

POSTED: Friday, February 6, 2026

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

EAST NICOLAUS JOINT UNION HIGH SCHOOL DISTRICT  
2454 Nicolaus Avenue, Nicolaus, CA 95659

**Monday, February 9, 2026**  
**6:00 p.m. Closed Session**  
**Approx. 6:30 p.m. Open Session**  
**Closed Session to follow**

PROCEDURES TO BE USED IN THE CONDUCT OF REGULAR BOARD OF TRUSTEES MEETINGS:

1. There is a "Community Input" section of each Board agenda allowing any member of the community to make suggestions, comments or express concerns regarding items not on agenda. Please fill out the blue form located on the counter at the back of the library and submit it to the Board Secretary (Superintendent). All remarks must be kept to a maximum of five (5) minutes. *Please note:* complaints about district operations or personnel may be submitted in accordance with district complaint policies and procedures. Please contact the Superintendent for information about the complaint process. *Please note: Community Input is welcome, but does not necessarily constitute the opinion or endorsement of the Board of Trustees.*
2. Any individual who would like the opportunity to speak before the Board of Trustees on a specific agenda item, commencing with the Consent Calendar, or who would like to request any item be placed on the next regular meeting, is invited to fill out the blue form located on the table at the back of the Board room and submit it to the Board Secretary (Superintendent). All remarks must be kept to a maximum of five (5) minutes per person and twenty (20) minutes on a given topic. *Government Code 54954.2*

**1. CALL TO ORDER** Time \_\_\_\_\_

**2. PUBLIC SESSION—ROLL CALL FOR**

	Present	Absent
Tom Engler (President)	_____	_____
Jill Bramhill (Clerk)	_____	_____
David Fales	_____	_____
Jeff Moore	_____	_____
Erin VanDyke	_____	_____

**3. PUBLIC COMMENT**

This is the time for members of the public to address the Board of Trustees on any matters of general interest within the Board's jurisdiction that are not on the agenda. In accordance with provisions of the Ralph M. Brown Act, the Board may refer to the Administration any matters that are brought before them at this time, and the matter may be placed on a future agenda. Please note that the Board Members may ask limited questions for clarification on a subject not on the agenda, but may not discuss the subject or take any action. All remarks must be kept to a maximum of five minutes per person and 20 minutes on a given topic. *Government Code 54954.2*

**4. CLOSED SESSION** Time \_\_\_\_\_

Prior to breaking into closed session is the time to identify closed session topics of discussion and to allow for public comment on closed session topics. Immediately following public comments, the Board of Trustees will adjourn to closed session.

- CONFERENCE WITH LABOR NEGOTIATORS – *Government Code Section 54957.6*  
Designated agency representatives: Neil Stinson, Rebecca Gillespie, Maria Foster  
Employee Organization: ENTA
- CONFERENCE WITH LEGAL COUNSEL - *Government Code 54956.9(d)(2)* - Anticipated Litigation - Significant exposure to litigation - One case

**RECONVENE – CLOSED SESSION REPORT OUT** Time: \_\_\_\_\_

Action taken: \_\_\_\_\_

**5. PLEDGE OF ALLEGIANCE**

**6. APPROVAL OF FEBRUARY 9, 2026 AGENDA**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**7. PRESENTATION / DISCUSSION**

- 7.1 School Safety Plan
- 7.2 Transportation Plan
- 7.3 Mid-Year LCAP
- 7.4 CSBA Board Policy updates (January, 2026 list)
- 7.5 DOC / Inter-District Class size cap / Lottery discussion

**8. REPORTS / UPDATES**

- 8.1 Student Representative -
- 8.2 Athletic Director -
- 8.3 Director of Guidance -
- 8.4 Board of Trustees -
- 8.5 Superintendent/Principal -

**9. CONSENT AGENDA**

The following items on the Consent Agenda may be acted upon through one motion. Board Members may request that individual items be withdrawn from the Consent Agenda for separate action.

9.1 Approval of Warrants & Expenditures / January, 2026 - \$199,306.47

9.2 Approval of Regular Board Meeting Minutes – January 12, 2026

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. ACTION ITEMS**

10.1 Review and Approve the CSBA Board Policy Updates (November, 2025 list / presented Jan 2026)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

10.2 Review and Approve the 2025-2026 ENHS School Safety Plan

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

10.3 Review and Approve the 2025-2026 ENHS Transportation Plan

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

10.4 Review and Approve the change to Spanish Curriculum for Spring 2026 Semester

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

10.5 Review and Approval of Phase II – Server Installation / Caliber Networks

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

10.6 Review and Approval of Resolution #2526-V Intent to Initiate a Transition from At-Large to By-Trustee Area Board Elections Commencing with the 2026 Board Election

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. FUTURE BOARD AGENDA ITEMS**

- 11.1 Sutter Pointe
- 11.2 ENTA / ENJUHSD CBA
- 11.3 ENHS 2025-26 2<sup>nd</sup> Interim Report
- 11.4 Superintendent Evaluation
- 11.5 2024-2025 Annual Audit

**12. PUBLIC COMMENT**

This is the time for members of the public to address the Board of Trustees on any matters of general interest within the Board’s jurisdiction that are not on the agenda. In accordance with provisions of the Ralph M. Brown Act, the Board may refer to the Administration any matters that are brought before them at this time, and the matter may be placed on a future agenda. Please note that the Board Members may ask limited questions for clarification on a subject not on the agenda, but may not discuss the subject or take any action. All remarks must be kept to a maximum of five minutes per person and 20 minutes on a given topic. *Government Code 54954.2*

**13. CLOSED SESSION** Time: \_\_\_\_\_

Prior to breaking into closed session is the time to identify closed session topics of discussion and to allow for public comment on closed session topics. Immediately following public comments, the Board of Trustees will adjourn to closed session.

- CONFERENCE WITH LEGAL COUNSEL- (*Government code 54956.9*)  
Existing Litigation (*Government code 54956.9(d)(1)*)  
Sutter County Case No. CVCS23-0000492
- PUBLIC EMPLOYEE’S DISCIPLINE/DISMISSAL/RELEASE - pursuant to *Government code 54957*
- CONFERENCE WITH LABOR NEGOTIATORS - *Government Code Section 54957.6*  
Designated agency representatives: Neil Stinson, Rebecca Gillespie, Maria Foster  
Employee Organization: ENTA

**RECONVENE – CLOSED SESSION REPORT OUT** Time: \_\_\_\_\_

Action taken: \_\_\_\_\_

**14. ADJOURNMENT** Time: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**East Nicolaus High School  
Comprehensive  
School Safety Plan  
2025-2026**



**East Nicolaus High School**

**2454 Nicolaus Avenue,  
Nicolaus, California 95659  
(530) 656-2255**

**Neil Stinson, Superintendent/Principal  
Rebecca Gillespie, Director of Student Guidance**

*Board of Trustees Members:*

*Tom Engler, Jill Bramhill, Erin Van Dyke, Jeffery Moore, David Fales*

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## Introduction

The Comprehensive School Safety Plan shall be used to provide details regarding strategies, programs and procedures to support a safe school environment. The California Education Code sections 32280-32289 outline the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school. Requirements are:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Discrimination and harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline

## Vision Statement

East Nicolaus High School will inspire and prepare every student for academic excellence, individual achievement, and future success, while maintaining the courage and honor of our traditions.

## Mission Statement

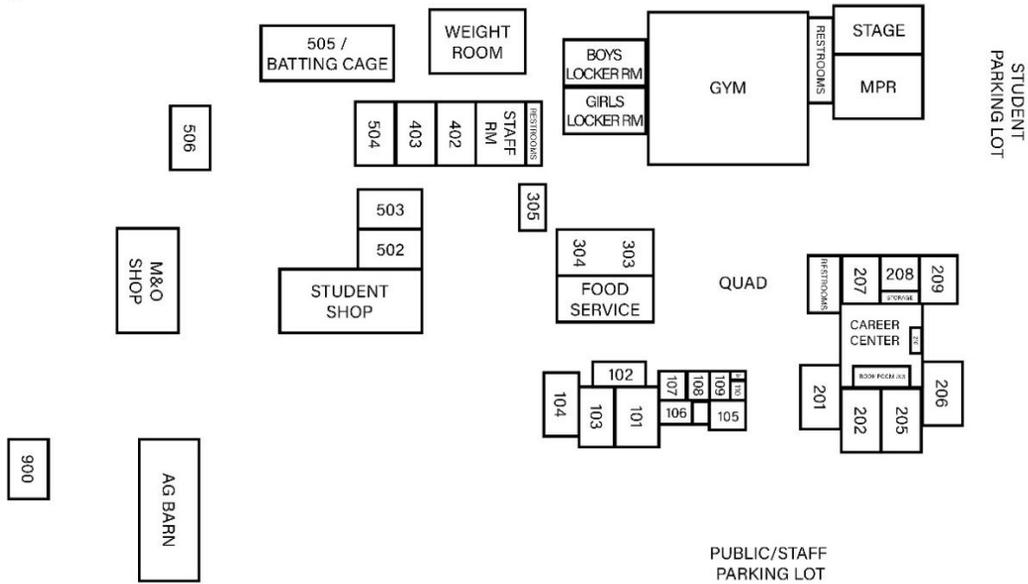
Through partnerships with families and community, East Nicolaus High School is committed to:

- Academic excellence, career preparation & technological understanding
- A safe and small school environment
- Fostering school pride and tradition
- Diverse opportunities, in and out of the classroom
- Preparing students with leadership skills who are self-directed, responsible community members with a strong work ethic

# Campus Map



## East Nicolaus High School Campus Map

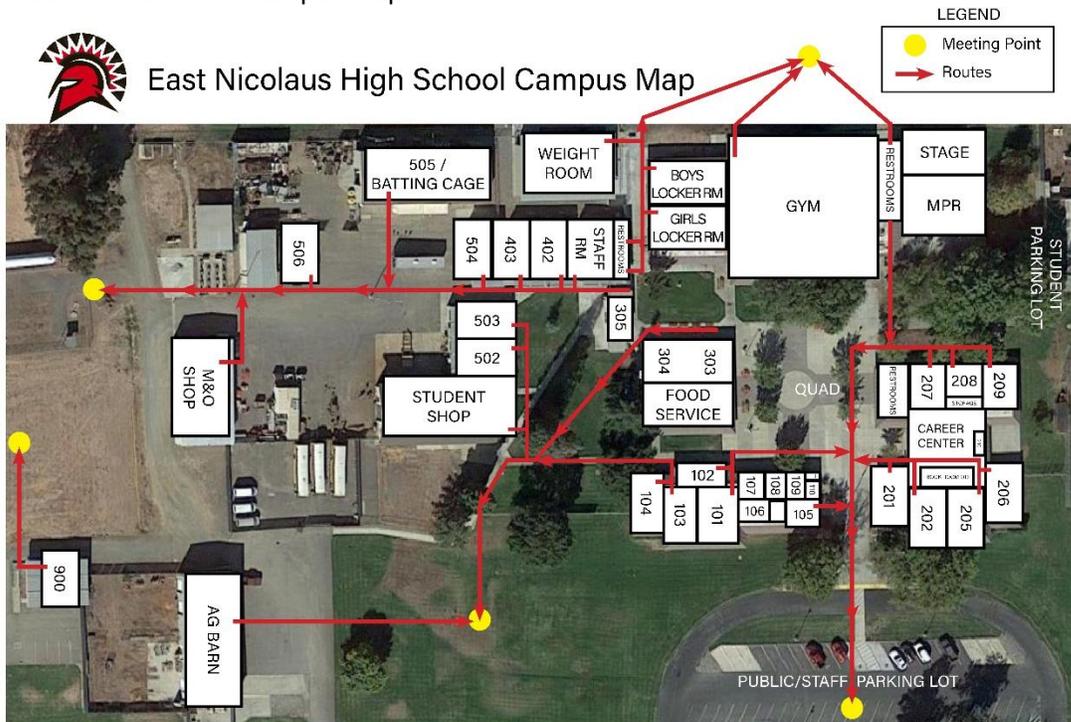


Revised 12/2021

## Evacuation Route with Campus Map



## East Nicolaus High School Campus Map



Revised 12/2021

## School Staff Main School Phone # 530-656-2255

Last, First Name	Department	Extension
Alvarez, Tito	Transportation	
Arias, Kim	Science Department	137
Bains, Jas	Psychologist	
Bangar, Ginny	Math Department	106
Barker, Travis	Shop/Ag Department	130
Bautista, Mayra	Administrative Assistant	127
Cobbold, Steve	Grounds Department	
Cochran, Kim	CTE Business Yearbook	109
Coulter, Kevin	Athletic Director/History	113
Coupe, Dave	Lead Maintenance Department	
Coupe, Debbie	Administrative Asst. /ASB Clerk	136
DeGeorge, Thomas	Campus Culture Coordinator	105
Earhart, Teena	L. C. Resource	108/117
Farrell, Amanda	English Department	107
Foster, Maria	Fiscal Administrator	132
Geach, Alecia	Physical Education Department	119
Gillespie, Rebecca	Director of Student Guidance	104
Jopson, Sandy	L. C. Resource	117
Krieg, John	Custodial Department	
Lauppe, Leslie	Work Base Learning	142
Lopez, Rocio	Foreign Language	110
Lydon, Rachel	English Department	113
Moos, Jessica	Science/Ag Department	120
Munsterman, Roger	Maintenance/Custodial Department	
Massey, Shelby	Administrative Assistant	100
Roddick, Trever	History/Leadership Department	123
Stinson, Neil	Superintendent/Principal	103
Tollenaar, Taylor	Science/Leadership/Ag Department	122
Wall, Sullivan	Physical Education Department	140
Ward, Robbie	Culinary/Nutrition Service Manager	121

## Object of Plan

- Protect the life and safety of students and staff.
- Provide a framework for staff, students, parents, and community agencies to respond quickly and effectively to emergency situations.
- Protect school property and environment.
- Foster an awareness of the diverse emergency situations that can occur on or near the school campus.
- Facilitate the use of the school as an emergency facility (e.g. shelter site) at the direction of lawful authority.
- Facilitate the resumption of normal school activities in a timely manner.

## Proactive Measures

East Nicolaus High School takes proactive measures to protect the safety of all of our students and staff members.

- High school representatives attend safe school trainings and conferences.
- High school representatives work in close collaboration with local emergency personnel to develop and maintain plans for coping with a variety of emergency response situations.
- East Nicolaus High School's Safety/Threat Analysis Team works closely with one another, as well as a variety of local agencies, when addressing school safety and/or concerns pertaining to our students' mental health and well-being.
- The Safety Plan is regularly reviewed and updated.
- Continued utilization of Emergency Preparedness Folder.
- School personnel and students practice emergency drills on a regular basis.

Actions taken during any type of emergency situation depend a great deal on the specifics of the incident.

If an incident occurs at school, we ask that parents do not go directly to the school. School staff is prepared to maintain as safe and normal an environment

as possible within the school. School is not automatically canceled in emergency situations and may be the safest place for children to be during some emergency conditions.

In times of emergency, a variety of local media will be used to provide information. Parents should:

- Tune into local major radio and television stations.
- Visit the school's website for emergency updates.
- Call the Sutter County Superintendent of Schools Office at (530) 822-2900.
- Listen for all-calls made through the school's CatapultConnect for emergency updates. Be sure to listen to the recorded message in its entirety for the most accurate information.

### Releasing of Students in an Emergency

Students will not be released to parents if public safety officials have declared that:

- It is dangerous for parents to travel to the school to pick up students.
- The lives of people in the school would be jeopardized in opening the school's doors.
- The school is otherwise restricted by these public safety officials.

Students will be released to parents as soon as public safety officials have determined it to be safe to do so. Students will only be released to parents or other individuals listed on the student's emergency profile. **No student will be released to any individual who is not specifically listed on the emergency profile, including an older sibling.** All adults will be required to show ID when picking up a student.

Parents can help by giving the most accurate, up-to-date health and emergency information to the school office. Parents should note that the school's reunification sites are as follows (in case of evacuation and/or if directed by public safety officials to move from the location of the school to an alternate site):

- (1) East Nicolaus Fire Department – 1988 Nicolaus Ave.
- (2) Fairview Church – 1991 Pacific Ave.

Parents/community members should also note that East Nicolaus High School does have a Shelter Agreement with the American Red Cross. The high school

has been designated a shelter site by the American Red Cross of Northeastern California.

If you have any questions about your child and/or about the school’s safety and support responses, please contact the school directly at (530) 656-2255.

## Discipline Distribution Reports (2024-2025 School Year)

		<b>East Nicolaus High School</b>														1/30/2026	
2025-2026		<b>Discipline Distribution Report from 8/21/2024 to 6/6/2025</b>														Page 1	
Code # and Name	Total	Grade				Gender			Hispanic/Latino?	Race (Not Hispanic)							
		9	10	11	12	F	M	OGN	Y	100	200	300	400	600	700	999	
A 48900(a1) Physical Injury /Cau:	4	-	2	-	2	-	4	0	-	-	-	-	-	-	-	4	-
AA 48900(a2) Willful Force/Violenc	3	-	2	-	1	1	2	0	-	-	-	-	-	-	-	3	-
F 48900(f) Property Damage/Atte	1	-	1	-	-	-	1	0	-	-	-	-	-	-	-	1	-
G 48900(q) Theft/Attempted Theft	1	-	1	-	-	-	1	0	-	-	-	-	-	-	-	1	-
H 48900(h) Possessed or Used T	1	-	1	-	-	1	-	0	-	-	-	-	-	-	-	1	-
I 48900(i) Obscene Act/Profanity	1	-	1	-	-	-	1	0	-	-	-	-	-	-	-	1	-
K 48900(k) Disrupted/Defy	2	-	1	-	1	-	2	0	1	-	-	-	-	-	-	1	-
R 48900(r) Engaged In an Act of I	3	-	-	1	2	1	2	0	-	-	-	-	-	-	-	2	1
TL Truancy Letter Sent	1	-	1	-	-	-	1	0	1	-	-	-	-	-	-	-	-
Totals:		17	-	10	1	6	3	14	-	2	-	-	-	-	-	14	1

## Attendance

		<b>East Nicolaus High School</b>				1/30/2026
2025-2026		<b>Average Daily Attendance (ADA) Summary</b>				Page 1
		<b>8/21/2024 - 6/6/2025</b>				
School		Average Daily Enrollment	Average Daily Attendance	Average Daily Absences	ADA %	
East Nicolaus High School		307.00	305.00	2.00	99.35%	

The overall average daily attendance over the 2024-2025 school year was 99.35%.

## Identifying Safe School Strategies and Programs in Response to Data (Goals)

- (1) *Safety on Campus.* East Nicolaus High School will continue to ensure that students that feel “safe” on campus. This will be accomplished by developing and implementing a bullying and harassment policy and a plan for increased locker room supervision, by assisting students with conflict resolution and anger management, by continuing to work with staff and Leadership students to provide problem solving guidance and advice to students, by reviewing and updating the high school’s Safety Plan, by

putting together a Safety/Threat Analysis Team that will meet on a regular basis, creating step-by-step emergency procedures and protocols that staff, students, and parents know and understand without question, and by practicing these procedures and protocols on a regular basis by carrying out drills several times throughout the year based on a variety of scenarios. In the Spring of 2018, ENHS launched an online Bullying Form so individual can fill out to report any instances of bullying happening at East Nicolaus (on or off campus). With this knowledge ENHS administrators and teachers can better address instances of bullying when they arise.

- (2) *Disciplinary Data Reports.* East Nicolaus High School will continue to be proactive and work on creating a more positive school environment and culture for all students. This will help build positive student and staff morale and relationships, by encouraging students, staff, parents, coaches, and community members to set examples and be role models.
- (3) *Attendance Data.* East Nicolaus High School will strive to increase its “percentage of actual” attendance to 98% for all students. This will be accomplished by providing information to students and parents as to the correlation between the lack of attendance and poor grades, by conducting Student Study Team meetings with students, parents, and teachers in order to provide information (SST) to all parties regarding attendance issues and the path to academic success, by working closely with our Sutter County Intervention & Intervention Programs regarding habitually truant students, by limiting short-term independent study requests to one week granted per school year, by implementing a Saturday School program to recoup average daily attendance (ADA) for students with three or more unexcused absences, and by communicating with parents on an ongoing basis through the parent portal, school website, and letters sent to parents of students with three or more unexcused absences, so that we address attendance concerns early and often.

