



Please submit the following information for the location(s) utilized during election day Saturday; June 13, 2015

<u>Please complete this form and return it even if no charges will be billed to Bexar County Elections Department.</u>

<u>Please return no later than 45 days after the election date.</u>

PRECINCT # (S): 3060/3061
NAME OF LOCATION: North East ISD Administrative Annex
LOCATION ADDRESS: 10333 Broadway San Antonio, TX 78217
OCCUPANCY: PLEASE CHECK, IF APPLICABLE
USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.
☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.
TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$
RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$392.80
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.
NAME OF EMPLOYEE(S):
DATE(S) WORKED:_SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$322.77
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:
TOTAL UTILITY FEE \$392.80 + TOTAL CUSTODIAL FEE \$322.77 = TOTAL FEE REQUESTED \$715.57
☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:
CHECK PAYABLE TO:
(name) <u>North East Independent School District (NEISD)</u>
San Antonio, Texas 78217
•
(name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217 PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO: JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR BEXAR COUNTY FLECTIONS DEPARTMENT

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
SAN ANTONIO, TEXAS 78207
FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT





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PRECINCT # (S): 3161/3132 NAME OF LOCATION: Churchill High School * LOCATION ADDRESS: 12049 Blanco Road San Antonio	REGIONAL SENDING SITE o, TX 78216
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAF ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN W	R BUSINESS DAY. /HICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR x Nbr of HOURS CHECK HERE IF UTILITIES CANNOT BE PARTIALLY OF	RATE PER HOUR \$ = TOTAL UTILITY FEE <u>\$672.43</u>
NAME OF EMPLOYEE(S): DATE(S) WORKED:_ <u>SATURDAY; June 13, 2015</u>	S ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.
TOTAL HOURS WORKED X RATE PER HOUF TOTAL FEES CHARGED TO BEXAR COUNTY ELEC TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY TOTAL HOURS WORKED X RATE PER HOUF TOTAL FEES CHARGED TO BEXAR COUNTY ELEC TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL HOURS WORKED X RATE PER HOUF TOTAL FEES CHARGED TO BEXAR COUNTY ELEC TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL HOURS WORKED X RATE PER HOUF TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL HOURS WORKED X RATE PER HOUF TOTAL UTILITY FEE \$672.43 + TOTAL CUSTODIAL FEE \$ TOTAL HOURS WORKED X RATE PER HOUF TOTAL HOURS WORKED X RATE PER HOURS WORKED X RATE	TIONS: 394.30 = TOTAL FEE REQUESTED <u>\$1,066.73</u>
I certify the above information is true	AUTHORIZATION and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE:	Assistant Director of Procurement & eCommerce Department
SIGNATURE: DATE:	Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE CHECK PAYABLE TO: (name) North East Independent School District (N. Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217	
JACQUELYN F. C	S ORIGINAL COMPLETED DOCUMENT TO: ALLANEN, ELECTIONS ADMINISTRATOR

ACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
SAN ANTONIO, TEXAS 78207
FOR ELECTIONS OFFICE USE ONLY
APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





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PRECINCT # (S): 3028/3084 NAME OF LOCATION: Madison High School LOCATION ADDRESS: 5005 Stahl Road San Antonio, TX 78247
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$386.93 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$366.11
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$386.93 + TOTAL CUSTODIAL FEE \$366.11= TOTAL FEE REQUESTED \$753.04 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

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TO: BEXAR COUNTY ELECTIONS DEPARTMENT

San Antonio, Texas 78217

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org





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PRECINCT # (S): 3083/3085/3122/3138 NAME OF LOCATION: Bradley Middle School LOCATION ADDRESS: 14819 Heimer Road San Antonio, TX 78232
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$186.31 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$224.62
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$186.31 + TOTAL CUSTODIAL FEE \$224.62 = TOTAL FEE REQUESTED \$410.93 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217
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ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





