting, application, or other material that an applicant is required to have a driver's license, unless specified conditions are satisfied. Additionally, policy updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and clarify that the Title IX regulations as they existed prior to August 1, 2024 are required to be used to address any complaint alleging sexual harassment, as defined, based on conduct that occurred between August 14, 2020 and July 31, 2024, and after January 9, 2025. In addition, policy updated to include material related to sex discrimination, which had been moved to Board Policy and Administrative Regulation 4119.11/4219.11/4319.11 - Sex Discrimination and Sex-Based Harassment when last revised based on the now vacated Title IX regulations, in order to keep material related to all forms of discrimination together.

**Administrative Regulation 4030 - Nondiscrimination in Employment**

Regulation updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX



based on the regulations as they existed prior to August 1, 2024, and clarify that the Title IX regulations as they existed prior to August 1, 2024 are required to be used to address any complaint alleging sexual harassment, as defined, based on conduct that occurred between August 14, 2020 and July 31, 2024, and after January 9, 2025. Additionally, regulation updated to delete material related to Title IX sexual harassment, which was added when last revised based on the now vacated Title IX regulations, and include in Board Policy and Administrative Regulation 4119.11/4219.11/4319.11 - Sexual Harassment to keep material related to sexual harassment, including Title IX sexual harassment, together.

#### **Board Policy 4033 - Lactation Accommodation**

Policy updated to clarify that required lactation accommodations apply to expressing breast milk, rather than breastfeeding an infant child, and that these accommodations are required for at least a year after the birth of the child. Additionally, policy updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and delete references to Title IX because lactation accommodations, although required by state law and other federal law, are not required by the Title IX regulations as they existed prior to August 1, 2024.

#### **Board Policy 4112.9/4212.9/4312.9 - Employee Notifications**

Policy updated in conjunction with the accompanying exhibit, with no substantive changes made.

#### **Exhibit(1) 4112.9/4212.9/4312.9 - Employee Notifications**

Exhibit updated to reflect (1) **NEW LAW (AB 2473, 2024)** which requires districts to comply with specified notice requirements related to transfer of coursework and credits for students participating in a newcomer program, as defined, (2) **NEW LAW (AB 2499, 2024)** which requires districts to provide notice of the rights pertaining to leaves and accommodations for victims of qualifying acts of violence, (3) **NEW LAW (AB 1870, 2024)** which requires notice of the district's current compensation insurance carrier, or if appropriate, that the district is self-insured, and who is responsible for claims adjustment, (4) the requirement to post a notice explaining the California Family Rights Act provisions and procedures for filing complaints of violations of the Act with the Civil Rights Department, (5) **NEW LAW (SB 153, 2024)** which requires notice to certificated employees on existing school site and community resources related to the support of students who may face bias or bullying, and (6) **NEW LAW (AB 2499, 2024)** which requires the district to provide notice, when an employee informs the district that the employee or the employee's family member is a victim of a qualifying act of violence, of accommodations and leave for victims of a qualifying act of violence. Additionally, exhibit updated to delete the notification related to potential exposure to COVID-19 as this notification is no longer required.

#### **Board Policy 4119.11/4219.11/4319.11 - Sexual Harassment**

Policy updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, policy updated to delete material related to sex discrimination, which was added when last revised based on the now vacated Title IX regulations, and include in Board Policy and Administrative Regulation 4030 - Nondiscrimination in Employment to keep material related to discrimination, including sex discrimination, together. In addition, policy updated to add general statement related to the prohibition of discrimination on the basis of sex and compliance with Title IX, which was moved from the accompanying administrative regulation. Policy also updated to align those who are included as "employees" for purposes of the policy and accompanying administrative regulation with analogous language in related sample Board policies and administrative regulations.

#### **Administrative Regulation 4119.11/4219.11/4319.11 - Sexual Harassment**

Regulation updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, regulation updated to delete material related to sex discrimination, which was added when last revised based on the now vacated Title IX

regulations, and include in Board Policy and Administrative Regulation 4030 - Nondiscrimination in Employment to keep material related to discrimination, including sex discrimination, together. In addition, regulation updated to delete general statement related to the prohibition of discrimination on the basis of sex and compliance with Title IX, which was moved to the accompanying Board policy. Regulation also updated to reflect **NEW LAW (SB 1137, 2024)** which provides that prohibited discrimination or harassment includes discrimination or harassment not just because of one protected class under state law, but also because of the combination of two or more protected bases. Additionally, regulation updated to clarify, in accordance with various provisions of state and federal law and related court cases, the actual or perceived characteristics of an individual or group that may serve as a basis for sexual harassment in the course of employment. In addition, regulation updated to delete examples of actions that may constitute sexual harassment as it is nuanced regarding when the action(s) amount to sexual harassment.

**Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures**

Regulation updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and clarify that the Title IX regulations as they existed prior to August 1, 2024 are required to be used to address any complaint alleging sexual harassment, as defined, based on conduct that occurred between August 14, 2020 and July 31, 2024, and after January 9, 2025. Additionally, regulation updated to delete material related to sex discrimination, which was added when last revised based on the now vacated Title IX regulations, as the Title IX regulations as they existed prior to August 1, 2024 only require complaints alleging sexual harassment to follow the Title IX grievance procedures. In addition, regulation updated to require that records of insurance which evidence the district's coverage for acts of sexual assault be maintained indefinitely.

**Exhibit(1) 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures**

Exhibit updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and revise the notification requirements accordingly.

