



PITTSBURG UNIFIED SCHOOL DISTRICT

ELECTRONIC TECHNICIAN

CLASSIFICATION SPECIFICATION

DEFINITION:

Under the supervision as directed by the Director of Maintenance and Operations and/or the assigned supervisor, perform all duties of an electronic technician.

TYPICAL DUTIES:

Carries out skilled duties in the electronic field including, but not limited to:

- Installation, maintenance and repair of audio visual equipment, telephones, burglar alarm systems, fire alarm systems, energy management systems, school clock systems, public alarm and intercom systems
- Lays out and works off sketches, drawings, and blueprints

OTHER DUTIES:

- Keeps records, makes reports, requisitions supplies as needed
- Assumes responsibility for conservation of time and materials on the job
- Makes recommendations to supervisor for necessary maintenance and improvements
- Performs other related duties as assigned

PERSONAL CHARACTERISTICS:

Should possess personal characteristics generally recognized as essential for good public employees including integrity, initiative, maturity, dependability, courtesy, good judgment, and ability to work cooperatively with others.

MINIMUM REQUIREMENTS:

Knowledge Of:

- Building safety codes, methods, and use of power tools and equipment procedures applicable to the building and construction industry
- Bending and installing conduit
- Pulling low voltage wire for electronic systems
- Computer knowledge helpful.

Ability To:

- Perform necessary tasks in the electronic field, including the ability to trouble-shoot, repair, and install computers, CD ROM, hardware, software, and network systems
- Meet physical requirements necessary to safely and effectively perform required duties
- Draw and work off blueprints and schematics, and sustain working relationships
- Follow oral and written directions or instructions.

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MINIMUM REQUIREMENTS: (cont.)

Physical Requirements:

- Stand, stoop, walk, climb, bend, twist, kneel, and crawl for extended periods of time
- Lift and carry 60 pounds
- Makes recommendations to supervisor for necessary maintenance and improvements
- Adequate sight or corrected vision for the purpose of reading laws, codes, rules, policies, blueprints, schematics, specifications, and other printed matter

Experience:

A minimum of three (3) years experience in the electronic field, working in repairing, and troubleshooting electronic equipment.

Education:

High school diploma or GED equivalent, with documented higher education in the electronic field.

License Requirements: Valid California Vehicle Operators License

Salary: Classified Salary Schedule, Range 42

Board approved: October 13, 1999

Effective: July 1, 1999