

Meridian Elementary School

15898 Central St. Meridian, CA 95957 (530) 696-2604

Wednesday, August 12, 2026

Dear Meridian Families,

Attached is a copy of the Meridian Expanded Learning Opportunities Program (ELOP) Parent Handbook. If you would like your student(s) to attend this program, please complete and sign the forms and return them to Mrs. Tresler in the front office.

Please note that completing this form **DOES NOT** guarantee your child(ren) a spot in the program. Rather, it lets us know you are interested, and when a spot becomes available, you will be notified.

Please feel free to reach out to the Site Lead, Bradley Cameron, at Bradleyc@sutter.k12.ca.us with any questions or concerns.

Thank you, and we hope you have a amazing school year!

Sincerely,

Bradley Cameron

Site Lead, Meridian ELOP

MERIDIAN ELEMENTARY SCHOOL DISTRICT

**Expanded Learning
Opportunities Program**

Parent Handbook

Expanded Learning Opportunities Program - Parent Handbook

Hours of Operation

Meridian Elementary Schools Expanded Learning Opportunities Program (ELOP) operates from 7:45am to the start of the regular school day and then from regular school day dismissal to 5:00pm on all student attendance days and from 7:30am-4:30pm on 30 Intersession days.

Attendance Requirements

There are no attendance requirements for this program.

Sign In/Out Procedures

An authorized individual listed on the emergency contact list must sign all students out each day. Photo ID's will be checked when a new staff or authorized individual is facilitating the pick-up of students. **FOR YOUR CHILD'S SAFETY, THESE RULES ARE STRICTLY ENFORCED.**

Healthy Snack/M meal

A healthy snack/meal program will be provided to each student based on USDA guidelines. Please refer to the attached sample menu for examples of meals provided. (see attachment)

Academic Time

Approximately 45 minutes will be set aside each day for students to complete assigned homework. This time is a priority above all other activities in our Expanded Learning Programs. Academic Hour classes offer quiet, safe environments for students to complete their homework in a timely manner. This is an independent study opportunity. Tutoring is not offered in our Expanded Learning Programs.

Enrichment Activities

Our ELOP staff focus on making connections to the regular school day curriculum, introducing students to new ideas, and developing the talents and interests of each student. Enrichment activities encourage exploration and learning in creative ways. The activities are based on students' needs and interests. Activities include, but are not limited to, STEM, arts and theater, healthy living, crafts, music, career awareness, technology, and community service learning.

Recreation

SPARK and Skillastics curriculum are used for physical education activities, as well as, offering a variety of other physical activities and team sports opportunities.

Behavior Management/Discipline Procedures

All ELOP personnel treat students in a fair and impartial manner by modeling the appropriate behaviors of mentors and teachers when leading activities with students. "Positive discipline" protocols are used to redirect students to avoid disruptive behavior and increase responsible choices and student cooperation. All ELOP sites have simple, clearly defined classroom agreements that align with the regular day but are flexible and accessible to ensure inclusion for all students participating in the program. ELOP staff monitor student behavior to ensure that all children are safe, treated with respect, and valued for their individuality. In the event that a student's behavior makes it unsafe for others, or too disruptive for other students to learn, the administration reserves the right to remove the student from the program. The student will be given three chances to improve their behavior before they are removed and both the student and parents will be notified that they are in danger of losing their place in the program.

Program Closures and Waitlist Policy

Professional Development Closures Days

All ELO Programs are entitled to three Professional Development days per school year. Parents will give a minimum of two weeks notice before any site closures.

Waitlist Policy

If the number of students wishing to participate in the program exceeds program capability, students shall be selected for enrollment based on the following guidelines:

1. First priority for enrollment shall be given to unduplicated students, which include, homeless and foster youth, English language learners, and economically disadvantaged students. The district is not required to disenroll a current student to secure the enrollment of a student who has priority for enrollment.
2. Second priority for enrollment shall be given to students selected on a "needs basis".
3. All remaining students shall be placed on a waitlist that will be established to accommodate additional students, if space becomes available.

