



Shaffer Elementary School

"Excellence In Education"
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BOARD OF TRUSTEES

Megan Gray
Lynda Joseph
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SHAFFER P.R.I.D.E

**SHAFFER ELEMENTARY SCHOOL
BOARD OF TRUSTEES
REGULAR BOARD MEETING AGENDA
SEPTEMBER 16, 2025
IMMEDIATELY FOLLOWING THE PUBLIC HEARING ON SUFFICIENCY
OF TK-8 INSTRUCTIONAL MATERIALS
GYMNASIUM**

Joshua Blackburn
Superintendent/Principal

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Danae Polan, Business Manager 722-055 Hwy. 395 North, Litchfield, CA 96117, at 530-254-6577, between the hours of 8:00 a.m. and 3:30 p.m., at least forty-eight (48) hours before the meeting. (Government Code 54954.2)

1. Opening Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Approve June 17, 2025 Regular Board Meeting Minutes
- D. Approve August 19, 2025 Regular Board Meeting Minutes
- E. Approve August 19, 2025 Special Board Meeting Minutes
- F. Adopt Agenda
- G. Call to the Public

Under this item, the public is invited to address the Board regarding items that are not on tonight's agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. The public will have an opportunity to comment on all agenda items as those items are heard this evening.

H. Discussion Regarding Provisional Appointment of the Shaffer UESD Board of Trustees:

- 1. Review of Applications
- 2. Interview Candidates
 - a. N. Montoya
 - b. S. Hecox

I. Consideration of Approval of one (1) Provisional Appointment to Fill the Vacancy for the Shaffer Elementary School District Board of Trustees

J. Oath of Office and Seating of Board Member

2. Closed Session – Information-Action

Adjourn to Closed Session

- A. Conference with Labor Negotiator (Gov't §54957.6)
 - 1. Shaffer Federation of Teachers, AFT Local #4812
 - 2. Shaffer Federation of Teachers, AFT Classified Employees Unit
 - 3. Management
 - 4. Unrepresented

3. Reconvene to Open Session

4. Discussion on 2025/2026 Reports - Information

- A. Board Member Reports
- B. Superintendent/Principal Report
 - 1. Enrollment/ADA
 - 2. Discipline Report
 - 3. Calendar of Events
 - 4. Maintenance Report
 - 5. Athletic Report
 - 6. School Site Council Minutes
- C. 24/25 Education Protection Act Actuals
- D. PTO Report
- E. Shaffer Federation of Teachers, AFT

5. Continual Business - Information

- A. Construction Projects
- B. Bond

6. New Business - Action

- A. Approve September Bill Warrant Batch #0007
- B. Approve August Special Bill Warrant Batch #0006
- C. Approve 2024/2025 Unaudited Actuals
- D. Approve Resolution 26.1–Sufficiency of TK-8 Instructional Material Funding Realignment Program
- E. Approve Resolution 26.2-Budget, Cash Transfers and Journal Entries for Unaudited Actuals
- F. Approve Resolution 26.3-GANN Appropriation Limits
- G. Approve Hire of Para Professionals
 - 1. Fountain
 - 2. Sandborg
 - 3. Benton
 - 4. Anderson/ Riley
 - 5. Fox
- H. Approve Letter of Resignation – Anderson/ Riley
- I. Approve Contract with J Soon Consulting
- J. Approve Shaffer Federation of Teachers, AFT Local #4812 Collective Bargaining Agreement
- K. Approve Classified Employees Unit of the Shaffer Federation of Teachers, CFT/AFT Collective Bargaining Agreement
- L. First Reading of Board Policy and Administrative Regulations
 - 1. Regulation 4030: Nondiscrimination In Employment
 - 2. Policy 4030: Nondiscrimination In Employment
 - 3. Regulation 3542: School Bus Drivers
 - 4. Regulation 1312.3: Uniform Complaint Procedures
 - 5. Policy 1312.3: Uniform Complaint Procedures
 - 6. Policy 0410: Nondiscrimination In District Programs And Activities
 - 7. Regulation 5145.71: Title IX Sexual Harassment Complaint Procedures
 - 8. Regulation 5145.7: Sexual Harassment
 - 9. Policy 5145.7: Sexual Harassment
 - 10. Regulation 5145.3: Nondiscrimination/Harassment
 - 11. Policy 5145.3: Nondiscrimination/Harassment
 - 12. Regulation 5125.1: Release Of Directory Information
 - 13. Policy 5125.1: Release Of Directory Information

- 14. Regulation 4319.12: Title IX Sexual Harassment Complaint Procedures
- 15. Regulation 4319.11: Sexual Harassment
- 16. Policy 4319.11: Sexual Harassment
- 17. Regulation 4219.12: Title IX Sexual Harassment Complaint Procedures
- 18. Regulation 4219.11: Sexual Harassment
- 19. Policy 4219.11: Sexual Harassment
- 20. Regulation 4119.12: Title IX Sexual Harassment Complaint Procedures
- 21. Regulation 4119.11: Sexual Harassment
- 22. Policy 4119.11: Sexual Harassment
- 23. Policy 4033: Lactation Accommodation

7. Next Board Meeting October 21, 2025 at 5:00 PM in the Gymnasium

8. Closed Session – Information-Action

Adjourn to Closed Session

- A. Public Employment/Public Employee Performance Evaluation (Gov't Code §54957)
Superintendent/Principal
- B. Anticipated Litigation Significant exposure to litigation pursuant to (Gov't Code § 54956.9)
Conference with Legal Counsel

9. Reconvene to Open Session

10. Adjourn

Copies of the agenda may be reviewed on the Shaffer Elementary School website at www.shafferschool.com or in the District Office after 1:00 PM on the Friday prior to the Board Meeting.