**Board Policy 5125.1 - Release of Directory Information**

Policy updated to include that a student's directory information may only be included in the minutes of the Governing Board's meeting in accordance with Board Bylaw 9324 - Minutes and Recordings. Additionally, policy updated to delete options regarding access to directory information to employers, colleges, and military recruiters and instead provide that colleges and prospective employers, including military recruiters, have access to a student's name, address, email address, and telephone number, unless the student's parent/guardian, or the student, if the student is 18 years of age or older, has specified that the information not be released.

**Administrative Regulation 5125.1 - Release of Directory Information**

Regulation reviewed in conjunction with accompanying Board Policy, with minor clarifications and rearrangement of material.

**Exhibit(1) 5125.1 - Release of Directory Information**

Exhibit updated to clarify when a student's identification number, user identification, or other unique personal identifier may be used to communicate in electronic systems, and add that the district may disclose a student identification number or other unique personal identifier that is displayed on a student identification badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user. Additionally, exhibit updated to reflect **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools, clarifying that the district may not disclose a student's Social Security number.

**Administrative Regulation 5131.41 - Use of Seclusion and Restraint**

Regulation updated to reflect **NEW LAW (SB 483, 2024)** which prohibits the use of prone restraint and prone containment, and add the requirement that the district's data on the use of seclusion and behavioral restraint be reported on the district's website.

**Board Policy 5145.3 - Nondiscrimination/Harassment**

Policy updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, policy updated to reflect **NEW LAW (SB 1137, 2024)** which provides that prohibited discrimination includes discrimination not just because of one protected class under state law, but also because of the combination of two or more protected bases. In addition, policy updated to clarify, in accordance with various provisions of state and federal law and related court cases, the actual or perceived characteristics of an individual or group that may serve as a basis for unlawful discrimination in education programs and activities. Policy also updated to make permissive, when a student has been suspended or other means of correction have been implemented for an incident of racist bullying, harassment, or intimidation the (1) engagement of a victim and perpetrator in restorative justice practices, (2) engagement of the perpetrator in culturally sensitive programs, and (3) regular checks on the victim to ensure the victim is not in danger of suffering from any long-lasting mental health issues, as these measures are encouraged rather than required by state law.

**Administrative Regulation 5145.3 - Nondiscrimination/Harassment**

Regulation updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and clarify that the Title IX regulations as they existed prior to August 1, 2024 are required to be used to address any complaint alleging sexual harassment, as defined, based on conduct that occurred between August 14, 2020 and July 31, 2024, and after January 9, 2025. Additionally, regulation updated to reflect **NEW LAW (SB 939, 2024)** which requires districts to ensure that specified resources related to neurodiversity are readily accessible in a prominent location on the district's website in a manner that is easily accessible to parents/guardians and students. In addition, regulation updated to delete material related to Title IX sexual harassment, which was added when last revised based on the now vacated Title IX regulations, and include in Board Policy and Administrative Regulation 5145.7 - Sexual Harassment to keep material related to sexual harassment, including Title IX sexual harassment, together. Regulation also updated to add section "Support for Intersex, Nonbinary, Transgender and Gender-Nonconforming Students," which was moved from Administrative Regulation 5145.7 - Sexual Harassment and updated in accordance with various provisions of state and federal law and related court cases.

**Board Policy 5145.6 - Parent/Guardian Notifications**

Policy updated in conjunction with the accompanying exhibit, with minor stylistic changes.

**Exhibit(1) 5145.6 - Parent/Guardian Notifications**

Exhibit updated to reflect (1) **NEW LAW (AB 2179, 2024)** which requires notification on local apprenticeship and preapprenticeship programs, (2) **NEW LAW (AB 1796, 2024)** which requires notification of any dual enrollment or International Baccalaureate courses offered by the district, (3) **NEW LAW (AB 2690, 2024)** which requires notification of the risk of social media platforms being used as a way to market and sell synthetic drugs such as fentanyl, (4) **NEW LAW (AB 2473, 2024)** which requires districts to comply with specified notice requirements related to transfer of coursework and credits for students participating in a newcomer program, as defined, (5) **NEW LAW (AB 2630, 2024)** which defines "kindergarten" for purposes of proof of having received an oral health assessment as both transitional kindergarten and kindergarten, (6) **NEW LAW (SB 153, 2024)** which requires notification regarding the Californiacolleges.edu platform and that student data may be shared with the California College Guidance Initiative, (7) **NEW LAW (SB 691, 2024)** which requires revised and additional notifications related to truancy, (8) **NEW LAW (AB 3262, 2024)** which requires students to be notified of the location of all automated external defibrillators on campus, (9) **NEW LAW (AB 543, 2024)** which requires the district to

display a poster that notifies students of the applicable written policy on sexual harassment required by Education Code 231.5, and (1) the requirement for signage identifying a bathroom facility as being open to all genders and in conformity with Title 24 of the California Code of Regulations, that the bathroom is available during school hours and school functions when students are present, and designated point of contact.

#### **Board Policy 5145.7 - Sexual Harassment**

Policy updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, policy updated to delete material related to sex discrimination, which was added when last revised based on the now vacated Title IX regulations, and include in Board Policy and Administrative Regulation 5145.3 - Nondiscrimination/Harassment to keep material related to discrimination, including sex discrimination, together. In addition, policy updated to add general statement related to the prohibition of discrimination on the basis of sex and compliance with Title IX, which was moved from the accompanying administrative regulation.

