

Job Description

San Ramon Valley Unified School District

Refuse Collector/Truck Driver

Purpose Statement

The job of Refuse Collector/Truck Driver is done for the purpose of driving and operating refuse trucks; collecting, loading, and transporting refuse materials from District schools and other locations to designated areas for disposal and recycling; and ensuring safety of workers.

This job reports to Assigned Supervisor

Essential Functions

- Operates refuse truck for the purpose of providing the safe and efficient collection and disposal of refuse in the District.
- Moves dumpsters as needed for the purpose of enabling the safe and effective collection of refuse.
- Maintains tools and equipment for the purpose of ensuring the availability of equipment in safe operating condition.
- Cleans work related areas and equipment for the purpose of ensuring safe and clean sites, work areas and equipment.
- Inspects equipment for the purpose of ensuring the safe and efficient operation of District refuse equipment.
- Responds to emergency situations for the purpose of assisting in resolving immediate safety concerns and maintaining District operations.
- Prepares information and reports for the purpose of documenting and referring issues to administration for action.
- Attends meetings for the purpose of gathering information required to perform job functions.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating refuse-related equipment; and operating, maintaining and making minor repairs to refuse collection truck.

KNOWLEDGE is required to perform basic math; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: methods, materials, tools, and operation of refuse trucks and related work; and health and safety regulations.

ABILITY is required to schedule activities and/or meetings; gather and/or collate data; and consider a number of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of types of job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: understanding and following oral and written directions; working independently with little direction; planning and organizing work; establishing and maintaining effective working relationships with others; and preparing accurate records.

Responsibility

Responsibilities include: working under direct supervision using standardized routines; leading, guiding, and/or coordinating others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, some climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 35% sitting, 35% walking, and 30% standing. The job is performed under extreme temperature variations and under conditions with exposure to risk of injury and/or illness.

Experience: Job related experience is required.

Education (Minimum): High school diploma or equivalent.

Required Testing

Random Drug and Alcohol Testing

Continuing Educ. / Training

Maintains Certificates and/or Licenses
District Mandated Training

Certificates and Licenses

Class B Driver's License with Airbrake Endorsement

Clearances

Criminal Background Clearance
Pre-Employment Drug Test Clearance
Current DMV H6 Driving History Report
Physical Capacities Test Clearance
Tuberculosis Clearance

FLSA Status

Non Exempt

Approval Date

December 14, 2021

Revised Date

July 1, 2021

Salary Grade

Range 9