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PRECINCT # (S): 3052 NAME OF LOCATION: Bush Middle School LOCATION ADDRESS: 1500 Evans Road San Antonio, TX 78258
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$201.82 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$363.06
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$201.82 + TOTAL CUSTODIAL FEE \$363.06 = TOTAL FEE REQUESTED \$564.88 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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PRECINCT # (S): 4047/4102/4175/4181 NAME OF LOCATION: Krueger Middle School * LOCATION ADDRESS: 438 Lanark Drive San Antonio, TX	REGIONAL SENDING SITE
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WH	BUSINESS DAY. IICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY TOTAL UTILITY BILL \$ + 30 DAYS ÷ 24 HRS = F RATE PER HOUR x Nbr of HOURS CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CO	RATE PER HOUR \$ = TOTAL UTILITY FEE \$486.65
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015	ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.
TOTAL HOURS WORKED X RATE PER HOUR	\$ = TOTAL CUSTODIAL FEE \$416.72
TOTAL FEES CHARGED TO BEXAR COUNTY ELECT TOTAL UTILITY FEE \$486.65 + TOTAL CUSTODIAL FEE \$4 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECT TOTAL UTILITY FEE \$486.65 + TOTAL CUSTODIAL FEE \$4 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECT TOTAL UTILITY FEES CHARGED TO	16.72= TOTAL FEE REQUESTED <u>\$903.37</u>
•	Assistant Director of Procurement & eCommerce Department
	Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE TO CHECK PAYABLE TO: (name) North East Independent School District (NEW Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217	

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
SAN ANTONIO, TEXAS 78207
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TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$117.36 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$278.73 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$117.36 + TOTAL CUSTODIAL FEE \$278.73 = TOTAL FEE REQUESTED \$396.09 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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BEXAR COUNTY ELECTIONS DEPARTMENT
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PRECINCT # (S): 3165 NAME OF LOCATION: Tejeda Middle School LOCATION ADDRESS: 2909 Evans Road San Antonio, TX 78259
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ = \div 30 DAYS \div 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$121.55 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKEDX RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$300.06
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$121.55 + TOTAL CUSTODIAL FEE \$300.06 = TOTAL FEE REQUESTED \$421.61 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

JACQUELYN F. CALLANEN. ELECTIONS ADMINISTRATOR BEXAR COUNTY ELECTIONS DEPARTMENT 1103 S. FRIO STREET, SUITE 100 SAN ANTONIO, TEXAS 78207 FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

San Antonio, Texas 78217

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





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PRECINCT # (S): 4049/4154
NAME OF LOCATION: White Middle School
LOCATION ADDRESS: 7800 Midcrown San Antonio, TX 78218
OCCUPANCY: PLEASE CHECK, IF APPLICABLE
☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.
☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.
TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$
RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$135.46
CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.
NAME OF EMPLOYEE(S):
DATE(S) WORKED: SATURDAY: June 13, 2015
TOTAL HOURS WORKEDX RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$356.55
TOTAL PERO CHARGED TO DEVAR COMMENT ELECTIONIC
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:
TOTAL UTILITY FEE \$135.46 + TOTAL CUSTODIAL FEE \$356.55 = TOTAL FEE REQUESTED \$492.01 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORITATION
AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department
1 <i>J</i>

TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:

DATE:

CHECK PAYABLE TO:

SIGNATURE:

(name)

North East Independent School District (NEISD)

Facility Reservations Office

(address) <u>8961 Tesoro Drive, Suite 317</u>

San Antonio, Texas 78217

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

Wednesday: February 5, 2016

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
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ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN

TELEPHONE:

210.407.0409





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PRECINCT # (S): 4098/4093/4104/4138/4140/4148/4199 NAME OF LOCATION: Wood Middle School LOCATION ADDRESS: 14800 Judson Road San Antonio, TX 78233
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$\(\frac{1}{2}\) \(\frac{1}{2}\) \(\frac{1}{2}\) ODAYS \(\frac{1}{2}\) 24 HRS = RATE PER HOUR \$\(\frac{1}{2}\) RATE PER HOUR \$\(\frac{1}{2}\) X Nbr of HOURS \$\(\frac{1}{2}\) X % BLDG USED \$\(\frac{1}{2}\) = TOTAL UTILITY FEE \$\(\frac{506.53}{2}\) CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$243.42
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$506.53 + TOTAL CUSTODIAL FEE \$243.42 = TOTAL FEE REQUESTED \$749.95 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





Please submit the following information for the location(s) utilized during election day Saturday; June 13, 2015

<u>Please complete this form and return it even if no charges will be billed to Bexar County Elections Department.</u> Please return no later than 45 days after the election date.

