

SOMERSET BERKLEY REGIONAL SCHOOL DISTRICT BUILDING USE FEES

	District Non-Profit *		Outside Non Profit 501(c)(3) Form is Required		Outside For Profit	
	Hourly Rate	Minimum Charge	Hourly Rate	Minimum Charge	Hourly Rate	Minimum Charge
Custodial Fee (in addition to rental fee)**	\$ 50.00	\$ 200.00	\$ 50.00	\$ 200.00	\$ 50.00	\$ 200.00
Operators (for Performing Arts Center)(in addition to rental fee) ^^	\$ 100.00	\$ 200.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 200.00
Cafeteria Fee (in addition to rental fee)^^^	\$ 36.00	\$ 108.00	\$ 36.00	\$ 108.00	\$ 36.00	\$ 108.00
Administrative Fee (Non-Refundable flat fee)	No Charge	N/A	\$ 30.00	N/A	\$ 30.00	N/A
Classrooms	No Charge	N/A	\$ 65.00	\$ 130.00	\$ 75.00	\$ 150.00
Student Dining Center without Kitchen	No Charge	N/A	\$ 80.00	\$ 160.00	\$ 100.00	\$ 200.00
Student Dining Center with Kitchen	No Charge	N/A	\$ 120.00	\$ 240.00	\$ 140.00	\$ 280.00
Gymnasium	No Charge	N/A	\$ 150.00	\$ 300.00	\$ 200.00	\$ 400.00
Performing Arts Center	No Charge	N/A	\$ 200.00	\$ 400.00	\$ 250.00	\$ 500.00
Distance Learning Center	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Library	No Charge	N/A	\$ 75.00	\$ 150.00	\$ 100.00	\$ 200.00
Music Room	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Art Gallery	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Turf Stadium without Lights	No Charge	N/A	\$ 125.00	\$ 250.00	\$ 150.00	\$ 300.00
Turf Stadium with Lights	No Charge	N/A	\$ 150.00	\$ 300.00	\$ 200.00	\$ 400.00
Concession Stand	No Charge	N/A	\$ 25.00	\$ 50.00	\$ 40.00	\$ 80.00
Locker Rooms	No Charge	N/A	\$ 65.00	\$ 130.00	\$ 75.00	\$ 150.00
Soccer Fields	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Baseball Fields	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Softball Fields	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Tennis Courts	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Outdoor Track	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00
Indoor Track	No Charge	N/A	\$ 100.00	\$ 200.00	\$ 125.00	\$ 250.00

The School District must schedule their own activities at the beginning of the school year. Any rental application received before October 1st of the school year, will not be processed until the end of October.

*** District Non-Profit: Non-Profits that benefit students (i.e. PTO, Boosters, Friends of Music Somerset Berkley Education Foundation)**

If 250 or more are in attendance, renter must order a Police Detail for safety reasons and pay detail invoice directly when due. 250 includes participants **and** attendees

All rentals of the Performing Arts Center, Gymnasium or Student Dining Center require a \$250 refundable cleaning fee. This fee may be returned-upon review of facilities after rental.

A 75% deposit is due within 14 calendar days from the date of the invoice. Payment is due in full 14 calendar days prior to the date of the event.

Failure to make full payment within the allotted time frame will result in cancellation of the event and inability to utilize facilities for future events

Custodial Overtime fee rate is \$65 per hour on Saturdays and \$75 per hour on Sundays

Light/Sound Operators will be required to attend the event and run any electronic equipment owned by the District on a per person per hour basis. Rehearsal dates will also be charged this fee

Cafeteria fee rates for Sunday rentals are \$46 per hour.