

Evergreen Elementary School
STEERING-SITE COUNCIL
ELEMENTARY SCHOOL SITE COUNCIL MEETING MINUTES

January 12, 2026 at 3:30 pm

Evergreen Elementary School - Room 3

1. **Call to Order:** Principal Gallagher called the Elementary School Site Council Meeting to order at 3:31pm.

2. **Introductions and Greetings:** Principal Gallagher thanked members for joining the meeting. Two members joined the meeting online.

3. **Roll Call:** Roll call was taken.

Members present: K. Gallagher, J. Smith, K. Stoelting, K. Adkins, C. Tatro, J. Brown, B. Pearson,
K. Bondon,

Members absent: J. Ouellette, T. Robinett

Guests: None

4. **Approval of Agenda**

Motion made by: C. Tatro

Motion seconded by: K. Stoelting

Voting: Unanimously Approved

5. **Approval of Minutes:** December 8, 2025

Motion made by: J. Brown

Motion seconded by: K. Stoelting

Voting: Unanimously Approved

6. **School Plan for Student Achievement (SPSA)**

- o Academic - No new school-wide data to share this month. He mentioned that we are currently using NextGen math in 3rd and 4th grade and will be introducing the program to 1st and 2nd grade this coming Friday at their PLC time.
- o Attendance- (SPSA Goal #4 is 96%) Aug '25 - to date – 96% - This goal was updated on our new SPSA to be aligned with the district LCAP goal.
- o Suspension- (SPSA Goal #5) – 3 days
- o Parent Engagement -
 - Christmas Craft Night was a huge success. Principal Gallagher thanked all our staff who attended and worked the night. It could not have been done without

the support. A big thank you to our school community for supporting our family events. It was mentioned by a staff member that one of their parents commented on how much fun our Fall festival and Craft night were and they thanked the school for providing these events. Our next event is in early March - Literacy Night/Book Bingo.

- ELOP for February will be 3 days - February 18th-20th.
- The afterschool homework club will be starting up soon.

7. Discussion or Action Items

A. Review School Accountability Report Card (SARC)

Principal Gallagher handed out copies of the 2024-2025 SARC document to the members (it was also available online on the agenda). This edition is published during the 2025-2026 school year and will be on our school website by February 1, 2026. Principal Gallagher went through the document and asked if there were any questions. There were some questions regarding the FIT report and student enrollment numbers. The group reviewed the information in the document together. Principal Gallagher asked for a motion to approve the SARC.

B. Approve SARC

Motion made by: J. Smith

Motion seconded by: J. Brown

Voting: Unanimously Approved

C. LCAP Review - Stakeholder Meeting

Principal Gallagher handed out a copy of our district's LCAP goals. There are 3 goals in our LCAP and he explained how those goals relate to our SPSA goals. He asked members to spend some time reviewing the goals and writing down any suggestions or feedback they had.

He also provided the members a copy of our SPSA infographic for review. This document was approved by our school board in December 2025. He asked members to bring their comments to our next meeting.

8. Evaluation of Meeting: The group agreed the meeting was informative and motivational.

9. Future Agenda Items

- a. Review District Technology Plan
- b. ELAC Review
- c. Review Spring Parent Survey
- d. Notification of SSC members of membership
- e. LCAP Review: Stakeholder Meeting (Annual Update)

10. Next Meeting: February 9, 2026

11. Adjournment

The meeting was adjourned at 3.57pm.

Motion made by: K. Bondon

Motion seconded by: K. Stoelting

Voting: Unanimously Approved