

Posted September 15, 2025

# West Park Elementary School District

Board of Trustees  
Special Meeting

Music Room  
West Park School District  
2695 S. Valentine  
Fresno, CA 93706

Tuesday, September 16, 2025  
5:30p.m.

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Carmen Mares at (559) 233-6501. Notification by noon on the Friday preceding the board meeting, or at least 48 hours prior to the meeting, will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Community members have two opportunities to address the Board of Trustees. **While the Board's meeting will be available for the public to view live online to the full extent possible (absent technical difficulties), public comments during the Board meeting must be made in person.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board **not** listed on this agenda. If you wish to speak on an item not on the agenda, please fill out a request form and turn it in to the clerk prior to the meeting. You will be called upon to make your comments under "Comments from the Public". Comments will be limited to three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. If you have questions on school district issues, please submit them in writing. The Board will automatically refer requests to the Superintendent.

# **AGENDA**

## **I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call: Araceli Lopez \_\_\_\_ Aida Garcia \_\_\_\_  
Yaritza Astudillo \_\_\_\_ Michael Smith \_\_\_\_ Sylvia Higgins \_\_\_\_
- C. Pledge of Allegiance
- D. Adopt Agenda

## **II. PUBLIC COMMENT PERIOD**

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

### **Norms**

We will be conducting this meeting with the following norms; we will

- 1. Communicate in a positive and appropriate manner
- 2. Be respectful in word and deed
- 3. Listen to understand
- 4. Be prepared to contribute and participate positively
- 5. Be supportive.

These are norms employed by our District and will be upheld to ensure a productive meeting.

## **III. ACTION ITEMS**

- 1. APPROVAL: First Quarter Report- Williams Uniform Complaints
- 2. APPROVAL: Annual Report for Proposition 28:Arts and Music

## **IV. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS**

General public comment on any closed session item that will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will immediately recess into closed session.

**VI. CLOSED SESSION**

**A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT  
(Government Code Section 54957(b) )**

Title: Senior Executive Assistant to the Superintendent

**C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957)**

Title: Superintendent

**VII. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**VIII. ADVANCED PLANNING**

A. Regular Board meeting: October 13, 2025

**VIII. ADJOURNMENT**



PUBLIC

COMMENT

PERIOD





ACTION

ITEMS

**ITEM:** Quarterly Report on Williams Uniform Complaints

**PRESENTER:** Dr. Brian Clark, Superintendent

**DATE:** 09/16/2025

**BOARD DECISION:** Request for Approval

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There were no complaints filed during the first quarter of the 2025–2026 school year. I am requesting board approval of the Williams Uniform Complaints Quarterly Report for the first quarter. The report is attached for your review and approval.



# Quarterly Report on Williams Uniform Complaints [Education Code § 35186]

District: **West Park Elementary School District**

Person completing this form: **Dr. Brian Clark**

Title: **Superintendent**

Quarterly Report Submission Date - *check one*

- ☒ 1<sup>st</sup> Quarter July 1 - September 30 (Due October 2025)
- ☐ 2<sup>nd</sup> Quarter October 1 – December 31 (Due January 2026)
- ☐ 3<sup>rd</sup> Quarter January 1 – March 31 (Due April 2026)
- ☐ 4<sup>th</sup> Quarter April 1 – June 30 (Due July 2026)

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

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Print Name of District Superintendent

Signature of District Superintendent Date

**ITEM:** Annual Report for Proposition 28: Arts and Music in Schools

**PRESENTER:** Tamita Boyd, Assistant Superintendent / Business Operations

**DATE:** 09/16/2025

**Action :** Request for Approval

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We are seeking board approval of the 2024-2025 Annual Report for Proposition 28: Arts and Music in Schools for both the West Park Elementary and West Park Charter Academy.

The Prop 28 Annual Report is a required report submitted to the California Department of Education (CDE) by local educational agencies (LEAs), including school districts and charter schools, that receive Proposition 28 funds. Proposition 28, passed by California voters in 2022, provides dedicated funding for arts and music education in public schools, with specific rules on how the money must be spent.

# Proposition 28: Arts and Music in Schools Funding

## Annual Report

### Fiscal Year 2024-25

Name: West Park Elementary  
CDS Code: 1062539-0000000  
Allocation Year: 2024-25, 2023-24

**1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).**

With the support of Proposition 28 funding, West Park Elementary School successfully launched new band and choir programs for all students in grades PreK through 8. This initiative ensures that every student, regardless of age or background, has access to quality music education during the school day. Our band program introduces students to rhythm and melody in the early grades using age-appropriate instruments, then expands to full band instruction—including brass, woodwinds, and percussion—for students in grades 3–8. Students receive regular instruction, rehearse in ensembles, and participate in performances throughout the year. Our choir program engages all grade levels in vocal music, starting with foundational singing activities in PreK and building toward multi-part choral performances in the upper grades. Students learn vocal technique, music literacy, and the joy of performing together as a unified group. Thanks to Proposition 28, music is now a central part of our school culture. The program has enhanced student engagement, supported creativity, and built a stronger sense of community across grade levels.

