

SCHOOL-SPONSORED TRIPS**Supervision**

Students on school-sponsored trips are under the jurisdiction of the Yolo County Office of Education and shall be subject to County Office and school rules and regulations.

The Yolo County Superintendent of Schools or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. If the trip involves water activities, this ratio shall be revised as necessary.

Parent/Guardian Permission

Before a student can participate in a school-sponsored trip, the teacher shall obtain written parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities. The County Office shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

All persons making the field trip or excursion shall be deemed to have waived all claims against the County Office or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims. (Education Code 35330)

Safety Issues

1. While conducting a trip, the teacher, employee, or agent of the school shall have the school's first aid kit in his/her possession or immediately available. (Education Code 32041)

Whenever trips are conducted in areas known to be infested with poisonous snakes, the first aid kit taken on the trip shall contain medically accepted snakebite remedies. In addition, a teacher, employee, or agent of the school who has completed a first aid course which is certified by the American Red Cross and which emphasizes the treatment of snakebites shall participate in the trip. (Education Code 32043)

2. The County Office shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion or field trip. (Education Code 35331)

3. If the County Superintendent or designee receives threat level warnings from the Homeland Security Advisory System pertaining to the destination of a school-sponsored trip, he/she shall implement precautions necessary to protect the safety of students and staff.
 4. Lifeguards are required for all swimming activities. If the activity is at a private pool, the owner of the pool shall provide a certificate of insurance, designating the County Office as an additional insured, for not less than \$500,000 in liability coverage. Staff shall determine supervisory responsibilities for all chaperones.
 5. Before trips of more than one day, the site administrator or designee may hold a meeting for staff, chaperones, parents/guardians, and students to discuss safety and the importance of safety-related rules for the trip.
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Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Bus. Code 17550-17550.30	<u>Sellers of travel</u>
Bus. Code 17552-17556.5	Educational travel organizations
Ed. Code 32040-32044	First aid equipment: field trips
Ed. Code 35331	Provision for medical or hospital service for pupils (on field trips)
Ed. Code 35332	Transportation by chartered airline
Ed. Code 35350	Transportation of students
Ed. Code 44808	Liability when students are not on school property
Ed. Code 48908	Duties of pupils; authority of teachers

SCHOOL-SPONSORED TRIPS (continued)

AR 6153

Ed. Code 8760

Authorization of outdoor science and conservation programs

Management Resources**Description**

Website

U.S. Department of Homeland Security

Website

California Association of Directors of Activities

Website

American Red Cross**Cross References****Code****Description**

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Safety

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Safety**Adopted:** 02/27/2018**Revised:** 09/09/2025**YOLO COUNTY OFFICE OF EDUCATION**

Woodland, California