

Family/Student School Handbook

2026-2027

Know Thy Impact!

Chandra Victor, Principal
Eric Westberg, Vice Principal

4730 Laguna Park Drive,
Elk Grove, 95758
Phone: (916) 509-8877
Fax: (916) 683-8398

Our Motto:

Know Thy IMPACT
…on self
….on others
….on our community
…..on our PLANET!



School Office Hours:

7:45 AM - 4:15 PM

School phone number: 916-509-8877
School website: https://mix.egusd.net/

EGUSD Board of Education

Beth Albiani

Jennifer Ballerini

Delia Baulwin

Susan Davis

Heidi Moore

Michael Vargas

Sean J. Yang

Superintendent David E. Reilly

Mission Statement
Elk Grove Unified School District

Adopted by the Board of Education
June 18, 2001

Our Mission

The Elk Grove Unified School District will provide a learning community that challenges ALL students to realize their greatest potential.

Our Core Values

Outcomes for students

Achievement of core academic skills

Confident, effective thinkers and problem solvers

Ethical participants in society

Commitments about how we operate as an organization

Supporting continuous improvement of instruction

Building strong relationships

Finding solutions

High expectations for learning for all students

Instructional excellence
Safe, peaceful, and healthy environment
Enriched learning environment
Collaboration with our diverse community

District Administrators

David E. Reilly	Superintendent
Mark Cerruti	Deputy Superintendent, Education Services and Schools
Jenifer Avey	Assistant Superintendent of Schools, Elementary Education
Jodi Boyle, Ed.D.	Director, Elementary Education
Martin Fine	Director, Elementary Education
Michael Gulden	Director, Elementary Education
Elizabeth D. Rueda	Director, Elementary Education

Marion Mix Elementary School

Know Thy Impact!

4730 Laguna Park Drive, Elk Grove, California 95758
Phone: 916·509·8877, FAX: 916·683·8398
Chandra Victor, Principal
Eric Westberg, Vice Principal

Dear Marion Mix Elementary School Community,

I would like to take this opportunity to either welcome you to Marion Mix Elementary School or welcome you back for the 2026-2027 school year. This year begins my first year as principal and I feel fortunate to have started in May for the last month of school. During that short month, I saw firsthand the strong sense of community that has been established. The staff is caring, highly qualified, and puts students first. I saw happy students who enjoyed coming to school each day. I am excited to see what the upcoming school year will bring.

This year, we have three priority areas at Marion Mix:

1. High Quality First Instruction
2. Collaboration and Professional Learning Communities (PLCs)
3. Attendance

In collaboration with the staff, we established these three areas as a way to continue Marion Mix on its path to excellence. Firstly, we want our students receiving high quality instruction so they can meet or exceed grade level standards. We recognize some students will need more support, which may be done in the classroom or by support personnel. Secondly, it's important teachers have time to collaborate and work in PLCs on a weekly basis where the social and emotional and academic needs of students are a priority. Lastly, student attendance is a critical area to be addressed. We have a goal of a 95% daily attendance rate. In order to learn and socialize, students must be in school. It is through this work that we will see our students succeed.

To support the work mentioned above, we will hold our students to high expectations behaviorally and academically. We will continue the use of our MAVS: Be Motivated, Be Accountable, Be Vigilant, and Be Supportive. Our expectations will be explicitly taught throughout the year. We will also continue our work with the IB Learner Profile so when our students enter HEMS and LCHS they are ready for the level of rigor. IB learners strive to be balanced, caring, communicators, inquirers, knowledgeable, open-minded, principled, reflection, risk-takers, and thinkers. Not only will these skills assist them in their education, they are also necessary life skills.

I look forward to getting to know our school community as we work together this year to support our students. Raising children is a team sport and as the saying goes, "It takes a village." I hope you take advantage of opportunities to connect with Marion Mix in a way that works for you. This may be through classroom support or through school-wide events. Connecting with our PTO is another great way to get involved.

I look forward to meeting you and working together as the Marion Mix community. I wish you all a wonderful school year.

Sincerely,

Chandra Victor, Principal

Marion Mix Elementary School

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Every Student Succeeds Act: Parent's Right to Know

To Parents/Guardians:

Your child is attending a school receiving Title I federal funds through the Elementary and Secondary Education Act (ESEA). At the beginning of each school year, local educational agencies receiving Title I funds are required to notify parents whose student(s) attend a Title I school that they may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum:

1. Whether the student's teacher:
    - Has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
    - Is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
    - Is teaching in the field of discipline of the certification of the teacher.
2. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you would like this information, please contact Chandra Victor at 916-509-8877**.**

Sincerely,

Chandra Victor

Chandra Victor
Principal
cvictor@egusd.net

Marion Mix Elementary Vision Statement

Marion Mix Elementary will Empower ALL to:

- Know Their Impact
- Embrace Continuous Growth
- Prepare for the 21st Century

Our Mission Statement

Marion Mix Elementary will accomplish this vision by:

- Helping students, families, and staff develop a clear understanding of their individual and collective IMPACT by explicitly teaching and practicing high levels of reflective thinking.
- Working collaboratively to identify challenges, develop solutions, and refine practices to better meet the needs of ALL students.
- Providing high-quality **first** instruction which incorporates ongoing assessment of student learning that is frequent, accurate, specific, and timely, in order to move students toward academic proficiency and beyond.
- Promoting critical thinking, innovation, collaboration, and problem-solving by making all learning relevant and aligned to 21st Century College, Career, and Citizenship readiness.

