



DUNSMUIR Joint Union High School District

Est. 1911
100 Years of Academic and Athletic Excellence

5805 High School Way
Dunsmuir, CA 96025
530.235.4835* Fax 530.235.2224
www.dunsmuirhigh.k12.ca.us

Ray Kellar, Superintendent
Jacob Mekeel, Principal

Board of Trustees
Mariella Hines
Jeremiah LaRue
Jean E. Rogers
Bob Saltzgaver
Brian Wilson.

DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES 4:00 P.M. December 9, 2025 DUNSMUIR HIGH SCHOOL 5805 High School Way, Room 106, Dunsmuir, CA 96025

Mission

To provide a comprehensive, rigorous and innovative education; empowering students to think critically, obtain and analyze information to synthesize solutions of life's challenges and complexities.

Vision

Graduates leave the school inspired to continue learning and motivated to become responsible citizens who contribute positively to society.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.

Per BB §9324 a recording may be made of this meeting.

Open Session

A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Mariella Hines
Jeremiah LaRue absent
Jean E. Rogers
Brian Wilson
Norma Barrett

Ray Kellar, Superintendent
Jacob MeKeel, Principal
Shannon Cash, Chief Business Official
Student Board Member, Alaya R.

B. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA

(Action)

Additions to the Agenda must meet requirements as set forth in the Brown Act

Subsequent Need: *The legislative body may act upon an item not appearing on a regular agenda upon a finding by two-thirds (2/3) vote of the members present, or by unanimous vote if less than two-thirds (2/3) but more than a quorum of members are present, that there is a need for immediate action and the needs for action came to the attention of the agency after the agenda was posted.*

Emergency Situation: *If by a majority vote the legislative body determines prior to any such action the "an emergency situation" exists and that prompt action is required, they may take action on an emergency item not appearing on the posted agenda. The emergency situation exception is for an agenda that has already been posted, in contract to an emergency meeting.*

C. OATH OF OFFICE – BOARD MEMBER

Board Member Norma Barrett took her Oath and was sworn in by Mr. Mekeel.

D. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

Speakers may be limited to 3 minutes on each agenda item with the total time for public comment on each agenda item limited to 20 minutes. BP §9323(c). Please be aware that this is a private meeting held in a public place and the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.

- **Items listed on the Agenda:** Under this item, the public is invited to notify the Board President which items listed on the agenda they would like to comment on and will be allowed to do so when the item comes up.
- **Items not listed on the Agenda:** Items not listed on the Agenda and are within the Board's subject matter jurisdiction, the public is invited to notify the Board President they would like to address the Board under this item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.

None.

E. CONSENT AGENDA**(Action)**

These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration.

1. Warrants Registry Summary: Ratify commercial warrants as summarized
2. The Minutes of the previous meeting/s
3. 1st Interim Budget Transfers: 260000-260001
4. Date and Location of the next three scheduled Board Meetings with Agenda Items
5. Gifts, Grants and Bequests BP 3290
6. Financial Report – Bi-Monthly
(July, Sept., Nov., Jan., March, and May (under separate cover))

Brian Wilson moved to approve the Consent Agenda, seconded by Mariella Hines.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

F. BOARD RECOGNITION

1. Mr. Mekeel awarded the December Student of the month to Jaime L.

G. REPORTS

1. Forest Management Report

Mr. Kellar reported on their behalf that our 10 yr plan will not allow us to harvest again till 27/28. The company is looking into a grant to cover the cleanup of the undergrowth.

2. Student Board Member

Alaya R reported to the Board events student counsel has planned and are in the process of planning. The Holiday Fair, pep rally's, and Christmas tree/door competitions are under way.

3. Faculty and Classified Staff Report/s

Mr. Champe reported to the Board that after 15 years teaching at DHS this will be his last year as he is retiring. He is looking forward to retirement and is actively spreading the word to help find his replacement.

4. Business Report

Shannon Cash reported to the Board that 1st interim will be presented tonight. She is still working with the auditors to have our 24/25 audit completed and ready for Board approval in January.

5. LCAP Report

Mark L. from the Siskiyou County Office of Education will be on campus next week for a meeting to complete the mid year review as well as start working on the 26/237 LCAP.

6. Athletic Director/Principal Report

Jacob Mekeel reported that basketball is underway with some pregames. We have one boys team representing DHS this year. Teacher evaluations have been completed and he is working on improving student attendance.