## Child Abuse Reporting Procedures

- (1) All teachers, instructional aides, teachers' assistants, classified employees, administrative officers, supervisors of child welfare and attendance, certificated staff, student personnel employees, and school psychologists are required to report suspected child abuse.
- (2) A known or suspected instance of child abuse must be reported by telephone immediately to Child Protective Services (CPS) and provide the following information:
  - a. Name of the person making the report
  - b. Name of the student
  - c. Present location of the student
  - d. Nature and Extent of the Injury
  - e. Any other information, including information that led that person to suspect child abuse, requested by the child protective agency.
- (3) Following the telephoned report, a written report must then be sent within **thirty-six hours** of receiving the information concerning the incident.
- (4) Persons observing evidence of suspected child abuse may inform administration and/or staff designee. Although not required, it is strongly suggested that employees inform school administration of the incident. Students and parents should also be aware that students may report an instance of child abuse on themselves or others to their teachers, counselors, or school administration.

**Child Protective Services, Sutter County Welfare & Social  
Services Phone: (530) 822-7227**

Staff is notified of the above procedures at required staff meetings and/or as soon as possible after employment. This information is also included in the Faculty Handbook provided to all staff members on an annual basis.

## Disaster & Emergency Procedures

This section describes the specific procedures school staff will follow during the emergencies listed below:

- Bomb Threat
- Earthquake
- Fire
- Flooding
- Lockdown
- Disaster Procedures for Pupils with Disabilities

It is important to note that school administrators are responsible for the health and safety of students and staff during an emergency. Although the following procedures refer to specific actions, school administrators must exercise discretion in implementing standardized procedures, and should consider modifications as necessary to assure the health and safety of all personnel during an emergency.

### Bomb Threat Drill/Bomb Threat Procedures & Protocols

- (1) In the event of a bomb threat, the staff member receiving the threat will follow the high school's bomb threat procedures, as well as notifying administration as soon as they are able to do so.
- (2) Administration, staff designee, and/or a public safety official will assume the responsibility for initiating and directing a search and determining the need for evacuation.
- (3) If an evacuation is required, a "fire drill" bell will ring and students will be directed by staff as to the evacuation location. Staff is to follow evacuation routes, unless it is not safe to do so.
- (4) Staff members are to take their Emergency Preparedness Folder and Emergency Flip Chart Guide, as well as a class roster with their students' names, in order to be sure that all students assigned to them are accounted for.
- (5) Staff will shut off lights, leave windows open, and leave doors unlocked when exiting. Once at their designated location, staff will take roll and account for their students. They will then hold up the red side of their folder (NO), if all students are not accounted for, or will hold up the green side of their folder (YES), if all students are accounted for.
- (6) As administration and/or public safety officials circulate the grounds, they will look for any group/class showing the red side of their folder and assist them in resolving any problems they have.
  - Administration and/or staff designee will signal an all clear when safe to

do so. Students will then return to their scheduled class. If it is not safe to continue the school day, students will be directed to one or more of the two reunification sites listed previously in this plan. Staff will then release students to their parents, guardians and/or emergency contacts only.

## Earthquake Drill/Earthquake Procedures

- (1) If there is an earthquake or an earthquake drill, the signal will be a continuous ringing of the school bell for one minute.
- (2) In case of an earthquake and/or drill, staff is responsible for giving the “drop and cover” command, as well as taking immediate action to protect themselves when not supervising students. Please Note that in a real earthquake there will most likely not be a bell to notify staff due power outages.
- (3) When the shaking from the earthquake ends, students and staff are to evacuate immediately.
- (4) Staff members are to take their Emergency Preparedness Folder and Emergency Flip Chart Guide with them when evacuating, as well as a class roster with their students’ names, in order to ensure that all students assigned to them are accounted for.
- (5) Staff will shut off lights, leave windows open, and leave doors unlocked when exiting.
- (6) Once at their designated location, staff will take roll and account for their students. They will then hold up the red side of their folder (NO), if all students are not accounted for, or will hold up the green side of their folder (YES), if all students are accounted for. Any group/class showing the red side of their folder and assist them in resolving any problems they have.
- (7) Administration and/or staff designee will signal an all clear when safe to do so. Students will then return to their scheduled class. If it is not safe to continue the school day, students will be directed to one or more of the two reunification sites listed previously in this plan. Staff will then release students to their parents, guardians, and/or emergency contacts only.

## Fire Drill/Fire Procedures

- (1) In case of a fire or a fire drill, bells will ring in a series of short rings. This is the signal to evacuate all buildings on campus. The fire evacuation signal is not an optional signal. All buildings must be evacuated as quickly as possible.
- (2) Follow the posted evacuation map and exit to the designated location.
- (3) Staff members are to take their Emergency Preparedness Folder and

Emergency Flip Chart Guide with them when evacuating, as well as a class roster with their students' names, in order to be sure that all students assigned to them are indeed accounted for.

- (4) Staff will shut off lights, leave windows open, and leave doors unlocked when exiting.
- (5) Once at their designated location, staff will take roll and account for their students. They will then hold up the red side of their folder (NO), if all students are not accounted for, or will hold up the green side of their folder (YES), if all students are accounted for.
- (6) As administration and/or public safety officials circulate the grounds, they will look for any group/class showing the red side of their folder, and assist them in resolving any problems they have.
- (7) Administration and/or staff designee will signal an all clear when safe to do so. Students will then return to their scheduled class. If it is not safe to continue the school day, students will be directed to one or more of the two reunification sites listed previously in this plan. Staff will then release students to their parents, guardians, and/or emergency contacts only.

## Flooding Procedures

As severe weather develops: ENHS office staff will monitor the weather through any available means, while also consulting with County EMA and the ENHS Administrator. When it becomes prudent to safely evacuate students, parents will be notified by an all call home using CatapultConnect. Students will be evacuated to their homes. If the situation does not permit evacuation, students will be kept at school or another safe location.

Administration will; consider early dismissal if weather is severe enough, determine transportation for each student, students not able to be transported will be housed in the gym or multipurpose room, keep a record of all students, how and when they left school, will inform community via all call, email and social media if school is canceled prior to the start of the school day and the Superintendent/principal or their designee will notify local media of the schools closure.

If an early dismissal is ordered each teacher will escort their students to the gym where they will be divided into groups of three. Teachers will then escort students to the front of the school where they will board a district bus for transfer to The East Nicolaus Fire Department or to another location determined with the help of EMA. The district will notify parents/guardians

of the evacuation location through use of the districts all call system and social media post. Parents/guardians will be able to reunite with their student at the evacuation center.

## Lockdown Drill/Lockdown Procedures & Protocol

Initiate a lockdown for the following reasons:

- Shooting or Violent Crime on Campus
- Major Police Activity on the Streets around the Campus
- Incident on School Grounds that Could Endanger Staff and/or Students
- Criminal Intruder on Campus

Please note that no list can encompass all incidents that may occur on school grounds. Staff should use sound judgment when initiating a lockdown. It is always better to err on the side of caution. In the event of one of the above incidents, and/or any incident that may bring about harm to students and/or staff, a lockdown of the school is to be initiated immediately.

- (1) Administration or staff designee will signal the school to go into lockdown by sending out a verbal all-call over the school's speaker system. "Lockdown" will be repeated three times verbally.
- (2) Administration or staff designee will then give the order for all staff to initiate lockdown procedures, for all students/classes out on campus to go to the nearest room or building, and will then state once again, for lockdown procedures to be followed.
- (3) Please note that PE classes, if out on the field, may choose to exit the campus, as long as it is safe to do so, versus coming back toward the main campus in order to lockdown. This will depend on the incident at hand. If PE classes do indeed exit the campus, they will go to one of the reunification sites mentioned previously in this plan. Fairview Church would most likely be the reunification site that they would go to first out of the two listed.
- (4) Once the verbal lockdown announcement is made, staff should immediately lock their doors, direct any students they see out on campus to get indoors, close all windows and blinds, instruct students to turn off their cell phones, stay quiet, stay away from any windows and/or glass, get under their desks for additional protection, and listen carefully for further instructions.
- (5) Staff is not to open their door for any reason when the high school is on lockdown. If the lockdown is not a drill, administration or staff designee will call 911 immediately after making the verbal announcement.
- (6) If a lockdown occurs during lunch or passing period, staff will escort any students they see into the nearest building/classroom, or to one of the two

off campus reunification sites mentioned previously. Please note that the high school has designated the gym as a safe haven for students in a situation such as this. Lockdown procedures are to then be followed.

- a. If individual classes and/or the high school are told to evacuate either by administration and/or law enforcement, staff is to escort students to one of the two reunification sites mentioned previously in this plan. The East Nicolaus Fire Department will be the high school's first choice for reunification and/or release. The second location is Fairview Church.
  - b. Staff is to follow evacuation routes, unless it is not safe to do so. Staff members are to take their Emergency Preparedness Folder with them when evacuating, as well as Catapult EMS App on their phones.
  - c. As administration and/or public safety officials circulate the grounds, they will look for any group/class showing the red side of their folder and assist them in resolving any problems they have. Staff will then release students to their parents, guardians, and/or emergency contacts only.
- (7) The all clear signal will be a verbal announcement by administration or staff designee, and will be made if the school was on lockdown and did not evacuate, and if it is safe to do so. Please note that law enforcement may clear buildings/classrooms as well. Law enforcement will knock on the door, make an announcement as to who they are, and then use their keys to enter the building/classroom. Again, do not open the door for anyone or for any reason while the school is on lockdown.

If the high school is clear to continue with the school day, school will resume as normal. If the school day will not resume, staff will release students to their parents, guardians, and/or emergency contacts only. This will either take place at the high school itself or one or more of the two reunification sites listed previously in this plan. Parents will be contacted by administration or staff designee through the high school's CatapultConnect system, and will be given further instructions as to how best to proceed. As stated previously in this plan, students will not be released to parents during an actual lockdown of the high school. Students will be released only after the campus has been cleared by administration and/or law enforcement and/or from a designated reunification site. As long as it is safe to do so, the high school will keep parents apprised and informed of the situation throughout the lockdown.

## Disaster Procedures for pupils with disabilities

Emergency/evacuation procedures for students with special needs:

Teachers and staff who work directly with students with special needs should become familiar with and create accommodations to assist those students during any emergency including evacuations. Accommodations and procedures should be discussed both in IEP meetings and in the classroom setting prior to scheduled emergency drills. Strategies to support students with special needs during an emergency may include:

- (1) Teacher/staff member directly assisting students with special needs during emergency procedures.
- (2) Create a buddy system for students with special needs.
- (3) Class discussion and creation of protocol on how all students will be supported during emergency procedures. Teachers and staff should be careful to respect and ensure confidentiality.

## Comprehensive Crisis Response Procedures

Priorities in an emergency:

- Save Human Lives
- Provide for Needs of Survivors
- Provide Public Information
- Restore Essential Services
- Protect the Environment
- Protect Property

## Emergency Supplies and Equipment

East Nicolaus High School will use its own resources and equipment to respond to incidents until incident response personnel arrive. Parent volunteers and community members will be trained to assist if called upon and available after an incident occurs.

The following organizations or agencies will be responsible for providing additional resources or assistance:

- First aid kit and sanitation supplies will be provided by: Local vendors

- Cots and bedding supplies will be provided by: Red Cross
- Food/water supplies will be provided by: ENHS and Local vendors
- Security will be provided by: Local Police & Sheriff's Department
- Counseling services will be provided by: ENHS Staff & others as needed

## Suspension/Expulsion Procedure

Suspension is defined as removal of a student from ongoing instruction for adjustment purposes. Expulsion is defined as removal of a student from the immediate supervision and control or general supervision, of school personnel as provided in Education Code 46300. (BP5144.1)

The Principal or the Assistant Principal may suspend a student from school for a maximum of five consecutive school days for any single cause enumerated on the suspension form. Before suspending a student for any of the reasons starred on "Report on Suspension," the Principal or Assistant Principal shall immediately notify Sutter County Sheriff's Department, who shall initiate investigation of any assault or possession of firearm (as defined in Penal Code Section 240). The Principal or Assistant Principal should detain the student at school, when feasible and without physical force, until a School Resource Officer obtains a statement from the student.

The Administrator shall recommend an investigation and possible expulsion for all of the following acts, unless the Administrator finds and so reports in writing to the Board of Education, that expulsion is inappropriate due to the particular circumstance set out in the report of the incident:

- Causing serious physical injury to another person, except in self-defense
- Assault of any school employee
- Battery of any school employee

The Administrator can recommend expulsion for the following acts:

- Third offense for fighting that inflicts injury in one school year
- Sexual Assault
- Attempts-Sexual Battery
- Sexual Battery
- Possessed, sold, or furnished a weapon including firearms, any knife, explosive or other dangerous object, any object used in a threatening manner, or possession of an imitation firearm
- Alcohol/intoxicants/controlled substance: furnished, sold, possession, use or influence, and/or third offense
- Committed or attempted to commit robbery or extortion
- Product with tobacco or nicotine, fourth offense

All staff is trained on these procedures at scheduled meetings, or as soon as possible after employment. This information is also included in the Faculty Handbook provided to all staff members. Parents receive information in their registration and enrollment packets, during Freshman Orientation, and in presentations, including those made by staff at Back to School Night.

## Teacher Notification of Dangerous Students

- (1) Upon receipt of information from the court that student has committed any of the crimes enumerated in Welfare and Institutions Code Section 827, the Placement and Appeals Office will inform the Administrator of information received from the court and the Probation Department, which then needs to be transmitted to staff with direct supervisory or disciplinary responsibility over the minor, in order to enable them to;
  - a. work with the student in an appropriate fashion,
  - b. avoid being needlessly vulnerable, or
  - c. protect other persons from needless vulnerability.
- (2) Any information so received by staff shall be confidential and shall not be disseminated further by any staff member.

All East Nicolaus High School staff is notified the next day of the suspension of a student that is in their class. Teachers also receive notice containing the names of newly enrolled students who have been suspended.

## Bullying and Harassment Policy

East Nicolaus High School believes that all students have a right to a safe and healthy school environment. East Nicolaus High School will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions for any reason, including race, religion, and sexual preference. Such behaviors include, but are not limited to: direct physical contact such as hitting or shoving; verbal assaults, such as teasing or name-calling, social isolation or manipulation, and cyber-bullying (whether posted on or off campus).

The individual(s) shall be subject to discipline pursuant to the high school's disciplinary policy if such activity is engaged in: on campus, during school-sponsored activities, including any sports activities, on any district provided transportation or at any official school bus stop, in utilizing school provided or owned/leased electronic computer equipment, or is received with the

assistance of school provided owned/leased equipment, and or if the bullying is done electronically outside the normal scope of the school day.

## Discrimination and Harassment Policy

### Nondiscrimination Harassment

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Superintendent/Principal or Designee  
2454 Nicolaus Avenue  
Nicolaus, CA 95659  
530-656-2255

Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination. Any student who observes an incident of

harassment should report the harassment to a school employee, whether or not the victim files a complaint.

Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with the grievance procedures specified in AR 5145.7 – Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall refer the matter to law enforcement where required.

## Sexual Harassment

Definition of sexual harassment: a form of sexual discrimination that includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, verbal, visual, or physical conduct of a sexual nature made by someone from or in the education setting.

The District prohibits all sexual harassment, and any sexual harassment that has the purpose or effect of having a negative impact on the student's academic performance, or of creating an intimidating, hostile, or offensive educational environment. The District also prohibits sexual harassment in which a student's grades, benefits, services, honors, program, or activities are dependent on submission to such conduct.

This information is disseminated at staff development held prior to the beginning of School, and is provided in the Faculty Handbook. Additionally, the policy is posted in all classrooms.

## Dress Code

The Board of Education finds the wearing of gang-related signs, insignia, distinctive modes of dress denoting gang affiliation, and gang-related behaviors by students constitute a substantial disruption of school and school-related activities. Regulation of student dress is necessary for the health and safety of the school environment. In conformance with the District's discipline policy, each school community shall establish a school dress and behavior code that

will eliminate gang-related behavior. The wearing of gang attire is not protected under the first amendment.

The school shall make available resources to assist economically disadvantaged pupils who cannot afford a PE uniform and the school dress code. The school dress code shall not preclude pupils who participate in a nationally recognized youth organization from wearing organization uniforms on days that the organization has a scheduled meeting. The dress code requirements are shared with all staff members at staff development held prior to the beginning of school. Additionally, the dress code is delineated in both the Student Handbook and the Faculty Handbook. Bulletin notices are provided periodically to remind students of appropriate dress and staff is reminded at faculty meetings to enforce the high school's dress code.

## Procedures for Safe Ingress & Egress

- (1) Site emergency preparedness plans shall include site map, designating planned evacuation routes, assembly areas, utilities shut-off valves, first aid/supply stations, and designated areas for prolonged student/staff care.
- (2) As required by state law, each Principal/Site Administrator shall conduct safety drills (including fire, earthquake/disaster preparedness, bus safety, and lockdown/intruder on campus) and maintain an accurate record of each drill.
- (3) All students and staff shall review site evacuation procedures, including primary/alternate routes and assembly areas, assigned responsibilities, and actions to take on a regular basis.

## Procedures for a Safe and Orderly Environment Conducive to Learning

- (1) Teachers shall be responsible for classroom discipline that will ensure a proper learning environment for all students. Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school and during passing periods, break, and lunch.
- (2) "All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools." (Education Code Section 48908).
- (3) Students are to be under the direct supervision of a staff member at all times while in school or while attending a school-directed activity.

## School Rules and Procedures for Discipline

- (1) It is the Principal responsibility to maintain good discipline in the school in accordance with the Education Code, California Administrative Code, and District Regulations and Procedures promulgated by the Superintendent for measurement of citizenship and development of good discipline. The Administrator may delegate to any teacher, those duties necessary for maintenance of good student conduct.
- (2) Parents are expected to cooperate with school authorities in maintaining and encouraging proper standards of behavior for students.

Staff is in-serviced at staff development held prior to the opening of school. Students are provided a Student Handbook with this information. Behavior guidelines and consequences are presented to parents. Information is provided in every registration and enrollment packet in regards to this. This is also a part of an on-going dialogue that occurs with parents in our School Site Council meetings. The school marquee on Nicolaus Avenue is used to provide information to the community. The Fire Department visits the school two times per year for fire safety inspections. East Nicolaus High School has collaborated with a variety of groups to ensure that students, parents, and community members are promoting school safety issues.

## Access to the School Campus

All visitors are to check in at the Main Office before entering the school. A visitor's badge will be issued once the identification of the individual/company has been verified. Visiting classrooms to observe a student requires prior approval (24 hours in advance) from staff and/or administration. Please note that "social" visits are not permitted during school hours, so as to not interrupt classroom instruction.

## East Nicolaus High School Opioid Overdose Protocol

1. 1: EVALUATE FOR SIGNS OF OPIOID OVERDOSE
2. STEP 2: CALL 911 FOR HELP
3. STEP 3: ADMINISTER NALOXONE
4. STEP 4: SUPPORT THE PERSON'S BREATHING
5. STEP 5: MONITOR THE PERSON'S RESPONSE

## Evacuation- Refuge Shelter Plan

In the event that East Nicolaus High School must be evacuated by a local authority, to prioritize the safety of pupils and staff, Browns School located at 1248 Pacific Ave. in Rio Oso will serve as the refuge shelter. Students will be transported by district vehicles to Browns school by district personnel. Parents will be notified of the situation and communicated to in regards to reconciliation with a parent and or guardian.

## East Nicolaus High School is working Towards the Following Goals:

- (1) East Nicolaus high School has partnered with Catapult EMS system for an integrated emergency student data information system.
- (2) Continue to refine and develop a comprehensive bullying policy to help students feel safer on campus.
- (3) Continue to meet with the Safety/Threat Analysis Team for the high school in order to review and update this Safety Plan, as well as to assess individual concerns using the school's Threat Analysis Checklist. If the team determines there is a credible threat, a referral is to be made to Sutter County Probation Department and/or to Sutter-Yuba Mental Health Services, depending on the specifics of the concern. Please note that this is in line with Sutter County's Family Intervention Team (FIT) and Law Enforcement Threat Assessment Protocol.
- (4) Continue to work with Law Enforcement on developing Hazmat Procedures and Protocols for school emergencies (i.e. a train derails and results in chemical spillage). Hazmat kits will also need to be ordered/ put together for each classroom/building for staff and/or students to use during a Lockdown and/or for Shelter in Place.
- (5) Continue work with Keenan and TSCIG to stay current on emergency preparedness and annually train staff on multiple areas of crisis management and emergency preparedness.
- (6) Administration and Law Enforcement will continue to work with all staff on recognizing the warning signs of youth violence.
- (7) Continued refinement of emergency procedures protocols and evacuation procedures.