Important Title I Links:

School-Parent Compact 2026-2027

Parent and Family Engagement Policy 2026-2027

Marion Mix Elementary Staff 2026-27

Chandra Victor, Principal
Eric Westberg, Vice Principal

Position	*Name*		*Position*	*Name*
Teacher (TK)	**Danielle Pelletier**		Teacher (5)	**Bradley Fisher**
Teacher (TK)	**Faranaz Khan**		Teacher (5)	**Kala Toscano**
Teacher (TK)	**Yesenia Herrera**		Teacher (5)	**Reagan Kerney**
Teacher (K)	**Aida Mohamed**		Teacher (5)	**Jen Hammel**
Teacher (K)	**Amy Vermillion**		Teacher (5/6)	**Ashley Elmasian**
Teacher (K)	**Jami Johnson**		Teacher (6)	**Laura Crook**
Teacher (1)	**Janine Reynolds**		Teacher (6)	**Julie Sullivan**
Teacher (1)	**Debra Hill**		Teacher (6)	**Kevin Ohama**
Teacher (1)	**Tonya Boynton**		Teacher (6)	**Quenya Tuck**
Teacher (2)	**Amy Herrera**		Teacher (PE)	**Ben Wilkinson**
Teacher (2)	**Reena Jhattu**		Teacher (CRT)	**Katee Taylor**
Teacher (2)	**Alicia Guevara**		Teacher (RSP)	**Kari McClure**
Teacher (2/3)	**Christina Chu**		Teacher (RSP)	**Hua Her**
Teacher (3)	**Jessica Huezo**		Teacher (RSP)	**Erica Brossard**
Teacher (3)	**Christi Wilkinson**		Teacher (AIT)	**Holly Schlaegel**
Teacher (3)	**Alexis Rios**		Teacher (AIT)	**Sara Adams**
Teacher (3/4)	**Jacob Phan**		Teacher (MUS)	**Celeste Hickman**
Teacher (4)	**John Grima**		CPL Coach	**Sharon Jaravata**
Teacher (4)	**Kash Moua**		MLE Coach	**Carolyn Cook-Flores**
Teacher (4)	**Anthony Caston**			

Position	*Name*		*Position*	*Name*
Secretary	**Jo Anna Cline**		Librarian	**Jen Taggard**
S.O.A.	**Kennisha Boykin**		Paraeducator	**Tracy Wallen**
S.O.A.	**TBD**		Paraeducator	**Lynette Lee-Renouf**
School Nurse	**Elizabeth Walker**		Paraeducator	**Anthony Peters**
Health Aide	**Jimmy Ho**		Paraeducator	**Diamond Johnson**
Psychologist	**Elizabeth Pierce**		Paraeducator	**Jameela Young**
Speech	**Brenda Trinidad**		Paraeducator	**Kristine De Guzman**
Speech	**Paige Heidrich**		Paraeducator	**Eunice Biehl**
Speech	**Sydney Turner**		Paraeducator	**Makayla Capitano**
M.H.T.	**Cindy Gillingham**		Paraeducator	**Kimberly Pitt**
M.H.T.	**Jennifer Willis**		Paraeducator	**Naomi Mwakasege**
PBIS Coach	**Savy Yuen**		Paraeductor	**Christy Rojas**
Counselor	**TBD**		TK Para	**Maricella Hernandez**
O.T.	**Danielle Valdespino**		TK Para	**Blanca Mendez**
Camp. Sup.	**Sacha Hall**		TK Para	**Narsis Akbary**
Yard Sup.	**Kendra Villalpando**		Cafeteria Lead	**Carla Tellez**
Yard Sup.	**Alma Arreola**		Lead Custodian	**Justin Cloward**
Yard Sup.	**Lelani Enslow**		Custodian	**Brenda Chan**
Yard Sup.	**Kim Lam**		Custodian	**Jill Liu**
Technology	**Shannon Gonzales**			

Marion Mix Elementary School

2026-2027 Bell Schedule

Monday, Tuesday, Thursday, Friday			
Breakfast	8:15 - 8:45	1st to 6th Grade	8:50 - 3:10
Gates Open	8:35	TK & Kindergarten (AM)	8:50 - 12:10
Warning Bell	8:45	TK & Kindergarten (PM)	11:50 - 3:10

Wednesday - Early Out	
Breakfast 8:15 - 8:45	1st to 6th Grade 8:50 - 2:20
Gates Open 8:35	TK & Kindergarten (AM) 8:50 - 12:10
Warning Bell 8:45	TK & Kindergarten (PM) 11:50 - 3:10

Monday - Friday Recess and Lunch Schedule			
Grade	**Recess**	**Lunch**	**Recess**
1	10:05 - 10:20	11:50 - 12:10	12:10 - 12:30
2	10:25 - 10:40	12:35 - 12:55	12:55 - 1:15
3	10:05 - 10:20	12:10 - 12:30	11:50 - 12:10
4	10:45 - 11:00	1:20 - 1:40	1:40 - 2:00
5	10:25 - 10:40	12:55 - 1:15	12:35 - 12:55
6	10:45 - 11:00	1:40 - 2:00	1:20 - 1:40

Minimum Day Schedule	
Breakfast 8:15 - 8:45	1st to 6th Grade 8:50 - 1:20
Gates Open 8:35	TK & Kindergarten (AM) 8:50 - 12:10
Warning Bell 8:45	TK & Kindergarten (PM) 11:50 - 3:10

