

**CITY OF BIGGS**  
CITY COUNCIL MEETING AGENDA  
REGULAR MEETING OF TUESDAY, APRIL 28, 2026, 6:00 PM  
3016 SIXTH STREET, BIGGS, CA

Posted: April 24, 2026, locations: 3016 Sixth Street, Biggs, CA and Biggs Post Office  
Copies of this agenda packet are available for review in Biggs City Hall 465 C Street, Biggs, CA.  
Or at [www.biggs-ca.gov](http://www.biggs-ca.gov)

Public comments on agenda items are welcomed and encouraged in advance and will be accepted until 3:00 PM. on the meeting date by emailing the City Clerk at [cityclerk@biggs-ca.gov](mailto:cityclerk@biggs-ca.gov) or via the drop box at 465 C Street. Comments will be conveyed to the Council for consideration.

As a courtesy to the public, the meeting will be broadcast free via the internet - no comments will be allowed remotely. The zoom link to watch the meeting is <https://us06web.zoom.us/j/5308680100>.

**Speaking Time Limit:** Three-minute time limit for each speaker unless the Council specifies a different time limit based on the time allotted for the item and/or the number of speakers.

**Written Materials:** Council is unable to read written materials presented at the meeting. If a person intends to appear before the Council and provide written material, that written material should be delivered to the City Clerk at least 10 days in advance of the meeting date.

**Cell Phones and side conversation:** Please silence all cell phones, side conversations and other disturbances during the meeting.

**ADA Compliance:** It is the intention of the City of Biggs to comply with the Americans with Disabilities Act (ADA). If, as an attendee or a participant at the meeting, you need special assistance beyond what is normally provided, the City of Biggs will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's at (530) 868-0102 at least 72 hours prior to the meeting to enable staff to make reasonable arrangements.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT**

Members of the public may address the City Council on matters which are not listed on this agenda. The City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to 3 minutes.

5. **CONSENT CALENDAR**

[Approve minutes for the Regular City Council Meeting of April 14, 2026.](#)

**Recommendation:** Motion/Second to approve the consent calendar.

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## 6. ITEMS FOR CONSIDERATION

### A. [Discussion/Action: Authorization to Adopt New Accounts Payable – Bill Pay Policy](#)

The City of Biggs currently operates its accounts payable using checks. Automated Clearing House (ACH) is used for payroll of city employees and council members.

**Recommendation:** Motion/Second to authorize the City Administrator to implement new accounts payable – bill pay policy to allow the use of ACH in paying City obligations.

### B. [Discussion/Action: Authorization to Adopt Amendments to City Council Policies & Procedures](#)

Under the City Council Policy approved in 2025, the approved votes are "Aye" "Nay" and "Abstain". The Rules of Order (7.1) dictate that an Abstention should first be used due to a conflict of interest (3.4.5) and otherwise only used as dictated by rules of the legislative body. Since the Council has not approved a policy or rule governing how to apply Abstain beyond the conflict of interest, the rule would default to Rosenberg's Rules of Order.

**Recommendation:** Motion/Second to authorize the City Administrator to amend the City Council Policies & Procedures Manual as adopted on January 14, 2025, with the two requested amendments.

### C. [Discussion/Action: Authorization to Adopt Amendments to City Travel Reimbursement Policy](#)

The City travel reimbursement policies are intended to define which travel expenses are authorized, reasonable, and reimbursable, and to ensure those costs are documented and treated consistently across officials and employees.

**Recommendation:** Motion/Second to authorize the City Administrator to amend the City Travel Reimbursement Policy as adopted on February 13, 2024, with the requested amendments.

### D. [Discussion/Action: Continuation of the City of Biggs Feral Cat Program through the PAWS Clinic, Oroville](#)

Trap-Neuter-Return (TNR) Program is seeking City Council authorization to continue the City's existing Feral Cat Program partnership through PAWS Clinic in Oroville for the next six-month period.

**Recommendation:** Motion/Second to direct the City Administrator to work with TNR to identify outside funding to either match or supplement budgeted financial efforts.

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E. [Discussion/Action: Discuss and review properties reported by county for tax-defaulted auction.](#)

Counties periodically auction tax-defaulted properties to recover unpaid property taxes, often at prices below market value. By purchasing selected parcels at these sales, a city can secure control of long-delinquent or problem properties to address nuisance conditions, support redevelopment or affordable housing, assemble land for public projects, and ultimately restore the parcels to productive, tax-generating use consistent with community plans.

**Recommendation:** Motion/Second to direct the City Administrator to report back to the Council results of the county auction.

**7. DEPARTMENT UPDATE REPORTS**

**8. COUNCIL COMMITTEE REPORTS**

A. Brief updates on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.

B. Sustainable Groundwater Management Act (SGMA)

**9. CITY ADMINISTRATOR REPORTS** – Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.

**10. ADJOURNMENT**

Presented by \_\_\_\_\_

Roben Benish, City Clerk