#### **Administrative Regulation 5145.7 - Sexual Harassment**

Regulation updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, regulation updated to delete material related to sex discrimination, which was added when last revised based on the now vacated Title IX regulations, and include in Board Policy and Administrative Regulation 5145.3 - Nondiscrimination/Harassment to keep material related to discrimination, including sex discrimination, together. In addition, regulation updated to delete general statement related to the prohibition of discrimination on the basis of sex and compliance with Title IX, which was moved to the accompanying Board policy. Regulation also updated to reflect **NEW LAW (SB 1137, 2024)** which provides that prohibited discrimination or harassment includes discrimination or harassment not just because of one protected class under state law, but also because of the combination of two or more protected bases. Additionally, regulation updated to clarify, in accordance with various provisions of state and federal law and related court cases, the actual or perceived characteristics of an individual or group that may serve as a basis for sexual harassment in district programs and activities. In addition, regulation updated to delete examples of actions that may constitute sexual harassment as it is nuanced regarding when the action(s) amount to sexual harassment. Regulation also updated to delete section "Issues Unique to Intersex, Nonbinary, Transgender and Gender-Nonconforming Students," as this section was moved to Administrative Regulation 5145.3 - Nondiscrimination/Harassment and amended.

#### **Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures**

Regulation updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and clarify that the Title IX regulations as they existed prior to August 1, 2024 are required to be used to address any complaint alleging sexual harassment, as defined, based on conduct that occurred between August 14, 2020 and July 31, 2024, and after January 9, 2025. Additionally, regulation updated to delete material related to sex discrimination, which was added when last revised based on the now vacated Title IX regulations, as the Title IX regulations as they existed prior to August 1, 2024 only require complaints alleging sexual harassment to follow the Title IX grievance procedures. In addition, regulation updated to clarify that when a student is a respondent and is removed from school on an emergency basis, the removal may not constitute discipline for other purposes. In addition, regulation updated to require that records of insurance which evidence the district's coverage for acts of sexual assault be maintained indefinitely.

#### **Exhibit(1) 5145.71 - Title IX Sexual Harassment Complaint Procedures**

Exhibit updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department

of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024, and revise the notification requirements accordingly.

**Board Policy 5146 - Married/Pregnant/Parenting Students**

Policy updated to reflect **NEW COURT DECISION (Tennessee v. Cardona)** which vacated nationwide the Title IX regulations which took effect August 1, 2024, and **NEW GUIDANCE** from the U.S. Department of Education's Office for Civil Rights (OCR) which clarified that OCR will enforce Title IX based on the regulations as they existed prior to August 1, 2024. Additionally, policy updated to identify rights and privileges of a student under 18 years of age who enters into a valid marriage. In addition, policy updated to clarify the period of time of parental leave, and that failure to notify the district of the student's intent to take parental leave does not abridge a student's rights in this regard.

**Board Policy 6142.91 - Reading/Language Arts Instruction**

Policy updated to add to the philosophical statement "listening, speaking, and composition" as effective communication skills. Additionally, policy updated to clarify that the Governing Board adopt instructional materials that meet or exceed the Common Core State Standards. In addition, policy updated to add new section "Screening for Risk of Reading Difficulties" that provides for required (1) Board adoption of screening instruments to assess students in grades kindergarten-2 for risk of reading difficulties and (2) annual assessment each student in grades kindergarten-2 for risk of reading difficulties, unless exempted. Policy also updated to add requirement for (1) the provision of specified information to parents/guardians of students eligible for screening for risk of reading difficulties, and (2) that employees administering screening instruments for risk of reading difficulties be appropriately trained to administer the instrument.

**Board Policy 6145.2 - Athletic Competition**

Policy updated to reflect **NEW LAW (AB 3074, 2024)** which (1) prohibits public schools, except public schools operated by an Indian tribe or a tribal organization, from using the term "Redskins" as a school or athletic team name, mascot, or nickname, (2) beginning July 1, 2026, prohibits public schools, other than those operated by an Indian tribe or a tribal organization, from using any derogatory Native American term for school or athletic team names, mascots, or nicknames without the written consent of a local federally recognized Indian tribe, (3) requires any district school using or in which any such derogatory term is being used, to complete the implementation of a new school or athletic team name, mascot, or nickname before the start of the 2028-2029 school year, and (4) provides if a school selects a new school or athletic team name due to this prohibition, then any purchases or replacements of materials or fixtures due required by the implementation of the new name be completed before the start of the 2028-2029 school year. Additionally, policy updated to require that the district post on its website the California Department of Education's standardized incident form to track racial discrimination, harassment, or hazing that occurs at high school sporting games or events, including information on how to submit a completed incident form. In addition, policy updated to state that student athletes, coaches, parents/guardians, spectators, and others are required to teach, enforce, advocate, and abide by the applicable Code of Conduct adopted by the California Interscholastic Federation (CIF). Policy also updated to require the written emergency action plan to include the location of emergency medical equipment, procedures to be followed in the event of concussion and heat illness, and a description of the manner and frequency at which the procedures to be followed in the event of medical emergencies will be rehearsed, pursuant to coaches training requirements as specified in law. Additionally, policy updated to include that that coaches and/or athletic trainers comply with any training required by law and in accordance with the accompanying administrative regulation and Administrative Regulation 4127/4227/4327 - Temporary Athletic Team Coaches.

**Administrative Regulation 6145.2 - Athletic Competition**

Regulation updated to clarify that the Superintendent or designee (1) provide training to coaches and/or athletic trainers regarding the signs and symptoms of, and the appropriate response to, concussions and sudden cardiac arrest, and (2) acquire at least one automated external defibrillator (AED) for each district school that participates in any interscholastic athletic program. Additionally, regulation updated to reflect **NEW LAW (AB 3262, 2024)** which requires students to be notified of the location of any AED, and to clarify that notice provided to students and their parents/guardians related to the filing a discrimination complaint that arises out of an interscholastic athletic activity include the name of the district's Compliance Officer, in addition to the district's Title IX Coordinator.

**Administrative Regulation 6159.4 - Behavioral Interventions for Special Education Students**

Regulation updated to reflect the requirement for the district's data on the use of seclusion and behavioral restraint to be reported on the district's website and submitted to the California Department of Education, and NEW LAW (SB 483, 2024) which prohibits the use of prone restraint and prone containment.