Minimum Day Recess & Lunch Schedule				Inclement Weather Recess & Lunch Schedule (Indoor Recess in Classrooms)			
Grade	**Recess**	**Lunch**	**Recess**	**Grade**	**Recess**	**Lunch**	**Recess**
1	10:05 - 10:15	11:35 - 11:50	11:50 - 12:05	1	10:05 - 10:20	11:50 - 12:10	12:10 - 12:30
2	10:20 - 10:30	12:10 - 12:25	12:25 - 12:40	2	10:25 - 10:40	12:35 - 12:55	12:55 - 1:15
3	10:05 - 10:15	11:50 - 12:05	11:35 - 11:50	3	10:05 - 10:20	12:10 - 12:30	11:50 - 12:10
4	10:35 - 10:45	12:45 - 1:00	1:00 - 1:15	4	10:45 - 11:00	1:20 - 1:40	1:40 - 2:00
5	10:20 - 10:30	12:25 - 12:40	12:10 - 12:25	5	10:25 - 10:40	12:55 - 1:15	12:35 - 12:55
6	10:35 - 10:45	1:00 - 1:15	12:45 - 1:00	6	10:45 - 11:00	1:40 - 2:00	1:20 - 1:40

Student Attendance:

One of the most important elements of successful learning is regular, on-time attendance at school.

- If an absence is necessary you can, 1) call the school office at **916-509-8877** the morning of the absence, 2) send a note to the school office, or 3) email marionmixabsence@egusd.net.
    - Please include the date and the reason for the absence. The person calling needs to leave their name.
    - If your child has 5 truancies, an attendance letter will be sent. Truancies include a Truant, Truant Verified, unexcused early dismissal with more than 30 minutes remaining in the school day, or an unexcused late arrival of more than 30 minutes.
- Absences without a valid excuse constitute a TRUANCY report, which moves to the Attendance Improvement Office (AIO).
    - After 3 additional Truancies the Attendance Improvement Office will continue with a second letter.
    - You can avoid these letters by making sure your child comes to school on time EVERYDAY.

STATE LAW permits the excuse of an absence for the following reasons:

1. Due to his or her illness/Mental Health
2. Due to quarantine under the direction of a county or city health officer.
3. For the purpose of having medical, dental, optometric, or chiropractic appointments
4. For the purpose of attending a funeral service of a member of his or her immediate family, up to 5 days per incident is allowed.
5. For justifiable personal reasons, including but not limited to, an appearance in court, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

Tardiness:

Tardiness can also interfere with success in school.

- Students should be at school by the warning bell at 8:45 AM and are considered late if they are not with their teacher at 8:50 AM.
- When students arrive late to school, they enter through the office to receive a late slip.

Early Dismissal:

Early dismissal from school disrupts your child's instructional day, so we encourage you to make appointments for after 3:10 whenever possible.

- **Students will not be released for early dismissal 15 minutes prior to the dismissal bell ringing.**

- Any adult checking out a child must first come to the school office, provide their name, relationship to the child, the reason for taking the child from school, and show their driver's license.
    - A parent, or someone (over the age of 18) on the emergency form, must sign the student out and complete the "early dismissal" form before the student can leave the campus. Students cannot sign themselves out.

- Please allow time to complete this process and be patient as these guidelines are for the protection of your child.
- Students will only be pulled out of class once the adult shows up. NO EXCEPTIONS.

- Students are not to leave the school for any reason without first coming to the office.
- Each unexcused early dismissal is considered a truancy.

Transferring/Disenrollment Process:

When you need to transfer your child out of MMES to another school, please come into the school office and complete a "Disenrollment" form. We also ask that all textbooks and library books be returned to your child's teacher before his/her last day of school.

Lost and Found:

Please mark your child's possessions with first and last names in permanent marker. There is a special Lost and Found area (located in the Multi-purpose Room) for students to claim their lost items. Please do this before or after school. Notifications will be emailed to families, and unclaimed items will be donated after such notifications.

Parent – Teacher Communication

We value parents and want to communicate with you as much as necessary. Our first priority, however, is to ensure that the students' learning is not interrupted during the day.

- **Typically, messages are not delivered to students except in cases of an emergency. Please make all arrangements with your child before he/she comes to school.**

We also ask that you use these guidelines:

- If you wish to speak to the teacher, please email, call, or make an appointment at least 24 hours in advance to see him/her before or after school.
    - Telephone calls into the classroom during the day will be limited to emergency messages only. You may leave messages on the teacher's voicemail or email.
- If you would like homework for an absent child, please call the office or email the teacher before 9:00 am so homework can be made available to pick up after 3:10 pm.
- If you need to pick up your child during the school day for a medical appointment, please send a note with your child to inform the teacher of dismissal time. When you come into the office to sign your child out, the office will call your child from the classroom at that time.

Respect and Civility We believe everyone (students and District employees) deserves to be treated with respect. We serve many multilingual, multiracial, and multicultural students and their families and we want to be a model district striving to ensure that everyone feels welcome in our schools. The school district will not tolerate behavior by students, staff or visitors that insults, degrades or stereotypes any race, gender, disability, physical characteristics, ethnic group, sexual preference, age, national origin or religion. Appropriate consequences for violating the District's Human Dignity Policy are specified in this handbook. In addition, any person who comes onto a school campus or other school facility, and there is reasonable cause to believe that their conduct has violated District Policy, they will not be allowed be allowed on campus.