MERIDIAN ELEMENTARY SCHOOL DISTRICT
Expanded Learning Program
Enrollment Form

Name 	Grade 	Student ID # 	Date of Birth
Address 		Home Phone 	
Parent/Guardian Name 		Parent/Guardian Cell Phone 	
Parent/Guardian Address 		Parent/Guardian Work Phone 	
Emergency Contact #1 	Cell Phone 	Work Phone 	Home Phone
Emergency Contact #2 	Cell Phone 	Work Phone 	Home Phone

Please indicate below how your child will get home

To ensure student safety while students attend Meridian Elementary School Expanded Learning Programs, they must be signed out when leaving. In order to accommodate parent needs and student safety, the following sign-out options are available to parents. Please indicate the option that best meets your needs:

- ☐ I will sign my child out from the expanded learning program (TK-8th)
- ☐ My child may sign themselves out when leaving the school campus (4th-8th grade)
- ☐ My child will ride the bus (only when applicable). Time:

Parent's Signature 	Date
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Health/Medical/Consent Information

In the event of an emergency involving my child, and listed emergency contacts are unable to be reached, I authorize site staff to arrange for any necessary emergency medical/surgical treatment or procedure on my behalf. (The district does not assume responsibility for medical expenses.)

Please list any medical conditions or allergies (including asthma, food allergies, etc.)

Is your child on any medication that must be taken during the expanded learning program?

- ☐ yes
☐ no

Is your child allergic to insect bites?

- ☐ yes
☐ no

Please list other adult/s who are authorized to pick your child up from the expanded learning program

Name 	Relationship 	Work Phone 	Cell Phone
Name 	Relationship 	Work Phone 	Cell Phone
Name 	Relationship 	Work Phone 	Cell Phone

I have read and understood the information in the enrollment packet. My child and I both understand that school rules remain in effect during the ELOP. My child has my permission to attend the ELOP at his/her school site and I will notify the coordinator of any changes in the contact information provided above.

Parent/Guardian Name (printed) 	
Parent/Guardian Signature 	Date

MERIDIAN ELEMENTARY SCHOOL DISTRICT
Expanded Learning Programs
Student Release Form

My child has permission to:

- ☐
Walk home
- ☐
Ride his/her bike home - **No Dirt Bikes or ATV's**

My child will be leaving prior to the end of program for the following reason:

- ☐
My child attends a parallel program. For example: sports, dance, communion, etc.
- ☐
My child has other non-program obligations. For example: Doctor appointment, etc.

My child will leave at:

Specify release time

Specify dates of early release - from

to

My child may be picked up by the following individuals

Name

Relationship to child

Name

Relationship to child

Name

Relationship to child

Name

Relationship to child

Student's Name

District ID #

Grade Level

Parent/Guardian Name

Home Phone

Cell Phone

Work Phone

Parent/Guardian Signature

Date

Expanded Learning Program

Parent/Guardian Acknowledgement of Rules and Responsibilities

Dear Parent/Guardian,

We are so pleased you have enrolled your child in the Meridian Elementary School District Expanded Learning Program. Please read the following Parent/Guardian Acknowledgment of Rules and Responsibilities.

1. I understand that, for my child's safety, I must sign my child out when picking her/him up from the program. I also understand that my child will only be released to the persons listed in my child's emergency contact information, and that I will be contacted immediately, if any unauthorized persons attempt to pick up my child.
2. I also understand that I am required to pick up my student by 5:00pm on each regular attendance day and by 4:30pm on all intersession days, and that failure to comply with this rule can result in the termination of services for my student.
3. I understand that the expanded learning program has the same expectations for student behavior as the regular school day.
4. I have read, understand and will adhere to all the above sections found in the Expanded Learning Programs Parent Handbook and understand that failure to do so, can result in termination of services for my student.

Print Name

Relationship to child

Signature of Parent/Guardian

Date

Site Coordinator Signature

Date

August 2026