

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

LEAD INTERVENTION SPECIALIST

DEFINITION

Under the general direction of the Coordinator II, Mental Health Services, the Lead Intervention Specialist will provide counseling and consultation for students and parents who are referred for service through their IEP team; and serve as a member of the District's Special Education support services.

EXAMPLES OF DUTIES

- Provide individual and/or group counseling as described in student's IEP.
- Provide parent counseling and training to assist parents in understanding the special needs of their child.
- Provide information about child development and assist parents in the acquisition of necessary skills to support implementation of the IEP.
- Collect, organize, and analyze student information using educational historical data, test results, and interview techniques.
- Assist IEP teams in developing strategies to address social, emotional, and behavioral problems.
- Assist IEP team in the development of measurable social, emotional, and behavioral IEP goals.
- Report on student progress for IEP counseling goals as requested by IEP team.
- Assist students and staff with behavior management programs and welfare and attendance concerns.
- Act as a liaison with social and youth service agencies in pursuing referral follow-up activities.
- Assist parents in accessing and utilizing community resources.
- Establish, maintain, and monitor a variety of files and records pertaining to special education student counseling.
- Participate in Medi-Cal billing program.
- Participate in professional activities, conferences, and research to maintain knowledge of counseling best practices.
- Develop and provide ongoing professional training, consultation, and assistance to staff.
- Understand and adhere to IDEA regulations.
- Attend IEP and professional staffing meetings.
- Provide mentoring, consultation, training, and support for colleagues and new Intervention Specialists.
- Attend regular special education department and leadership meetings.
- Collaborate with district administrators to develop, prepare, and implement job-alike meetings and professional development.
- Participate in interviews for new employees.
- Provide input to administrators regarding caseloads and the scheduling and assignment of staff.
- Perform related duties as assigned.

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QUALIFICATIONS

- Employed at least 2 years in CUSD
- Five years experience as an Intervention Specialist preferred

RATE OF PAY

The Lead Intervention Specialist will be paid on the co-curricular salary schedule as designated.