STUDENT SAFETY AND INFORMATION

Arrival/Dismissal Information:

ALL GATES open at 8:35 AM.

We have one lane entering and exiting our school's parking lot. Please use the lane closest to the front of the school in the parking lot for drop off/pick up, only. If you need to get out of your vehicle for any reason, you must park in the lot in a designated parking slot and walk on campus.

We ask that you never encourage your children to walk between traffic or cross without using the crosswalk. If you must park, you must get out and escort your child to your car. Otherwise, instruct your child which drop off/pick up zone you will be using so they know to look for you. Upon leaving the school parking lot after arrival/dismissal, you may only make a RIGHT turn to keep the flow of traffic moving. This will be clearly marked and enforced.

There are **TWO Drop Off/Pick Up Zones** to choose from to enter school. All areas will be clearly marked.

- Front of the school: students enter school through Main Gate
- Stinson Beach Gate near the Multipurpose Room

General Rules:

- Students eating breakfast at 8:15 AM enter through the Multipurpose Room doors on Stinson Beach Way.
- Daily Kindergarten and TK drop-off/pick-up by a designated adult or sibling.
- Students leave the school grounds within 15 minutes of dismissal time.
- Remaining students wait in the office and a parent must come into the office and sign them out.
- Late pick-ups are tracked.
- Please be aware that there is no supervision available for unattended students prior to 8:15 AM.
- Office doors lock at 4:15 PM.

Walking/Biking to School:

For everyone's safety, students and adults who walk or ride their bike to school should use the designated crosswalks. We place supervising adults/teachers with STOP signs at crosswalks to ensure that students and adults are safe as they arrive or leave our campus. We ask that all adults model safe behavior for our children by complying with this request and by using the crosswalks as well.

Visitors:

Campus visitors are required to sign in at the office and get a visitor's pass if they wish to enter the campus. This includes before school, while school is in session and after school.

- All visitors must sign in, and wear a visitor's badge at all times. This will help keep our campus safe for our students and staff.

If you are visiting a classroom, please make prior arrangements (24 hours notice) with your child/children's teacher/s. The office staff must verify your visit prior to you visiting the classroom.

If you are picking up your student after school, please meet your child outside the school gates, and do not block or enter doorways.

Bicycles, Scooters, Skates, & Skateboards:

- We have a locked bicycle rack, but IT IS THE RESPONSIBILITY OF THE STUDENT TO LOCK HIS/HER ITEM IN THE BIKE RACK, as we cannot assume responsibility for property secured there.
- Please walk all bikes, scooters, skates, and skateboards at all times while on the school grounds.
- Students who do not follow safety rules may have the privilege revoked.
- Helmets are required for students riding skates, scooters, and bikes.
    - A student not wearing a helmet will be asked to leave their vehicle at the school until a parent can retrieve it or the student comes with an appropriately fitted helmet.

Emergency Drills:

All students and staff members participate in fire drills, lockdown drills, and earthquake drills on a regular basis.

MEDICAL INFORMATION

PLEASE MAKE SURE THAT ALL "EMERGENCY" INFORMATION IS ACCURATE AND CURRENT.

Illness and Attendance:

Children may not come to school with a fever, vomiting, or diarrhea. Children must be symptom free for 24 hours without medication before returning to school.

Injuries:

Our health aide or the school nurse check and log injuries at school. If a student has hit his/her head, we will complete a "Bumps and Blows" form that we send home with the student. We will contact a parent/guardian to inform him/her of the injury. If we cannot reach the parent/guardian then we will call the emergency contact. If an emergency contact is not available, the principal will decide how best to address the situation. This may include calling 911. Sick or injured children will not be sent home without parental knowledge and permission.

Allergic Reactions:

If your child has an identified allergy or reacts violently to any foods, non-food, bee stings, you should notify the office staff and teacher. Families must submit all information at the beginning of each new school year.

Prescription and Non-Prescription Medication:

All prescription and non-prescription medications require families to provide an updated "Medication Assistance Authorization" form to the school office every school year. We cannot dispense, nor are students allowed to have medications with them at school without this completed and updated form. This includes cough drops as well. Forms are available in our school office.

All student medications must be in the original container and clearly labeled with the student's name and date of birth. They are securely locked in the school office. Students may not carry medications unless required and documented by their doctor for potentially life threatening conditions. Front office staff and the principal must also be notified.

Head Lice:

District Head Lice Policy: Effective May 2, 2017 school employees shall report all suspected cases of head lice to the school nurse or designee as soon as possible. If a student is found with active, adult head lice, he/she shall be allowed to stay in school until the end of the school day. The parent/guardian of any such student shall be given information about the treatment of head lice and encouraged to begin treatment of the student immediately and to check all members of the family. The parent/guardian also shall be informed that the student shall be checked upon return to school the next day and allowed to remain in school if no active head lice are detected. Upon the student's return to school, the school nurse or designee shall check the student for active head lice. If it is determined that the student remains infected with head lice, the school nurse or designee shall contact the student's parent/guardian to discuss treatment. As needed, he/she may provide additional resources and/or referral to the local health department, health care providers, or other agencies. When it is determined that a student in a class or school has been infested with head lice, the principal or designee shall notify parents/guardians of students in that class or school and provide them with information about the detection and treatment of head lice. Staff shall maintain the privacy of students identified as having head lice.