## Instructional Continuity Plan

(1) Procedures for pupil engagement, as soon as practicable, and no later than five calendar days following the emergency. Procedures shall be designed to establish two-way communication with pupils and their families and identify and provide support for pupils' social-emotional, mental health, and academic needs.

East Nicolaus High School will maintain communication systems that allow for two-way communication between the school, staff, and families.

Communication will maintain confidentiality as required by FERPA and state law related to privacy of educational records and other privacy laws.

Communication with families and the community must take place before, during, and after an emergency.

- Before an emergency:
  - We will encourage participation in the development of the Comprehensive School Safety Plan
  - We will maintain emergency contact information, student release information, and student medical information
  - We will let parents know the ways the school will communicate with them in the event of a disaster
- During an emergency:
  - School personnel will engage with educational partners, including students, families, and the community, as appropriate and practicable, through:
    - Text and automated phone calls
    - Email
    - The district's website (<https://www.eastnicolaus.k12.ca.us/>)
    - East Nicolaus High School's official social media page (<https://www.facebook.com/ENHSSpartanNation>)
    - The district's Student Information System

(<https://eastnicolausjuhsd.aeries.net/>)

- \*If necessary, we may use media such as radio and/or television news outlets
- If the school must be closed for any reason during an event, we will communicate with families and the community as soon as possible, but no later than five (5) calendar days using the methods listed above.
- Parents and the community will communicate with school staff through email and text.
- After an emergency:
  - We will request feedback on the district's response to the emergency and consider how to integrate that feedback into plan updates after school returns to normal operations.
  - We will provide guidance and resources to families for supporting children exposed to trauma.

The Superintendent will notify parents of services for special education students and students in need of academic and/or mental health services.

- All special education requirements and procedures will be followed.
- The school counselor and special education staff will be responsible for checking in with students on their current case list and delivering services per their IEP for special education.

Additional student services:

Nutrition services:

- In the event the East Nicolaus High School site is unavailable, we will notify parents of food distribution locations.
- East Nicolaus High School Homeless Liaison will reach out to families of existing homeless students to coordinate services
- The East Nicolaus High School Superintendent and Homeless Liaison will reach out to the Sutter County and Sacramento County Homeless Coordinators to work together to establish and advertise services to

East Nicolaus High School students and families.

(2) A plan to provide access to in-person instruction or remote instruction pursuant to Sections 51747 and 51749.5, as soon as practicable, but no later than 10 instructional days following the emergency. The plan may include support to pupils and families to enroll in or be temporarily reassigned to another school district, county office of education, or charter school.

If our school site isn't available for in-person instruction, we will:

- Work with local schools or businesses to obtain usable classroom space
- As soon as possible (before 10 school days) we will notify parents of an alternate school location and date and time classes will resume
- Classes will resume at the alternative site no later than 10 school days following the emergency

\*Depending on the timeline needed to begin in-person instruction, students may start on remote learning following the procedures listed below.

When in-person instruction is not feasible and if internet is available, we will:

- Survey families to establish their current connectivity and internet needs
- Obtain internet hot spots and any necessary licenses
- Communicate technology distribution places and times
- Distribute hot spots and computers to families
- Link online classes and schoolwork on the school's website
- Teachers will move to online live instruction through Zoom or similar platform. Teachers will focus instruction and assessments on identified priority standards. Universal assessments and the Reading Difficulties Screener for K-2<sup>nd</sup> graders will be given as scheduled.
- Teachers will reach out to families with daily schedules and expectations, including services for daily ELD instruction

East Nicolaus High School maintains technology readiness by maintaining an inventory of devices (1:1) and familiarizing students with available digital resources should it be necessary to offer remote instruction.

When in-person instruction is not feasible and no internet is available:

- Teachers will prepare paper packets, and the district will use the communicate means listed above to announce packet distribution location, dates, and times

*\*Plans for remote instruction must align with [EC sections 51747 and 51749.5](#), governing [Independent Study instruction modalities](#) that a local educational (LEA) may adopt to serve their pupils.*

When needed, we will work with local schools to temporarily enroll our students.

### (3) Return to Site-based Learning

East Nicolaus High School will return to site-based learning when:

- Evacuation orders have been lifted
- Power and utilities are functioning
- The air quality is healthy
- We have access to safe and clean water
- The school has access to functioning restrooms
- The campus is free from debris and hazards
- We have the appropriate staffing levels
- We have an option for meal services

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
East Nicolaus Joint Union High School District	Neil Stinson- Superintendent	<a href="mailto:nstinson@eastnicolaus.k12.ca.us">nstinson@eastnicolaus.k12.ca.us</a> Phone: (530) 656-2255

## TRANSPORTATION SERVICE PLAN 2025/26

The district desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. Home-to-School (HTS) Transportation Reimbursement was implemented by Assembly Bill (AB) 181 (Chapter 52, Statutes of 2022) and amended by AB 185 (Chapter 571, Statutes of 2022) providing reimbursement funding for school districts.

As a condition of receiving apportionments under Section 41850.1, a local educational agency shall develop a plan

- Describing the transportation services it will offer to its pupils, and
- How it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income.

(a) The plan shall be adopted by the local educational agency’s governing board on or before April 1, 2023, and updated by April 1 each year thereafter. The plan shall include the following components:

(1) A description of the local educational agency’s transportation services that would be accessible to pupils with disabilities and homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.).

(2) A description of how unduplicated pupils, as defined in subdivision (b) of Section 42238.02, would be able to access available home-to-school transportation at no cost to the pupils.

(b)(1) The plan shall be developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders.

(2) The plan shall be presented and adopted by the governing board of the local educational agency in an open meeting with the opportunity for in-person and remote public comment.

(c) The plan may provide for the local educational agency to partner with a municipally owned transit system to provide service pursuant to this section to middle school and high school pupils.

(d) Nothing in a local educational agency’s plan shall preclude a local educational agency from providing no-cost transit passes to pupils.

(e) For purposes of this section, “local educational agency” means a school district or a county office of education.

### General Information

*A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.*

East Nicolaus Joint Union High School District is a rural, single school district encompassing approximately 150 square miles located in Nicolaus, California. East Nicolaus is located approximately twenty miles north of Sacramento and twenty miles south of Yuba City, east of Highways 99 and 70.

The East Nicolaus Joint Union High School District serves approximately 308 students in grades 9th -12th. Approximately 23.5% of our students are inter-district transfer students and 43.5% are district of choice students. A small percentage (3.1%) of students are English learners, (27.6%) qualify for free and reduced price meals, (31.1%) are socioeconomically disadvantaged, and (28%) count as unduplicated.

## Transportation Services:

- 1. Enter description of transportation services offered to pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. Plan may provide for the LEA to partner with a municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students.*
- 2. Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.*
- 3. Enter description of how unduplicated pupils would be able to access available home-to-school transportation at no-cost to the pupils.*

### Transportation Services Offered to Students

The district offers no-cost home-to-school transportation services to students living within the boundaries of the East Nicolaus Joint Union High School District and in some cases for students not located within our school boundaries when pick-up/drop-off can be done safely and in accordance with Board policy, California Education Code, and California Vehicle Code. If a pick-up/drop-off location is not safe or permitted by law, a central location will be offered.

#### 1. Prioritizing Services

The district currently provides no-cost transportation to all in-district students however if there is more demand than space available, the district will take the following into consideration when prioritizing bus riders:

- Pupils who are low income, homeless, foster youth, English learners, or are students with disabilities.

#### 2. Services for Special Populations

- Homeless children and youth
  - No-cost transportation services are provided in accordance with the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.) and Board Policy.
- Student with Disabilities
  - The district provides no-cost home-to-school transportation and additional transportation services as needed for students with disabilities as specified in their individualized education programs or Section 504 accommodation plan in accordance with Board Policy (Education Code 41850; 20 USC 1400-1482; 34 CFR 104.4).

#### 3. Services for Unduplicated Pupils

- Unduplicated Pupils
  - Students who are English learners, foster youth, or eligible for a free or reduced price meal have priority for transportation services at no cost to the pupils.

## Consultations:

*Enter description of the required plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders.*

### **Plan Development**

This plan was developed in consultation with staff (classified, certificated, administrative), parents, students, and other educational partners in February 2023 . There are no regional local transit authorities operating within the East Nicolaus Joint Union High School District. Best practices from the California Air Resources Board were considered in developing this plan. East Nicolaus High School Superintendent Neil Stinson attended a regional meeting that was put on by the Sutter County Superintendent of Schools Office that involved all the Sutter County Educational Agencies, Feather River Air Quality Management District (FRAQMD), and Yuba-Sutter Transit Authority.

### **Presentation and Adoption**

A draft of this plan will be presented to the School Site Council/Parent Advisory and will go before the Governing Board for consideration. The plan was originally approved at the March 13, 2023 Board meeting and was approved with annual revisions for the 2025-26 school year on February 9, 2026.

**Board Approval Date:** February 9, 2026

*The Transportation plan was developed in accordance with Education Code Sections 39800.1 and 41850.1.*

# East Nicolaus Joint Union High School District

## Mid-Year LCAP Update - February 2026

### Goal

Goal #	Description
1	Provide students with targeted, evidence-based practices, interventions, and supplemental services, supporting the core instructional program, raising levels of student achievement, and closing the achievement gaps with underperforming student groups.

### Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Mid-Year Update	Target for Year 3 Outcome
M1.1	Priority 1A Percentage of teachers - Appropriately assigned and fully credentialed: Misassignments: Vacancies:  Source: CalSASS	October 2023 (for 2022/23 school year)  Appropriately assigned and fully credentialed: 94.35% Misassignments: 5.65% Vacancies: 0%	October 2024 (for 2023/24 school year)  Appropriately assigned and fully credentialed: 96.5% Misassignments: 3.5% Vacancies: 0%	October 2025 (for 2024/25 school year)  Appropriately assigned and fully credentialed: 90% Misassignments: 10% Vacancies: 0.5%	October 2026 (for the 2025/26 school year)  Appropriately assigned and fully credentialed: 95% Misassignments: 5% Vacancies: 0%
M1.2	Priority 1B Percentage of students with access to standards-aligned instructional materials  Source: SARC	January 2024  100%	January 2025  100%	January 2026  100%	January 2027  100%
M1.3	Priority 2A Progress (1-5) in implementing policies or program to support staff in identifying areas where they can improve in delivering instruction aligned to standards and/or frameworks  Source: Local Indicator Tool - Priority 2	January 2024  4 ELA 4 ELD 4 Mathematics 4 NGSS 4 HSS	January 2025  3 ELA 3 ELD 3 Mathematics 4 NGSS 3 HSS	January 2026  4 ELA 4 ELD 4 Mathematics 3 NGSS 4 HSS	January 2027  ≥4 ELA ≥4 ELD ≥4 Mathematics ≥4 NGSS ≥4 HSS



Metric #	Metric	Baseline	Year 1 Outcome	Mid-Year Update	Target for Year 3 Outcome
M1.6	Priority 4A Percentage of students meeting and exceeding on CAASPP Summative Assessment  Source: CAASPP	2023 CAASPP  <u>ELA</u> 37.26% All 8.33% Hispanic 50.01% White 23.52% SED <u>Math</u> 17.65% All 16.67% Hispanic 21.21% White 11.12% SED <u>Science</u> 21.57% All 8.33% Hispanic 25% White 23.53% SED	2024 CAASPP  <u>ELA</u> 37.50% All 23.08% Hispanic 43.90% White 27.59% SED <u>Math</u> 11.11% All 0.00% Hispanic 17.08% White 6.90% SED <u>Science</u> 21.33% All 7.41% Hispanic 25.58% White 10.35% SED	2025 CAASPP  <u>ELA</u> 50% All 50% Hispanic 52% White 38.09% SED <u>Math</u> 7.14% All 4.17% Hispanic 10.00% White 4.76% SED <u>Science</u> 27.06% All 16.67% Hispanic 35.29% White 23.81% SED	2026 CAASPP  <u>ELA</u> 60% All 30% Hispanic 70% White 50% SED <u>Math</u> 30% All 30% Hispanic 35% White 22% SED <u>Science</u> 25% All 15% Hispanic 32% White 30% SED
M1.7	Priority 4E Percentage of English learners making progress toward English proficiency by increasing one level on the ELPAC  Source: Dashboard and/or ELPAC Results	2023 Dashboard  Fewer than 11 students so data is suppressed  2024 Summative ELPAC  18.18%	2024 Dashboard  Fewer than 11 students so data is suppressed  2025 Summative ELPAC  8.33%	2025 Dashboard  Fewer than 11 students so data is suppressed  2025 Summative ELPAC  We will not have this data until May 2026	2026 Dashboard  Fewer than 11 students so data is suppressed  2027 Summative ELPAC  20%
M1.8	Priority 4F English Learner Reclassification Rate  Source: Local Data	2023/24 School Year  3 students reclassified	2024/25 School Year  0 student reclassified	We will not have this data until May 2026	2026/27 School Year  ≥3 students reclassified
M1.9	Priority 7A Progress (1-5) implementing academic standards for all students  Source: Local Indicator Tool – Priority 2	January 2024  4 Health Education 4 Physical Education 4 VAPA 4 CTE 4 World Language	January 2025  3 Health Education 4 Physical Education 3 VAPA 5 CTE 3 World Language	January 2026  4 Health Education 4 Physical Education 4 VAPA 5 CTE 4 World Language	January 2027  ≥4 Health Education ≥4 Physical Education ≥4 VAPA ≥4 CTE ≥4 World Language

Metric #	Metric	Baseline	Year 1 Outcome	Mid-Year Update	Target for Year 3 Outcome
M1.10	<p>Priorities 7B/C Percentage of unduplicated students and students with exceptional needs who are missing credits who participate in the credit recovery program and earn the needed credits.</p> <p>Source: Attendance in programs</p>	<p>January 2024</p> <p>33.33% SED 0% EL 0% SWD</p>	<p>May 2025</p> <p>55% SED 20% EL 66.6% SWD</p>	<p>We will not have this data until May 2026</p>	<p>January 2027</p> <p>60% SED 60% EL 60% SWD</p>

## Actions

Action #	Title	Description	Mid-Year Update	Budgeted	Mid-Year
1.1	Professional Development	<ul style="list-style-type: none"> <li>We will look at student outcomes and the professional development needs of teachers to create a five year professional development plan</li> <li>The two administrators along with staff from Sutter County Superintendent of Schools (SCSOS) will work with staff to: <ul style="list-style-type: none"> <li>Continued work on Increasing Rigor</li> <li>Improve Student Success: continue work on developing benchmarks and using data to inform instruction and identify intervention needs</li> </ul> </li> <li>Staff chosen PD</li> <li>TCIP for new teachers</li> <li>Math PD <ul style="list-style-type: none"> <li>Attend County (Sutter/Sacramento) training on Framework</li> <li><del>Attend CPM conference</del></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>We are continuing to work through our WASC PD plan and are we are working with staff to get input on a continuing PD plan</li> <li>SCSOS staff meetings with staff: September to review work from last year and lay out plan for this year; October to review benchmark data and “now what”; Next meetings will be January and March with and next steps meeting in May. <ul style="list-style-type: none"> <li>Each department has developed benchmarks and students took benchmark assessments in October and December</li> <li>Staff are continuing to look at the rigor within their department and class to make sure it aligns with the goals for the school.</li> </ul> </li> <li>Admin went to framework training and brought back information to the math department because we do not have enough subs for the whole department to attend. We did not attend the CPM conference because we do not have a permanent math teacher.</li> <li>Providing TCIP for 3 new teachers</li> </ul>	\$11,000	\$5,397

Action #	Title	Description	Mid-Year Update	Budgeted	Mid-Year
1.2	Team Planning	<p>Grade level or content teams will:</p> <ul style="list-style-type: none"> <li>Continue work in developing pacing plans; course maps; and common assessments in all departments</li> <li>Complete and proctor benchmark assessments</li> <li>Evaluate data from benchmark assessments to identify gaps that need reteaching or adjust pacing and teaching to ensure mastery of essential standards</li> <li>Continue working to align learning objectives with essential standards</li> </ul>	<p>Grade level or content teams will:</p> <ul style="list-style-type: none"> <li>Continue work in developing common assessments in all departments</li> <li>Complete and proctor benchmark assessments</li> <li>Evaluate data from benchmark assessments to identify gaps that need reteaching or adjust pacing and teaching to ensure mastery of essential standards</li> <li>Identify next steps for the coming semester to close gaps and prepare students for next grade/class.</li> </ul>	\$0.00	\$0.00
1.3	Intervention	<ul style="list-style-type: none"> <li>Schedule students struggling in Math into smaller classes with fewer students so they can get more individual and/or small group instruction</li> <li>Include a required academic support class for students in grades 9-12 failing a class or needing extra help as identified by the Director of Student Guidance in the master schedule</li> <li>Math tutoring after school 3 days per week</li> </ul>	<ul style="list-style-type: none"> <li>We scheduled our students in such a way that students at similar skill levels are together so the teacher can pace the class appropriately and provide intervention as needed. We added a paraeducator in our math classes so students can be pulled for small group support.</li> <li>We have a required academic support class for students in grades 10-12 failing a class or needing extra help as identified by the Director of Student Guidance in the master schedule</li> <li>Math tutoring is offered after school 1 day per week</li> <li>Small groups are pulled during class time to reteach and offer in the moment intervention.</li> <li>Computer programs such as KHAN are used to reinforce material and provide extra assistance.</li> </ul>	\$33,100	\$20,582.16

1.4	Credit Recovery Program	<p>The Director of Student Guidance will identify students with F grades on their fall semester report card, for enrollment in APEX for credit recovery.</p> <ul style="list-style-type: none"> <li>• APEX program</li> <li>• Students have the opportunity to do APEX over the summer</li> </ul>	<p>The Director of Student Guidance identifies students with F grades on their fall semester report card, for enrollment in APEX for credit recovery.</p> <ul style="list-style-type: none"> <li>- Students have the option of taking the class in the spring or in the summer depending on the number of classes failed.</li> <li>- Students in grade 12 are required to take it immediately if it is a graduation requirement.</li> </ul>	\$10,500	\$7,650.00
1.5	Data: Assessments & Progress Monitoring	<ul style="list-style-type: none"> <li>• Evaluate student performance by conducting common student assessment (CSA) data analysis</li> </ul> <p>The Director of Student Guidance will continue to identify and monitor students who need intervention classes and specifically track the intervention needs and progress of all students with particular attention to unduplicated students, ELs and Foster Youth</p>	<p>Departments have identified benchmark tests and a schedule for when they are given (October, December, March). The October meetings with SCSOS staff focused on this data and next steps.</p> <p>The Director of Student Guidance identifies and monitors students who need intervention classes and specifically track the intervention needs and progress for our at risk students. Students are given extra time as well as pulled in small groups during class, at lunch, or even after school. Students also meet with the Director of Student Guidance to monitor progress and next steps.</p>	\$47,352	\$72,306

## Goal

Goal #	Description
2	Provide a rigorous and comprehensive program to ensure ALL students are college and career ready as they transition to graduation and beyond.

## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Mid-Year Update	Target for Year 3 Outcome
M2.1	Priorities 3B/C Percentage of parents who are involved in their student's 4-year college & career plan.	February 2024 80% All 80% SED	February 2025 95% All 98% SED	February 2026 100% All 100% SED	February 2027 100% All 100% SED

	Source: Attendance at Meetings	100% EL 100% SWD	100% EL 100% SWD	100% EL 100% SWD	100% EL 100% SWD
M2.2	Priority 4B Percentage of graduates meeting UC and CSU A-G requirements.  Source: Dashboard Additional Reports	2023 Dashboard 38.7% All 47.4% Hispanic 36.9% White 22.5% SED 28.6% SWD	2024 Dashboard 47.4% All 27.8% Hispanic 51.0% White 29.0% SED No Data SWD	2025 Dashboard 37% All 25.9% Hispanic 42.5% White 30% SED No Data SWD	2026 Dashboard 40% All 50% Hispanic 40% White 25% SED 30% SWD
M2.3	Priority 4C Percentage of students with successful completion of CTE program of study.  Source: Dashboard Additional Reports	2023 Dashboard 41.9% All 26.3% Hispanic 47.7% White 32.5% SED 21.4% SWD	2024 Dashboard 40.8% All 22.2% Hispanic 51.0% White 19.4% SED No Data SWD	2025 Dashboard 41.1% All 29.6% Hispanic 47.5% White 40% SED No Data SWD	2026 Dashboard 45% All 30% Hispanic 50% White 35% SED 25% SWD
M2.4	Priority 4D Percentage of graduating cohort who have successfully completed A-G coursework AND a CTE Pathway  Source: Dashboard Additional Reports	2023 Dashboard 11.8% All 10.5% Hispanic 12.3% White 7.5% SED 7.1% SWD	2024 Dashboard 21.1% All 11.1% Hispanic 27.5% White 3.2% SED No Data SWD	2025 Dashboard 17.8% All 3.7% Hispanic 27.5% White 15 % SED No Data SWD	2026 Dashboard 15% All 15% Hispanic 15% White 10% SED 10% SWD
M2.5	Priority 4G Percentage of pupils who have passed an advanced placement test with a score of 3 or higher  Source: SIS	May 2024  We do not offer AP exams at this time.	May 2025  We do not offer AP exams at this time.	We do not offer AP exams at this time.	May 2027  We do not offer AP exams at this time.

