

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

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**Mission Statement**

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

**DATE:** [May 15, 2025](#)

**TIME:** 4:30 PM Retiree Recognition Ceremony & Reception  
5:30 PM Closed Session  
6:30 PM Open Session

**LOCATION: IN PERSON**  
Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

**Trustees:**

Dr. Elliott Hazen, President  
Jennifer McNary, Clerk  
Laura Ottmar  
Beth Shammass  
Mike Wachs

**Administration:**

Superintendent Dr. Linda Adamson  
Assistant Superintendent Joshua Jorn

**Student Representative(s):**

William Powley

**VIRTUAL ZOOM MEETING**

<https://pgusd.zoom.us/j/89182911985?pwd=p5tD0eZd6vVbAkYcNgaMKLcoPYCks1.1>

Meeting ID: 891 8291 1985

Passcode: 359313

One tap mobile +16699006833,,81793111121#,,,,\*717431# US (San Jose)

+16694449171,,81793111121#,,,,\*717431# US

Find your local number: <https://pgusd.zoom.us/j/89182911985?pwd=p5tD0eZd6vVbAkYcNgaMKLcoPYCks1.1>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

A. Call to Order

B. Land Acknowledgement

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Retiree Recognition Ceremony & Reception

E. Adoption of Agenda

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**II. CLOSED SESSION**

A. Identify Closed Session Topics:

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. Superintendent Goals, Evaluation & Contract [Government Code § 54957]

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.

2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
4. Superintendent Goals, Evaluation & Contract [Government Code § 54957]

B. Pledge of Allegiance

C. Pacific Grove High School – Poetry Performance – Ms. Jessica Grogan

D. Pacific Grove High School – Mock Trial Presentation – Ms. Jenna Hall

**IV. COMMUNICATIONS**

A. Student Representative Comments

B. Board Member Comments/Written Communications

C. Superintendent Report

D. Safety Report

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

*A reminder of our shared commitment to fostering a safe, respectful, and inclusive space – both here in the boardroom and beyond. To support this environment, we ask that attendees refrain from applause, finger clicking, or any form of acknowledgment in response to a speaker's viewpoint. This ensures all individuals feel comfortable sharing their perspectives without fear of judgment or retaliation – during the meeting and in online spaces. Our core values – Safety, Belonging, and Prosperity – guide all that we do, including how we engage as a community. Thank you for helping us create a space where all voices are respected.*

A. Community Members (Non-Agenda Items)

B. PGUSD Staff Comments (Non-Agenda Items)

**VI. CONSENT AGENDA**

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of April 22, 2025 Special Board Meeting **10**  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes.
- B. Minutes of May 1, 2025 Regular Board Meeting **15**  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes.
- C. Cash Receipts Report #13 **23**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report.
- D. Acceptance of Donations **25**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- E. Out of County/Overnight Activities **26**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County and/or Overnight Activities.
- F. SPSA – Robert H. Down Elementary School (2025-26 SY) **28**  
Recommendation: (Emily Tsai Brownfield, Principal) The District Administration recommends that the Board review and approve the Single Plan for Student Achievement (SPSA) for Robert H. Down Elementary School for the upcoming 2025-26 school year.
- G. SPSA – Forest Grove Elementary School (2025-26 SY) **92**  
Recommendation: (Abbie Arbrun, Principal) The District Administration recommends that the Board review and approve the Single Plan for Student Achievement (SPSA) for Forest Grove Elementary School for the upcoming 2025-26 school year.
- H. SPSA – Pacific Grove Middle School (2025-26 SY) **150**  
Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Single Plan for Student Achievement (SPSA) for Pacific Grove Middle School for the upcoming 2025-26 school year.
- I. SPSA – Pacific Grove High School (2025-26 SY) **213**  
Recommendation: (Greg O'Meara, Principal) The District Administration recommends that the Board review and approve the Single Plan for Student Achievement (SPSA) for Pacific Grove High School for the upcoming 2025-26 school year.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

- J. SPSA – Pacific Grove Community High School (2025-26 SY) **271**  
Recommendation: (Greg O'Meara, Principal) The District Administration recommends that the Board review and approve the Single Plan for Student Achievement (SPSA) for Pacific Grove Community High School for the upcoming 2025-26 school year.
- K. PGHS – Contract for Services with Mary Hooper **327**  
Recommendation: (Greg O'Meara, Principal) The District Administration recommends that the Board review and approve the Pacific Grove High School Contract for Services with Mary Hooper for the Senior Picnic.
- L. PGHS – Contract for Services with Kenji Penniman **334**  
Recommendation: (Greg O'Meara, Principal) The District Administration recommends that the Board review and approve the Pacific Grove High School Contract for Services with Kenji Penniman for the Senior Picnic.
- M. MOU – Memorandum of Understanding with San Jose State University (SJSU) **341**  
Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board approve the Memorandum of Understanding (MOU) with San Jose State University (SJSU) to establish a clinical student placement agreement.
- N. Nutrition Services Equipment Surplus – PGUSD **348**  
Recommendation: (Robert Silveira, Director of School Nutrition) The District Administrations recommends that the Board review and approve the list of surplus equipment for discard form the Pacific Grove Unified School District.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. PUBLIC HEARING**