**Board Bylaw 9011 - Disclosure of Confidential/Privileged Information**

Bylaw updated to expand and clarify definition of confidential information to include (1) information acquired by being present in a closed session that is specifically related to the basis for the Governing Board to meet lawfully in closed session, (2) information acquired in anticipation of a closed session, or as follow-up to a closed session, that is specifically related to the basis for the Board to meet lawfully in closed session, (3) information contained in communications provided to Board members from the district's attorney, and (4) information deemed confidential by the Board. Additionally, bylaw updated to clarify that confidential information does not include information that is already publicly disclosed, provided that the initial disclosure did not violate law or Board bylaws or policies. In addition, bylaw updated to expand material related to (1) a Board member willfully and knowingly using or disclosing for pecuniary gain information acquired in the course of the Board member's official duties, and (2) actions the Board may pursue if a Board member threatens to disclose or discloses confidential information. Bylaw also updated to remove reference to employees, which are governed by Board Policy 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information.

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** ADMINISTRATIVE/ORGANIZATIONAL

**AGENDA ITEM:** 9.11 ERS Differentiated Assistance Agreement

**ATTACHMENTS:** AGREEMENT

**DISCUSSION:**

Monson-Sultana School was identified for **Differentiated Assistance (DA)** status during the 2024-2025 school year based on two identified areas of growth:

1. **Insufficient English Learner Progress**
2. **High Suspension Rate for our English Learner population**

While being identified for Differentiated Assistance highlights areas where we must improve, it also provides an opportunity for additional support. As part of this designation, the district is eligible to receive up to **\$10,000 in reimbursement** for activities and interventions designed to address and rectify these areas of growth.

Administration will work closely with our county office of education and staff to ensure that funds are used strategically to improve outcomes for our English Learner students and reduce suspensions through proactive support.

**RECOMMENDATION:** The Superintendent recommends that the Board approve the agreement as presented.

**PROPOSED ACTION:** APPROVE

## AGENCY AGREEMENT 260389

THIS AGREEMENT, is entered into between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Monson-Sultana Joint Union School District, referred to as DISTRICT.

ACCORDINGLY, IT IS AGREED:

### 1. TERM: This Agreement shall become

effective as

7/1/2025

and shall expire on ,

6/30/2026

2. **SERVICES:** DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES:** SUPERINTENDENT shall pay DISTRICT for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 10,000.00

### 4. METHOD OF PAYMENT:

- a. DISTRICT must submit itemized invoices to SUPERINTENDENT for the cost of the services.
- b. DISTRICT is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

**THE PARTIES,** having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT  
Roberto Vaca  
Monson-Sultana Joint Union School District  
P.O. Box 25  
Sultana, CA 93666

SUPERINTENDENT  
Tim A. Hire, Superintendent  
Tulare County Superintendent of  
Schools  
Tulare County Office of Education  
P.O. Box 5091  
Visalia CA 93278-5091



**SUPERINTENDENT**

---

Signature

*Tim C. Hino*

Date

8/19/2025

**DISTRICT**

---

Signature

Sign

Date

**TCOE Program Information**

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Contact Person:

Christina Loya

Telephone:

559-302-3677

Department/Program: Leadership Support Services

Please return an original copy to:

Tulare County Office of Education  
ATTN: Internal Business Services Secretary  
P.O. Box 5091  
Visalia, CA 93278-5091

## SCOPE OF SERVICES - EXHIBIT A

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### 1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Monson-Sultana Joint Union School District.)

- Funds are intended for Monson-Sultana Joint Union School District to participate in activities related to requirements of differentiated assistance under California Education Code 52071(c) including the identification of organizational strengths and weaknesses based on a review of state and local data and a district needs assessment in relation to the California State Priorities, and implementation of effective, evidence-based programs or practices that address identified areas. Allowable expenses include professional development, network or community of practice fees, or materials and resources related to ongoing district improvement activities in identified areas of need for sustainability of improvement efforts.

Monson-Sultana Joint Union School District will submit an invoice for allowable reimbursement expenses. The invoice should include documentation of actual costs incurred.

### 2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

Tulare County Office of Education will reimburse Monson-Sultana Joint School District for the actual costs incurred not to exceed \$10,000.

(c) For any school district for which one or more pupil subgroups identified pursuant to Section 52052 meets the criteria established pursuant to subdivision (g) of Section 52064.5, the county superintendent of schools shall provide technical assistance focused on building the school district's capacity to develop and implement actions and services responsive to pupil and community needs, including, but not limited to, any of the following:

(1) Assisting the school district to identify its strengths and weaknesses in regard to the state priorities described in subdivision (d) of Section 52060. This shall include working collaboratively with the school district to review performance data on the state and local indicators included in the California School Dashboard authorized by subdivision (f) of Section 52064.5 and other relevant local data, and to identify effective, evidence-based programs or practices that address any areas of weakness.

(2) Working collaboratively with the school district to secure assistance from an academic, programmatic, or fiscal expert or team of experts to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the school district. The county superintendent of schools, in consultation with the school district, may solicit another service provider, which may include, but is not limited to, a school district, county office of education, or charter school, to act as a partner to the school district in need of technical assistance.

(3) Obtaining from the school district timely documentation demonstrating that it has completed the activities described in paragraphs (1) and (2), or substantially similar activities, or has selected another service provider pursuant to subdivision (f) to work with the school district to complete the activities described in paragraphs (1) and (2), or substantially similar activities, and ongoing communication with the school district to assess the school district's progress in improving pupil outcomes.

