



Williams Complaint Annual Notice 2025-2026

Notice to Parents, Guardians, Pupils, and Teachers

Pursuant to California Education Code Section 35186, you are hereby notified that:

1. Sufficient Textbooks and Instructional Materials

Each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.

2. Clean, Safe, and Maintained Facilities

School facilities must be clean, safe, and maintained in good repair.

3. No Teacher Vacancies or Misassignments

Every class should have a teacher assigned to it, not a series of substitutes or other temporary teachers. The teacher must hold the proper credential to teach the class, including certification required for English learners, if present.

- Teacher Vacancy: A position to which a single designated certificated employee has not been assigned at the beginning of the year for the entire year, or for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for the entire semester.
- Misassignment: Placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential, or is not otherwise authorized by statute to hold.

4. Filing a Complaint:

If you believe any of the above standards are not being met, a complaint may be filed:

- At the school office
- Online via the OSA website: www.oakarts.org
- Or using the California Department of Education complaint form, available in English and other languages at: www.cde.ca.gov/re/cp/uc/

Complaints will be handled promptly and in accordance with California law.