Metric #	Metric	Baseline	Year 1 Outcome	Mid-Year Update	Target for Year 3 Outcome
M2.6	Priority 4H Percentage of pupils who demonstrate college preparedness as assessed in the Early Assessment Program (EAP)	2023 CAASPP <u>ELA</u> 37.26% All 8.33% Hispanic 50.01% White 23.52% SED <u>Math</u> 17.65% All 16.67% Hispanic 21.21% White 11.12% SED <u>Science</u>	2024 CAASPP <u>ELA</u> 37.50% All 23.08% Hispanic 43.90% White 27.59% SED <u>Math</u> 11.11% All 0% Hispanic 17.08% White 6.90% SED <u>Science</u>	2025 CAASPP <u>ELA</u> 50% All 50% Hispanic 52% White 38.09% SED <u>Math</u> 7.14% All 4.17% Hispanic 10.00% White 4.76% SED <u>Science</u>	2026 CAASPP <u>ELA</u> 60% All 30% Hispanic 70% White 50% SED <u>Math</u> 30% All 30% Hispanic 35% White 22% SED <u>Science</u>

	Source: CAASPP	21.57% All 8.33% Hispanic 25.00% White 23.53% SED	21.33% All 7.41% Hispanic 25.58% White 10.35% SED	27.06% All 16.67% Hispanic 35.29% White 23.81% SED	25% All 15% Hispanic 32% White 30% SED
M2.7	Priority 5D High School Dropout Rate Source: CALPADS	Fall 1 Reporting 2023 4.35%	Fall 1 Reporting 2024 2.7%	Fall 1 Reporting 2025 0%	Fall 1 Reporting 2026 ≤4%
M2.8	Priority 5E High School Graduation Rate Source: Dashboard	2023 Dashboard 95.7% All 100% Hispanic 93.8% White 90.0% SED 92.9% SWD	2024 Dashboard 94.7% All 94.4% Hispanic 94.1% White 93.5% SED No Data SWD	2025 Dashboard 94.5% All 92.6% Hispanic 95.0% White 90.0% SED No Data SWD	2026 Dashboard ≥97% All 100% Hispanic ≥96% White ≥95% SED ≥96% SWD
M2.9	Priority 8 College/Career Indicator Source: Dashboard	2023 Dashboard 43% All 47.4% Hispanic 43.1% White 25% SED 21.4% SWD	2024 Dashboard 34.2% All 16.7% Hispanic 43.1% White 12.9% SED No Data SWD	2025 Dashboard 34.2% All 18.5% Hispanic 42.5% White 30.0% SED No Data SWD	2026 Dashboard ≥60% All ≥60% Hispanic ≥60% White ≥40% SED ≥40% SWD

## Actions

Action #	Title	Description	Mid-Year Update	Budgeted	Mid-Year
2.1	CTE	We will continue to offer and maintain a broad course of study through different pathways. We will ensure we are continuing to grow and develop our CTE pathways to ensure that we are providing high quality industry education and develop a system to track students within a CTE Pathway to make sure students who start a Pathway complete the Pathway.	Students may participate in the five career technical educational pathways offered at East Nicolaus. These CTE pathways are: 1) Agriculture Mechanics, 2) Agriscience, 3) Foodservice and Hospitality.4) Ornamental Horticulture 5) Business Management.	\$359,000	\$205,868
2.2	College Preparedness	The Director of Student Guidance will work with students to increase participation in: <ul style="list-style-type: none"> <li>Dual Enrollment</li> <li>Seal of Biliteracy</li> <li>11<sup>th</sup> grade SBAC</li> <li>CTE Pathways</li> </ul> The Director of Student Guidance will conduct student education and parent workshops on: <ul style="list-style-type: none"> <li>UC/CSU A-G requirements</li> <li>College admissions and financial aid</li> </ul>	<ul style="list-style-type: none"> <li>We continue to work with Yuba College to expand our Dual Enrollment program. We are seeing an increase in Dual Enrollment.</li> <li>We offer the Seal of Biliteracy for Spanish only at this time.</li> <li>Our 11<sup>th</sup> grade SBAC participation remains well over 95% in both ELA and Math.</li> <li>Participation and completion of CTE Pathways continues to increase. The CTE teachers are actively making sure they are</li> </ul>	\$47,352	\$27,423

		<ul style="list-style-type: none"> <li>Refine our system of tracking student progress toward fulfilling UC/CSU A-G requirements</li> </ul>	recruiting and having students complete the pathways if they start the pathway. <ul style="list-style-type: none"> <li>The Director of Student Guidance conducts student education and parent workshops on UC/CSU A-G requirements and college admissions and financial aid.</li> <li>The Director of Student Guidance meets with each student to come up with a four-year plan that is reviewed each year.</li> </ul>		
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**Goal**

Goal #	Description
3	Provide continuous methods of communication and engagement that sustains ongoing connection with and involvement of the students, parents, staff, and the community with a clear focus in improving student achievement.

**Measuring and Reporting Results**

Metric #	Metric	Baseline	Year 1 Outcome	Mid-Year Update	Target for Year 3 Outcome
M3.1	Priority 1C Facilities Inspection Tool Rating Source: Facilities Inspection Tool (FIT)	September 2023 Exemplary	September 2024 Exemplary	September 2025 Exemplary	September 2026 Exemplary
M3.2	Priority 3A This school seeks the input of parents before making important decisions. Source: Parent Survey	December 2023 56.1%	January 2025 33.33%	January 2026 41.5%	December 2026 75%
M3.3	Priority 5A Attendance Rate Source: P2 Attendance Report	April 2024 93.1%	April 2025 93.7%	We will not have this data until April 2026	April 2027 ≥95%
M3.4	Priority 5B Chronic Absenteeism Rate Source: SIS	April 2024 19.1% All 15.4% EL 18.4% SED 34.8% SWD	April 2025 13.7% All 10% EL 25% SED 22.2% SWD	We will not have this data until April 2026	April 2027 ≤16% All ≤12% EL ≤16% SED ≤28% SWD
M3.5	Priority 6A	2023 Dashboard	2024 Dashboard	2025 Dashboard	2026 Dashboard

Mid-Year 2025/26 LCAP Update

≤2.5% All  
≤2.5% White

Pupil Suspension Rate	2.8% All 2.8% White 3.4% Hispanic 3.0% SED 6.3% EL 2.8% SWD	4.4% All 3.2% White 7.3% Hispanic 2.8% SED 0% EL 3.3% SWD	6.3% All 7.2% White 4.0% Hispanic 8.2% SED 9.1% EL 12.1% SWD	
Source: Dashboard				

Metric #	Metric	Baseline	Year 1 Outcome	Mid-Year Update	Target for Year 3 Outcome
M3.6	Priority 6B Pupil Expulsion Rates  Source: SIS	May 2024  0%	May 2025  0%	We will not have this data until May 2026	May 2027  0%
M3.7	Priority 6C Percent of parents, students, and staff who feel the school is safe and who feel a sense of connectedness to the school.  Source: Local Surveys	January 2024  <u>Safety</u> 74% Students 86% Parents 95% Staff  <u>Connectedness</u> 62% Students 73.7% Parents 100% Staff	January 2025  <u>Safety</u> 53% Students 85.7% Parents 100% Staff  <u>Connectedness</u> 30% Students 61.9% Parents 50% Staff	January 2026  <u>Safety</u> 63.1% Students 85.3% Parents 91.7% Staff  <u>Connectedness</u> 39.7% Students 85.4% Parents 75% Staff	January 2027  <u>Safety</u> 80% Students 90% Parents 98% Staff  <u>Connectedness</u> 75% Students 75% Parents 100% Staff

## Actions

Action #	Title	Description	Mid-Year Update	Budgeted	Mid-Year
3.1	Behavior	<ul style="list-style-type: none"> <li>Restorative Justice <ul style="list-style-type: none"> <li>Administration trainings on the development and implementation of a Restorative Justice Panel</li> <li>Why Vape? Program</li> <li>Behavior Incentives <ul style="list-style-type: none"> <li>Prizes from spirit pack</li> </ul> </li> </ul> </li> <li>Monthly Character Traits letter <ul style="list-style-type: none"> <li>Students who exhibit that trait are entered into a drawing that month for prizes.</li> </ul> </li> <li>Maintain a Student Store for students caught doing something good or caught behaving.</li> <li>Continue work on refining the Universal</li> </ul>	<ul style="list-style-type: none"> <li>We are using the Why Vape? Program as both a precautionary measure as well as the consequence for the first offense.</li> <li>We are giving prizes from the spirit pack as behavior incentives.</li> <li>Each month students who exhibit the monthly character trait are entered into a drawing for a prize.</li> <li>We are using a PBIS model.</li> <li>The Student Store is an incentive for students to follow school rules and be good citizens</li> <li>Rules and procedures are reviewed at least four times a year to maintain consistency.</li> <li>Discipline matrix as well as handbook are</li> </ul>	\$19,642	\$0.00

		Behavior Matrix and Progressive Discipline process. Throughout the year, work with staff on consistent behavior expectations.	reviewed and updated as needed.		
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3.2	Attendance	<ul style="list-style-type: none"> <li>• Principal will oversee attendance and refine our attendance policy; analyze attendance trends and develop programs to improve attendance; and lead our School Attendance Review Team (SART).</li> <li>• Attendance Clerk to monitor attendance, send attendance letters as needed, and coordinate our SART process and meetings.</li> <li>• Attendance Incentives: Students will be entered into a drawing for prizes, spin the wheel for prizes, prize for students with perfect attendance.</li> <li>• School Messenger to automatically notify parents if a student is tardy or absent (Aeries and Catapult).</li> <li>• Continuous Improvement with SCSOS staff (quarterly meetings)</li> </ul>	<ul style="list-style-type: none"> <li>• Our school's School Attendance Review Team meets weekly to review attendance data, identify which students need attendance letters or parent meeting; and plan next steps.-</li> <li>• Each month students are entered into a drawing for prizes. We draw 10% of the names entered each month.</li> <li>• School Messenger to automatically notify parents if a student is tardy or absent (Aeries and Catapult).</li> <li>• SCSOS meetings have not happened this year due to personnel changes at the county. Hopefully we will begin the Continuous Improvement process with them again next year.</li> </ul>	\$138,350	\$33,393
3.3	Parent Engagement	<ul style="list-style-type: none"> <li>• Coffee with the Admin: Quarterly morning meetings with the administration with the goal of making connections with parents.</li> <li>• We will try out various forms of advertising and encouragement to increase parent participation in groups and decision making committees on campus.</li> <li>• Grade level parent meetings: 9<sup>th</sup> grade beginning of school orientation; 10<sup>th</sup> grade discusses classes and events; 11<sup>th</sup> grade Junior Parent Night to review graduation requirements; 12<sup>th</sup> grade college information.</li> </ul>	<ul style="list-style-type: none"> <li>• We are trying out various forms of advertising and encouragement to increase parent participation in groups and decision making committees on campus. We have consistently posted on social media sites as well as used email and Remind to get information into the hands of our parents.</li> <li>• Grade level parent meetings: 9<sup>th</sup> grade beginning of school orientation; 10<sup>th</sup> grade discusses classes and events; 11<sup>th</sup> grade Junior Parent Night to review graduation requirements; 12<sup>th</sup> grade college information.</li> <li>• Parent meetings are available at the request of the parent at any time to discuss needs of the students.</li> </ul>	\$0.00	\$0.00

## CSBA UPDATE CHECKLIST – January 2026

District Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

POLICY	TITLE	OPTIONS/BLANKS	ADOPTION DATE	MANDATED
BP 0450	Comprehensive Safety Plan	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>		
AR 0450	Comprehensive Safety Plan			
BP 1340	Access to District Records			
AR 1340	Access to District Records			
BP 1445	Response To Immigration Enforcement	<b>NEW POLICY</b>		<b>M</b>
AR 1445	Response To Immigration Enforcement	<b>NEW REGULATION</b>		<b>M</b>
BP 5125	Student Records			<b>M and C</b>
AR 5125	Student Records			<b>M</b>
BP 5125.1	Release of Directory Information			<b>M</b>
AR 5125.1	Release of Directory Information			<b>M and C</b>
E(1) 5125.1	Release of Directory Information	<b>Fill in Blanks</b> _____ _____		
BP 5145.13	Response to Immigration Enforcement	<b>Delete BP</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
AR 5145.13	Response to Immigration Enforcement	<b>Delete AR</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		

**CSBA POLICY GUIDE SHEET**  
**January 2026**

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes and minor revisions have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

**Board Policy 0450 - Comprehensive Safety Plan**

Policy updated in conjunction with the accompanying administrative regulation.

**Administrative Regulation 0450 - Comprehensive Safety Plan**

Regulation updated to reflect **NEW LAW (SB 848, 2025)** which (1) expands the list of persons who may cooperate in the review of the comprehensive school safety plan (CSSP) to include the district's public entity risk pool joint powers authority or insurance provider, (2) adds child neglect to the reporting procedures required to be included in the CSSP, (3) requires, when the CSSP is next reviewed and updated, or by no later than July 1, 2026, that the CSSP includes procedures specifically designed to address the supervision and protection of children from child abuse or neglect or sex offenses, (4) adds a sex offense that has occurred on campus to acts that the principal is authorized to notify parents/guardians and employees of, and (5) expands the definition of "violent crime." Additionally, regulation updated to reflect **NEW LAW (SB 98, 2025)**, which requires, when a CSPP is next reviewed and updated, but no later than March 1, 2026, to include procedures specifically designed to notify parents/guardians and district staff when the school confirms the presence of immigration enforcement on a school site. In addition, regulation updated to reflect **NEW LAW (AB 962, 2025)** which authorizes districts to prohibit a student from possessing or using a smartphone in the case of an emergency or in response to a perceived threat of danger, if the prohibition is explicitly addressed in the district's CSSP.

**Board Policy 1340 - Access to District Records**

Policy reviewed in conjunction with the accompanying administrative regulation.

**Administrative Regulation 1340 - Access to District Records**

Regulation updated to reflect **NEW LAW (AB 1004, 2025)** which provides that any record that contains financial information provided by an Indian tribe to a public agency as a condition of or requirement for receiving financial assistance is confidential, not considered to be a public record, and not be open to public inspection. Additionally, regulation updated to provide that an individual's immigration status may only be disclosed in accordance with Board Policy/Administrative Regulation 1445 - Response to Immigration Enforcement. In addition, regulation updated to reflect **NEW LAW (AB 370, 2025)** which includes, in the definition of "unusual circumstances" whereby the Superintendent or designee may extend the 10-day limit to initially respond to a request for public records, (1) the inability to access electronic servers or systems due to a cyberattack, but only until the district regains its ability to search for and obtain electronic records, and (2) the need to search for, collect, and examine records when a state of emergency, in addition to currently affecting the district's ability to timely respond, directly affects this ability.

**NEW - Board Policy 1445 - Response to Immigration Enforcement**

New policy includes a significant amount of material that was formerly in Board Policy/Administrative Regulation 5145.13 - Response to Immigration Enforcement, and addresses a district's response to immigration enforcement including **NEW LAW (AB 495, 2025)** which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes." Additionally, new policy includes list of actions that district staff are prohibited from undertaking, unless an exception applies, related to (1) citizenship or immigration status of a student or the student's family members, (2) education records of or any information about a student or a student's family or household, (3) personnel records, personal information, or any other confidential information of an employee, and (4) permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus or other transportation provided by the district, a nonpublic

area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. In addition, new policy reiterates the prohibition against obstructing, interfering with, or otherwise impeding an officer or employee of an agency conducting immigration enforcement who nonetheless enters district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. New policy also includes that (1) the Superintendent or designee is required to report to the Governing Board any requests by an officer or employee of an agency conducting certain immigration enforcement actions, (2) students may not be denied equal rights and opportunities, or be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status, (3) resources and data collected by the district are prohibited from being used to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination, and (4) the Superintendent or designee is required to provide parents/guardians with specified information and notifications related to immigration status or religious beliefs and their rights related to immigration enforcement. Additionally, new policy provides that complaints alleging discrimination, harassment, intimidation, and bullying based on actual or perceived immigration status be filed in accordance with Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures and that the Superintendent or designee provide to the California Department of Education copies of this policy, any associated administrative regulation, and any other Board policies and administrative regulations required by Education Code 234.7.

#### **NEW - Administrative Regulation 1445 - Response to Immigration Enforcement**

New regulation includes a significant amount of material that was formerly in Board Policy/Administrative Regulation 5145.13 - Response to Immigration Enforcement, and addresses a district's response to immigration enforcement including **NEW LAW (AB 495, 2025)** which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes." Additionally, new regulation provides direction on responding to (1) requests by an officer or employee of an agency conducting immigration enforcement for information about a student, a student's family or household, or a district employee, (2) requests by an officer or employee of an agency conducting immigration enforcement for access to a student or permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring, (3) immigration enforcement when any officer or employee of an agency conducting immigration enforcement is actually or imminently present on district property, and (4) instances when a student's parent/guardian has been detained by an agency conducting immigration enforcement or deported.

#### **Board Policy 5125 - Student Records**

Policy updated to provide that an individual's immigration status may only be disclosed in accordance with Board Policy/Administrative Regulation 1445 - Response to Immigration Enforcement, with applicable material from this policy moved to/already contained within Board Policy/Administrative Regulation 1445.

#### **Administrative Regulation 5125 - Student Records**

Regulation updated to define "district officials and employees," and, for accuracy, to use this term, rather than "school officials and employees." Additionally, regulation updated to reference **NEW LAW (AB 495, 2025)** which (1) requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes," and (2) changes the definition of "relative", for purposes of a Caregiver's Authorization Affidavit, to include any adult who is related to the child by blood, adoption, or affinity within the fifth degree of kinship, including all stepparents, stepsiblings, and all relatives whose status is preceded by the words "great," "great-great," or "grand." In addition, regulation updated to (1) add that a request for student records by an officer or employee of an agency conducting immigration enforcement be denied except in accordance with Board

Policy/Administrative Regulation 1445 - Response to Immigration Enforcement, and (2) clarify that the annual parent/guardian notification includes a statement that a student's citizenship status, immigration status, place of birth, or any other information indicating national origin will only be released in accordance with Board Policy/Administrative Regulation 1445 - Response to Immigration Enforcement.

**Board Policy 5125.1 - Release of Directory Information**

Policy reviewed due to **NEW LAW (AB 495, 2025)** which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes."

**Administrative Regulation 5125.1 - Release of Directory Information**

Regulation reviewed due to **NEW LAW (AB 495, 2025)** which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes." Additionally, regulation updated to reflect **NEW LAW (AB 677, 2025)** which provides an exception to the consent requirement for release of directory information for a student experiencing homelessness by authorizing disclosure to facilitate an eye examination by a nonprofit eye examination provider or a free oral health assessment hosted by a school, unless consent is not given to the physical examination.

**Exhibit(1) 5125.1 - Release of Directory Information**

Exhibit updated due to **NEW LAW (AB 495, 2025)** which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes."

**DELETE - Board Policy 5145.13 - Response to Immigration Enforcement**

Policy deleted, as being too narrowly focused on students given **NEW LAW (AB 495, 2025)** which expands requirement to develop policies in response to immigration enforce to encompass protections for staff, with significant amount of material added to new Board Policy 1445 - Response to Immigration Enforcement.

**DELETE - Administrative Regulation 5145.13 - Response to Immigration Enforcement**

Regulation deleted, as being too narrowly focused on students given **NEW LAW (AB 495, 2025)** which expands requirement to develop policies in response to immigration enforce to encompass protections for staff, with significant amount of material added to new Administrative Regulation 1445 - Response to Immigration Enforcement.