## FEE SCHEDULE

The contract total for services to be provided are estimated to be

Contract or total services is no more than \$10,000. To be disbursed upon receipt of an invoice, general ledger and back-up documentation that aligns with the expenditures on the general ledger from the district.

Districts are required to submit an invoice, a copy of the general ledger with backup documents that aligns to the expenditures in the general ledger. Invoices can be submitted monthly.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)

Exhibit (B)

Exhibit (C)

Exhibit (D)

# **Tulare County Office of Education**

*Committed to Students, Support & Service*

**Tim A. Hire**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

## **Main Locations**

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

August 20, 2025

Monson-Sultana Jt. Union School District  
10643 Ave. 416  
Sultana, CA 93666

Mr. Roberto Vaca,

Attached is your Agency Agreement for 2025 -2026 from Leadership  
Support Services.

Please sign and return either by e-mail or by mail to:

E-mail: [karla.doyer@tcoe.org](mailto:karla.doyer@tcoe.org)

**OR**

Mail: Tulare County Office of Education  
Attn: Karla Doyer, Purchasing & Agreements Manager  
P.O. Box 5091  
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

*Karla Doyer*

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | [karla.doyer@tcoe.org](mailto:karla.doyer@tcoe.org)

**MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **CONSENT**

**RI** **AGENDA ITEM:** **9.12 BOARD APPROVED FUNDRAISERS FOR 2025-2026**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

Education Code §48932 allows the Governing Board to authorize student body organizations to conduct fund-raising activities. The law requires the governing board to pre-approve these fund-raising events. All fund-raising is subject to accounting parameters set forth in the Associated Student Body Accounting Manual and will be audited annually by independent auditors.

**Requested Fund-Raising Activities for 2025-2026:**



1. Fall Carnival (October 10, Boosters)
2. Taco Dinner (Presales) (At the Fall Carnival, through Boosters)
3. Athletic concessions during various athletic events (Through Boosters)
4. Enchilada Dinner (September 4, 2025) 6th Grade Fundraiser during Back to School Night
5. Dinuba Rotary Hot Air Balloon Drop

**RECOMMENDATION:** **The Superintendent recommends approval of the proposed fundraisers for 2025-2026.**

**PROPOSED ACTION:** **Approval**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:**  **10.0 AUTHORIZATION OF VENDOR PAYMENTS REPORTS**  
 **DATED AUGUST 8, 2025 THROUGH AUGUST 15, 2025**

**ATTACHMENTS:** **ACCOUNTS PAYABLE FINAL REPORTS**

**DISCUSSION:**

The attached Accounts Payable Final Reports dated August 8, 2025 through August 15, 2025 are for expenditures after August 4, 2025 and before August 15, 2025.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** the Accounts Payable Final Reports.

**PROPOSED ACTION:** **APPROVE**

**Total Payments Report**  
**Detailed Subtotaled by Vendor**

**Report Date: 08/21/2025**  
**3:27:31PM**

**Date Paid between 08/04/2025 and 08/15/2025**

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount	
2	A T & T BUSINESS SVC.	R	00	PV	260197	08/15/2025	0000238970		0	62383042	O	010-00000-0-00000-27000-59000-0-0000	\$216.03
Total Payment Amount:												\$216.03 *	
1446	AMAZON CAPITAL SERVICES	R	00	PV	260146	08/08/2025	13Y3-CVD		0	62381240	R	130-53100-0-00000-37000-44000-0-0000	\$1,503.89
	AMAZON CAPITAL SERVICES	R	00	PV	260159	08/08/2025	17X6-VDQ		0	62381240	R	010-11000-0-11100-10000-43000-2-0000	\$427.33
	AMAZON CAPITAL SERVICES	R	00	CM	260003	08/08/2025	1T1H-VDT		0	62381240	R	010-60530-0-11100-10000-43000-2-0105	(\$258.60)
	AMAZON CAPITAL SERVICES	R	00	PV	260157	08/08/2025	1NYT-KRF		0	62381240	R	010-11000-0-11100-10000-43000-2-0000	\$158.49
	AMAZON CAPITAL SERVICES	R	00	CM	260001	08/08/2025	1P1C-7LG5		0	62381240	R	010-60530-0-11100-10000-43000-2-0105	(\$258.60)
	AMAZON CAPITAL SERVICES	R	00	PV	260156	08/08/2025	1V7K-FRJT		0	62381240	R	010-00000-0-00000-27000-43000-0-0000	\$312.10
	AMAZON CAPITAL SERVICES	R	00	PV	260162	08/08/2025	1WHY-DT		0	62381240	R	010-11000-0-11100-10000-43000-2-0000	\$236.41
	AMAZON CAPITAL SERVICES	R	00	PV	260163	08/08/2025	1K6P-6NH		0	62381240	R	010-60530-0-11100-10000-43000-2-0105	\$3,974.09
	AMAZON CAPITAL SERVICES	R	00	CM	260002	08/08/2025	16PR-DQ7		0	62381240	R	010-60530-0-11100-10000-43000-2-0105	(\$258.60)
	AMAZON CAPITAL SERVICES	R	00	PV	260160	08/08/2025	144Y-G7K		0	62381240	R	010-11000-0-11100-10000-43000-2-0000	\$440.67
	AMAZON CAPITAL SERVICES	R	00	PV	260156	08/08/2025	1V7K-FRJT		0	62381240	R	010-00000-0-00000-73000-44000-0-0000	\$1,704.08
1446	AMAZON CAPITAL SERVICES	R	00	PV	260161	08/08/2025	1GWR-N9C		0	62381240	R	010-11000-0-11100-24200-43000-1-0000	\$824.70
	AMAZON CAPITAL SERVICES	R	00	PV	260156	08/08/2025	1V7K-FRJT		0	62381240	R	010-00000-0-00000-73000-43000-0-0000	\$312.10
Total Payment Amount:												\$9,118.06 *	
1291	BDJtech	R	00	PV	260164	08/08/2025	10389		0	62381241	O	010-11000-0-11100-24200-43000-1-0000	\$777.31
	BDJtech	R	00	PV	260194	08/15/2025	10457		0	62383043	O	010-60530-0-11100-10000-43000-2-0105	\$230,275.00
Total Payment Amount:												\$231,052.31 *	
1478	BRADY PLUS, COMPANY	R	06	PV	260193	08/15/2025	10479522		0	62383044	O	010-00000-0-00000-81000-43000-0-0000	\$1,955.87
Total Payment Amount:												\$1,955.87 *	
499	CALIFORNIA BUSINESS MACHINES	R	00	PV	260186	08/15/2025	511043		0	62383045	O	010-11000-0-11100-10000-56000-0-0000	\$503.73
Total Payment Amount:												\$503.73 *	
800	CENTRAL VALLEY CULLIGAN	R	00	PV	260154	08/08/2025	216529		0	62381242	R	130-53100-0-00000-37000-56000-0-0000	\$142.00
	CENTRAL VALLEY CULLIGAN	R	00	PV	260153	08/08/2025	216248		0	62381242	R	010-00000-0-00000-72000-58000-0-0000	\$60.75
Total Payment Amount:												\$202.75 *	
999	CORTEZ, BENITA	R	00	PV	260191	08/15/2025	REIMBUR		0	62383046	O	010-00000-0-00000-31400-43000-0-0000	\$17.35
	CORTEZ, BENITA	R	00	PV	260191	08/15/2025	REIMBUR		0	62383046	O	010-00000-0-00000-27000-43000-0-0000	\$67.61
Total Payment Amount:												\$84.96 *	
1066	CVIN LLC	R	00	PV	260155	08/08/2025	66969		0	62381243	R	010-00000-0-00000-77000-59000-1-0000	\$150.00
Total Payment Amount:												\$150.00 *	
111	DINUBA LUMBER CO.	R	00	PV	260179	08/15/2025	948244		0	62383047	O	010-81500-0-00000-81101-43000-0-0000	\$137.65

