



COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING DIVISION

411 Main Street, 2nd Floor | P.O. Box 3420, Chico, CA 95927

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Supplemental Planning Entitlement Application

Mills Act Contract

Requirements for a Complete Mills Act Contract Application

- The following items are **REQUIRED** for a complete application
- Property Owner's Written Consent on Planning Entitlement Application (if the applicant is not the Property Owner) (separate form)
- Completed Item Checklist (see Item Checklist below)
- Property Tax Information (see below)
- Affidavit of Signature(s) (see below)
- Current Preliminary Title Report

Item Checklist

- Historical Characteristics.** Attach a description of the historical characteristics of the property. Excerpts from the documents supporting listing of the property on a recognized registry or the Chico inventory may be used for this purpose. Include current photos of all visible elevations of the structure.
- Current Conditions.** Attach a narrative summarizing the current physical condition and historical authenticity of the property and improvements. Describe those improvements or modifications which have affected the historical authenticity. List restoration and maintenance work which needs to be completed to restore or maintain the historical integrity of the structure, and prioritize over a ten-year period.
- Maintenance/Restoration.** Attach an explanation of the manner in which the proposed contract will promote the preservation of the historical property. Include a tentative schedule of restoration and maintenance activities to be undertaken to ensure the continued historical characteristics of the structure.

Property Tax Information

Current Property Tax: _____

Annual Gross Income: _____

Annual Net Income: _____

Annual Expenses (e.g., Insurance, Utilities, Repairs): _____

Affidavit of Signature(s)

I certify that I have read the Mills Act Contract and written materials describing the Mills Act and fully understand the contractual obligations for which I will be responsible under the terms of the Mills Act Contract. Each owner of record must sign.

Property Owner (Print): _____

Property Owner Signature: _____

Date: _____

Property Owner (Print): _____

Property Owner Signature: _____

Date: _____

Property Owner (Print): _____

Property Owner Signature: _____

Date: _____

Property Owner (Print): _____

Property Owner Signature: _____

Date: _____