# East Nicolaus High School

## Active Students by Grade

2025-2026

2/5/2026

### Regular Program

Grade	Female	Male	Other Gender	Total
9	36	47	1	84
10	26	46	0	72
11	32	40	0	72
12	39	39	0	78
<hr/>				
Grand Total:	133	172	1	306

**Breakdown of Inter-District and District of Choice students:**

Inter-District (46) .....	15.0%
District of Choice/DOC (160) .....	52.3%
<hr/>	
TOTAL (206) .....	67.3%

Checks Dated 01/01/2026 through 01/31/2026

Board Meeting Date MONDAY, FEBRUARY 9, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00646689	01/08/2026	AMAZON CAPITAL SERVICES INC	01-4300	ADMIN/WAND METAL DETECTOR	203.76	
				AG MECH/STEEL SAW BLADE	32.87	
				AG PLANTER BOXES	1,029.98	
				BLANKETS/SPEAKERS	1,152.20	
				BOARD NAME PLATES	34.12	
				CULINARY/LAUNDRY PODS	180.42	
				M&O/ MOWER DECK BELT	95.45	
				M&O/10-PK BULBS	91.15	
				M&O/BROOM	11.65	
				TRANSP/GLOVES	27.00	
				WOOD SHOP/SQ HOLE DRILL BITS	49.32	
				WOOD SHOP/DIGITAL ANGLE	20.37	2,928.29
				PROTRACTOR		
00646690	01/08/2026	CESAR CARILLO RUVALCABA	01-5800	NOV - GROUNDS KEEPER		3,995.00
00646691	01/08/2026	DENNIS GUYNES HEAVY EQUIP	01-5600	45-DAY BUS INSPECTION/#1	225.00	
				45-DAY BUS INSPECTION/#2	225.00	
				45-DAY BUS INSPECTION/#3	225.00	675.00
00646692	01/08/2026	DIGITAL TECHNOLOGY SOLUTIONS	01-5800	LABOR/POWER OUTAGE		1,593.75
00646693	01/08/2026	ENTERPRISE FM TRUST	01-7438	2 VANS/1TRUCK LEASE	40.46	
				CHRYSLER SPED VAN LEASE	125.60	
			01-7439	2 VANS/1TRUCK LEASE	500.58	
				CHRYSLER SPED VAN LEASE	914.95	1,581.59
00646694	01/08/2026	J & J HEATING AND AIR CONDITIONING INC.	01-5600	ARIAS LAB/HEAT REPAIR		95.00
00646695	01/08/2026	LOZANO SMITH LLP	01-5805	#00015/SS REIMB LIT	3,400.15	
				#000202/MAND LABOR COST	4,383.01	
				#000604/GEN LAB & EMP	3,257.88	
				#000611/GEN BRD GOV	234.00	
				#000612/GEN PUB RECORDS ACT	512.00	11,787.04
00646696	01/08/2026	NORTHERN SECTION CIF	01-5800	(2) WRESTLING ASSMTS	20.00	
				REG SEASON VB OFFICIALS MLG	529.68	549.68
00646697	01/08/2026	SUTTER BUTTES COMMUNICATIONS INC.	01-5800	JAN-MAR 2026/RADIOS		46.50
00646698	01/08/2026	SUTTER COUNTY SHERIFF	01-5800	FINGERPRINTS/LAUPPE		25.00
00646699	01/08/2026	SYSCO-SACRAMENTO INC.	01-4300	3 CRATES MILK/NUTRITION	72.78	
				CULINARY SUPPLIES	139.88	
				FOOD/NUTRITION	1,099.61	1,312.27
00646700	01/08/2026	UNIVERSAL ATHLETICS LLC	01-4300	GIRLS BASKETBALLS		301.21
00646701	01/08/2026	UYENO, MARTY H	01-4300	MANDARINS/NUTRITION		600.00
00646702	01/08/2026	AMAZON CAPITAL SERVICES INC	01-4300	ADMIN / GIFT BAGS	10.71	

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Checks Dated 01/01/2026 through 01/31/2026

Board Meeting Date MONDAY, FEBRUARY 9, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00646702	01/08/2026	AMAZON CAPITAL SERVICES INC	01-4300	ADMIN / GIFT BAGS RET'D FOREIGN LANG/SUPPLIES	10.71-	85.39
00646703	01/08/2026	AT&T	01-5900	PHONES		159.63
00646704	01/08/2026	AT&T	01-5900	BAN 9391027105	60.65	
				BAN 9391027106	292.85	353.50
00646705	01/08/2026	CALIBER NETWORKS CORP	01-5800	TECH/MO MAINT CONT		1,500.00
00646706	01/08/2026	CESAR CARILLO RUVALCABA	01-5800	DECEMBER GROUNDSKEEPER		3,821.85
00646707	01/08/2026	CORPORATE PAYMENT SYSTEMS	01-5600	COIN OP/WASH:& VAC VEHICLES	6.67	
			01-5800	COIN OP/WASH & VAC VEHICLES	13.33	20.00
00646708	01/08/2026	COUPE, DEBRA	01-5200	REIMB MILEAGE JUL-DEC		474.74
00646709	01/08/2026	DENNIS GUYNES HEAVY EQUIP	01-5600	BUS 1 & 2 REPAIRS		1,041.37
00646710	01/08/2026	DIGITAL TECHNOLOGY SOLUTIONS	01-5800	MO MANAGED SVCS		437.00
00646711	01/08/2026	GAYNOR TELESYSTEMS INC.	01-5800	TURN OFF BELLS/MB		75.00
00646712	01/08/2026	GOLDEN BEAR ALARM SERVICES	01-5800	MO ALARM MONITORING		42.00
00646713	01/08/2026	INTERMEDIA.NET INC.	01-5900	PHONES 12/2/25-1/1/26		912.12
00646714	01/08/2026	LAKEVIEW ENERGY SERVICES	01-4303	UNLD / DYED DSL		1,947.76
00646715	01/08/2026	MARK MCMURRY	01-5800	DEC WATER OPERATOR SVC		250.00
00646716	01/08/2026	MGM TRANSPORTATION INC	01-5800	VB PLAYOFFS / CHARTER BUS		3,250.00
00646717	01/08/2026	PRIMO BRANDS BLUE TRITON BRANDS INC	01-5800	WATER/DISPENSERS		102.13
00646718	01/08/2026	PROFESSIONAL KITCHEN SVCS, INC	01-4700	DW SOAP/LIME-OFF		641.43
00646719	01/08/2026	PURCHASE POWER	01-5900	POSTAGE		507.00
00646720	01/08/2026	RIDEOUT MEDICAL ASSOC INC	01-5800	4TH QTR DRIVER		15.00
00646721	01/08/2026	STINEMAN'S FARM SUPPLY	01-4300	BLANK OUTLET PLATE	3.85	
				WIRE CONN, DRIVER BIT, WALL PLATE	15.53	19.38
00646722	01/08/2026	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS	01-5903	3RD QTR DATA PROC FEES		1,489.59
00646723	01/08/2026	SUTTER LAB INC	01-5800	ANNUAL COMPLIANCE ENROLL FEE		175.00
00646724	01/08/2026	SYSCO-SACRAMENTO INC.	01-4300	NUTRITION SVCS	1,432.51	
			01-4700	A LA CARTE ITEMS	626.61	2,059.12
00646725	01/08/2026	TRI-COUNTY SCHOOLS INS. GROUP	01-9516	WORKERS COMP		3,722.34
00646726	01/08/2026	VERIZON WIRELESS	01-4300	CELL PHONE/IPADS	55.72	
			01-5800	BIZ CLASS IPADS	160.00	
			01-5900	CELL PHONE/IPADS	362.18	577.90
00646727	01/08/2026	WAXIE'S ENTERPRISES INC	01-4300	HAND CLEANSER	174.86	
				JANITORIAL SUPPLY	84.71	259.57
00647152	01/13/2026	CORPORATE PAYMENT SYSTEMS	01-4300	12/15/25 BOARD MTG MEAL	211.35	
				GRAMMARLY 3-MO SUB	60.00	
			01-5600	DEP ON GRAD STAGE	601.00	872.35

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Checks Dated 01/01/2026 through 01/31/2026

Board Meeting Date MONDAY, FEBRUARY 9, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00647153	01/13/2026	CORPORATE PAYMENT SYSTEMS	01-4300	GRANGE/GOR TAPE, BOLTS	10.00	
				HOME DEPOT/VINEGAR	47.13	
				HOME DEPOT/VINEGAR, PAINT	100.12	
				HOME DEPOT/WATER HEATER STAFF RM	553.17	
				POLY-TEX/BUNGEE STRAPS	66.45	
				WALMART/SALT-WEED	10.12	
			01-5200	M&O STAFF LUNCH	447.72	1,234.71
00647154	01/13/2026	CORPORATE PAYMENT SYSTEMS	01-4300	KOBE / DEC BOARD MTG		
				OCTO/FABRIC LIGHT SCREEN	36.99	
			01-5200	PRIMETIME/MTG W/LAWYERS	146.89	
				STATE CONF/ROOMS	2,579.88	2,763.76
00647331	01/15/2026	BUILD WITH THOMPSON	01-5600	BOYS URINAL PLUGGED		450.00
00647332	01/15/2026	CARTY WEB STRATEGIES INC HOME CAMPUS	01-5300	HOME CAMPUS SUBSC/JAN-JUN		539.58
00647333	01/15/2026	CENIOM INC	01-5800	AVG CLOUD CARE LIC (70)		1,201.20
00647334	01/15/2026	DIVERSE NETWORK ASSOCIATES INC	01-5800	CMS HOSTING SERVICE FEE		1,724.00
00647335	01/15/2026	J & J HEATING AND AIR CONDITIONING INC.	01-5600	RM 201/NO HEAT/GAS VALVE		665.55
00647336	01/15/2026	MARYSVILLE JUSD	01-4300	OFC PASSES/DETENTION SLIPS		254.39
00647337	01/15/2026	PACIFIC GAS & ELECTRIC	01-5500	#1297212437-9	59.89	
				#1338879101-7	2,258.81	
				#1380545765-5	307.36	
				#1422212429-0	8,353.36	10,979.42
00647338	01/15/2026	RECOLOGY YUBA-SUTTER	01-5500	JAN GARBAGE SVC		63.48
00647339	01/15/2026	SYSCO-SACRAMENTO INC.	01-4300	NUTRITION SVCS	1,318.88	
			01-4700	A LA CARTE ITEMS	235.11	1,553.99
00647340	01/15/2026	TOLLENAAR, TAYLOR	01-5200	MEALS/TRANS-BARKER	235.95	
				MEALS/TRANS-MOOS	235.95	
				MEALS/TRANS-TOLLENAAR	235.95	707.85
00647341	01/15/2026	TRI-COUNTY SCHOOLS INS. GROUP	01-9514	JANUARY HEALTH INS		35,946.00
00647342	01/15/2026	US BANK EQUIPMENT FINANCE	01-5601	COPIER LEASES		1,965.97
00647343	01/15/2026	VITAL RECORDS CONTROL	01-5800	MO SHREDDING		131.43
00647344	01/15/2026	WAXIE'S ENTERPRISES INC	01-4300	HAND CLEANSER		524.59
00647916	01/27/2026	BROWNS ELEMENTARY SCHOOL	01-5800	BUS DRIVER/TRANS SPLIT		6,734.75
00647917	01/27/2026	BUILD WITH THOMPSON	01-6200	GARDEN BOX IRRIGATION		12,882.43
00647918	01/27/2026	CONVERGINT TECHNOLOGIES LLC	01-5800	VAPE DETECTORS		2,283.00
00647919	01/27/2026	ENHS GENERAL	01-5300	REIMB NUTRITION BANK FEES		50.00
00647920	01/27/2026	ENTERPRISE FM TRUST	01-7438	2 VANS/1 TRUCK	39.74	
				SPED/CHRYSLER PACIFICA	126.68	

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Checks Dated 01/01/2026 through 01/31/2026

Board Meeting Date MONDAY, FEBRUARY 9, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00647920	01/27/2026	ENTERPRISE FM TRUST	01-7439	2 VANS/1 TRUCK	491.72	
				SPED/CHRYSLER PACIFICA	922.87	1,581.01
00647921	01/27/2026	GAYNOR TELESYSTEMS INC.	01-5800	NEC CLOUD SYSTEM SUPPORT		1,814.43
00647922	01/27/2026	GERLINGER STEEL & SUPPLY CO	01-4300	(5) 2X2X090 SQ TUBE	338.02	
				STEEL SUPPLY ORDER	865.51	1,203.53
00647923	01/27/2026	KINCANON ENTERPRISES INC	01-5800	BLEACHER INSPECT, REPAIRS		2,729.00
00647924	01/27/2026	LOZANO SMITH LLP	01-5805	#001/GEN LEGAL MATTERS	4,838.00	
				#004/DEV FEES	451.00	
				#013/SUTTER POINTE	943.00	
				#015/SO SUTTER REIMB	2,959.10	
				#016/ENTA v ENJUHSD	246.00	
				#202/MAND COST-LABOR ISSUES	8,241.00	
				#604/GEN LABOR-EMPLOY	1,653.00	
				#607/GEN STUDENT	2,378.00	
				#611/GEN BOARD GOV	5,327.00	
				#612/GEN PUB REC ACT	636.00	27,672.10
00647925	01/27/2026	REESE EXCAVATING	01-6200	GARDEN BX/HAUL, SPREAD, COMPACT		7,820.69
00647926	01/27/2026	STINEMAN'S FARM SUPPLY	01-4300	M&O/GROUND SUPPLIES		70.73
00647927	01/27/2026	SUTTER COUNTY SHERIFF	01-5800	REIMB FINGERPRINTING		67.00
00647928	01/27/2026	SYSCO-SACRAMENTO INC.	01-4300	CULINARY	730.99	
				NUTRITION	1,423.73	
			01-4700	A LA CARTE ITEMS	342.90	2,497.62
00647929	01/27/2026	UNITED RENTAL (NO AMERICA) INC	01-5600	SCISSOR LIFT/ALARM REPAIR		190.80
00647930	01/27/2026	VOLTAGE SPECIALISTS	01-5600	ALARM REPAIRS	3,475.00	
				ALARM TRBLSHOOT	1,300.00	
				SERVICE CALL/FIRE ALARM	865.00	5,640.00
00648088	01/29/2026	CENTRICA BUSINESS SOLUTIONS	01-4300	(6) REPLACEMENT DRIVERS/LIGHTS		876.22
00648089	01/29/2026	CORPORATE PAYMENT SYSTEMS	01-5600	REIMB COIN WASH/VAC	5.00	
			01-5800	REIMB COIN WASH/VAC	10.00	15.00
00648090	01/29/2026	CRANMER ENGINEERING INC.	01-5800	AUG BACTERIA WATER TEST	100.00	
				DEC BACTERIA WATER TEST	100.00	
				JAN BACTERIA WATER TEST	105.00	
				JUL BACTERIA WATER TEST	100.00	
				NOV BACTERIA WATER TEST	100.00	
				OCT BACTERIA WATER TEST	100.00	
				SEPT BACTERIA WATER TEST	100.00	705.00
00648091	01/29/2026	DOCKREY, DENNIS R	01-5800	REIMB/BUS DRIVER PHYSICAL		100.00

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Checks Dated 01/01/2026 through 01/31/2026

Board Meeting Date MONDAY, FEBRUARY 9, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00648092	01/29/2026	HUST BROTHERS INC	01-4300	M&O SUPPLY	19.57	
			01-5200	REPAIRS/SHOP AIRLINE-REG	1,297.83	1,317.40
00648093	01/29/2026	J & J HEATING AND AIR CONDITIONING INC.	01-5600	REPAIR RETURN AIR/BIZ OFC		845.00
00648094	01/29/2026	LAKEVIEW ENERGY SERVICES	01-4303	FUEL/UNLD 87 & DYED DSL		1,872.81
00648095	01/29/2026	NORTH SECTION WRESTLING ASSIGNING	01-5800	SEASON FEES/OFFICIALS 2 LOCAL MEETS		1,401.00
00648096	01/29/2026	NORTHERN SECTION CIF	01-5800	12/30/25 WREST ASSESSMENTS		10.00
00648097	01/29/2026	PURCHASE POWER	01-5900	LATE FEE/POST SUPPLIES		52.59
00648098	01/29/2026	QUILL CORPORATION	01-4300	EXTERNAL HARD DRIVES (7)	450.37	
				EYE WASH BOTTLES	92.64	
				MISC OFC SUPPLIES	201.30	
				WALL CALENDAR	16.40	760.71
00648099	01/29/2026	SCHOOL INNOVATIONS & ACHIEVEME	01-5800	GOVERN/PROG ADVISORY SVCS		5,600.00
00648100	01/29/2026	SYSCO-SACRAMENTO INC.	01-4300	NUTRITION FOOD/SUPPLIES		1,130.11
00648101	01/29/2026	UNITED RENTAL (NO AMERICA) INC	01-5600	LIFT RENTAL/FIRE ALARM		376.12
<b>Total Number of Checks</b>					<b>85</b>	<b>199,306.47</b>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	85	199,306.47
	Total Number of Checks	85	199,306.47
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>199,306.47</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

# REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

EAST NICOLAUS JOINT UNION HIGH SCHOOL DISTRICT  
2454 Nicolaus Avenue, Nicolaus, CA 95659

**Monday, January 12, 2026**  
**6:00 p.m. Closed Session**  
**Approx. 6:30 p.m. Open Session**  
**Closed Session to follow**

1. **CALL TO ORDER** Time: 6:00 p.m.

2. **PUBLIC SESSION—ROLL CALL FOR**

	Present	Absent
Tom Engler (President)	<u>  X  </u>	_____
Jill Bramhill (Clerk)	<u>  X  </u>	_____
David Fales	<u>  X  </u>	_____
Jeff Moore	<u>  X  </u>	_____
Erin VanDyke	<u>  X  </u>	_____

PRESENT AT MEETING: Neil Stinson, Rebecca Gillespie, Maria Foster, Debbie Coupé, Kevin Coulter, Sullivan Wall and Tommy DeGeorge

3. **PUBLIC COMMENT**

No comments.

4. **CLOSED SESSION** Time: 6:01 p.m.

Prior to breaking into closed session is the time to identify closed session topics of discussion and to allow for public comment on closed session topics. Immediately following public comments, the Board of Trustees will adjourn to closed session.

- CONFERENCE WITH LABOR NEGOTIATORS – *Government Code Section 54957.6*  
Designated agency representatives: Neil Stinson, Rebecca Gillespie, Maria Foster  
Employee Organization: ENTA

**RECONVENE – CLOSED SESSION REPORT OUT** Time: 6:37 p.m.

Action taken: No action taken; Engler stated labor negotiations are going well.

5. **PLEDGE OF ALLEGIANCE**

6. **APPROVAL OF AGENDA**

Motion: Moore Second: VanDyke Vote: 5-0 Abstentions: None

7. **PRESENTATION / DISCUSSION**

7.1 CSBA Board Policy Updates – Stinson briefed the Board on policy updates, stating the last update was in April 2022. There have been many changes since then and we were due for an update. Engler requested a summarized version; Foster stated it's included in the stack of board policies that they received, it's labeled "Guide Sheet". This is just a portion; there are more updates to come.

8. **REPORTS / UPDATES**

8.1 Student Representative – No updates presented; no one present

8.2 Athletic Director – Stinson/Coulter reported: working on finalizing Spring sports, Track normally comes together as all schools provide info for hosting; Golf is always last to finalize their schedule, the Colusa AD is in charge so we are waiting on him; Football equipment went out for conditioning and certification last week, looking into uniforms. Track has 4 league meets on the schedule so far. Last year's coaches are returning and we'll be meeting with them. Softball is slated for 24 games, Baseball has 26 games on their schedule and Freshman baseball currently has 6-8 games lined up. Kyler is

planning to host a Baseball tournament. Colusa reached out about playing us because their JV team is mostly freshman. Fales stated the South Sutter Little League Jr team typically uses our fields for play, so he would like copies of the schedules to coordinate for availability. Fales asked to be able to use the gym as a backup plan if it's raining on January 24<sup>th</sup>. Kevin stated that Boys Basketball has a home game on that date. Fales said they may be able to adjust their times to work with the boy's game. He also stated they would like to meet with students about umpiring opportunities, like they have in the past.

