

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: October 8, 2025

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Clark Stowe, Matthew Thompson, Bri Valdivia, Jake Wilson

MEMBERS ABSENT: John Coopridner

GUESTS: Lora Askea

DISTRICT PERSONNEL: Clint Johnson, Shelly Cahoon, Reyna Rosas

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board President, Jake Wilson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the Agenda, as presented. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner

MOTION # 37

B. Approval of the Minutes of the Regular Board Meeting held on September 10, 2025.

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve the Minutes of the Regular Board Meeting held on September 10, 2025. The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopridner

MOTION # 38

III. COMMENTS FROM BOARD MEMBERS

No Comments.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Booster Report
 - Had a meeting last week and talked about fundraiser dinner and chicken BBQ
- B. Athletics Report
 - Girls volleyball is wrapping up
 - Girls basketball is starting soon. 2 teams (7th & 8th). Caleb Sawyer will coach 8th Grade and Ryker Canada is coaching 7th.
 - 6-8th co-ed soccer is also starting. Jason Ragland is the coach.
- C. Student Council Report
 - No report.
- D. Principal/Superintendent Report
 - Attended County Supt/EA meeting today.
 - 1st pizza with the principal was last week. Lots in attendance.
 - Movie night last Friday. About 35 students in attendance, plus their families.
 - Using a block grant to pay for .4 FTE Intervention teacher starting next week.
 - Lots of fall/harvest themed field trips happening.
 - In the process of pulling a few kids off the waiting list in K and 3rd. Already added one second grader.

VI. INFORMATION:

- A. Quarterly report on Williams Uniform complaints.

INFORMATION

- B. Conduct the First Reading – CSBA/GAMUT Board Policy Updates, August 2025 Release.

INFORMATION

- C. Conduct the First Reading – CSBA/GAMUT Board Policy Updates, September 2025 Release.

INFORMATION

VII. OLD BUSINESS:

No Old Business.

VIII. NEW BUSINESS:

- A. Consider approval of the 2024-2025 Unaudited Actuals Budget Report.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the 2024-2025 Unaudited Actuals Budget Report. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopriider

MOTION # 39

- B. Consider the adoption of Resolution 25/26.3, "Identifying the estimated Gann limits for the 2025-2026 school year and the actual appropriation Gann limits."

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the adoption of Resolution 25/26.3, "Identifying the estimated Gann limits for the 2025-2026 school year and the actual appropriation Gann limits." The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopriider

RESOLUTION # 3

- C. Consider approval of the one-year agreement between Manzanita Elementary School District and Document Tracking Services (DTS) effective November 1, 2025.

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve the one-year agreement between Manzanita Elementary School District and Document Tracking Services (DTS) effective November 1, 2025. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopriider

MOTION # 40

- D. Consider the approval of the 5th grade overnight field trip to Shady Creek Outdoor School May 5-8, 2026.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the 5th grade overnight field trip to Shady Creek Outdoor School May 5-8, 2026. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopriider

ACTION # 41

- E. Consider the approval of the 7th grade overnight field trip to Lava Beds May 26-May 29, 2026.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the 7th grade overnight field trip to Lava Beds May 26-May 29, 2026. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopriider

ACTION # 42

- F. Consider the approval of the 8th grade overnight field trip to Manchester May 26-May 29, 2026.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the 8th grade overnight field trip to Manchester May 26-May 29, 2026. The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders

ACTION # 43

- G. Consider the approval of the service agreement between Nu Art Education, Inc. (NorCal Arts) and the Manzanita Elementary School District whereas NorCal Arts will provide 12 weeks of Theatre Arts Classes starting September 2025 through June 30, 2026.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the service agreement between Nu Art Education, Inc. (NorCal Arts) and the Manzanita Elementary School District whereas NorCal Arts will provide 12 weeks of Theatre Arts Classes starting September 2025 through June 30, 2026. The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders

ACTION # 44

IX. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2025-2026 school year:
- From the Manzanita Elementary School District to the Gridley Unified School District:

Dominguez Yaguaca, S. Grade 6 Returning
 - From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001717	Grade 5	New
Student # 1001806	Grade K	New

3. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001687	Grade 3	New
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A motion was made by Bri Valdivia and seconded by Matt Thompson to approve all Inter-District Attendance Agreement requests listed in Item IX.A.1.-IX.A.3. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider

MOTION # 45

- B. Consider the approval of the October 2025 Vendor Warrants.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve the September 2025 Vendor Warrants. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider

MOTION # 46

- C. Consider the approval of declaring thirteen (13) cafeteria tables as surplus and authorizing their disposal.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve declaring thirteen (13) cafeteria tables as surplus and authorizing their disposal. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider

MOTION # 47

X. PERSONNEL ACTION:

- A. Consider the approval of the creation of a .4 FTE Temporary Intervention Teacher for the 2025-2026 school year.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the creation of a .4 FTE Temporary Intervention Teacher for the 2025-2026 school year. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner

MOTION # 48

- B. Consider the approval of the following extra duty assignments for the 2025-2026 school year, as per the certificated contract:

8th Grade Girls Basketball Coach: Caleb Sawyer

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the following extra duty assignments for the 2025-2026 school year, as per the certificated contract: 8th Grade Girls Basketball Coach: Caleb Sawyer. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner

MOTION # 49

- C. Consider the approval of the following walk-on coaching assignments for the 2025-2026 school year:

7th Grade Girls Basketball Coach: TBA
6th - 8th Co-ed Soccer Coach: TBA

A motion was made by Br Valdivia and seconded by Clark Stowe to approve the following walk-on coaching assignments for the 2025-2026 school year: 7th Grade Girls Basketball Coach: Ryker Canada and 6th - 8th Co-ed Soccer Coach: Jason Ragland. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None

Abstained: None
Absent: Coopriders

MOTION # 50

XI. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:13 p.m.

XII. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 6:44 p.m. No action was taken during closed session.

XIII. ADJOURNMENT:

A motion was made by Clark Stowe and seconded by Bri Valdivia to adjourn the meeting. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Clint Johnson, Secretary to the Board

Approved:

Jake Wilson, Board President

Matthew Thompson, Board Clerk

John Coopridier, Board Member

Clark Stowe, Board Member

Brisvania Valdivia, Board Member

Motions to Date: 50
Resolutions to Date: 3