Our head lice policy/procedure is in line with evidence-based practice and reflects the recommendation from the Center for Disease Control, the American Academy of Pediatrics, the Sacramento County Public Health Department, and the National Association of School Nurses.

Pesticides and Herbicides:

The District uses common pesticides and herbicides as necessary to control weeds and pests at schools. Signs are posted at schools describing the pesticides or herbicides, with the active ingredients listed at least 24 hours prior to application. If you would prefer to be notified by mail at least 72 hours prior to application at your child's school, please call the District's maintenance and Operations Department at (916) 686-7745 to be placed on a notification list.The Elk Grove Unified School District has an emergency plan that specifies action for any emergency. Students will discuss and practice these procedures routinely throughout the year. We schedule Emergency drills monthly.

School Closure and Evacuations:

EGUSD will provide information about possible school closures due to inclement weather or dangerous situations on the district website, as well as contacting local media outlets.

In the extremely rare occasion of an emergency that requires the children to go home, children are dismissed only by the Superintendent, and are dismissed ONLY if there is time to notify parents and return students safely to their homes. If parents/guardians cannot be notified, students remain the responsibility of school personnel. If evacuation of the school is required, students are transported to a predetermined location, and families are notified of the evacuation site by radio announcements and/or a note posted on the front of the school.

BREAKFAST AND LUNCH

General Information:

- Our cafeteria is open from 8:15-8:45 AM for breakfast.
- Breakfast and lunch are free for all students during the 2026-27 school year.
- Please contact the office at 916-509-8877 for more information.

Food Allergies:

The school kitchen personnel note food allergies and dietary requirements. Families should obtain a *Medical Statement – Food Substitution and/or Accommodations* form from the school cafeteria or office for allergies. The form should be signed by a recognized medical authority, and returned to the school cafeteria.

For additional information on any of these topics, please contact Food and Nutrition Services at 916-686-7735 or refer to the website at: www.egusd.net/nutrition.

Lunch Time:

Each grade level has a 20–minute period for lunch. If your child has forgotten his/her lunch, you can drop it off in our front office. Students will be directed to pick it up from the office.

- Please DO NOT Door Dash or have a food delivery service deliver food to your child. This puts extra strain on an already busy office.

Birthday Celebrations:

Learning is our priority at Marion Mix and minimizing classroom interruptions helps with student success! We know that your student's birthday is a special day and each class will work hard to acknowledge milestones. Our school is dedicated to creating a healthy environment for all students. Teachers and staff would *strongly* appreciate if you would keep in mind the following:

- Please let the teacher know at least the day before, so they can plan accordingly.
- If you do choose to bring food, healthier snacks/treats/drinks are always encouraged.
- Please drop off birthday treats in the office *prior to the lunch bell* (or at the time *pre-arranged* with the teacher), so your student's teacher can pick them up in the office and distribute at their discretion. Please do not deliver items to the classroom.
- Because balloons cause a distraction to the learning environment, they are not allowed at school. If balloons or other gifts are delivered, they will be held in the school office until the end of the day.

Nutrition Break/Morning Recess:

Students may enjoy a mid-morning snack during their first recess. Students are encouraged to bring a nutritious snack from home to eat during this time. Students sit at the designated snack tables under the shade structure during this time and dispose of their own trash/waste. Students may not eat while playing or walking about on campus.

Candy, Gum, Soda, or Seeds with Shells:

These items are either unhealthy and/or messy for snack time or in school lunches. Please only send healthy lunch/snack options that will also help us keep our school clean, healthy, and safe for all. **Gum is not allowed at school.**

PARENT PARTICIPATION

Classroom and School Visitation:

Parents need to notify the classroom teacher or school office if he/she would like to visit/observe their child's classroom by giving 24 hours notice.

School Site Council:

The primary role of the Marion Mix Elementary School Site Council is to assist in the planning, implementation, and evaluation of our School's Local Control Accountability Plan (LCAP). The purpose is to enhance support to target areas of our curriculum, parent engagement, English Language Learners, school attendance, as well as other key aspects of our school environment, and we collaborate on decision making. The council is composed of: the principal, 3 teachers, 1 support staff personnel, and 5 parents. Elections to be held annually. The Council meets regularly to plan, implement, and evaluate school programs. Teachers, support staff, and parents serve for two years. The SSC meeting agendas are posted in our office 72 hours in advance of each meeting.

English Language Advisory Committee:

The English Language Advisory Committee (ELAC) is a group of parents of English Language Learners and school staff that meets 4 times during the school year to discuss ways that their children are learning and to provide input about school programs. The ELAC meeting agendas are posted in our office 72 hours in advance of each meeting.

Parent Teacher Organization (PTO):

The PTO is a vital part of the community and is composed of parents, school personnel, and other community members. Through the PTO, parents, teachers, administrators, and others work for quality education and a true partnership between home and school. Our PTO works to provide funding for programs and experiences to enhance our school. We hope that you support our PTO by joining the PTO, volunteering to help with activities, attending PTO meetings, and by supporting the fundraisers that give money to school programs. The PTO general meeting are at 6:00 PM on the last Monday of the month in the Library except where noted in the PTO annual calendar.

CURRICULUM

Frog Street Curriculum (TK)

The Frog Street Transitional Kindergarten (TK) curriculum is a research-based early childhood framework designed to bridge the gap between preschool and kindergarten. It focuses on building school readiness through a balance of structured academics (literacy & language, mathematics, STEAM, physical & motor development), playful exploration, and strong social-emotional development.