8.3 Director of Guidance – {Mrs. G provided her notes; see them at the end of this document}

8.4 Board of Trustees - Nothing

8.5 Superintendent/Principal – Stinson stated he plans to reopen the stadium parking lot soon, since it has dried out; we will reverse the direction of entering/exiting, will get the message out so everyone knows and plans to open it next Monday. The ag garden box area is complete; it has been tied into the water; base has been laid and compacted and ready for Ag students to start planting. We have an Ag Advisory meeting tomorrow morning. We have a new long-term sub to finish out the year in Math; Mrs. Galli is assisting with the transition. Galli opted to leave at semester break since her husband has an upcoming surgery. The Spartan characteristic for January is "R-Respective". We were notified that YCUSD has opted to stay with TCSIG for health insurance which it good for all of us smaller districts. {Stinson's notes also attached at the end of this document}

## 9. CONSENT AGENDA

The following items on the Consent Agenda may be acted upon through one motion. Board Members may request that individual items be withdrawn from the Consent Agenda for separate action.

9.1 Approval of Warrants & Expenditures/December, 2025 - \$241,466.92

9.2 Approval of Regular Board Meeting Minutes – December 15, 2025

Motion: Moore                      Second: VanDyke                      Vote: 5-0                      Abstentions: None

## 10. ACTION ITEMS

10.1 Review and Approve Mediation for Settlement Agreement between ENJUHSD and ENTA through mediation regarding article 17.2.1 and 17.2.2

Motion: Fales                      Second: Bramhill                      Vote: 5-0                      Abstentions: None

10.2 Review and Approve the ENTA's Sunshine CBA (Articles 11, 12, 17) between ENJUHSD & ENTA

Motion: Bramhill                      Second: Fales                      Vote: 5-0                      Abstentions: None

10.3 Review and Approve the Williams Quarterly Uniform Complaint (Oct-Nov-Dec 2025)  
*We had no Williams complaints; however, we did have a parent complaint re: a student needing 504 accommodations. We were able to meet with all parties involved and get that resolved.*

Motion: Moore                      Second: Fales                      Vote: 5-0                      Abstentions: None

10.4 Review and Approve a 2026-2027 Instructional Calendar – (2 Options)

Motion: Fales                      Second: VanDyke                      Vote: 5-0                      Abstentions: None

10.5 Review and Approve the 2025-26 Ag Incentive Grant 1-Year Award {\$31,030.13; 7/1/25-6/30/26}

Motion: VanDyke                      Second: Bramhill                      Vote: 5-0                      Abstentions: None

10.6 Review and Approve the 2025-26 CTEIG 2-Year Award {\$233,119; 7/1/25-6/30/27}

Motion: VanDyke                      Second: Fales                      Vote: 5-0                      Abstentions: None

10.7 Review and Approve Granting Permanent Status of Certificated Employee (1)

Motion: Moore                      Second: Bramhill                      Vote: 5-0                      Abstentions: None

10.8 Review and Approve the 2026-27 District of Choice Enrollment Report

Motion: VanDyke                      Second: Moore                      Vote: 5-0                      Abstentions: None

10.9 Review and Approve the DOC/Inter-District Class size cap / Lottery {*moved to table item*}  
*Stinson read previous Resolution (1920-IX) from 2020 stating class size cap of 100 and asked all Board members to consider what, if any changes they want to make re: class size and overall enrollment; table until February meeting.*

Motion: VanDyke

Second: Moore

Vote: 5-0

Abstentions: None

## **11. FUTURE BOARD AGENDA ITEMS**

- 11.1 Sutter Pointe
- 11.2 School Safety Plan
- 11.3 Transportation Plan
- 11.4 Annual Audit (2024-2025)
- 11.5 Mid-Year LCAP
- 11.6 ENTA / ENJUHSD CBA
- 11.7 Phase II Server Installation/Caliber Networks
- 11.8 D.O.C./Class size cap reduction

## **12. PUBLIC COMMENT**

This is the time for members of the public to address the Board of Trustees on any matters of general interest within the Board's jurisdiction that are not on the agenda. In accordance with provisions of the Ralph M. Brown Act, the Board may refer to the Administration any matters that are brought before them at this time, and the matter may be placed on a future agenda. Please note that the Board Members may ask limited questions for clarification on a subject not on the agenda, but may not discuss the subject or take any action. All remarks must be kept to a maximum of five minutes per person and 20 minutes on a given topic. *Government Code 54954.2*

## **13. CLOSED SESSION**

Time: 7:43 p.m.

Prior to breaking into closed session is the time to identify closed session topics of discussion and to allow for public comment on closed session topics. Immediately following public comments, the Board of Trustees will adjourn to closed session.

- CONFERENCE WITH LEGAL COUNSEL- (*Government code 54956.9*)  
Existing Litigation (*Government code 54956.9(d)(1)*)  
Sutter County Case No. CVCS23-0000492
- PUBLIC EMPLOYEE'S DISCIPLINE/DISMISSAL/RELEASE - pursuant to *Government code 54957*
- CONFERENCE WITH LABOR NEGOTIATORS - *Government Code Section 54957.6*  
Designated agency representatives: Neil Stinson, Rebecca Gillespie, Maria Foster  
Employee Organization: ENTA

## **RECONVENE – CLOSED SESSION REPORT OUT**

Time: 8:17 p.m.

Action taken: Nothing to report out

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## **14. ADJOURNMENT**

Time: 8:18 p.m.

Motion: VanDyke

Second: Bramhill

Vote: 5-0

Abstentions: None

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Board President

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Board Secretary / Clerk

### CSBA UPDATE CHECKLIST – November 2025

District Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

POLICY	TITLE	OPTIONS/BLANKS	ADOPTION DATE	MANDATED
BP 1000	Concepts and Roles			
BP 1114	District-Sponsored Social Media			
AR 1114	District-Sponsored Social Media			
BP 2120	Superintendent Recruitment and Selection			
AR 3311.3	Design-Build Contracts			
BP 3470	Debt Issuance and Management			C
BP 4000	Concepts and Roles			
BP 5000	Concepts and Roles			
BP 5020	Parent Rights and Responsibilities			M
AR 5020	Parent Rights and Responsibilities			M
BP 5117	Interdistrict Attendance	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>		
AR 5117	Interdistrict Attendance	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>		
BP 5138	Conflict Resolution/Peer Mediation			
BP 6020	Parent Involvement			C
AR 6020	Parent Involvement			C
BP 6143	Courses of Study			C
AR 6143	Courses of Study			
BP 6146.2	Certificate of Proficiency/High School Equivalency	<del>Delete BP</del> <input type="checkbox"/> Yes <input type="checkbox"/> No		
AR 6146.2	Certificate of Proficiency/High School Equivalency			
E(1) 6146.2	Certificate of Proficiency/High School Equivalency	<b>Fill in Blanks</b> <hr/> <hr/> <hr/>		

## CSBA UPDATE CHECKLIST – November 2025

District Name: \_\_\_\_\_

POLICY	TITLE	OPTIONS/BLANKS	ADOPTION DATE	MANDATED
BP 7000	Concepts and Roles			
BP 7131	Relations with Local Agencies			
BB 9310	Board Policies			
BB 9321	Closed Session			
E(1) 9321	Closed Session	<p style="text-align: center;"><b>Fill in Blanks</b></p> <hr/> <hr/> <hr/>		
E(2) 9321	Closed Session	<p style="text-align: center;"><b>Fill in Blanks</b></p> <hr/> <hr/> <hr/>		

**East Nicolaus High School  
Comprehensive  
School Safety Plan  
2025-2026**



**East Nicolaus High School**

**2454 Nicolaus Avenue,  
Nicolaus, California 95659  
(530) 656-2255**

**Neil Stinson, Superintendent/Principal  
Rebecca Gillespie, Director of Student Guidance**

*Board of Trustees Members:*

*Tom Engler, Jill Bramhill, Erin Van Dyke, Jeffery Moore, David Fales*

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Releasing Students in an Emergency.....	7.
School Safety.....	7.
Discipline Distribution Report.....	8.
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## Introduction

The Comprehensive School Safety Plan shall be used to provide details regarding strategies, programs and procedures to support a safe school environment. The California Education Code sections 32280-32289 outline the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school. Requirements are:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Discrimination and harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline

## Vision Statement

East Nicolaus High School will inspire and prepare every student for academic excellence, individual achievement, and future success, while maintaining the courage and honor of our traditions.

## Mission Statement

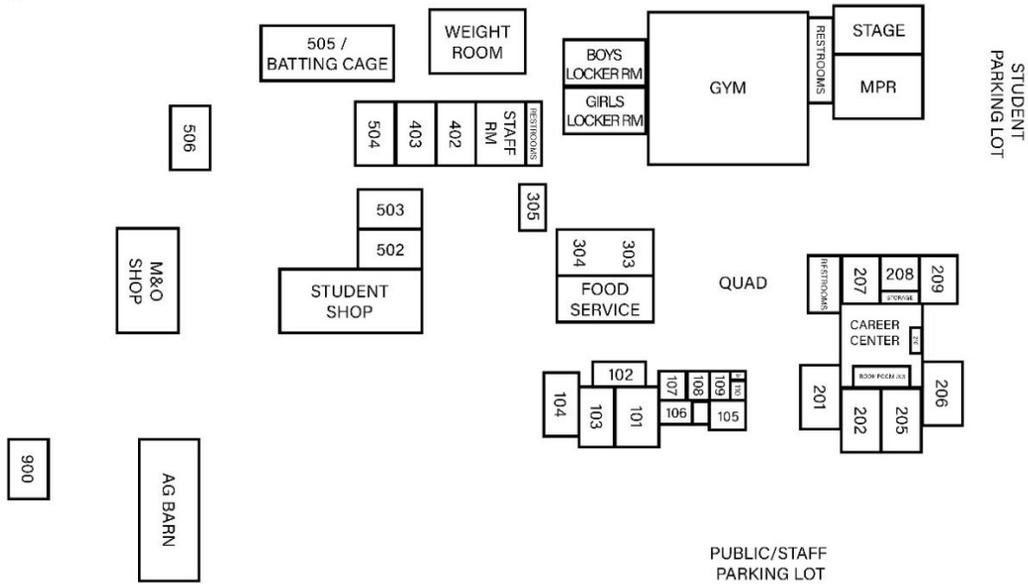
Through partnerships with families and community, East Nicolaus High School is committed to:

- Academic excellence, career preparation & technological understanding
- A safe and small school environment
- Fostering school pride and tradition
- Diverse opportunities, in and out of the classroom
- Preparing students with leadership skills who are self-directed, responsible community members with a strong work ethic

# Campus Map



## East Nicolaus High School Campus Map

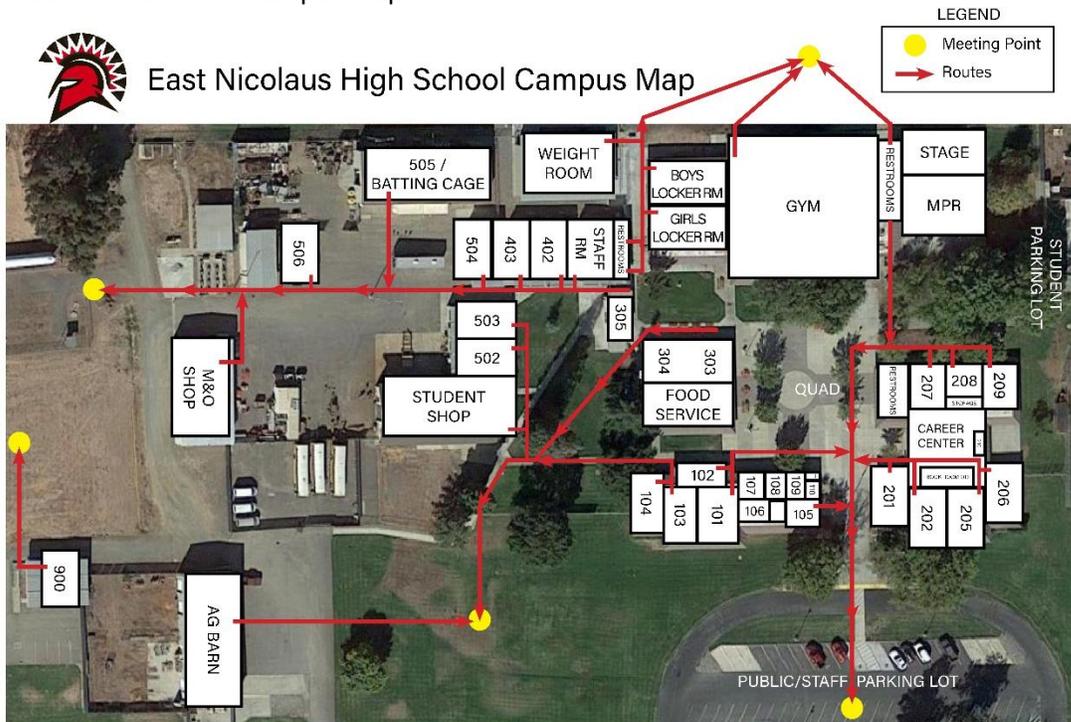


Revised 12/2021

## Evacuation Route with Campus Map



## East Nicolaus High School Campus Map



Revised 12/2021

## School Staff Main School Phone # 530-656-2255

Last, First Name	Department	Extension
Alvarez, Tito	Transportation	
Arias, Kim	Science Department	137
Bains, Jas	Psychologist	
Bangar, Ginny	Math Department	106
Barker, Travis	Shop/Ag Department	130
Bautista, Mayra	Administrative Assistant	127
Cobbold, Steve	Grounds Department	
Cochran, Kim	CTE Business Yearbook	109
Coulter, Kevin	Athletic Director/History	113
Coupe, Dave	Lead Maintenance Department	
Coupe, Debbie	Administrative Asst. /ASB Clerk	136
DeGeorge, Thomas	Campus Culture Coordinator	105
Earhart, Teena	L. C. Resource	108/117
Farrell, Amanda	English Department	107
Foster, Maria	Fiscal Administrator	132
Geach, Alecia	Physical Education Department	119
Gillespie, Rebecca	Director of Student Guidance	104
Jopson, Sandy	L. C. Resource	117
Krieg, John	Custodial Department	
Lauppe, Leslie	Work Base Learning	142
Lopez, Rocio	Foreign Language	110
Lydon, Rachel	English Department	113
Moos, Jessica	Science/Ag Department	120
Munsterman, Roger	Maintenance/Custodial Department	
Massey, Shelby	Administrative Assistant	100
Roddick, Trever	History/Leadership Department	123
Stinson, Neil	Superintendent/Principal	103
Tollenaar, Taylor	Science/Leadership/Ag Department	122
Wall, Sullivan	Physical Education Department	140
Ward, Robbie	Culinary/Nutrition Service Manager	121

## Object of Plan

- Protect the life and safety of students and staff.
- Provide a framework for staff, students, parents, and community agencies to respond quickly and effectively to emergency situations.
- Protect school property and environment.
- Foster an awareness of the diverse emergency situations that can occur on or near the school campus.
- Facilitate the use of the school as an emergency facility (e.g. shelter site) at the direction of lawful authority.
- Facilitate the resumption of normal school activities in a timely manner.

## Proactive Measures

East Nicolaus High School takes proactive measures to protect the safety of all of our students and staff members.

- High school representatives attend safe school trainings and conferences.
- High school representatives work in close collaboration with local emergency personnel to develop and maintain plans for coping with a variety of emergency response situations.
- East Nicolaus High School's Safety/Threat Analysis Team works closely with one another, as well as a variety of local agencies, when addressing school safety and/or concerns pertaining to our students' mental health and well-being.
- The Safety Plan is regularly reviewed and updated.
- Continued utilization of Emergency Preparedness Folder.
- School personnel and students practice emergency drills on a regular basis.

Actions taken during any type of emergency situation depend a great deal on the specifics of the incident.

If an incident occurs at school, we ask that parents do not go directly to the school. School staff is prepared to maintain as safe and normal an environment

as possible within the school. School is not automatically canceled in emergency situations and may be the safest place for children to be during some emergency conditions.

In times of emergency, a variety of local media will be used to provide information. Parents should:

- Tune into local major radio and television stations.
- Visit the school's website for emergency updates.
- Call the Sutter County Superintendent of Schools Office at (530) 822-2900.
- Listen for all-calls made through the school's CatapultConnect for emergency updates. Be sure to listen to the recorded message in its entirety for the most accurate information.

## Releasing of Students in an Emergency

Students will not be released to parents if public safety officials have declared that:

- It is dangerous for parents to travel to the school to pick up students.
- The lives of people in the school would be jeopardized in opening the school's doors.
- The school is otherwise restricted by these public safety officials.

Students will be released to parents as soon as public safety officials have determined it to be safe to do so. Students will only be released to parents or other individuals listed on the student's emergency profile. **No student will be released to any individual who is not specifically listed on the emergency profile, including an older sibling.** All adults will be required to show ID when picking up a student.

Parents can help by giving the most accurate, up-to-date health and emergency information to the school office. Parents should note that the school's reunification sites are as follows (in case of evacuation and/or if directed by public safety officials to move from the location of the school to an alternate site):

- (1) East Nicolaus Fire Department – 1988 Nicolaus Ave.
- (2) Fairview Church – 1991 Pacific Ave.

Parents/community members should also note that East Nicolaus High School does have a Shelter Agreement with the American Red Cross. The high school

has been designated a shelter site by the American Red Cross of Northeastern California.

If you have any questions about your child and/or about the school’s safety and support responses, please contact the school directly at (530) 656-2255.

## Discipline Distribution Reports (2024-2025 School Year)

		<b>East Nicolaus High School</b>														1/30/2026	
2025-2026		<b>Discipline Distribution Report from 8/21/2024 to 6/6/2025</b>														Page 1	
Code # and Name	Total	Grade				Gender			Hispanic/Latino?	Race (Not Hispanic)							
		9	10	11	12	F	M	OGN	Y	100	200	300	400	600	700	999	
A 48900(a1) Physical Injury /Cau:	4	-	2	-	2	-	4	0	-	-	-	-	-	-	-	4	-
AA 48900(a2) Willful Force/Violenc	3	-	2	-	1	1	2	0	-	-	-	-	-	-	-	3	-
F 48900(f) Property Damage/Atte	1	-	1	-	-	-	1	0	-	-	-	-	-	-	-	1	-
G 48900(q) Theft/Attempted Theft	1	-	1	-	-	-	1	0	-	-	-	-	-	-	-	1	-
H 48900(h) Possessed or Used T	1	-	1	-	-	1	-	0	-	-	-	-	-	-	-	1	-
I 48900(i) Obscene Act/Profanity	1	-	1	-	-	-	1	0	-	-	-	-	-	-	-	1	-
K 48900(k) Disrupted/Defy	2	-	1	-	1	-	2	0	1	-	-	-	-	-	-	1	-
R 48900(r) Engaged In an Act of I	3	-	-	1	2	1	2	0	-	-	-	-	-	-	-	2	1
TL Truancy Letter Sent	1	-	1	-	-	-	1	0	1	-	-	-	-	-	-	-	-
Totals:		17	-	10	1	6	3	14	-	2	-	-	-	-	-	14	1

## Attendance

		<b>East Nicolaus High School</b>				1/30/2026
2025-2026		<b>Average Daily Attendance (ADA) Summary</b>				Page 1
		<b>8/21/2024 - 6/6/2025</b>				
School		Average Daily Enrollment	Average Daily Attendance	Average Daily Absences	ADA %	
East Nicolaus High School		307.00	305.00	2.00	99.35%	

The overall average daily attendance over the 2024-2025 school year was 99.35%.

## Identifying Safe School Strategies and Programs in Response to Data (Goals)

- (1) *Safety on Campus.* East Nicolaus High School will continue to ensure that students that feel “safe” on campus. This will be accomplished by developing and implementing a bullying and harassment policy and a plan for increased locker room supervision, by assisting students with conflict resolution and anger management, by continuing to work with staff and Leadership students to provide problem solving guidance and advice to students, by reviewing and updating the high school’s Safety Plan, by

putting together a Safety/Threat Analysis Team that will meet on a regular basis, creating step-by-step emergency procedures and protocols that staff, students, and parents know and understand without question, and by practicing these procedures and protocols on a regular basis by carrying out drills several times throughout the year based on a variety of scenarios. In the Spring of 2018, ENHS launched an online Bullying Form so individual can fill out to report any instances of bullying happening at East Nicolaus (on or off campus). With this knowledge ENHS administrators and teachers can better address instances of bullying when they arise.

- (2) *Disciplinary Data Reports.* East Nicolaus High School will continue to be proactive and work on creating a more positive school environment and culture for all students. This will help build positive student and staff morale and relationships, by encouraging students, staff, parents, coaches, and community members to set examples and be role models.
  