**Total Payments Report**  
**Detailed Subtotaled by Vendor**

**Report Date: 08/21/2025**  
**3:27:31PM**

**Date Paid between 08/04/2025 and 08/15/2025**

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount	
111	DINUBA LUMBER CO.	R	00	PV	260177	08/15/2025	949064		0	62383047	O	010-81500-0-00000-81101-43000-0-0000	\$205.29
												<b>Total Payment Amount:</b>	<b>\$342.94 *</b>
1477	DOCTORS OCCUPATIONAL TESTING	R	00	PV	260134	08/08/2025	6013		0	62381244	O	010-07230-0-00000-36000-58000-0-0000	\$85.00
												<b>Total Payment Amount:</b>	<b>\$85.00 *</b>
1151	FIRST-CITIZENS BANK & TRUST CO	R	00	PV	260187	08/15/2025	47574496		0	62383048	O	010-11000-0-00000-91000-74390-0-0000	\$38.68
	FIRST-CITIZENS BANK & TRUST CO	R	00	PV	260187	08/15/2025	47574496		0	62383048	O	010-11000-0-00000-91000-74380-0-0000	\$499.00
												<b>Total Payment Amount:</b>	<b>\$537.68 *</b>
939	GARCIA, CARYN	R	00	PV	260167	08/08/2025	REIMBUR:		0	62381245	R	010-11000-0-11100-10000-43000-2-0000	\$44.15
												<b>Total Payment Amount:</b>	<b>\$44.15 *</b>
988	GOLD STAR FOODS	R	00	PV	260152	08/08/2025	9034571		0	62381246	O	130-53100-0-00000-37000-47000-0-0000	\$365.30
												<b>Total Payment Amount:</b>	<b>\$365.30 *</b>
1026	J & E RESTAURANT SUPPLIES, INC	R	00	PV	260174	08/08/2025	104194		0	62381247	O	130-53100-0-00000-37000-43000-0-0000	\$297.62
												<b>Total Payment Amount:</b>	<b>\$297.62 *</b>
56-	JENNIFER ROBLEDO	R	00	PV	260166	08/08/2025	REIMBUR:		0	62381248	R	010-11000-0-11100-10000-43000-2-0000	\$112.35
												<b>Total Payment Amount:</b>	<b>\$112.35 *</b>
192	JOES BATTERY SERVICE	R	00	PV	260147	08/08/2025	94303		0	62381249	O	010-07230-0-00000-36000-43000-0-0000	\$423.30
												<b>Total Payment Amount:</b>	<b>\$423.30 *</b>
918	KEY DESIGN LOCKSMITHING	R	06	PV	260182	08/15/2025	17566		0	62383049	O	010-81500-0-00000-81101-56000-0-0000	\$395.60
												<b>Total Payment Amount:</b>	<b>\$395.60 *</b>
1372	LEARNING GENIE, INC	R	06	PV	260195	08/15/2025	INV-4228		0	62383050	O	010-60530-0-11100-10000-58000-2-0105	\$698.88
												<b>Total Payment Amount:</b>	<b>\$698.88 *</b>
1451	LODI UNIFIED SCHOOL DISTRICT	R	00	PV	260185	08/15/2025	SY25-26-1:		0	62383051	O	130-53100-0-00000-37000-53000-0-0000	\$99.97
												<b>Total Payment Amount:</b>	<b>\$99.97 *</b>
1196	MCGEE REFRIGERATION	R	00	PV	260142	08/08/2025	60570		0	62381250	R	130-53100-0-00000-37000-56000-0-0000	\$4,938.23
	MCGEE REFRIGERATION	R	00	PV	260141	08/08/2025	60764		0	62381250	R	130-53100-0-00000-37000-56000-0-0000	\$1,613.30
	MCGEE REFRIGERATION	R	00	PV	260140	08/08/2025	60636		0	62381250	R	130-53100-0-00000-37000-56000-0-0000	\$650.96
	MCGEE REFRIGERATION	R	00	PV	260143	08/08/2025	60324		0	62381250	R	130-53100-0-00000-37000-56000-0-0000	\$1,240.22
	MCGEE REFRIGERATION	R	00	PV	260138	08/08/2025	60568		0	62381250	R	010-81500-0-00000-81101-56000-0-0000	\$525.69
	MCGEE REFRIGERATION	R	00	PV	260139	08/08/2025	60295		0	62381250	R	130-53100-0-00000-37000-56000-0-0000	\$4,654.46
												<b>Total Payment Amount:</b>	<b>\$13,622.86 *</b>
938	MENDOZA, MELISSA	R	00	PV	260192	08/15/2025	REIMBUR:		0	62383052	O	010-11000-0-11100-10000-43000-2-0000	\$113.25
												<b>Total Payment Amount:</b>	<b>\$113.25 *</b>