Language Arts (Reading and Writing):

The (K-6) Language Arts program in the Elk Grove Unified School District is a Common Core State Standards aligned program, which integrates reading, writing, spelling, listening, and speaking. The Wonders program is a thorough resource that covers critical language arts standards. Classroom teachers also use social studies and science textbooks, short stories, poetry, plays, essays, biographies, and novels to help all students achieve grade level standards.

Mathematics:

In K-6 classrooms, throughout EGUSD, teachers will implement the Common Core State Standards using the newly-adopted EnVision + CA curriculum.

Science:

Our adopted science curriculum is *Amplify* (K-5) and *STEMscopes* (6). These materials are aligned with NGSS standards.

Physical Education:

Marion Mix Elementary School offers standards-based instruction in PE. Students in grades 1-6 will receive 200 minutes of PE every 10 school days. For grade level specifics, please speak to your child's teacher. We will have a PE teacher for grades 4th - 6th as a teacher prep.

History/Social Studies:

The History/Social Science program in the Elk Grove Unified School District is standards-based with an emphasis on both subject content and historical and social science analysis skills. McGraw-Hill Education *Impact.* The program contains strategies for writing, note-taking, critical thinking, vocabulary development, and comprehension of expository text. The text is available online for access at home.

Technology:

EGUSD has adopted an Elementary School Technology Literacy Curriculum, which is supported by instruction in our computer lab as well as in the classroom with the use of Chromebooks. The intent of the curriculum is to establish a minimum level of computer competency by sixth grade. Keyboarding, word processing, and critical problem solving are all key standards.

STUDENT SUPPORT

GATE:

ALL 3rd grade students in EGUSD are blanket tested for GATE at the school site in the fall. GATE students may participate in certain after-school clubs, such as CREST, Robotics, and Chess. Classroom teachers will do their best to meet the academic needs of all GATE students.

Student Leadership:
6th Graders may apply to be on the Student Leadership Team.

Field Trips:
Field trips are planned to coordinate with and enhance our basic curriculum while providing students with an exciting opportunity to visit interesting, educational locations. Only district-approved transportation will be used for trips. If behavioral concerns exist, a behavior contract may be developed, or parent may be required to accompany their child on the trip. Otherwise, the student must remain at school. EGUSD requires chaperones on certain field trips. Chaperones must be fingerprinted by district and follow all volunteer guidelines set by EGUSD.

If, for any reason, a scheduled field trip does not have enough chaperones, the field trip may be canceled. In order to attend a field trip, students must return a correctly completed field trip permission form to their classroom teacher by the deadline on the form. School attendance is required on field trip days. Classroom instruction will be provided for students who do not attend the field trip.

While on school field trips, students must behave in a safe and responsible manner and follow adult directions at all times. The rules that apply at school also apply on field trips. Students behaving inappropriately may lose the privilege of attending future field trips and may be returned to school by a teacher or administrator. In this case, the classroom teacher or an administrator will notify parents.

GRADING and PROGRESS

Timeline:
Student progress is reported to parents at the end of each of the 3 trimesters grading periods. Grades provide parents with information about progress toward mastery of grade level standards. For specific information on the frequency progress reports for your child, please contact the classroom teacher.

Progress Reports:
Parents receive a Deficiency Report if their child is falling below expected goals, which means earning a D or F in any subject area. In this case, a follow-up conference is encouraged.

Grades Key:
A----(90-100%) 4.0 = Outstanding Achievement
B----(80-89%) 3.0-3.9= Above Average Achievement
C----(70-79%) 2.0-2.9= Average Achievement
D--- (60-69%) 1.0-1.9= Below Average Achievement
F----(0-59%) 0= Little to No Achievement

Only whole numbers are used to calculate grade point averages (GPA) for EGUSD Honor Roll. Therefore, if the grade is an A+, A, or A- , the value is 4 points.

Standards Key
\+ Above grade level standards
✓ Meets grade level standards
\- Does not meet grade level standards
NA Indicates not introduced or not formally assessed

Homework:

Homework can support learning. Every grade level, K-6, has a homework policy they share with other information at the beginning of the year. If a child does not bring home information that you are expecting, please contact your child's teacher.

Tests and Assessments:

The school, district and classroom teachers use a variety of assessments throughout the school year.

- English Learners take the English Language Proficiency Assessments for California (ELPAC).
- Kindergarten/1st Grade "Benchmark Assessments" will be given 3 times yearly, with dates to be shared through each teacher.
- Students in grades 3-6 take the computer based Smarter Balanced Assessment Consortium (SBAC).
- Fifth graders take the Physical Fitness Test (PFT)
- Fifth grade students also take the online state science assessment (CAST).

Tests are an important part of our on-going assessment program. Students are taught test-taking skills to prepare for the technical rigor. Parents can help in this important effort by providing encouragement (without pressure) to their child to do their best.

Student Recognition:

We love to celebrate our students' achievements with our families and community! Students are recognized for demonstrating qualities taught in our school-wide character education program, and academic achievement, and special recognition:

- Academic Achievement…
  - Honor Roll: 3.0 - 3.5 GPA
  - District Honor Roll: 3.5 GPA or higher
  - Celebrated at end-of-trimester assemblies
  - The President's Award for Educational Excellence
    - Students must earn a GPA of 4.0 in each trimester in 4th- 6th grade.
    - Awards are presented to eligible students at 6th grade promotion.
- IMPACT Student/s of the Month:
  - Students are recognized monthly for exemplifying that month's school-wide IB Learner Profile trait. Student of the Month Awards are celebrated monthly in classrooms.
- Weekly MAVS Winners

  2 students from each class are recognized weekly for following MAVS expectations.