PRECINCT # (S): 3088 NAME OF LOCATION: Bulverde Creek Elementary School LOCATION ADDRESS: 3839 Canyon Parkway San Antonio, TX 78259
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$71.77 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$278.64 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$71.77 + TOTAL CUSTODIAL FEE \$278.64 = TOTAL FEE REQUESTED \$350.41 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR BEXAR COUNTY ELECTIONS DEPARTMENT 1103 S. FRIO STREET, SUITE 100 SAN ANTONIO, TEXAS 78207 FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

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PRECINCT # (S): 4021/4083/4205 NAME OF LOCATION: Clear Spring Elementary School LOCATION ADDRESS: 4311 Clear Spring San Antonio, TX 78217
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$62.88 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$316.93
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$62.88 + TOTAL CUSTODIAL FEE \$316.93 = TOTAL FEE REQUESTED \$379.81 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
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PRECINCT # (S): 2110 NAME OF LOCATION: Colonial Hills Elementary School LOCATION ADDRESS: 2627 Kerrybrook Court San Antonio, TX 78230
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = RATE PER HOUR \$ = TOTAL UTILITY FEE \$58.57 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: _SATURDAY; June 13, 2015_
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$263.09
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$58.57 + TOTAL CUSTODIAL FEE \$263.09 = TOTAL FEE REQUESTED \$321.66 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
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PRECINCT # (S): 2064/2062 NAME OF LOCATION: Dellview Elementary School
LOCATION ADDRESS: 7235 Dewhurst Road San Antonio, TX 78213
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$46.61 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKEDX RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$240.59
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$46.61 + TOTAL CUSTODIAL FEE \$240.59 = TOTAL FEE REQUESTED \$287.20 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
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PRECINCT # (S): 4045/4135 NAME OF LOCATION: East Terrell Hills Elementary School LOCATION ADDRESS: 4415 Bloomdale San Antonio, TX 78218
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ = 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$344.92 RATE PER HOUR
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$340.50
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$344.92 + TOTAL CUSTODIAL FEE \$340.50 = TOTAL FEE REQUESTED \$685.42 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
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PRECINCT # (S): 4095/4094 NAME OF LOCATION: El Dorado Elementary School LOCATION ADDRESS: 12634 El Sendero San Antonio, TX 78233
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ - 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ - 8 TOTAL UTILITY FEE \$259.17 RATE PER HOUR
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$306.08 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$259.17 + TOTAL CUSTODIAL FEE \$306.08 = TOTAL FEE REQUESTED \$565.25 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
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UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$85.29 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$293.83 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$85.29 + TOTAL CUSTODIAL FEE \$293.83 = TOTAL FEE REQUESTED \$379.12 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
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PRECINCT # (S): 3105/3087/3103/3170 NAME OF LOCATION: Fox Run Elementary School LOCATION ADDRESS: 6111 Fox Creek San Antonio, TX 78247
OCCUPANCY: PLEASE CHECK, IF APPLICABLE USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ = 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$360.99 RATE PER HOUR
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$330.90
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$360.99 + TOTAL CUSTODIAL FEE \$330.90 = TOTAL FEE REQUESTED \$691.89 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
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PRECINCT # (S): 3121 NAME OF LOCATION: Hardy Oak Elementary School LOCATION ADDRESS: 22900 Hardy Oak Boulevard San Antonio, TX 78258
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$70.95 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$300.09
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$70.95 + TOTAL CUSTODIAL FEE \$300.09 = TOTAL FEE REQUESTED \$371.04 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
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PRECINCT # (S): 3064/3014/3031/3063 NAME OF LOCATION: Harmony Hills Elementary School LOCATION ADDRESS: 10727 Memory Lane San Antonio, TX 78216
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$211.12 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$274.81
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$211.12 + TOTAL CUSTODIAL FEE \$274.81 = TOTAL FEE REQUESTED \$485.93 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION
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TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x % BLDG USED = TOTAL UTILITY FEE \$30.07 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S):
NAME OF EMPLOYEE(S):
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$225.33 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$30.07 + TOTAL CUSTODIAL FEE \$225.33 = TOTAL FEE REQUESTED \$255.40 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217 PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR BEXAR COUNTY ELECTIONS DEPARTMENT 1103 S. FRIO STREET, SUITE 100 SAN ANTONIO, TEXAS 78207 FOR ELECTIONS OFFICE USE ONLY APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