**2. Number of full-time equivalent teachers (certificated).** 1.0

**3. Number of full-time equivalent personnel (classified).** 0.0

**4. Number of full-time equivalent teaching aides.** 0.0

**5. Number of students served.** 288

**6. Number of school sites providing arts education.** 1

**Date of Approval by Governing Board/Body** 9/16/2025 12:00:00 AM

**Annual Report Data URL**

<https://catapultfilemanager-prod.s3.us-west-2.amazonaws.com/4a51ab2c-0116-47a4-ac06-07d5502e2b41/Prop28.pdf>

**Submission Date** 9/15/2025 12:40:01 PM

# Proposition 28: Arts and Music in Schools Funding

## Annual Certification Requirements

Name: West Park Elementary

CDS Code: 1062539-0000000

Allocation Year: 2024-25

As a condition of receipt of funds pursuant to Chapter 5.1 of Part 6 of Division 1 of Title 1 of the Education Code (EC) (Section 8820 et seq.), subdivision (g) of EC Section 8820 requires a local educational agency to annually certify to the following:

(1) Certify that all Arts and Music in Schools funds received in the current fiscal year will be used to provide arts education programs, and that Arts and Music in Schools funds expended in the prior fiscal year were, in fact, used for those purposes, except as provided in paragraph (3). For local educational agencies with an enrollment of 500 or more pupils, the certification shall also ensure that at least 80 percent of funds to be expended will be used to employ certificated or classified employees to provide arts education program instruction and that the remaining funds will be used for training, supplies and materials, and arts educational partnership programs unless waived pursuant to subdivision (h) of EC Section 8820.

(2) Certify that such funds received in the current fiscal year will be used to supplement funding for arts education programs and that funds expended in the prior fiscal year were, in fact, used to supplement arts education programs.

(3) Certify that no more than 1 percent of funds received in the current fiscal year will be used for a local educational agency's administrative expenses to implement this chapter and that funds received in the prior fiscal year were, in fact, used within that limit.

✓ **By checking this box, the submitting local educational agency certifies to meeting the requirements of EC Section 8820(g)(1) through (3), as outlined above.**

**Submission Date** 9/15/2025 6:46:22 AM

# Proposition 28: Arts and Music in Schools Funding

## Annual Report

### Fiscal Year 2024-25

Name: West Park Charter Academy  
CDS Code: 1062539-6112387  
Charter School Number: 44  
Allocation Year: 2024-25, 2023-24

**1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).**

At this time, Prop 28 funds have not yet been used. With the recent addition of a Director of Charter, we are now positioned to begin developing a plan for implementing arts education in alignment with Prop 28. This new leadership role will support collaboration across our charter schools to establish a program that fits within the existing charter structure. Our focus moving forward is to create a program that expands access to arts education, such as music, visual arts, dance, and theater, while supporting equity, student engagement, and long-term sustainability. Planning will involve input from school leaders and staff to ensure the program is responsive to student needs and integrated effectively into the educational experience. We look forward to using Prop 28 funds to build a strong foundation for arts education across our schools in the coming months.

**2. Number of full-time equivalent teachers (certificated).** 0.0

**3. Number of full-time equivalent personnel (classified).** 0.0

**4. Number of full-time equivalent teaching aides.** 0.0

**5. Number of students served.** 0

**6. Number of school sites providing arts education.** 0

**Date of Approval by Governing Board/Body** 9/16/2025 12:00:00 AM

**Annual Report Data URL**

<https://catapultfilemanager-prod.s3.us-west-2.amazonaws.com/2dc39d7c-0aac-466b-836c-60975c7354a4/prop28annual%20-%20Charter.pdf>

**Submission Date** 9/15/2025 1:07:53 PM

# Proposition 28: Arts and Music in Schools Funding

## Annual Certification Requirements

Name: West Park Charter Academy

CDS Code: 1062539-6112387

Charter School Number: 44

Allocation Year: 2024-25

As a condition of receipt of funds pursuant to Chapter 5.1 of Part 6 of Division 1 of Title 1 of the Education Code (EC) (Section 8820 et seq.), subdivision (g) of EC Section 8820 requires a local educational agency to annually certify to the following:

(1) Certify that all Arts and Music in Schools funds received in the current fiscal year will be used to provide arts education programs, and that Arts and Music in Schools funds expended in the prior fiscal year were, in fact, used for those purposes, except as provided in paragraph (3). For local educational agencies with an enrollment of 500 or more pupils, the certification shall also ensure that at least 80 percent of funds to be expended will be used to employ certificated or classified employees to provide arts education program instruction and that the remaining funds will be used for training, supplies and materials, and arts educational partnership programs unless waived pursuant to subdivision (h) of EC Section 8820.

(2) Certify that such funds received in the current fiscal year will be used to supplement funding for arts education programs and that funds expended in the prior fiscal year were, in fact, used to supplement arts education programs.

(3) Certify that no more than 1 percent of funds received in the current fiscal year will be used for a local educational agency's administrative expenses to implement this chapter and that funds received in the prior fiscal year were, in fact, used within that limit.

✓ **By checking this box, the submitting local educational agency certifies to meeting the requirements of EC Section 8820(g)(1) through (3), as outlined above.**

**Submission Date** 9/15/2025 1:08:49 PM