LIBRARY, TEXTBOOKS, & CHROMEBOOKS

Permission:

Marion Mix Elementary has a beautiful library containing hundreds of fiction, nonfiction, and reference books. Students will be required to have signed permission from parents/guardians before checking out library books. Grades 2-6 are limited to 2 books at one time for check-out. Grade 1 is limited to 1 book at a time for check-out, Kindergarten and Transitional to Kindergarten go to the library but do not check-out books.

Textbook Checkout:

Each student receives copies of the adopted textbooks for his/her grade at the beginning of the school year. The first week of school, students in grades 3 – 6 will bring in all textbooks at their scheduled library time and have textbooks checked out to their library cards.

Each student is responsible for assigned books during the year. A week before school is out, students will check books back into school during their scheduled library time which removes books from their library cards. Please have your child cover books to protect them, but avoid any sticky covers. It is

important that you and your child discuss the responsibility of caring for textbooks, as parents will be required to pay for the replacement cost for damaged or lost textbooks.

Damaged and Lost Books:
In the event that a library book is damaged or lost, you have the option to either replace the book yourself or pay for the book to be replaced by the school. The library will generate overdue notices and invoices and give them to the classroom teachers. At report card time, the library will issue to teachers an invoice for outstanding books; the teacher will attach an invoice to the student's report card and turn them into the office. All payments must be made directly to the library, and checks are made out to "Marion Mix Elementary School."

Chromebooks:
EGUSD provides Chromebooks to all students in grades 1-12. Students must bring their Chromebooks to school, fully charged, daily. It is the responsibility of the student and parents/legal guardians to ensure the safety and security of the device at home. **The legal parents/guardians and the student are responsible to work with the school site to recover the cost of repairs or replacement of the device**. For more details please refer to the EGUSD Chromebook Agreement.

LEARNING CENTER

Student Study Team (SST):
The Student Study Team (SST) is an effective way to bring together many resources to support students. The team, which meets at the request of the parent/guardian or classroom teacher, is composed of the parents/guardians, regular education teachers, site administrator(s), and other support staff who meet to study, discuss, and decide about appropriate programs for:

- Students who are accelerated and beyond their grade level standards
- Students in need of behavior supports
- Students with possible learning difficulties
- Students who have been recommended for retention or acceleration

RSP:
Marion Mix Elementary School's Learning Center supports the classroom teachers and provides specialists to support special education services on campus when appropriate. We focus on meeting children's individual needs as established in an individualized educational program (IEP) while supporting social and academic participation in the regular classroom.

School Psychologist:
The school psychologist is primarily responsible for identifying students with learning disabilities or special educational needs and determining eligibility for Special Education programs. Additional psychological services include student groups, individual counseling, parent education, crisis intervention, and teacher consultation. The school psychologist is available by appointment.

Speech Therapist:
The speech therapist provides individual or small group instruction to students who are on an active IEP and have identified needs in all areas of speech production and language comprehension/expression.

STUDENT DISCIPLINE

EGUSD Discipline Matrix can be found HERE

Marion Mix Student Behavior Flowchart can be found HERE

Marion Mix is a PBIS (Positive Behavior Interventions and Support) School
Program Goals

PBIS is a universal, school-wide prevention program that aims to establish a social culture within schools in which students expect and support appropriate behavior from one another, and thereby create school environments that are socially predictable, consistent, safe, and positive. Positive behavior intervention and support is an application of behaviorally-based systems approach that is proven to enhance the capacity of schools, families, and communities to design effective environments that improve the fit of link between research-validated practices and the environments in which teaching and learning occurs. Attention is focused on creating and sustaining Tier 1 (universal supports for ALL students), Tier 2 (targeted group support for SOME students), and TIer 3 (individual support for a FEW students) systems of support that improve lifestyle results (personal, health, social, family, work, recreation) for all children and youth by making problem behavior less effective, and relevant, and desired behavior more functional. The primary goals of PBIS are to reduce problem behaviors within schools that lead to office discipline referrals and suspensions, and to change perceptions of school safety.

DISCIPLINE

Marion Mix Discipline Policy:
Our primary mission is to develop a structure of schoolwide consistency in discipline using a proactive, preventative approach where students develop respect for others, themselves, and for their learning. Marion Mix students will be empowered to *Know Their Impact* and encouraged to make decisions with that in mind. Our MAVS school-wide rules to drive this work:

1) Be **M**otivated
2) Be **A**ccountable
3) Be **V**igilant
4) Be **S**upportive

Students learn **school-wide rules** and expectations that they apply to all areas of school, including arrival and dismissal times.

For everyone's safety, Marion Mix is a "Hands Free" school.

Bullying:
All Marion Mix students have a right to a safe and healthy school environment. EGUSD will not tolerate behavior in the form of bullying that infringes on the safety or emotional or physical well-being of any student. As is set forth more fully in Board Policy 5131.2, EGUSD considers bullying to include abusive actions or conduct, which can be physical, verbal, written, psychological or sexual in nature, including cyberbullying. Students who are victims of bullying, or who witness bullying, are expected to immediately report such behavior to the school site principal or other school administrator. EGUSD schools follow Board Policy 5131.2 regarding Bullying and 5145.3 regarding Discrimination/Harassment/Intimidation/Bullying, when receiving and investigating complaints of bullying. Students who perpetrate acts of bullying will be disciplined in accordance with District Board Policy/Administrative Regulation 5144.1.