## Detailed Subtotaled by Vendor

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Date Paid between 08/04/2025 and 08/15/2025

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
1237	MISSION LINEN SERVICES	R	00	PV	260148	08/08/2025	1601422420	0	62381251	R	010-00000-0-00000-72000-58000-0-0000	\$5.26
	MISSION LINEN SERVICES	R	00	PV	260181	08/15/2025	524389264	0	62383053	O	010-81500-0-00000-81101-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260181	08/15/2025	524389264	0	62383053	O	010-07230-0-00000-36000-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260180	08/15/2025	524389265	0	62383053	O	130-53100-0-00000-37000-56000-0-0000	\$117.94
<b>Total Payment Amount:</b>												<b>\$170.24 *</b>
275	OFFICE DEPOT	R	00	PV	260158	08/08/2025	4289008810	0	62381252	R	010-11000-0-11100-10000-43000-2-0000	\$471.48
	OFFICE DEPOT	R	00	PV	260183	08/15/2025	4337850500	0	62383054	O	010-00000-0-00000-27000-43000-0-0000	\$64.07
	OFFICE DEPOT	R	00	PV	260184	08/15/2025	4337618290	0	62383054	O	010-11000-0-11100-10000-43000-2-0000	\$89.86
<b>Total Payment Amount:</b>												<b>\$625.41 *</b>
1379	P & R PAPER SUPPLY COMPANY	R	00	PV	260132	08/08/2025	38544295	0	62381253	R	130-53100-0-00000-37000-43000-0-0000	\$370.61
	P & R PAPER SUPPLY COMPANY	R	00	PV	260131	08/08/2025	38544296	0	62381253	R	130-53100-0-00000-37000-43000-0-0000	\$351.37
<b>Total Payment Amount:</b>												<b>\$721.98 *</b>
283	P G & E	R	00	PV	260135	08/08/2025	754343735	0	62381254	R	010-00000-0-00000-81000-55000-0-0000	\$9,145.11
<b>Total Payment Amount:</b>												<b>\$9,145.11 *</b>
	PAXTON PATTERSON LLC	R	06	PV	260169	08/08/2025	PSI-001000	0	62381255	O	010-63870-7-38000-10000-42000-2-0070	\$11,966.00
	PAXTON PATTERSON LLC	R	06	PV	260169	08/08/2025	PSI-001000	0	62381255	O	010-63870-5-38000-10000-42000-2-0045	\$10,853.00
	PAXTON PATTERSON LLC	R	06	PV	260169	08/08/2025	PSI-001000	0	62381255	O	010-63870-3-38000-10000-42000-2-0030	\$13,146.00
	PAXTON PATTERSON LLC	R	06	PV	260169	08/08/2025	PSI-001000	0	62381255	O	010-63870-6-38000-10000-42000-2-0066	\$2,857.00
	PAXTON PATTERSON LLC	R	06	PV	260169	08/08/2025	PSI-001000	0	62381255	O	010-07200-0-11100-10000-42000-2-0103	\$5,258.23
	PAXTON PATTERSON LLC	R	06	PV	260169	08/08/2025	PSI-001000	0	62381255	O	010-63870-2-38000-10000-42000-2-0040	\$8,255.00
<b>Total Payment Amount:</b>												<b>\$52,335.23 *</b>
293	PENAS DISPOSAL INC	R	00	PV	260133	08/08/2025	896870	0	62381256	R	010-00000-0-00000-81000-55000-0-0000	\$1,158.58
<b>Total Payment Amount:</b>												<b>\$1,158.58 *</b>
310	PRODUCERS DAIRY FOODS, INC	R	00	PV	260145	08/08/2025	59282047	0	62381257	R	130-53100-0-00000-37000-47000-0-0000	\$690.86
<b>Total Payment Amount:</b>												<b>\$690.86 *</b>
1341	RODRIGUEZ, BRAULIO	R	00	PV	260173	08/08/2025	REISSUE C	0	62381258	O	010-00099-0-00000-00000-86990-0-0000	\$29.45
	RODRIGUEZ, BRAULIO	R	00	PV	260172	08/08/2025	REISSUE C	0	62381258	O	010-00099-0-00000-00000-86990-0-0000	\$18.41
<b>Total Payment Amount:</b>												<b>\$47.86 *</b>
1436	RUSH ADVERTISING SPECIALTIES	R	00	PV	260137	08/08/2025	115532	0	62381259	R	010-00000-0-00000-72000-43000-0-0000	\$113.74
<b>Total Payment Amount:</b>												<b>\$113.74 *</b>
850	S.W. SCHOOL SUPPLY INC	R	00	PV	260144	08/08/2025	6037966700	0	62381260	R	010-11000-0-11100-10000-43000-2-0000	\$1,456.70
	S.W. SCHOOL SUPPLY INC	R	00	PV	260149	08/08/2025	6036612600	0	62381260	R	010-11000-0-11100-10000-43000-2-0000	\$161.63