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PRECINCT # (S): 3044/3076/3130 NAME OF LOCATION: Huebner Elementary School LOCATION ADDRESS: 16311 Huebner Road San Antonio, TX 78248
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$83.74 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$247.61
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$83.74 + TOTAL CUSTODIAL FEE \$247.61 = TOTAL FEE REQUESTED \$331.35 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
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PRECINCT # (S): 3068/3066 NAME OF LOCATION: Larkspur Elementary School LOCATION ADDRESS: 1802 Larkspur San Antonio, TX 78213
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$70.63 RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$70.63 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$258.22
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$70.63 + TOTAL CUSTODIAL FEE \$258.22 = TOTAL FEE REQUESTED \$328.85 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO: JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR BEXAR COUNTY ELECTIONS DEPARTMENT

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RECINCT # (S): 3001 IAME OF LOCATION: Las Lomas Elementary School OCATION ADDRESS: 20303 Hardy Oak Boulevard San Antonio, TX 78258
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$64.76 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$321.69 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$64.76 + TOTAL CUSTODIAL FEE \$321.69 = TOTAL FEE REQUESTED \$386.45 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org





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PRECINCT # (S): 3110 NAME OF LOCATION: Longs Creek Elementary School LOCATION ADDRESS: 15806 O'Connor Road San Antonio, TX 78247
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$90.12 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$270,26
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$270.26 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$90.12 + TOTAL CUSTODIAL FEE \$270.26 = TOTAL FEE REQUESTED \$360.38 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name)

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
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PRECINCT # (S): 4171/4169/4170/4173/4174/4176 NAME OF LOCATION: Northern Hills Elementary School LOCATION ADDRESS: 13901 Higgins Road San Antonio, TX 78217
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$257.37 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$307.12
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$307.12 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$257.37 + TOTAL CUSTODIAL FEE \$307.12 = TOTAL FEE REQUESTED \$564.49 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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PRECINCT # (S): 3049 NAME OF LOCATION: Northwood Elementary School OCATION ADDRESS: 519 Pike Road San Antonio, TX 78209
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$197.97 RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$197.97 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$197.97 + TOTAL CUSTODIAL FEE \$274.74 = TOTAL FEE REQUESTED \$472.71 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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PRECINCT # (S): 3050 NAME OF LOCATION: Oak Grove Elementary School LOCATION ADDRESS: 3250 Nacogdoches San Antonio, TX 78217
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ + 30 DAYS + 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$50.79 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$440.62
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$50.79 + TOTAL CUSTODIAL FEE \$440.62 = TOTAL FEE REQUESTED \$491.41 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

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PRECINCT # (S): 3086/3077 NAME OF LOCATION: Oak Meadow Elementary School OCATION ADDRESS: 2800 Hunter's Green San Antonio, TX 78231
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$276.77 RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$276.77 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$224.03
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$276.77 + TOTAL CUSTODIAL FEE \$224.03 = TOTAL FEE REQUESTED \$500.80 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: <u>Wednesday; February 5, 2016</u> TELEPHONE: <u>210.407.0409</u>
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PRECINCT # (S): 2082/2080/2114 NAME OF LOCATION: Olmos Elementary School LOCATION ADDRESS: 1103 Allena Drive San Antonio, TX 78213
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ + 30 DAYS + 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$238.02 RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$238.02 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: <u>SATURDAY</u> ; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$377.96 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$238.02 + TOTAL CUSTODIAL FEE \$377.96 = TOTAL FEE REQUESTED \$615.98 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
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PRECINCT # (S): 3108/3157 NAME OF LOCATION: Redland Oaks Elementary School LOCATION ADDRESS: 16650 Redland Road San Antonio, TX 78247
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$56.29 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$214.67
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$56.29 + TOTAL CUSTODIAL FEE \$214.67 = TOTAL FEE REQUESTED \$270.96 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices. PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217 PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:
IACOLIELVNIE CALLANIEN ELECTIONS ADMINISTRATOR

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR BEXAR COUNTY ELECTIONS DEPARTMENT 1103 S. FRIO STREET, SUITE 100 SAN ANTONIO, TEXAS 78207 FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT





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<u>Please return no later than 45 days after the election date.</u>

PRECINCT # (S): 2138/2109/2116/2121/2129/2131/2132/2135/2137/2144/2155 NAME OF LOCATION: Ridgeview Elementary School LOCATION ADDRESS: 8223 N. McCullough San Antonio, TX 78216
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$76.38 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKEDX RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$250.56
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$76.38 + TOTAL CUSTODIAL FEE \$250.56 = TOTAL FEE REQUESTED \$326.94 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO:
(name) North East Independent School District (NEISD)
Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217
PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:
JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100 SAN ANTONIO, TEXAS 78207
FOR ELECTIONS OFFICE USE ONLY

PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





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PRECINCT # (S): 3007 NAME OF LOCATION: Roan Forest Elementary School LOCATION ADDRESS: 22710 Roan Park San Antonio, TX 78259
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$64.82 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKEDX RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$271.81
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$64.82 + TOTAL CUSTODIAL FEE \$271.81 = TOTAL FEE REQUESTED \$336.63 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

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BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
SAN ANTONIO, TEXAS 78207
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PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

(address)





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PRECINCT # (S): 4052/4022/4115/4131/4134/4149/4206
NAME OF LOCATION: Royal Ridge Elementary School
LOCATION ADDRESS: 5933 Royal Ridge San Antonio, TX 78239
OCCUPANCY: PLEASE CHECK, IF APPLICABLE
USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.
☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.
TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$
RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$65.04
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.
NAME OF EMPLOYEE(S):
DATE(S) WORKED:_SATURDAY; June 13, 2015_
TOTAL HOURS WORKEDX RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$371.25

TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:

TOTAL UTILITY FEE \$65.04 + TOTAL CUSTODIAL FEE \$371.25 = TOTAL FEE REQUESTED \$436.29

CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME:

Jesse Luna

TITLE:

Assistant Director of Procurement & eCommerce Department

SIGNATURE:

DATE:

Wednesday; February 5, 2016

TELEPHONE:

210.407.0409

TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO:

(name)

North East Independent School District (NEISD)

Facility Reservations Office

(address)

8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

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PRECINCT # (S): 4179/4172 NAME OF LOCATION: Stahl Elementary School LOCATION ADDRESS: 5222 Stahl Road San Antonio, TX 78247
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$67.86 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$234.18 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$67.86 + TOTAL CUSTODIAL FEE \$234.18 = TOTAL FEE REQUESTED \$302.04 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: Jesse Luna TITLE: Assistant Director of Procurement & eCommerce Department
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
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SAN ANTONIO, TEXAS 78207
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PRECINCT # (S): 3100 NAME OF LOCATION: Steubing Ranch Elementary School LOCATION ADDRESS: 5100 Knoll Creek San Antonio, TX 78247
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$80.39 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$277.31
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$80.39 + TOTAL CUSTODIAL FEE \$277.31 = TOTAL FEE REQUESTED \$357.70 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217
PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO: JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
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PRECINCT # (S): 3163 NAME OF LOCATION: Stone Oak Elementary School LOCATION ADDRESS: 21045 Crescent Oak San Antonio, TX 78258
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$90.01 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$209.38
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$90.01 + TOTAL CUSTODIAL FEE \$209.38 = TOTAL FEE REQUESTED \$299.39 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217
PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO: JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
SAN ANTONIO, TEXAS 78207
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TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org





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PRECINCT # (S): 3090/3153 NAME OF LOCATION: Thousand Oaks Elementary School LOCATION ADDRESS: 16080 Henderson Pass San Antonio, TX 78232
OCCUPANCY: PLEASE CHECK, IF APPLICABLE USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ = ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ = TOTAL UTILITY FEE \$67.53 RATE PER HOUR
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$262.86
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$67.53 + TOTAL CUSTODIAL FEE \$262.86 = TOTAL FEE REQUESTED \$330.39 ☐ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
SAN ANTONIO, TEXAS 78207
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PRECINCT # (S): 3093/3033/3145
NAME OF LOCÁTION: Vineyard Ranch Elementary School
LOCATION ADDRESS: 16818 Huebner Road San Antonio, TX 78258
OCCUPANCY: PLEASE CHECK, IF APPLICABLE
USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.
USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
COL OF PRIVATER OBEIO BOILDING ON A BATTING WINDS THE BOILDING IO NOT NOTHINGET OF EACH ON BOOMEDON.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.
TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$
RATE PER HOURx Nbr of HOURSx % BLDG USED = TOTAL UTILITY FEE \$84.77
☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.
NAME OF EMPLOYEE(S):
DATE(S) WORKED: SATURDAY: June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$389.63
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:
TOTAL UTILITY FEE \$84.77 + TOTAL CUSTODIAL FEE \$389.63 = TOTAL FEE REQUESTED \$474.40
CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION
I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
, † J
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:
CHECK PAYABLE TO:
(name) North East Independent School District (NEISD)

