

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **6.4 COMPREHENSIVE SCHOOL SAFETY PLAN
& EMERGENCY RESPONSE PLAN**

ATTACHMENTS: **DOCUMENTS/PRESENTATION**

DISCUSSION:

The comprehensive safety plan must be presented to the School Site Council (SSC) and board by March 1, 2026. Districts are required to review, update, and approve a Comprehensive School Safety Plan annually. The plan has undergone minor revisions with the addition of a Response to Immigration, since adoption last year.

RECOMMENDATION: The Superintendent recommends approval of the Comprehensive School Safety Plan & Emergency Response Plan.

ACTION REQUIRED: Approval

MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **DISTRICT CALENDAR REVISION**

AGENDA ITEM: **6.5 DISTRICT CALENDAR REVISION**

ATTACHMENTS: **2025-2026 DISTRICT CALENDAR**

DISCUSSION:

During the current academic year, Foggy Day Schedules were implemented on multiple occasions due to weather-related visibility concerns. While these schedules supported student and staff safety, they resulted in a **loss of instructional minutes** totaling 215 instructional minutes, that must be addressed to remain compliant with instructional time requirements.

After reviewing the total number of minutes lost, administration is proposing a revision to the academic calendar to recoup the required instructional time. The following dates are recommended for instructional minute recovery:

Confirmed Recoupment Dates

- **February 11th and February 18th:** Students will remain on campus until 3:00 PM. TK and Kindergarten will continue with their normal release time of 2:00 PM on both dates instead of an early release time of 1:00 PM. [Full/Regular Instructional day]

These adjustments will allow the district to recover the instructional minutes lost due to Foggy Day Schedules already called.

Contingency Planning

In the event that **an additional Foggy Day Schedule (1 Day)** is required later in the school year, the following dates have been identified as **potential additional recoupment times and days**, if needed:

- **March 27th:** Students will remain on campus until 3:00 PM. TK and Kindergarten will continue with their normal release time of 2:00 PM instead of a minimum day release time of 1:15 PM.
- **May 6th and May 13th:** Students will remain on campus until 3:00 PM. TK and Kindergarten will continue with their normal release time of 2:00 PM on both dates instead of an early release time of 1:00 PM.

If another foggy day doesn't occur, these dates will remain early/minimum release days. These dates were selected by MSAT to ensure compliance with instructional requirements.

In the event that more than one Foggy Day Schedule is required later in the school year, MSAT will identify **additional recoupment times and days** to be brought for another amendment of the academic school calendar and board approval. Approval of these dates today will be used to finalize calendar adjustments and communicate changes to staff and families.

RECOMMENDATION: **The Superintendent recommends that the Board approve the revised district calendar as presented.**

PROPOSED ACTION: **Approve** -31-



MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2025-2026

July 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		(22)

August 2025 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						(21)

September 2025 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				(21)

October 2025 (23)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31*	(23)

November 2025 (14)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						(17)

December 2025 (15)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			(20)

January 2026 (17)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
(20)				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026 (18*)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	*	21
22	23	24	25	26	27	28

March 2026 (20)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				(22)

April 2026 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		(21)

May 2026 (16)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	*	23
24	25	26	27	28	29	30
31						(20)

June 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				(21)

District Holidays (15)

July 4 — Independence Day
 Sept 1 — Labor Day
 Nov 11 — Veterans' Day
 Nov 27-28 — Thanksgiving
 Dec 24 — Christmas Eve
 Dec 25 — Christmas Day
 Dec 31 — New Year's Eve
 Jan 1 — New Year's Day
 Jan 19 — Martin Luther King, Jr.
 Feb 9 — Lincoln's Birthday (Observed)
 Feb 16 — President's Day
 April 3 — Easter Friday
 May 25 — Memorial Day
 June 19 — Juneteenth

Special Dates

Aug 1-5 — Teacher Inservice Days
 Aug 6 — First Day of School
 Oct 31 — Trimester Ends
 Nov 17-21 — Parent Conferences Min. Days
 Nov 27-28 — Thanksgiving Break
 Dec 22 - Jan 6 — Winter Break
 Jan 7 — School Back in session
 Feb 20 — Trimester Ends
 March 2 - 6 — Parent Conferences Min. Days
 March 30 - April 6th — Spring Break
 May 21 — 8th Grade Graduation
 May 22 — Last Day of School/Trimester Ends

Minimum Days—1:15 P.M.

November 17-21, 2025
 December 19, 2025
 March 2-6, 2026
 May 22, 2026

*Instructional Min Make Ups

February 11 & 18

March 27

May 6 & 13:

TK/K release @ 2:00 PM
 1st-8th release @ 3:00 PM

Legend

Minimum Day
 1:15 P.M. Release

District Holiday

P/T Conference Days
 1:15 P.M. Release

School Not in Session

Teacher Inservice

Instructional Mins Make Up
 2:00PM & 3:00 PM Release

* Trimester Ends

Board Approved:
 April 1, 2025

**Parent-Teacher
 Conferences—1:15 Release**

November 17-21, 2025
 March 2-6, 2026

Grading Periods

Aug 6— Oct 31 62 days
 Nov 3 — Feb 20 59 days
 Feb 23— May 22 59 days
 180 Student Instruction Days

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **PERSONNEL**

AGENDA ITEM: **8.0 PERSONNEL ORDER**

ATTACHMENTS: **NONE**

DISCUSSION:

- 8.1.1 Arellano, Carmen Carmen Arellano is requesting medical leave beginning on February 2, 2026 through May 22, 2026. Current law allows up to 12 weeks of maternity/paternity leave ("baby bonding" time).
- 8.1.2 Villar, Raul Raul Villar applied, was interviewed, and is being recommended for the position of Intern-Counselor.
- 8.1.3 Villegas, Maria Maria Villegas applied, was interviewed, and is being recommended for the position of Intern-Counselor.

RECOMMENDATION: The Superintendent recommends that the Board approve the personnel order as presented.

PROPOSED ACTION: APPROVE