- (3) *Attendance Data.* East Nicolaus High School will strive to increase its “percentage of actual” attendance to 98% for all students. This will be accomplished by providing information to students and parents as to the correlation between the lack of attendance and poor grades, by conducting Student Study Team meetings with students, parents, and teachers in order to provide information (SST) to all parties regarding attendance issues and the path to academic success, by working closely with our Sutter County Intervention & Intervention Programs regarding habitually truant students, by limiting short-term independent study requests to one week granted per school year, by implementing a Saturday School program to recoup average daily attendance (ADA) for students with three or more unexcused absences, and by communicating with parents on an ongoing basis through the parent portal, school website, and letters sent to parents of students with three or more unexcused absences, so that we address attendance concerns early and often.

## Child Abuse Reporting Procedures

- (1) All teachers, instructional aides, teachers' assistants, classified employees, administrative officers, supervisors of child welfare and attendance, certificated staff, student personnel employees, and school psychologists are required to report suspected child abuse.
- (2) A known or suspected instance of child abuse must be reported by telephone immediately to Child Protective Services (CPS) and provide the following information:
  - a. Name of the person making the report
  - b. Name of the student
  - c. Present location of the student
  - d. Nature and Extent of the Injury
  - e. Any other information, including information that led that person to suspect child abuse, requested by the child protective agency.
- (3) Following the telephoned report, a written report must then be sent within **thirty-six hours** of receiving the information concerning the incident.
- (4) Persons observing evidence of suspected child abuse may inform administration and/or staff designee. Although not required, it is strongly suggested that employees inform school administration of the incident. Students and parents should also be aware that students may report an instance of child abuse on themselves or others to their teachers, counselors, or school administration.

**Child Protective Services, Sutter County Welfare & Social  
Services Phone: (530) 822-7227**

Staff is notified of the above procedures at required staff meetings and/or as soon as possible after employment. This information is also included in the Faculty Handbook provided to all staff members on an annual basis.

## Disaster & Emergency Procedures

This section describes the specific procedures school staff will follow during the emergencies listed below:

- Bomb Threat
- Earthquake
- Fire
- Flooding
- Lockdown
- Disaster Procedures for Pupils with Disabilities

It is important to note that school administrators are responsible for the health and safety of students and staff during an emergency. Although the following procedures refer to specific actions, school administrators must exercise discretion in implementing standardized procedures, and should consider modifications as necessary to assure the health and safety of all personnel during an emergency.

### Bomb Threat Drill/Bomb Threat Procedures & Protocols

- (1) In the event of a bomb threat, the staff member receiving the threat will follow the high school's bomb threat procedures, as well as notifying administration as soon as they are able to do so.
- (2) Administration, staff designee, and/or a public safety official will assume the responsibility for initiating and directing a search and determining the need for evacuation.
- (3) If an evacuation is required, a "fire drill" bell will ring and students will be directed by staff as to the evacuation location. Staff is to follow evacuation routes, unless it is not safe to do so.
- (4) Staff members are to take their Emergency Preparedness Folder and Emergency Flip Chart Guide, as well as a class roster with their students' names, in order to be sure that all students assigned to them are accounted for.
- (5) Staff will shut off lights, leave windows open, and leave doors unlocked when exiting. Once at their designated location, staff will take roll and account for their students. They will then hold up the red side of their folder (NO), if all students are not accounted for, or will hold up the green side of their folder (YES), if all students are accounted for.
- (6) As administration and/or public safety officials circulate the grounds, they will look for any group/class showing the red side of their folder and assist them in resolving any problems they have.
  - Administration and/or staff designee will signal an all clear when safe to

do so. Students will then return to their scheduled class. If it is not safe to continue the school day, students will be directed to one or more of the two reunification sites listed previously in this plan. Staff will then release students to their parents, guardians and/or emergency contacts only.

## Earthquake Drill/Earthquake Procedures

- (1) If there is an earthquake or an earthquake drill, the signal will be a continuous ringing of the school bell for one minute.
- (2) In case of an earthquake and/or drill, staff is responsible for giving the “drop and cover” command, as well as taking immediate action to protect themselves when not supervising students. Please Note that in a real earthquake there will most likely not be a bell to notify staff due power outages.
- (3) When the shaking from the earthquake ends, students and staff are to evacuate immediately.
- (4) Staff members are to take their Emergency Preparedness Folder and Emergency Flip Chart Guide with them when evacuating, as well as a class roster with their students’ names, in order to ensure that all students assigned to them are accounted for.
- (5) Staff will shut off lights, leave windows open, and leave doors unlocked when exiting.
- (6) Once at their designated location, staff will take roll and account for their students. They will then hold up the red side of their folder (NO), if all students are not accounted for, or will hold up the green side of their folder (YES), if all students are accounted for. Any group/class showing the red side of their folder and assist them in resolving any problems they have.
- (7) Administration and/or staff designee will signal an all clear when safe to do so. Students will then return to their scheduled class. If it is not safe to continue the school day, students will be directed to one or more of the two reunification sites listed previously in this plan. Staff will then release students to their parents, guardians, and/or emergency contacts only.

## Fire Drill/Fire Procedures

- (1) In case of a fire or a fire drill, bells will ring in a series of short rings. This is the signal to evacuate all buildings on campus. The fire evacuation signal is not an optional signal. All buildings must be evacuated as quickly as possible.
- (2) Follow the posted evacuation map and exit to the designated location.
- (3) Staff members are to take their Emergency Preparedness Folder and

Emergency Flip Chart Guide with them when evacuating, as well as a class roster with their students' names, in order to be sure that all students assigned to them are indeed accounted for.

- (4) Staff will shut off lights, leave windows open, and leave doors unlocked when exiting.
- (5) Once at their designated location, staff will take roll and account for their students. They will then hold up the red side of their folder (NO), if all students are not accounted for, or will hold up the green side of their folder (YES), if all students are accounted for.
- (6) As administration and/or public safety officials circulate the grounds, they will look for any group/class showing the red side of their folder, and assist them in resolving any problems they have.
- (7) Administration and/or staff designee will signal an all clear when safe to do so. Students will then return to their scheduled class. If it is not safe to continue the school day, students will be directed to one or more of the two reunification sites listed previously in this plan. Staff will then release students to their parents, guardians, and/or emergency contacts only.

## Flooding Procedures

As severe weather develops: ENHS office staff will monitor the weather through any available means, while also consulting with County EMA and the ENHS Administrator. When it becomes prudent to safely evacuate students, parents will be notified by an all call home using CatapultConnect. Students will be evacuated to their homes. If the situation does not permit evacuation, students will be kept at school or another safe location.

Administration will; consider early dismissal if weather is severe enough, determine transportation for each student, students not able to be transported will be housed in the gym or multipurpose room, keep a record of all students, how and when they left school, will inform community via all call, email and social media if school is canceled prior to the start of the school day and the Superintendent/principal or their designee will notify local media of the schools closure.

If an early dismissal is ordered each teacher will escort their students to the gym where they will be divided into groups of three. Teachers will then escort students to the front of the school where they will board a district bus for transfer to The East Nicolaus Fire Department or to another location determined with the help of EMA. The district will notify parents/guardians

of the evacuation location through use of the districts all call system and social media post. Parents/guardians will be able to reunite with their student at the evacuation center.

## Lockdown Drill/Lockdown Procedures & Protocol

Initiate a lockdown for the following reasons:

- Shooting or Violent Crime on Campus
- Major Police Activity on the Streets around the Campus
- Incident on School Grounds that Could Endanger Staff and/or Students
- Criminal Intruder on Campus

Please note that no list can encompass all incidents that may occur on school grounds. Staff should use sound judgment when initiating a lockdown. It is always better to err on the side of caution. In the event of one of the above incidents, and/or any incident that may bring about harm to students and/or staff, a lockdown of the school is to be initiated immediately.

- (1) Administration or staff designee will signal the school to go into lockdown by sending out a verbal all-call over the school's speaker system. "Lockdown" will be repeated three times verbally.
- (2) Administration or staff designee will then give the order for all staff to initiate lockdown procedures, for all students/classes out on campus to go to the nearest room or building, and will then state once again, for lockdown procedures to be followed.
- (3) Please note that PE classes, if out on the field, may choose to exit the campus, as long as it is safe to do so, versus coming back toward the main campus in order to lockdown. This will depend on the incident at hand. If PE classes do indeed exit the campus, they will go to one of the reunification sites mentioned previously in this plan. Fairview Church would most likely be the reunification site that they would go to first out of the two listed.
- (4) Once the verbal lockdown announcement is made, staff should immediately lock their doors, direct any students they see out on campus to get indoors, close all windows and blinds, instruct students to turn off their cell phones, stay quiet, stay away from any windows and/or glass, get under their desks for additional protection, and listen carefully for further instructions.
- (5) Staff is not to open their door for any reason when the high school is on lockdown. If the lockdown is not a drill, administration or staff designee will call 911 immediately after making the verbal announcement.
- (6) If a lockdown occurs during lunch or passing period, staff will escort any students they see into the nearest building/classroom, or to one of the two

off campus reunification sites mentioned previously. Please note that the high school has designated the gym as a safe haven for students in a situation such as this. Lockdown procedures are to then be followed.

- a. If individual classes and/or the high school are told to evacuate either by administration and/or law enforcement, staff is to escort students to one of the two reunification sites mentioned previously in this plan. The East Nicolaus Fire Department will be the high school's first choice for reunification and/or release. The second location is Fairview Church.
  - b. Staff is to follow evacuation routes, unless it is not safe to do so. Staff members are to take their Emergency Preparedness Folder with them when evacuating, as well as Catapult EMS App on their phones.
  - c. As administration and/or public safety officials circulate the grounds, they will look for any group/class showing the red side of their folder and assist them in resolving any problems they have. Staff will then release students to their parents, guardians, and/or emergency contacts only.
- (7) The all clear signal will be a verbal announcement by administration or staff designee, and will be made if the school was on lockdown and did not evacuate, and if it is safe to do so. Please note that law enforcement may clear buildings/classrooms as well. Law enforcement will knock on the door, make an announcement as to who they are, and then use their keys to enter the building/classroom. Again, do not open the door for anyone or for any reason while the school is on lockdown.

If the high school is clear to continue with the school day, school will resume as normal. If the school day will not resume, staff will release students to their parents, guardians, and/or emergency contacts only. This will either take place at the high school itself or one or more of the two reunification sites listed previously in this plan. Parents will be contacted by administration or staff designee through the high school's CatapultConnect system, and will be given further instructions as to how best to proceed. As stated previously in this plan, students will not be released to parents during an actual lockdown of the high school. Students will be released only after the campus has been cleared by administration and/or law enforcement and/or from a designated reunification site. As long as it is safe to do so, the high school will keep parents apprised and informed of the situation throughout the lockdown.

## Disaster Procedures for pupils with disabilities

Emergency/evacuation procedures for students with special needs:

Teachers and staff who work directly with students with special needs should become familiar with and create accommodations to assist those students during any emergency including evacuations. Accommodations and procedures should be discussed both in IEP meetings and in the classroom setting prior to scheduled emergency drills. Strategies to support students with special needs during an emergency may include:

- (1) Teacher/staff member directly assisting students with special needs during emergency procedures.
- (2) Create a buddy system for students with special needs.
- (3) Class discussion and creation of protocol on how all students will be supported during emergency procedures. Teachers and staff should be careful to respect and ensure confidentiality.

## Comprehensive Crisis Response Procedures

Priorities in an emergency:

- Save Human Lives
- Provide for Needs of Survivors
- Provide Public Information
- Restore Essential Services
- Protect the Environment
- Protect Property

## Emergency Supplies and Equipment

East Nicolaus High School will use its own resources and equipment to respond to incidents until incident response personnel arrive. Parent volunteers and community members will be trained to assist if called upon and available after an incident occurs.

The following organizations or agencies will be responsible for providing additional resources or assistance:

- First aid kit and sanitation supplies will be provided by: Local vendors

- Cots and bedding supplies will be provided by: Red Cross
- Food/water supplies will be provided by: ENHS and Local vendors
- Security will be provided by: Local Police & Sheriff's Department
- Counseling services will be provided by: ENHS Staff & others as needed

## Suspension/Expulsion Procedure

Suspension is defined as removal of a student from ongoing instruction for adjustment purposes. Expulsion is defined as removal of a student from the immediate supervision and control or general supervision, of school personnel as provided in Education Code 46300. (BP5144.1)

The Principal or the Assistant Principal may suspend a student from school for a maximum of five consecutive school days for any single cause enumerated on the suspension form. Before suspending a student for any of the reasons starred on "Report on Suspension," the Principal or Assistant Principal shall immediately notify Sutter County Sheriff's Department, who shall initiate investigation of any assault or possession of firearm (as defined in Penal Code Section 240). The Principal or Assistant Principal should detain the student at school, when feasible and without physical force, until a School Resource Officer obtains a statement from the student.

The Administrator shall recommend an investigation and possible expulsion for all of the following acts, unless the Administrator finds and so reports in writing to the Board of Education, that expulsion is inappropriate due to the particular circumstance set out in the report of the incident:

- Causing serious physical injury to another person, except in self-defense
- Assault of any school employee
- Battery of any school employee

The Administrator can recommend expulsion for the following acts:

- Third offense for fighting that inflicts injury in one school year
- Sexual Assault
- Attempts-Sexual Battery
- Sexual Battery
- Possessed, sold, or furnished a weapon including firearms, any knife, explosive or other dangerous object, any object used in a threatening manner, or possession of an imitation firearm
- Alcohol/intoxicants/controlled substance: furnished, sold, possession, use or influence, and/or third offense
- Committed or attempted to commit robbery or extortion
- Product with tobacco or nicotine, fourth offense

All staff is trained on these procedures at scheduled meetings, or as soon as possible after employment. This information is also included in the Faculty Handbook provided to all staff members. Parents receive information in their registration and enrollment packets, during Freshman Orientation, and in presentations, including those made by staff at Back to School Night.

## Teacher Notification of Dangerous Students

- (1) Upon receipt of information from the court that student has committed any of the crimes enumerated in Welfare and Institutions Code Section 827, the Placement and Appeals Office will inform the Administrator of information received from the court and the Probation Department, which then needs to be transmitted to staff with direct supervisory or disciplinary responsibility over the minor, in order to enable them to;
  - a. work with the student in an appropriate fashion,
  - b. avoid being needlessly vulnerable, or
  - c. protect other persons from needless vulnerability.
- (2) Any information so received by staff shall be confidential and shall not be disseminated further by any staff member.

All East Nicolaus High School staff is notified the next day of the suspension of a student that is in their class. Teachers also receive notice containing the names of newly enrolled students who have been suspended.

## Bullying and Harassment Policy

East Nicolaus High School believes that all students have a right to a safe and healthy school environment. East Nicolaus High School will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions for any reason, including race, religion, and sexual preference. Such behaviors include, but are not limited to: direct physical contact such as hitting or shoving; verbal assaults, such as teasing or name-calling, social isolation or manipulation, and cyber-bullying (whether posted on or off campus).

The individual(s) shall be subject to discipline pursuant to the high school's disciplinary policy if such activity is engaged in: on campus, during school-sponsored activities, including any sports activities, on any district provided transportation or at any official school bus stop, in utilizing school provided or owned/leased electronic computer equipment, or is received with the

assistance of school provided owned/leased equipment, and or if the bullying is done electronically outside the normal scope of the school day.

## Discrimination and Harassment Policy

### Nondiscrimination Harassment

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Superintendent/Principal or Designee  
2454 Nicolaus Avenue  
Nicolaus, CA 95659  
530-656-2255

Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination. Any student who observes an incident of

harassment should report the harassment to a school employee, whether or not the victim files a complaint.

Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with the grievance procedures specified in AR 5145.7 – Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall refer the matter to law enforcement where required.

## Sexual Harassment

Definition of sexual harassment: a form of sexual discrimination that includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, verbal, visual, or physical conduct of a sexual nature made by someone from or in the education setting.

The District prohibits all sexual harassment, and any sexual harassment that has the purpose or effect of having a negative impact on the student's academic performance, or of creating an intimidating, hostile, or offensive educational environment. The District also prohibits sexual harassment in which a student's grades, benefits, services, honors, program, or activities are dependent on submission to such conduct.

This information is disseminated at staff development held prior to the beginning of School, and is provided in the Faculty Handbook. Additionally, the policy is posted in all classrooms.

## Dress Code

The Board of Education finds the wearing of gang-related signs, insignia, distinctive modes of dress denoting gang affiliation, and gang-related behaviors by students constitute a substantial disruption of school and school-related activities. Regulation of student dress is necessary for the health and safety of the school environment. In conformance with the District's discipline policy, each school community shall establish a school dress and behavior code that

will eliminate gang-related behavior. The wearing of gang attire is not protected under the first amendment.

The school shall make available resources to assist economically disadvantaged pupils who cannot afford a PE uniform and the school dress code. The school dress code shall not preclude pupils who participate in a nationally recognized youth organization from wearing organization uniforms on days that the organization has a scheduled meeting. The dress code requirements are shared with all staff members at staff development held prior to the beginning of school. Additionally, the dress code is delineated in both the Student Handbook and the Faculty Handbook. Bulletin notices are provided periodically to remind students of appropriate dress and staff is reminded at faculty meetings to enforce the high school's dress code.

## Procedures for Safe Ingress & Egress

- (1) Site emergency preparedness plans shall include site map, designating planned evacuation routes, assembly areas, utilities shut-off valves, first aid/supply stations, and designated areas for prolonged student/staff care.
- (2) As required by state law, each Principal/Site Administrator shall conduct safety drills (including fire, earthquake/disaster preparedness, bus safety, and lockdown/intruder on campus) and maintain an accurate record of each drill.
- (3) All students and staff shall review site evacuation procedures, including primary/alternate routes and assembly areas, assigned responsibilities, and actions to take on a regular basis.

## Procedures for a Safe and Orderly Environment Conducive to Learning

- (1) Teachers shall be responsible for classroom discipline that will ensure a proper learning environment for all students. Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school and during passing periods, break, and lunch.
- (2) "All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools." (Education Code Section 48908).
- (3) Students are to be under the direct supervision of a staff member at all times while in school or while attending a school-directed activity.

## School Rules and Procedures for Discipline

- (1) It is the Principal responsibility to maintain good discipline in the school in accordance with the Education Code, California Administrative Code, and District Regulations and Procedures promulgated by the Superintendent for measurement of citizenship and development of good discipline. The Administrator may delegate to any teacher, those duties necessary for maintenance of good student conduct.
- (2) Parents are expected to cooperate with school authorities in maintaining and encouraging proper standards of behavior for students.

Staff is in-serviced at staff development held prior to the opening of school. Students are provided a Student Handbook with this information. Behavior guidelines and consequences are presented to parents. Information is provided in every registration and enrollment packet in regards to this. This is also a part of an on-going dialogue that occurs with parents in our School Site Council meetings. The school marquee on Nicolaus Avenue is used to provide information to the community. The Fire Department visits the school two times per year for fire safety inspections. East Nicolaus High School has collaborated with a variety of groups to ensure that students, parents, and community members are promoting school safety issues.

## Access to the School Campus

All visitors are to check in at the Main Office before entering the school. A visitor's badge will be issued once the identification of the individual/company has been verified. Visiting classrooms to observe a student requires prior approval (24 hours in advance) from staff and/or administration. Please note that "social" visits are not permitted during school hours, so as to not interrupt classroom instruction.

## East Nicolaus High School Opioid Overdose Protocol

1. 1: EVALUATE FOR SIGNS OF OPIOID OVERDOSE
2. STEP 2: CALL 911 FOR HELP
3. STEP 3: ADMINISTER NALOXONE
4. STEP 4: SUPPORT THE PERSON'S BREATHING
5. STEP 5: MONITOR THE PERSON'S RESPONSE

## Evacuation- Refuge Shelter Plan

In the event that East Nicolaus High School must be evacuated by a local authority, to prioritize the safety of pupils and staff, Browns School located at 1248 Pacific Ave. in Rio Oso will serve as the refuge shelter. Students will be transported by district vehicles to Browns school by district personnel. Parents will be notified of the situation and communicated to in regards to reconciliation with a parent and or guardian.