Administrative Consequences:
Our goal is always to help a student to learn from her or his behavior and to successfully return to the classroom and to learning as quickly as possible. If an action requires a consequence, every effort will be made to ensure that no instructional time is lost. Parents/guardians are notified when students require administrative consequences.

Cell Phones/Mobile Communication Devices:

Students' cell phones must be turned off as before the student enters the MP Room or gate. Cell phones can be powered on during dismissal, once the student passes through the gate. Students are instructed to turn off phones and place them safely in backpacks during the school day. If there is misuse of a cell phone, the phone may be confiscated by a teacher or administrator, and parents will be contacted to pick up the phone from the school office.

In May 2023, our EGUSD Board of Education approved a revised policy 5131.8 regarding Mobile Communication Devices (MCDs). An administrative regulation to accompany the policy revision was also adopted. The policy and regulation define "mobile communication devices" as "any portable electronic device capable of transmitting or receiving data in the form of a voice or text message or capable of accessing the internet. Some examples include cell phones, smartphones, smart watches, earbuds, and other such devices. Students in grades TK-6 may not use MCDs while on campus except when a teacher or administrator grants permission to the student. When on campus, MCDs must be turned off and placed out of sight during the school day. Students in grades TK-6 who need to call parents may use phones located in the school administrative office. Additionally, all students in grades TK-12 must comply anytime a request is made by school personnel to cease the use of MCDs on campus, even before or after school. If an MCD is observed by staff during school hours or activities when the use of the device is not authorized, or after a student has been directed by school personnel to cease use of the device, it shall be confiscated until picked up by a parent or guardian.

However, a student shall not be prohibited from possessing or using a MCD under any of the following circumstances:

- In the case of an emergency or in response to a perceived threat of danger.
- When a teacher or administrator grants permission to the student to possess or use an MCD, subject to any reasonable limitation imposed by that teacher or administrator.
- When a licensed physician determines that the possession or use of MCD is use of which is limited in purposes, related to and necessary for the student's health and well being as required in the student's health plan.
- When the possession or use is required by the students IEP or 504 plan.

Please contact the Principal or Vice Principal with questions.

Personal Items:

Toys, balls, video games, or other personal items, not specifically requested by the teacher or school personnel, are not permitted on the school grounds. School personnel have the right to confiscate such items, and may require a parent to claim them. The school and staff do not take responsibility for lost, stolen, or damaged personal property brought to school.

Dress Code:

It is important that students wear clothing that allows them to be focused and ready to learn and does not interfere with the learning environment.

- Shoes are worn at all times. Shoes must cover the entire foot. If Crocs are worn, they must be in "sport mode." No open-toed sandals, slides, high heels, or platform shoes are allowed. Sneakers or

rubber-soled shoes are best so students may readily participate in PE and recess activities any day of the week.

- Clothing with inappropriate/offensive language/images are not permitted at school.
- Parents/guardians will be notified to bring a change of clothing if the child is dressed inappropriately.
- We do have a small Clothing Closet on campus for students who require a change of clothing. Parents will be notified by office staff if a student requires a change of clothing.
- For more information, see our **EGUSD Board Policy**.

ELK GROVE UNIFIED SCHOOL DISTRICT
PARENT & STUDENT HANDBOOK

The EGUSD Parent and Student Handbook is an annual publication containing updated information relevant to the families of Elk Grove Unified.

For a full version of EGUSD's 2026-27 Parent & Student Handbook in English please click HERE.

MARION MIX ELEMENTARY
SCHOOL/FAMILY/STUDENT COMPACT

We, the students, parents/guardians and school staff of ***Marion Mix Elementary School***, believe that all students can achieve to their fullest potential provided that parents/guardians and teachers support student learning and work together. Please read and review the handbook with your child. Thank you for partnering with us.

As part of this partnership, *the principal, vice principal and all school staff* agree to:

1. Provide an encouraging atmosphere and safe environment that promote learning.
2. Recognize and respect the special language, cultural and learning needs of students.
3. Communicate regularly with parents through report cards, newsletters, and meetings.
4. Assure all standards are delivered through appropriate instruction and measured by multiple assessments.
5. Assure that all students have opportunities to learn and acquire the skills and knowledge they will need to become effective scholars and citizens.

As part of this partnership, *teachers* agree to:

1. Make long range and daily lesson plans that reflect the standards and courses of study.
2. Communicate regularly with parents through phone calls, written communications, and conferences.
3. Provide supplementary instruction for students when needed.
4. Have high expectations for all students.
5. Assure a high-quality learning environment based on respect for all.

As part of this partnership, *parents/guardians* agree to:

1. Assure that students get adequate sleep, healthy nutrition, and arrive to school on time.
2. Attend school events and parent conferences and volunteer when possible.
3. Encourage children to read by reading to them and listening to them read.
4. Monitor homework and encourage students to do their very best at all times.
5. Expect that students will behave at school and follow school rules.

As part of this partnership, *students* agree to:

1. Attend school regularly and arrive in class on time.
2. Complete all class work and homework to the best of one's ability.
3. Be responsible for their behavior and learning.
4. Cooperate with and show respect to students and adults.
5. Develop good study habits.