7. Superintendent Report

Ray Kellar reminded the board that this is his last meeting as he is retiring the end of the month. He reminded everyone that he will be around for phone calls.

	25/26								24/25							
	DHS	CDS		I.S.		Adult Ed	DHS		CDS		I.S.		Adult Ed			
	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	
1 st day	40						63									
To date																
1 st	39	36.35	0		2		7	61	56.71	0		3		0		
2 nd	38	33.90	0		2		7	61	54.5	0		6		0		
3 rd	38	30.73	0		3		7	61	53.61	0		6		12		
4 th	37	30.21	0		3		7	61	51.08	0		4		12		
5 th								61	52.47	0		8		7		
6 th								57	47.93	0		6		7		
7 th								56	44.57	0		6		7		
8 th								55	45.35	0		6		8		
9 th								57	45.46	0		5		10		
10 th								52	45.5	0		6		11		
11 th								52	42.08	0		4		11		
P1									54.16							
P2									53.87							
Annual								Annual								

H. ITEMS FOR DISCUSSION

I. PUBLIC HEARINGS

None

J. ITEMS FOR ACTION AND DISCUSSION

1. Organizational Meeting

Nomination and election of President, Clerk, Representative and Secretary. Brian Wilson moved to accept the following changes, seconded by Mariella Hines.

President, Jean E Rogers
 Clerk, Mariella Hines
 Representative, Brian Wilson
 Secretary, Jacob Mekeel

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

2. Certification of Signatures

The Board was asked to certify signatures of Administration following the election of officers. Brian Wilson so moved, seconded by Norma Barrett.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

3. Public Disclosure Statement: Certificated and Classified/Management Extra Duty Stipends

The Board was asked to approve the disclosure of costs and approve extra duty stipends to staff that have taken over duties associated with the vacant Con-Ap Coordinator position. Brian Wilson so moved, seconded by Norma Barrett.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

4. 25/26 1st Interim Budget Report and Adoption, MYP, Budget Transfers, Standards and Criteria

The Board reviewed the 1st Interim Report, the budget transfers, the MYP and the Standards and Criteria as presented. Brian Wilson moved for approval, seconded by Mariella Hines.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

5. ESSA Per Pupil Calculation – Every Student Succeeds Act Reporting

Required by ESSA to report using District standards mythology meeting the requirements of the calculations. The Board reviewed. Norma Barrett moved to approve, seconded by Brian Wilson.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

6. School-Based Medi-Cal Administrative Activities (SMAA) Claiming Services Agreement

The Board reviewed and approved the renewal agreement with the Glenn County Office of Education to provide 2025/26 SMAA Claiming Services. Norma Barret moved to approve, seconded by Brian Wilson.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

7. 2026-2028 E-Rate Management Services Agreement

The Board reviewed and approved the agreement with E-Rate Advisors, Inc, to provide the necessary E-Rate application services. Brian Wilson moved to approve, seconded by Norma Barrett.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

8. Letter of Commitment from SCOE for Dual Enrollment Equity Conference

The Board reviewed and approved the agreement with the Siskiyou County Office of Education to reimburse the DJUHSD for registration, lodging, per diem and airfare, up to the amount listed in the agreements for costs to send J Cannon and M Mekeel to the Dual Enrollment Equity Conference. Brian Wilson moved to approve, seconded by Norma Barrett.

Hines	aye	LaRue	absent
Rogers	aye	Wilson	aye
Barrett	aye	SBM	aye

Motion carried 4-0

K. BOARD CORRESPONDENCE/COMMUNICATIONS

1. Siskiyou County Board of Education Agenda/Minutes
Reviewed
2. Calendar of Events Updates - **Check Web Site for updates**

L. BOARD MEMBER COMMENTS/REQUESTS

The Board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. The Board may ask a question for clarification, make a brief announcement, or make a brief report. The Board may request reports back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

None.

ADJOURNMENT

Regular meetings shall be adjourned at 10:30 P.M. Action may be taken at the end of the meeting to extend past 10:30 P.M. or adjourned to a later date if needed. BP § 9323

The meeting adjourned at 4:42 P.M.

Next regular meeting of the Dunsmuir Joint Unified High School District will be held on January 14th, 2026 at 4:00 P.M.

G.C. § 54957.5

Copies of the agenda, complete with backup materials, may be reviewed at:

Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight

Agenda posted only:

Castle Rock Elementary School, Siskiyou County Office of Education, Web Page



Board Clerk



Board Secretary