## East Nicolaus High School is working Towards the Following Goals:

- (1) East Nicolaus high School has partnered with Catapult EMS system for an integrated emergency student data information system.
- (2) Continue to refine and develop a comprehensive bullying policy to help students feel safer on campus.
- (3) Continue to meet with the Safety/Threat Analysis Team for the high school in order to review and update this Safety Plan, as well as to assess individual concerns using the school's Threat Analysis Checklist. If the team determines there is a credible threat, a referral is to be made to Sutter County Probation Department and/or to Sutter-Yuba Mental Health Services, depending on the specifics of the concern. Please note that this is in line with Sutter County's Family Intervention Team (FIT) and Law Enforcement Threat Assessment Protocol.
- (4) Continue to work with Law Enforcement on developing Hazmat Procedures and Protocols for school emergencies (i.e. a train derails and results in chemical spillage). Hazmat kits will also need to be ordered/ put together for each classroom/building for staff and/or students to use during a Lockdown and/or for Shelter in Place.
- (5) Continue work with Keenan and TSCIG to stay current on emergency preparedness and annually train staff on multiple areas of crisis management and emergency preparedness.
- (6) Administration and Law Enforcement will continue to work with all staff on recognizing the warning signs of youth violence.
- (7) Continued refinement of emergency procedures protocols and evacuation procedures.

## Instructional Continuity Plan

(1) Procedures for pupil engagement, as soon as practicable, and no later than five calendar days following the emergency. Procedures shall be designed to establish two-way communication with pupils and their families and identify and provide support for pupils' social-emotional, mental health, and academic needs.

East Nicolaus High School will maintain communication systems that allow for two-way communication between the school, staff, and families.

Communication will maintain confidentiality as required by FERPA and state law related to privacy of educational records and other privacy laws.

Communication with families and the community must take place before, during, and after an emergency.

- Before an emergency:
  - We will encourage participation in the development of the Comprehensive School Safety Plan
  - We will maintain emergency contact information, student release information, and student medical information
  - We will let parents know the ways the school will communicate with them in the event of a disaster
- During an emergency:
  - School personnel will engage with educational partners, including students, families, and the community, as appropriate and practicable, through:
    - Text and automated phone calls
    - Email
    - The district's website (<https://www.eastnicolaus.k12.ca.us/>)
    - East Nicolaus High School's official social media page (<https://www.facebook.com/ENHSSpartanNation>)
    - The district's Student Information System

(<https://eastnicolausjuhsd.aeries.net/>)

- \*If necessary, we may use media such as radio and/or television news outlets
- If the school must be closed for any reason during an event, we will communicate with families and the community as soon as possible, but no later than five (5) calendar days using the methods listed above.
- Parents and the community will communicate with school staff through email and text.
- After an emergency:
  - We will request feedback on the district's response to the emergency and consider how to integrate that feedback into plan updates after school returns to normal operations.
  - We will provide guidance and resources to families for supporting children exposed to trauma.

The Superintendent will notify parents of services for special education students and students in need of academic and/or mental health services.

- All special education requirements and procedures will be followed.
- The school counselor and special education staff will be responsible for checking in with students on their current case list and delivering services per their IEP for special education.

Additional student services:

Nutrition services:

- In the event the East Nicolaus High School site is unavailable, we will notify parents of food distribution locations.
- East Nicolaus High School Homeless Liaison will reach out to families of existing homeless students to coordinate services
- The East Nicolaus High School Superintendent and Homeless Liaison will reach out to the Sutter County and Sacramento County Homeless Coordinators to work together to establish and advertise services to

East Nicolaus High School students and families.

(2) A plan to provide access to in-person instruction or remote instruction pursuant to Sections 51747 and 51749.5, as soon as practicable, but no later than 10 instructional days following the emergency. The plan may include support to pupils and families to enroll in or be temporarily reassigned to another school district, county office of education, or charter school.

If our school site isn't available for in-person instruction, we will:

- Work with local schools or businesses to obtain usable classroom space
- As soon as possible (before 10 school days) we will notify parents of an alternate school location and date and time classes will resume
- Classes will resume at the alternative site no later than 10 school days following the emergency

\*Depending on the timeline needed to begin in-person instruction, students may start on remote learning following the procedures listed below.

When in-person instruction is not feasible and if internet is available, we will:

- Survey families to establish their current connectivity and internet needs
- Obtain internet hot spots and any necessary licenses
- Communicate technology distribution places and times
- Distribute hot spots and computers to families
- Link online classes and schoolwork on the school's website
- Teachers will move to online live instruction through Zoom or similar platform. Teachers will focus instruction and assessments on identified priority standards. Universal assessments and the Reading Difficulties Screener for K-2<sup>nd</sup> graders will be given as scheduled.
- Teachers will reach out to families with daily schedules and expectations, including services for daily ELD instruction

East Nicolaus High School maintains technology readiness by maintaining an inventory of devices (1:1) and familiarizing students with available digital resources should it be necessary to offer remote instruction.

When in-person instruction is not feasible and no internet is available:

- Teachers will prepare paper packets, and the district will use the communicate means listed above to announce packet distribution location, dates, and times

*\*Plans for remote instruction must align with [EC sections 51747 and 51749.5](#), governing [Independent Study instruction modalities](#) that a local educational (LEA) may adopt to serve their pupils.*

When needed, we will work with local schools to temporarily enroll our students.

### (3) Return to Site-based Learning

East Nicolaus High School will return to site-based learning when:

- Evacuation orders have been lifted
- Power and utilities are functioning
- The air quality is healthy
- We have access to safe and clean water
- The school has access to functioning restrooms
- The campus is free from debris and hazards
- We have the appropriate staffing levels
- We have an option for meal services

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
East Nicolaus Joint Union High School District	Neil Stinson- Superintendent	<a href="mailto:nstinson@eastnicolaus.k12.ca.us">nstinson@eastnicolaus.k12.ca.us</a> Phone: (530) 656-2255

## TRANSPORTATION SERVICE PLAN 2025/26

The district desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. Home-to-School (HTS) Transportation Reimbursement was implemented by Assembly Bill (AB) 181 (Chapter 52, Statutes of 2022) and amended by AB 185 (Chapter 571, Statutes of 2022) providing reimbursement funding for school districts.

As a condition of receiving apportionments under Section 41850.1, a local educational agency shall develop a plan

- Describing the transportation services it will offer to its pupils, and
- How it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income.

(a) The plan shall be adopted by the local educational agency’s governing board on or before April 1, 2023, and updated by April 1 each year thereafter. The plan shall include the following components:

(1) A description of the local educational agency’s transportation services that would be accessible to pupils with disabilities and homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.).

(2) A description of how unduplicated pupils, as defined in subdivision (b) of Section 42238.02, would be able to access available home-to-school transportation at no cost to the pupils.

(b)(1) The plan shall be developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders.

(2) The plan shall be presented and adopted by the governing board of the local educational agency in an open meeting with the opportunity for in-person and remote public comment.

(c) The plan may provide for the local educational agency to partner with a municipally owned transit system to provide service pursuant to this section to middle school and high school pupils.

(d) Nothing in a local educational agency’s plan shall preclude a local educational agency from providing no-cost transit passes to pupils.

(e) For purposes of this section, “local educational agency” means a school district or a county office of education.

### General Information

*A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.*

East Nicolaus Joint Union High School District is a rural, single school district encompassing approximately 150 square miles located in Nicolaus, California. East Nicolaus is located approximately twenty miles north of Sacramento and twenty miles south of Yuba City, east of Highways 99 and 70.

The East Nicolaus Joint Union High School District serves approximately 308 students in grades 9th -12th. Approximately 23.5% of our students are inter-district transfer students and 43.5% are district of choice students. A small percentage (3.1%) of students are English learners, (27.6%) qualify for free and reduced price meals, (31.1%) are socioeconomically disadvantaged, and (28%) count as unduplicated.

## Transportation Services:

- 1. Enter description of transportation services offered to pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. Plan may provide for the LEA to partner with a municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students.*
- 2. Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.*
- 3. Enter description of how unduplicated pupils would be able to access available home-to-school transportation at no-cost to the pupils.*

### Transportation Services Offered to Students

The district offers no-cost home-to-school transportation services to students living within the boundaries of the East Nicolaus Joint Union High School District and in some cases for students not located within our school boundaries when pick-up/drop-off can be done safely and in accordance with Board policy, California Education Code, and California Vehicle Code. If a pick-up/drop-off location is not safe or permitted by law, a central location will be offered.

#### 1. Prioritizing Services

The district currently provides no-cost transportation to all in-district students however if there is more demand than space available, the district will take the following into consideration when prioritizing bus riders:

- Pupils who are low income, homeless, foster youth, English learners, or are students with disabilities.

#### 2. Services for Special Populations

- Homeless children and youth
  - No-cost transportation services are provided in accordance with the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.) and Board Policy.
- Student with Disabilities
  - The district provides no-cost home-to-school transportation and additional transportation services as needed for students with disabilities as specified in their individualized education programs or Section 504 accommodation plan in accordance with Board Policy (Education Code 41850; 20 USC 1400-1482; 34 CFR 104.4).

#### 3. Services for Unduplicated Pupils

- Unduplicated Pupils
  - Students who are English learners, foster youth, or eligible for a free or reduced price meal have priority for transportation services at no cost to the pupils.

## Consultations:

*Enter description of the required plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders.*

### **Plan Development**

This plan was developed in consultation with staff (classified, certificated, administrative), parents, students, and other educational partners in February 2023 . There are no regional local transit authorities operating within the East Nicolaus Joint Union High School District. Best practices from the California Air Resources Board were considered in developing this plan. East Nicolaus High School Superintendent Neil Stinson attended a regional meeting that was put on by the Sutter County Superintendent of Schools Office that involved all the Sutter County Educational Agencies, Feather River Air Quality Management District (FRAQMD), and Yuba-Sutter Transit Authority.

### **Presentation and Adoption**

A draft of this plan will be presented to the School Site Council/Parent Advisory and will go before the Governing Board for consideration. The plan was originally approved at the March 13, 2023 Board meeting and was approved with annual revisions for the 2025-26 school year on February 9, 2026.

**Board Approval Date:** February 9, 2026

*The Transportation plan was developed in accordance with Education Code Sections 39800.1 and 41850.1.*



Debbie Coupé &lt;dcoupe@eastnicolaus.k12.ca.us&gt;

## Spanish

1 message

**Rebecca Gillespie** <rgillespie@eastnicolaus.k12.ca.us>  
 To: Debbie Coupé <dcoupe@eastnicolaus.k12.ca.us>

Fri, Feb 6, 2026 at 8:47 AM

Dear Members of the School Board,

I would like to present a proposal to implement the online Spanish 2 textbook currently used in my dual enrollment Spanish 2 classes through Yuba College. The material aligns directly with Spanish 2 curriculum expectations and builds upon the concepts covered in Spanish 1.

At present, both of my Spanish 2 classes are learning the same content; however, the online class has proven to be more engaging due to the interactive delivery. I am able to teach the lessons using an interactive smart board in my classroom, which allows students to explore the material, participate in guided practice, and complete structured activities that reinforce vocabulary, grammar, and cultural content.

Implementing this textbook for all Spanish 2 sections would provide consistency in instruction, materials, and pacing. Since these students will progress to Spanish 3 together, it would be ideal for all Spanish 2 classes to reference the same textbook and follow the same procedures for activities, assignments, and assessments. This alignment would not only support academic continuity but also better prepare students for the rigor of the next level.

Thank you for your time and consideration of this proposal. I would be happy to provide additional information or demonstrate the online platform at the upcoming board meeting.

Sincerely,  
 Rocio Lopez



*Rebecca Gillespie*

Rebecca Gillespie, M. Ed. | Learning Director  
 East Nicolaus High School | 2454 Nicolaus Ave. | Nicolaus, CA 95659  
 Phone: (530) 656-2255 ext 104 | Fax: (530) 656-1065  
 Email: rgillespie@eastnicolaus.k12.ca.us

**IT'S A GREAT DAY TO BE A SPARTAN!**

Scholarships



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East Nicolaus High School Network Installation

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Presented by:



January 8, 2026

## IT Services Overview

This proposal provides a description and quotation for IT services as requested by ENHS.

Caliber Networks will perform the services outlined in the scope of work section as soon as the work is authorized by ENHS.

## Scope of Work

This section describes the scope of work. Additional task requests above and beyond what is listed in this scope of work are considered a change order. Caliber Networks will provide time and cost estimates for additional tasks as requested. Caliber Networks will complete the following tasks:

- **Network Installation and Migration**

- Caliber Networks offers the Network Installation for a one-time charge of \$4,080.00 which includes the following:

\*\*Hourly rate may decrease. Any time spent by Cody Lindsay is at a reduced hourly rate.

\*\*ENHS will be billed for actual time spent.

- **Physical Installation of Access Points, Switches, and Router**

- Installation of 30 Wireless Access Points
- Installation of 20 Network Switches

\*\*Estimated 25 Hours Onsite

- **Configuration of New Network**

- Configure new Network, DHCP, DNS, SSID, and VLANs.

\*\*Estimated 9 Hours Remote

\*\* Excludes Caliber Networks company holidays (Thanksgiving Day, Christmas Eve & Day, New Year's Day, Memorial Day, Independence Day, and Labor Day). Response during company holidays will be charged at overtime rates.

## Hardware Purchase

To complete this project Caliber Networks requires ENHS to purchase 30 access points, 6 – 8 port Switches, 8 - 24 Port Switches, 6 48 port switches, and 1 Unifi Dream Machine. The recommended network equipment has been sent to Maria Foster. These devices are purchased directly from Unifi for a total price of \$23,848.00 (Plus TAX & Shipping).

\*\*The Hardware recommended above is expected to last ENHS through 2030.

## Financial Terms

Caliber Networks will complete the scope of work as described in this proposal. The estimated engineering and implementation costs are as follows:

<i>Description</i>	<i>Rate</i>	<i>Qty.</i>	<i>Total</i>
<b>Network Installation and Migration</b>	\$120 **	34	\$4080.00
<b>Hardware Purchase</b>	\$23,848	1	\$23,848.00
<b>Estimated Labor and Hardware:</b>			<b>\$27,928.00 (Plus tax)</b>

Once the installation is complete, Caliber Networks will invoice for the work completed in accordance with this quote. Invoice payment terms are NET 30 days.

\*\*This is a proposal for work. Time/cost outlined here is a quotation. ENHS will be billed for actual time spent on project.

## Work Authorization

If this proposal meets with your approval, please authorize the start of work by signing below. If additional changes are necessary, please contact us.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

# Network Hardware Overview and Links

## Shopping Cart

Item	Price	Quantity	Sub-Total		Order Details
 <b>Access Point U7 Pro Max</b> SKU: U7-Pro-Max-US  UI Care	\$279.00	- 30 +	\$8,370.00		52 items <b>Total</b> <b>\$23,848.00</b> <a href="#">Check Out</a> <a href="#">Gift Code</a>
	\$49.00	 Add			
 <b>Switch Pro 8 PoE</b> SKU: USW-Pro-8-PoE  UI Care	\$349.00	- 6 +	\$2,094.00		
	\$50.00	 Add			
 <b>Switch Pro 24 PoE / US Version</b> SKU: USW-Pro-24-PoE  UI Care	\$699.00	- 8 +	\$5,592.00		
	\$125.00	 Add			
 <b>Switch Pro 48 PoE / US Version</b> SKU: USW-Pro-48-PoE  UI Care	\$1,099.00	- 6 +	\$6,594.00		
	\$199.00	 Add			
 <b>Dream Machine Pro Max / US Version</b> SKU: UDM-Pro-Max  UI Care  CyberSecure	\$599.00	- 2 +	\$1,198.00		
	\$119.00	 Add			
	\$99.00	 Add			
<b>Total:</b>			<b>\$23,848.00</b>		

1. **Access Points** – Qty. 30 – UniFi U7 Pro Max – \$279 each – [Access Point U7 Pro Max - Ubiquiti Store United States](#) – Total cost for 30 = \$8,370 plus tax
2. **8-Port Network Switch** – Qty. 6 – UniFi Pro 8 PoE – \$349 each – [Switch Pro 8 PoE - Ubiquiti Store United States](#) – Total cost for 6 = \$2,094 plus tax
3. **24-Port Network Switch** – Qty. 8 – UniFi Pro 24 PoE – \$699 each – [Switch Pro 24 PoE - Ubiquiti Store United States](#) – Total cost for 8 = \$5,592 plus tax
4. **48-Port Network Switch** – Qty. 6 – UniFi Pro 48 PoE – \$1099 each – [Switch Pro 48 PoE - Ubiquiti Store United States](#) – Total cost for 6 = \$6,594 plus tax
5. **Router** – Qty. 1 Dream Machine Pro Max - [Dream Machine Pro Max - Ubiquiti Store United States](#) - Total Cost for 1 = \$599.00plus tax

Approximate cost for all devices is: \$23,848 plus tax.

**EAST NICOLAUS JOINT UNION HIGH SCHOOL DISTRICT  
RESOLUTION #2526-V**

**INTENT TO INITIATE A TRANSITION FROM AT-LARGE TO BY-TRUSTEE AREA  
BOARD ELECTIONS COMMENCING WITH THE 2026 BOARD ELECTION**

**WHEREAS**, the Board of Trustees (“Board”) of the East Nicolaus Joint Union High School District (“District”) is currently elected “at-large,” meaning that each Board member is elected by voters of the entire District;

**WHEREAS**, Board members are elected in even-numbered years and serve staggered, four-year terms, such that the next election for two Board members is scheduled for November 2026, with the remaining three Board members scheduled for election in November 2028;

**WHEREAS**, under the California Voting Rights Act (Elec. Code, § 14025, *et seq.*) (“CVRA”), at-large elections are impermissible if they result in racially polarized voting. Racially polarized voting is defined as “voting in which there is a difference...in the choice of candidates or other electoral choices that are preferred by voters in a protected class, and in the choice of candidates and electoral choices that are preferred by voters in the rest of the electorate” (Elec. Code, § 14026, subd. (e));

**WHEREAS**, transitioning from at-large to “by-trustee area” elections, where each Board member must reside within a designated trustee area boundary, and is elected only by the voters in that trustee area, minimizes the potential for impermissible racially polarized voting, and further limits the possibility for litigation under the CVRA;

**WHEREAS**, the Board understands the importance of fair and accessible elections, greatly values the opinions and voices of all members of the District’s community, and desires to increase the ability of candidates to seek elected office;

**WHEREAS**, while the Board does not believe that its current form of elections violates the CVRA, it does believe that it is in the public’s best interest to begin the process to transition from at-large to by-trustee area elections;

**WHEREAS**, the Board will hold a minimum of two public hearings to seek public input regarding the composition of the trustee areas prior to developing proposed trustee-area boundary maps (Elec. Code, § 10010, subd. (a)(1));

**WHEREAS**, the Board, with assistance from a demographer, will hold a minimum of two additional public hearings to seek public input on the proposed trustee area maps developed and on the proposed sequence of elections (Elec. Code, § 10010, subd. (a)(2));

**WHEREAS**, the Board will hold an additional public hearing before adopting a trustee-area map and submitting it to the Sutter County Committee on School District Organization (“County Committee”) for consideration;

**WHEREAS**, Education Code sections 5019 and 5030 authorize the County Committee, upon application of the Board, to change the method of election of the Board from at-large to by-trustee area;

**WHEREAS**, the Board, cognizant of its need for fiscal responsibility, desires to implement this change in the manner of electing trustees in a cost effective and efficient manner; and

**WHEREAS**, the adoption of “by-trustee area” elections will not affect the terms of any Board members serving or elected during this transition, each of whom will serve out his or her full term.

**NOW, THEREFORE**, the Board of Trustees of the East Nicolaus Joint Union High School District hereby resolves as follows:

1. The above recitals are correct and true.
2. This Resolution is passed and adopted pursuant to Elections Code section 10010, subdivision (e)(3)(A).
3. Trustee area boundary lines shall be developed based on the most updated federal decennial census data to provide for by-trustee area elections commencing with the 2026 Board election.
4. The District shall commence the process of transitioning to by-trustee area elections, in full compliance with all appropriate procedures and policies provided in law, including but not limited to Education Code sections 5019 and 5030, and Elections Code sections 10010 and 14025, *et seq.*
5. Staff is directed to engage a demographer, legal counsel, and any other consultant deemed required to assist in the development of proposed by-trustee area boundaries.
6. The District Superintendent/designee is hereby authorized and directed to take any other actions necessary to effectuate the purposes of this resolution.

APPROVED, ADOPTED, AND SIGNED, this 9<sup>th</sup> day of February 2026, with the following votes:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Tom Engler  
Board President

ATTEST:

\_\_\_\_\_  
Jill Bramhill  
Board Clerk