

WILLOWS UNIFIED SCHOOL DISTRICT
Office of the Superintendent

Date: June 22, 2026

Request For Placement on Board Agenda:

AGENDA TOPIC: Approve Grant Funded Expenditures

PRESENTER: Diana Baca, Director of Business Services

The District is requesting the Board approve the following purchases using the Expanded Learning Opportunities Program (ELOP) grant. The current round of funding is expiring on June 30, 2026.

- One Ford pick-up, approximately \$75,000
- Three Ford vans, approximately \$240,000
- Murdock Shade Structure, \$28,170: The District has been working with Murdock administration, ELOP administration and the Murdock PTO to add a shade structure on the Murdock campus. The District is being guided through the process by our current architect, HMC. The total cost for purchase and installation of the structure is \$54,172.46 (see attached quote). If approved, ELOP will pay for 52% (\$28,170) and the balance will be shared by Murdock PTO and Murdock principal discretionary fund.

The District will return in 2026-27 with facility requests for the board's consideration using the next round of ELOP funding set to expire on June 30, 2027.

Recommendations:

The District requests Board approval for this request.



Park Planet
 a Division of Park Associates, Inc.
 415 Elm Street
 Red Bluff CA 96080

Quote# Q26-2488

Murdock Elementary - DSA Shade

Murdock DSA Shade

Bill To:

Willows Unified School District
 823 West Laurel Street
 Willows CA 95988
 United States

Quote Date: 05/05/2026

Quote Expires: 06/04/2026

Terms: Net 30dys / Install

Quote Total: \$54,172.46

Contact Name	Contact Phone	Contact Email	Sales Rep	Sales Rep Email
Diana Baca	+15309356600 ext. 8102	dcostello@willowsunified.org	Kyle Knox	kyle@parkplanet.com

Description	Vendor	Qty	Rate	Amount
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MURDOCK ES - CC HIP SHADE

CC - DSA HIP

30' x 30' x 10' DSA Hip Roof Shade Canopy
 PC# 04-123036 (4/12/24)
 4 - Square Columns
 One Piece of Fabric
 10' Eave Height from top of footing
 CA Fire Marshal Approved Fabric - Alnet Extrablock
 *Rebar Footing Cages Are Not Required
 *Includes pre-approved engineered drawings

Custom Canopies Intl.	1	\$21,571.00	\$21,571.00
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SHIPPING

Custom Canopies Freight

Custom Canopies freight

Custom Canopies Intl.	1	\$2,857.00	\$2,857.00
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INSTALLATION

Installation by Park Associates Inc.
 CA - Lic# 959805 DIR# PW-LR-1000423561
 Wage Rate: Prevailing

Installation assumes normal digging conditions with standard bobcat & auger. Bobcat & concrete truck access required.

Install

Installation of Custom Canopies 30'x30'x10'; Includes:
 - Erection of Shade
 - Drilling of holes
 - Installation of footings

Park Associates dba PARK PLANET	1	\$25,000.00	\$25,000.00
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Install

Receive and offload materials.

Park Associates dba PARK PLANET	1	\$2,857.00	\$2,857.00
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EXCLUSIONS



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Murdock DSA Shade

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EXCLUSIONS

- Location/Marking of utility, plumbing and irrigation lines
- Dumpster for trash and packaging materials
- storage of equipment
- Moving equipment from storage site to construction site
- Site preparation not specifically stated
- Drainage Consideration
- Inspections, material testing, or applicable permits and fees
- Removal of obstacles in access route
- Landscape/Hardscape repair based on access route
- Cleaning of structure(s) is excluded unless otherwise stated
- Site security including security fencing
- Bonding or Special Insurance - fees may apply if required

By signing below, you acknowledge and agree to our Contract; Exclusions, Conditions & Payment Terms, which are to be included in, and supersede any additional contracts or sub-contract agreements made separately based on this "Estimate". Unless otherwise specified above we Exclude Responsibility for: additional mobilizations due to delays or layout conflicts, conditions unforeseen and/or not disclosed at time of estimate, repairing unmarked underground utilities and pipes. Site Conditions Prior to Installation: Grades; stable, compacted, & workable (rough grade to be taken + or - one tenth of one inch), adequate access to work site provided for workmen, materials, tools & equipment. Quote assumes all labor to be completed without interruption.

Site Drawings, Welding Inspection, Special Field Inspection Fees & Submission To DSA By Others

For Custom DSA projects, the stamped plans and engineering will first have to be generated prior to DSA submittal. This could take 8-10 weeks depending on the manufacturer. Please include this lead time in the overall lead time for the project.

Fabrication cannot begin until customer has provided supplier with proof of DSA approval.

Subtotal	\$52,285.00
Tax Total (%)	\$1,887.46
Total	\$54,172.46



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Murdock Elementary - DSA Shade

Murdock DSA Shade

A PURCHASE ORDER OR SIGNED CHANGE ORDER MUST BE RECEIVED BEFORE ADDITIONAL EQUIPMENT, INSTALLATION, OR SERVICES CAN PROCEED. IF PAYING BY CREDIT CARD, A SURCHARGE WILL BE ASSESSED ON PAYMENT AMOUNT FOR 3.5% VISA/MC OR 5% AMEX.