- i. Adopted Budget Public Hearing (FY 2025-26) **350**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt the District General Fund Budget and all other Funds for fiscal year 2025-26.

Open Public Hearing: \_\_\_\_\_ Close Public Hearing: \_\_\_\_\_

- Public Comment:
- Board Discussion:

- ii. Pacific Grove Unified School District Local Control & Accountability Plan (LCAP) **352**

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

Recommendation: (Dr. Lawrence Haggquist, Executive Director of Educational Services) The District Administration recommends the Board hold a public hearing and review the Pacific Grove Unified School District Local Control and Accountability Plan (LCAP) for the 2025-2026 school year.

- Public Comment:
- Board Discussion:

**VIII. ACTION/DISCUSSION**

- A. Adoption of Curriculum **513**  
Recommendation: (Dr. Lawrence Haggquist, Executive Director of Educational Services) The District Administration recommends that the Board approve the adoption of the following instructional materials, which were previously displayed for public review and discussed at the public hearing: *EL Education K-5 Language Arts Curriculum, Open Up Resources, 2025 Edition; Marine Science, Castro Huber, 3rd Edition 2025; Ethnic Studies Model Curriculum, California Board of Education, 2021.*
- Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- B. Adoption – Resolution No. 1157 – LGBTQ+ Pride Month (June 2025) **524**  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board adopt Resolution Number 1157 Proclaiming June 2025 as LGBTQ+ Pride Month.
- Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- C. Adoption – Resolution No. 1159 – School Principals’ Day (May 1, 2025) **527**  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board adopt Resolution Number 1159 Recognizing May 1, 2025 as School Principals’ Day.
- Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- D. UPK Program Offerings & Review Board Policy 6170.1 – Transitional Kindergarten **530**  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and give direction regarding the proposed UPK

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

Program offerings and approve language to Board Policy 6170.1 – Transitional Kindergarten.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. Contract for Services with McDonnell Roofing, Inc. – Project MD-025 – RHD 538**

Recommendation: (Jon Anderson, Director of M.O.T.) The District Administration recommends that the Board review and approve the Contract for Services with McDonnell Roofing Incorporated for Robert H. Down Elementary School.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**F. Contract for Services with Gourley Construction – Project MD-050 – RHD 548**

Recommendation: (Jon Anderson, Director of M.O.T.) The District Administration recommends that the Board review and approve the Contract for Services with Gourley Construction for Robert H. Down Elementary School.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**G. Contract for Services with Miracle Play Systems, Inc. – Project MD-051 – FGE 558**

Recommendation: (Jon Anderson, Director of M.O.T.) The District Administration recommends that the Board review and approve the Contract for Services with Miracle Play Systems Incorporated for Forest Grove Elementary School.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**H. Contract for Services with Ausonio Inc. – Project MD-054 – PGMS 568**

Recommendation: (Jon Anderson, Director of M.O.T.) The District Administration recommends that the Board review and approve the Contract for Services with Ausonio Incorporated for Pacific Grove Middle School.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**I. Adoption – Resolution No. 1158 – Education Protection Account (EPA) (2025-26) 578**

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board adopt Resolution Number 1158 for the Education Protection Account for 2025-26.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

J. Proposed Board Calendar **584**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. INFORMATION/DISCUSSION**

A. City of Pacific Grove – School Resource Officer (SRO) Update **593**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board receive an additional informational presentation regarding the current role and responsibilities of the School Resource Officer (SRO) assigned through a partnership between the City of Pacific Grove and PGUSD.

- Public Comment:
- Board Discussion:
- Direction: \_\_\_\_\_

B. CSBA Board Policy Updates – March 2025 – First Reading **594**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on April 29, 2025.

- Public Comment:
- Board Discussion:
- Direction: \_\_\_\_\_

C. Future Agenda Items **998**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Public Comment:



**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: MAY 15, 2025**

---

- Board Discussion:
- Direction: \_\_\_\_\_

**X. ADJOURNMENT**

Next regular Board meeting: June 5, 2025

Next special Board meeting: June 26, 2025