## Total Payments Report

Report Date: 08/21/2025

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### Detailed Subtotaled by Vendor

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**DatePaid between 08/04/2025 and 08/15/2025**

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO-----FN----OB----SI-TY	Amount
850	S.W. SCHOOL SUPPLY INC	R	00	PV	260150	08/08/2025	603796670		0	62381260R	010-11000-0-11100-10000-43000-2-0000	\$123.20
	S.W. SCHOOL SUPPLY INC	R	00	PV	260151	08/08/2025	603830865		0	62381260R	010-11000-0-11100-10000-43000-2-0000	\$1,648.58
	S.W. SCHOOL SUPPLY INC	R	00	PV	260188	08/15/2025	603796670		0	62383055O	010-11000-0-11100-10000-43000-2-0000	\$123.20
	S.W. SCHOOL SUPPLY INC	R	00	PV	260198	08/15/2025	603830865		0	62383055O	010-11000-0-11100-10000-43000-2-0000	\$1,648.58
	S.W. SCHOOL SUPPLY INC	R	00	PV	260189	08/15/2025	603796670		0	62383055O	010-11000-0-11100-10000-43000-2-0000	\$1,456.70
											Total Payment Amount:	\$6,618.59 *
972	SAN JOAQUIN VALLEY UNIFIED	R	00	PV	260136	08/08/2025	S183934		0	62381261R	010-00000-0-00000-81000-58000-0-0000	\$314.00
											Total Payment Amount:	\$314.00 *
359	SISC	R	00	PV	260165	08/08/2025	AUG INS		0	62381262O	010-00000-0-00000-00000-95024-0-0000	\$56,552.45
	SISC	R	00	PV	260165	08/08/2025	AUG INS		0	62381262O	010-00000-0-00000-00000-95028-0-0000	\$8,974.80
	SISC	R	00	PV	260165	08/08/2025	AUG INS		0	62381262O	010-00000-0-00000-72000-58000-0-0000	\$326.43
											Total Payment Amount:	\$65,853.68 *
366	SOUTHERN CALIFORNIA GAS CO	R	00	PV	260175	08/08/2025	128 516 100		0	62381263O	010-00000-0-00000-81000-55000-0-0000	\$68.56
-50-	SOUTHERN CALIFORNIA GAS CO	R	00	PV	260176	08/08/2025	132 716 100		0	62381263O	010-00000-0-00000-81000-55000-0-0000	\$2.19
											Total Payment Amount:	\$70.75 *
374	SULTANA COMMUNITY SERVICES	R	00	PV	260196	08/15/2025	02121043		0	62383056O	010-00000-0-00000-81000-55000-0-0000	\$439.14
											Total Payment Amount:	\$439.14 *
624	SYSCO FOODSERVICES	R	00	PV	260170	08/08/2025	484614166		0	62381264R	130-53100-0-00000-37000-47000-0-0000	\$1,225.90
	SYSCO FOODSERVICES	R	00	PV	260171	08/08/2025	484614165		0	62381264R	130-53100-0-00000-37000-47000-0-0000	\$3,548.09
											Total Payment Amount:	\$4,773.99 *
1486	TOASTY GRAPHIX	R	06	PV	260130	08/05/2025	MS-0021		0	62380413R	010-07200-0-11100-10000-43000-5-0117	\$1,280.00
	TOASTY GRAPHIX	R	06	PV	260129	08/05/2025	MS-0022		0	62380414R	010-81500-0-00000-81101-43000-0-0000	\$280.00
											Total Payment Amount:	\$1,560.00 *
611	TULARE COUNTY OFFICE OF EDUCAT	R	00	PV	260178	08/15/2025	260114		0	62383057O	010-00000-0-00000-71100-58000-0-0000	\$3,818.46
											Total Payment Amount:	\$3,818.46 *
903	U.S. BANCORP SERVICE CENTER	R	00	PV	260168	08/08/2025	GALEANA		0	62381265O	130-53200-0-00000-37000-47000-0-0000	\$441.75
	U.S. BANCORP SERVICE CENTER	R	00	PV	260168	08/08/2025	GALEANA		0	62381265O	130-53100-0-00000-37000-47000-0-0000	\$75.61
											Total Payment Amount:	\$517.36 *
574	VERIZON WIRELESS	R	00	PV	260190	08/15/2025	612001550		0	62383058O	010-00000-0-00000-27000-59000-0-0000	\$459.22
											Total Payment Amount:	\$459.22 *
											Total Payment Amount:	\$409,856.81 *

Total Payments Report  
Detailed Subtotaled by Vendor

Report Date:    08/21/2025  
                     3:27:31PM

DatePaid between 08/04/2025 and 08/15/2025

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
Grand Total Payment Amount:												\$409,856.81 **

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 2, 2025**

**AGENDA SECTION:** **PERSONNEL**

**AGENDA ITEM:** **11.1 PERSONNEL ORDER**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

11.1.1 Alvarez, Alondra	Alondra Alvarez applied, was interviewed, and is being recommended for the position of TK Instructional Assistant.
11.1.2 Montejano, Melinda	Melinda Montejano applied, was interviewed, and is being recommended for the position of TK Teacher

**RECOMMENDATION:** The Superintendent recommends that the Board approve the personnel order as presented.

**PROPOSED ACTION:** **APPROVE**