Printed Name: _____ Title: _____

Authorized Signature: _____ Date: _____

**Purchasing agent who is authorized to enter into binding agreement for quoted entity.

**By signing this quote, I have read and agree to the quote Terms & Conditions listed below, on the following page.



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Quote# Q26-2488
Murdock Elementary - DSA Shade
Murdock DSA Shade

TERMS & CONDITIONS

1. General Notes Assembly, Installation and Offloading NOT included unless otherwise noted.
Payment and Performance bonds, Builder's Risk and special insurance NOT included unless stated and quoted.
Customer responsible for quantities and model numbers. Revised quote needed if quantities revised.
2. Payment / Ordering Credit terms specific to each customer. See terms in upper right corner of Park Planet quotes.
Purchase orders or purchase contracts are needed to order. If none available, a signed Park Planet quote may be used in lieu of a formal PO.
All past due accounts subject to 1 ½ % monthly finance charge. In the event legal action is required to effect collection, venue shall be Red Bluff, CA.
3. Shipping / Unloading Shipped by Common Carrier – Customer will need 2 to 4 people to unload. Liftgate NOT included unless quoted. Items will be boxed and / or stretch wrapped to pallets and customer is responsible for offloading. Delivery Drivers do NOT unload.
IMPORTANT: Customer is responsible for receiving and checking quantities and condition at time of delivery Please note any shortages or damages on delivery copy.
Notwithstanding anything to the contrary in any Contract Documents. Customer understands that estimated shipment times for materials are an estimate only. We have no control over shipment dates. We thus make no guarantee to Owner or Customer regarding the projected shipment dates for materials and shall not be liable for any loss caused by the timing of shipments.
4. Engineered Wood Fiber
Customer to provide access for Engineered Wood Fiber delivery with tractor truck and 53' trailer.
Compaction of the Engineered Wood Fiber is NOT included in the installation cost, if desired, please request an updated proposal.
5. General Notes for Purchased Installation
Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders, prep work, flat work, grading, rerouting of water, electric, drainage or sprinkler lines unless otherwise noted in the proposal.
Demo of existing equipment or safety surfacing is NOT included unless otherwise stated in the proposal.
ROCK CLAUSE: Pricing is based on normal soil conditions which would allow an auger on a tractor to dig footings. If rocks/boulders interfere with the progress of the excavation, additional fees may apply.
ACCESS CLAUSE: Installation based on clear access to area. Crane service is NOT included. Customer to provide access for bobcat to work area, bobcat will be provided by the installer. Minimum access shall be 7' wide and 7' high. If adequate access is not provided additional charges may apply and repairs to landscape and irrigation may be required. Customer is responsible for any repairs to landscape if proper access is not provided.
UTILITY CLAUSE: Unless stated in writing in the quote proposal, installation does not include marking of utilities by Dig Alert or other similar entities. Customer can, however, call Dig Alert directly. Dig Alert CANNOT locate any private lines, PVC or plastic water lines. Installation does NOT include repair or relocating any underground utilities, such as drainage, irrigation, live water lines, main low voltage lines, gas, electrical, communication, or sewer etc.
Customers responsibility to provide locations of any utilities prior to commencement of work.
Customer is responsible for all landscape repairs such as, but not limited to damaged trees, bushes, lawn, curbing, sidewalks and/or asphalt paving caused by materials truck and/or 2ton bobcat needed to complete project.
6. Temporary Fencing
Security guards and/or temporary fencing to prevent injuries, vandalism and/or accidental damage to install area or to the rubberized surface while it sets is NOT included unless noted on quote. If desired, the installers can put up caution tape, but Temporary Fencing is recommended. Although the fencing, if provided, is intended to provide this security, the overall security of the property is ultimately the responsibility of customer. We are not responsible for any vandalism or injuries even with the provision of the fencing.
7. ADA Access
Play Equipment MUST be installed over an impact absorbing surface such as ADA compliant Engineered Wood Fiber or Rubber Surfacing. If not quoted, please call for details.
This area is NOT ADA compliant without the installation of compliant surfacing and an accessible route up to and into the playground area. Please call for details.
8. Poured in Place Rubber Surfacing
Rubber Surfacing cannot be installed during extreme weather conditions and may not be installed if rain or frost is forecasted during 48-72 hr. cure time. 24 Hour Manned Security is NOT included in Park Planet quotes.
9. Shade Shelters (non DSA)
Shade Shelter installation price EXCLUDES – unless otherwise stated in this quote engineering, drawings, calculations, permits, permit submittal, site plans, special inspections, soil reports, impact fees, special assessment fees. Customer is responsible for any and all of these items if required by the City/County.
PLEASE NOTE: Shade Orders are NOT released into production until permit is issued!
Shade Shelter installation price EXCLUDES concrete pad, footings, masonry columns, electrical wiring and lights unless otherwise noted.
10. Shade Shelters (DSA)
Fabrication cannot begin until AFTER DSA approval by your architect
DSA in-plant Welding Inspector to be hired by the School District. Welding Inspector fee has NOT been quoted.
School District / Architect responsible for submission of plans to DSA for DSA approval
Pricing does NOT include footings, steel cages, anchor bolts, or erecting of shade shelter unless otherwise noted.
11. Prevailing Wages – assumed and quoted unless specifically excluded due to private works.
Park Planet does not meet the Skilled & Trained Workforce Requirements and will not participate in same. Park Planet will not sign any PLA's for Union Work and is not signatory to any unions.