



RESIDENCY REQUIREMENTS

(For parents/guardians enrolling students)

The Coronado Unified School District may only enroll students whose parent/guardian resides within the school district boundaries or students who have approved interdistrict transfer. This form is designed to verify residency in a specific school's attendance area.

- **Residency is defined as meaning the student is living a majority of the time at the address specified with the parent/guardian**
- **Each student may claim only one residence and the address must be located within the CUSD boundaries.**

☒ **Please check the box below indicating the form of verification of identity you will submit as the student's parent/guardian, caregiver, licensed foster agency or group home representative, or California Superior Court appointed legal guardian:**

☐ A Government Issued Photo ID

☐ If an agent or representative of social services or foster care agency, appropriate identification.

☒ **Present one of the following items to verify your name and address:**

☐ Deed to Home

☐ Mortgage Escrow Paperwork

☐ Property Tax Bill

☐ Rental Property Contract, Lease or Payment Receipt

☐ Tax Return

If you are unable to provide an item listed above, please complete the *Residency Affidavit Form* and the Co-Residency Supplemental Form (if applicable)

☒ **Present one of the following items, in addition to the item above, to verify your name and address:**

☐ Current Electric bill with your name and service address or verification of connection**

☐ Current Gas bill with your name and service address or verification of connection**

☐ Current Water bill or verification of connection**

☐ Current Waste Management bill with your name and service address

☐ Current Cable bill

☐ Current Social Services documents

☐ Current Automobile registration

☐ Current Automobile insurance

☐ Credit card bill

**** Note:** In the event a utility service connection is used as proof of residency, a utility bill (both parts, in English) must be provided within 45 days to assure continued enrollment.

If a student is found not to reside at the address which is stated during the registration process, district enrollment of that student may be forfeited.

August 2025

Coronado Unified School District

Coronado, California



School Year: _____

RESIDENCY VERIFICATION AFFIDAVIT FORM

(Please complete one form for each school)

California law requires all persons between the ages of 6 and 18 to attend the school district in which their parents reside unless a specific statutory exception applies. (See Cal. Educ. Code §§48200, et seq.) The Coronado Unified

School District ("District") is required to take appropriate steps to ensure that students attending its schools satisfy applicable laws. This Residency Verification Affidavit Form must be completed, signed and submitted with appropriate documentation demonstrating compliance with California's residency laws.

Evidence that false information was provided will result in immediate withdrawal of the student from school and may lead to criminal and/or financial penalties.

Student: _____ Current School: _____ Current Grade: _____
Last Name First Name

Parent/Guardian: _____ Commencement Date of Residency _____

Parent/Guardian _____ Commencement Date of Residency _____

Address: _____
Number Street City Zip Code

NOTE: If legal custody of the student is split between two parents, you must provide a certified copy of the court order identifying each parent's respective physical and legal custody award. You also must inform the school site of any changes to the court order within (5) days.

Please list below the names of additional siblings who attend the same school district:

Student: _____ School: _____ Grade: _____
(Last Name) (First Name)

Student: _____ School: _____ Grade: _____
(Last Name) (First Name)

Student: _____ School: _____ Grade: _____
(Last Name) (First Name)

Student: _____ School: _____ Grade: _____
(Last Name) (First Name)

I acknowledge and agree to the following: (initial each statement below):

_____ My child (listed above) resides with me five (5) days per week at the address listed, which is my primary residence.

NOTE: If your child does not reside with you five (5) days per week at the listed address, please initial here _____. Instead, and attach a written explanation of where and with whom your child resides each day of the week.

_____ I agree to notify the District/School within (5) days when I change my residence or that of my child to a new address, either within or outside the District.

_____ Home visitation and/or other residency verification is part of a periodic process to confirm current residency status.

_____ The District will actively investigate all cases where it has reason to believe that residency status has changed and/or false information has been provided, including the use of private investigators to verify residency status. Verification may include home visits conducted by the Corondo Police Department.

_____ The District may refer cases in which false information has been intentionally provided under penalty of perjury to the District Attorney's office for further action and/or file a civil action to recover damages incurred as a result of providing false information.

_____ Persons who provide false information under penalty of perjury are subject to criminal prosecution for perjury which is punishable by a fine and/or prison term of up to four years in state prison. (Family Code §6552; Penal Code §118, 125)

_____ Persons providing false information under penalty of perjury also may be civilly liable for fraud, negligent misrepresentation, and negligence. Parties found civilly liable may be required to pay all damages caused to the District as a result of providing false information, as well as punitive damages. (Civil Code § 1709)

_____ Persons who induce, obtain, or otherwise solicit another person to provide false information on an affidavit are subject to the same criminal prosecution, fines, and imprisonment as the person directly committing perjury. (Penal Code §127)

_____ Investigations that reveal students have enrolled on the basis of providing false information will lead to disenrollment and/or withdrawal from the District.

I swear (or certify) under penalty of perjury that the foregoing is true and correct, and that any and all copies of documents submitted to verify my residency are true and correct copies of the original documents, and that any and all documents submitted have not been altered except for the crossing out of dollar amounts and account numbers, which is permitted for the purposes of this *Residency Verification Affidavit*.

Executed on the date below in the County of _____, California.

Signature of Parent/Guardian

Date

*In order to validate the *Residency Affidavit*, the parent/legal guardian signature must be witnessed by an adult who is not a family member.

Witness

Date



School Year: _____

CO-RESIDENCY SUPPLEMENTAL FORM
(Supplement to Residency Verification Affidavit)

This Co-Residency Supplemental Form must be completed and attached to the *Residency Verification Affidavit* only for those parents/guardians who share a home with another individual or family member. The primary resident/owner of the shared home is required to complete this section and attach a copy of the following items below:

- Driver's License, CA Identification Card, or passport with photo ID
- Two proofs of residency (one item from each section) from the accepted list of proof of residency documents.

I, _____ (primary resident/owner) declare that I am the primary resident/owner of the address listed on Page 1 of this *Residency Verification Affidavit* and that the person(s) claiming the address on Page 1 reside(s) with me at least five (5) days per week. I further declare that all of the information provided in this *Residency Verification Affidavit*, including information provided by the parent(s)/guardian(s), is true and correct. I understand that home visitation and/or residency verification is a part of a periodic process to confirm residency established by a *Residency Verification Affidavit*. I will submit the required pieces of evidence to verify my residency. I agree to notify the Coronado Unified School District if there is any change in the status of the residency of the persons listed on Page 1 or myself.

I swear (or certify) under penalty of perjury that the foregoing is true and correct.

Signature of Primary Resident/Owner*

Date

Witness**

Date

*Both parties must be present when signing this form

**Witness must be an employee of Coronado Unified School District