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
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TO: BEXAR COUNTY ELECTIONS DEPARTMENT

<u>Facility Reservations Office</u> 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

(address)

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





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PRECINCT # (S): 2073/2100/2107 NAME OF LOCATION: West Avenue Elementary School OCATION ADDRESS: 3915 West Avenue San Antonio, TX 78213
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$40.13 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$353.43 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$40.13 + TOTAL CUSTODIAL FEE \$353.43 = TOTAL FEE REQUESTED \$393.56 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217 PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

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RECINCT # (S): 3082/3040/3120 AME OF LOCATION: Wetmore Elementary School OCATION ADDRESS: 3250 Thousand Oaks San Antonio, TX 78247
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$70.75 ☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$227.65
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$70.75 + TOTAL CUSTODIAL FEE \$227.65 = TOTAL FEE REQUESTED \$298.40 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: <u>Wednesday; February 5, 2016</u> TELEPHONE: <u>210.407.0409</u>
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FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

PLEASE #MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

JACQUELYN F. CALLANEN





Please submit the following information for the location(s) utilized during election day Saturday; June 13, 2015

<u>Please complete this form and return it even if no charges will be billed to Bexar County Elections Department.</u>

<u>Please return no later than 45 days after the election date.</u>

PRECINCT # (S): 4044/3177/4007/4035/4091/4112/4120/4125/4139/4147 NAME OF LOCATION: Wilshire Elementary School LOCATION ADDRESS: 6523 Cascade San Antonio, TX 78218
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$239.26 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015 TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$341.94
TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$239.26 + TOTAL CUSTODIAL FEE \$341.94 = TOTAL FEE REQUESTED \$581.20 □ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317 San Antonio, Texas 78217
PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO: JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR BEXAR COUNTY ELECTIONS DEPARTMENT 1103 S. FRIO STREET, SUITE 100 SAN ANTONIO, TEXAS 78207 FOR ELECTIONS OFFICE USE ONLY APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

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ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207 TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org





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PRECINCT # (S): 4108 NAME OF LOCATION: Woodstone Elementary School LOCATION ADDRESS: 5602 Fountainwood San Antonio, TX 78233
OCCUPANCY: PLEASE CHECK, IF APPLICABLE ☐ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY. ☑ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.
UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD. TOTAL UTILITY BILL \$ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ RATE PER HOUR x Nbr of HOURS x % BLDG USED = TOTAL UTILITY FEE \$73.96 CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED
CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES. NAME OF EMPLOYEE(S): DATE(S) WORKED: SATURDAY; June 13, 2015
TOTAL HOURS WORKED X RATE PER HOUR \$ = TOTAL CUSTODIAL FEE \$228.95 TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS: TOTAL UTILITY FEE \$73.96 + TOTAL CUSTODIAL FEE \$228.95 = TOTAL FEE REQUESTED \$302.91 CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS
AUTHORIZATION I certify the above information is true and correct based on applicable facility records and invoices.
PRINTED NAME: <u>Jesse Luna</u> TITLE: <u>Assistant Director of Procurement & eCommerce Department</u>
SIGNATURE: DATE: Wednesday; February 5, 2016 TELEPHONE: 210.407.0409
TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION: CHECK PAYABLE TO: (name) North East Independent School District (NEISD) Facility Reservations Office (address) 8961 Tesoro Drive, Suite 317

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR
BEXAR COUNTY ELECTIONS DEPARTMENT
1103 S. FRIO STREET, SUITE 100
SAN ANTONIO, TEXAS 78207
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San Antonio, Texas 78217